



**NOTICE and AGENDA for**  
**Kalamazoo County Consolidated Dispatch Authority**  
**BOARD OF DIRECTORS**  
**September 14, 2023 – Regular Meeting**

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**PLEASE TAKE NOTICE** that a REGULAR Meeting of the Kalamazoo County Consolidated Dispatch Authority (KCCDA) Board of Directors will be held in the Chief Switalski Meeting Room at KCCDA, 7040 Stadium Drive, Kalamazoo, Michigan on **Thursday, September 14<sup>th</sup>, 2023** at 3:30 p.m. for consideration of items, namely, on this Agenda.

**ITEM 1 – CALL TO ORDER**

**ITEM 2 – ROLL CALL**

**ITEM 3 – APPROVAL OF MEETING MINUTES**

- A. July 13<sup>th</sup> – Regular Meeting

**ITEM 4 – CITIZENS’ TIME**

The Board welcomes members of the public to express their ideas or concerns about issues affecting Kalamazoo County Consolidated Dispatch Authority. Members of the public wishing to speak are requested to stand at the podium and state your full name and address for the record. Each member of the public is limited to four minutes or less.

**ITEM 5 – FOR CONSIDERATION**

- A. Executive Director Report
  - 1. Administrative Monthly Report
  - 2. July and August Reconciliation Reports
  - 3. Year-to-Date Budget Performance Report
  - 4. Correspondence
- B. Committee Reports
  - 1. Executive Committee – Jan Van Der Kley
    - a. Meeting Minutes from Regular Meeting July 12<sup>th</sup> (Informational only)
    - b. WMUK Tower Co-locate Request
  - 2. Personnel Committee – Pat McGinnis
  - 3. Technical Advisory Committee – Scott Merlo
    - a. Meeting Minutes from Regular Meeting July 12<sup>th</sup> (Informational only)
    - b. Joint Request for Proposal – CAD and Mobile, RMS, and JMS
  - 4. Finance Committee – Don Martin
- C. Old Business
- D. New Business
  - 1. Audio Visual Recommendation for Meeting/Board and Admin Conference Rooms

**ITEM 6 – OTHER ITEMS**

- A. Announcements and Member Comments
- B. Next regular scheduled meeting – November 9<sup>th</sup> (Chief Switalski Meeting Room)

**ITEM 8 – ADJOURNMENT**

Kalamazoo County Consolidated Dispatch Authority (KCCDA) meetings are open to all without regard to race, color, national origin, sex or handicap. The KCCDA will provide special aid or assistance to attend a KCCDA meeting and will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting/hearing, to individuals with disabilities, upon four (4) business days' notice to the KCCDA. Individuals with disabilities requiring auxiliary aids or services should contact the KCCDA by writing (email: [admin@kccda911.org](mailto:admin@kccda911.org)) or calling: Chris McComb, KCCDA, 7040 Stadium Drive, Kalamazoo, 49009, Telephone: (269) 488-8911.



MINUTES

REGULAR MEETING

July 13, 2023

ITEM 1 – CALL TO ORDER

The Regular Meeting of the Kalamazoo County Consolidated Dispatch Authority Board was called to order by Chairperson Jan VanDerKley at 3:30 p.m. in the Chief Switalski Meeting Room, Kalamazoo County Consolidated Dispatch Authority, 7040 Stadium Drive, Kalamazoo, Michigan on Thursday, July 13, 2023.

ITEM 2 – ROLL CALL

Members Present: Jeff Chamberlain, Matt Huber, Pat McGinnis, Rick Fuller, Dale Deleeuw, Don Martin, Jan VanDerKley, Greg McComb

Others Present: Jeff Heppler, Tracie Moored, Jeff Troyer, Victoria Rose, Chris McComb

ITEM 3 – APPROVAL OF MEETING MINUTES

A. Minutes of the May 11, 2023, Regular Meeting

“Motion by Mr. Fuller, second by Mr. Huber to approve the minutes of the May 11, 2023, Regular Meeting as presented.”

On a voice vote, MOTION CARRIED.

ITEM 4 – CITIZENS’ TIME

There was none.

ITEM 5 – FOR CONSIDERATION

A. Executive Director Report

1. Special Presentation – Young Hero Mahidis Hussaini

Mahidis Hussaini was presented with the KCCDA Young Hero Award and gifts for her bravery in calling 911 in an emergency.

2. Administrative Monthly Report

Mr. Troyer provided a review of the monthly report that was included in the packet.

3. May and June Reconciliation Reports

Mr. Troyer stated the reconciliation reports for May and June were in the packet.

4. Year-to-Date Budget Performance Report

Mr. Troyer stated the YTD budget performance report was included in packet.

5. Correspondence

- a. May 22, 2023 – Treasury Request for Improvement of Deficiencies - Corrective Action Plan
- b. June 20, 2023 – Administrative Response to Department of Treasury

Mr. Troyer stated he received a letter stating we had a deficit the last three years and required an explanation. He explained that it was a planned deficit. The government requires us to account for a capital lease as a revenue when you enter into it. When assets and services are delivered, the expenditures are accounted for and that is offset by fund balance. He stated that he worked with our auditors and legal counsel to draft the administrative response to the letter which was submitted on June 20, 2023.

B. Committee Reports

1. Executive Committee – Jan VanDerKley

Ms. VanDerKley stated the committee met and discussed items on the agenda.

2. Personnel Committee – Pat McGinnis

Mr. McGinnis had nothing to report from the Personnel Committee.

3. Technical Advisory Committee

- a. Meeting Minutes from Special Meeting May 25<sup>th</sup> (Informational Only)

Mr. Troyer stated TAC met with the Chief Judges and Court Administration in reference to entering conditional bonds. He stated the Committee requested additional information from the courts. The Committee discussed the response regarding juvenile bonds that was received.

- b. Resolution 2023-02: Utilization of KCCDA MPSCS Member Fee Credits by Agencies

Mr. Troyer stated the Committee acted on resolution and recommended Board approval.

“Motion by Mr. McGinnis, second by Mr. Fuller to approve Resolution 2023-02: Utilization of KCCDA MPSCS Member Fee Credits by Agencies as presented.”

On a voice vote, MOTION CARRIED.



4. Finance Committee – Don Martin

Mr. Martin had nothing to report from the Finance Committee.

C. Old Business

There was none.

D. New Business

1. Policy REVISION – 3.13 Employee Compensation

Mr. Troyer explained the revision requested.

“Motion by Mr. Martin, second by Mr. Huber to approve Policy REVISION – 3.13 Employee Compensation as presented.”

On a voice vote, MOTION CARRIED.

2. NEW Fiscal Policy 01.09 – Disposal of Surplus Property

Mr. Troyer presented the new policy, stating it had been approved by legal counsel and was recommended by administration.

“Motion by Mr. Fuller, second by Mr. McGinnis to approve the new Fiscal Policy 01.09 – Disposal of Surplus Property as presented.”

On a voice vote, MOTION CARRIED.

ITEM 7 – OTHER ITEMS

A. Announcements and Member Comments

There were none.

B. Next regular scheduled meeting – September 14, 2023 (Chief Switalski Meeting Room)

ITEM 8 - ADJOURNMENT

The meeting was adjourned at 3:55 p.m.

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Chris McComb  
Deputy Clerk of KCCDA Board of Directors

## **KCCDA Administrative Report**

*August 2023*

*(Completed September 6, 2023)*

### **Meetings, Discussions, Conference Calls, & Events**

*The following is a summary of meetings/conference calls, events, and presentations attended by KCCDA's Administrative Team during the timeframe indicated above:*

- 47 – Meetings, Video/Telephone Conferences, and Presentations
- 3 – ECO Applicant Testing Sessions

### **Tasks and/or Projects**

*The following are tasks worked on by the KCCDA Administration during this period.*

- **2023 CAPITAL IMPROVEMENT PROJECTS**
  - PROJECT #1 – Kalamazoo MPSCS Simulcast Subsystem  
This project is complete, and Motorola is preparing final paperwork for sign off.
  - PROJECT #2 – Dell VXRail Upgrade  
This project was completed on May 11<sup>th</sup>.
  - PROJECT #3 – Palo Alto Firewall Upgrade  
This project was completed on June 7<sup>th</sup>.
  - PROJECT #4 – CAD and LAN Computer Replacement  
This project was completed on May 8<sup>th</sup>.
  - PROJECT #6 – Chief Switalski Meeting Room Upgrade  
Administration has received four quotes and will make a recommendation to the Board of Directors at the September 14<sup>th</sup> meeting.
  - PROJECT #7 – Security Camera System Upgrade  
This project has not been started.
  - PROJECT #8 – Dedicated Back-up Operational Facility  
Administration met with the City of Portage and will be evaluating the feasibility of a partnership at the facility. An architectural firm familiar with the facility is going to work with the City and KCCDA to assess the space.

- COMPUTER AIDED DISPATCH AND MOBILE COMPUTING SYSTEM  
The joint request for proposal general terms and conditions and all exhibits are complete and in DRAFT form. Exhibit A which is specific to the Computer Aided Dispatch and Mobile Computing System (includes organizational profile, core system requirements, and functionality specifications) will be presented to the Technical Advisory Committee on September 6<sup>th</sup> for consideration.
- COUNTY Fire (Alert & Ops) Simulcast System  
Roe Comm researched the microwave/network ring failures we experienced at the end of July and beginning of August and determined the problem to be Uninterruptable Power Supply (UPS) units at multiple sites were *rebooting* due to battery failures. The batteries are being replaced at all sites and have been added to KCCDA's equipment replacement cycle. We continue to work with Roe Comm to update/upgrade our tower monitoring system application so that it can operate on up-to-date internet browsers.
- Electronic Notifications for Partner Agencies  
Administration continues to meet and transition partner agencies/entities over to electronic notifications versus making telephone calls when requested to do so. We will be ready to begin testing with Kalamazoo County Animal Services and the Medical Examiners group with Active911 before the end of next week. We will run a test period where Active911 notification will go out, but KCCDA staff will still follow current process for notifying the partner agency. After two to three weeks of testing, we will transition to only providing the Active911 notification. This will save time for our staff and allow the partner agencies to manage/track the calls for service we notify them on.
- KCCDA STAFFING  
The following is a snapshot of KCCDA staffing levels as of September 6, 2023:

POSITION/TITLE	Staffing from former PSAPs	POSITIONS Budgeted	POSITIONS Filled	NOTES
ECO – I	0	12	7	
ECO – II	28	36	25	
PT ECO's	0	4	9	4-PT Pool/Contract
Dispatch Supervisor	6	6	5	
TOTAL:	34	<b>58</b>	<b>46</b>	

One full-time ECO-I submitted her resignation effective September 13<sup>th</sup> and one part-time (pool) ECO-II is leaving September 21<sup>st</sup>. Eight prospective ECO's were interviewed on August 30<sup>th</sup> and five were selected to move into observations and backgrounds. Since then, one candidate has opted out of consideration leaving us with four candidates.

- MONTH END FINANCIALS

The August bank statement for the Mercantile checking and the Michigan Class investment accounts were reconciled on September 6<sup>th</sup>.

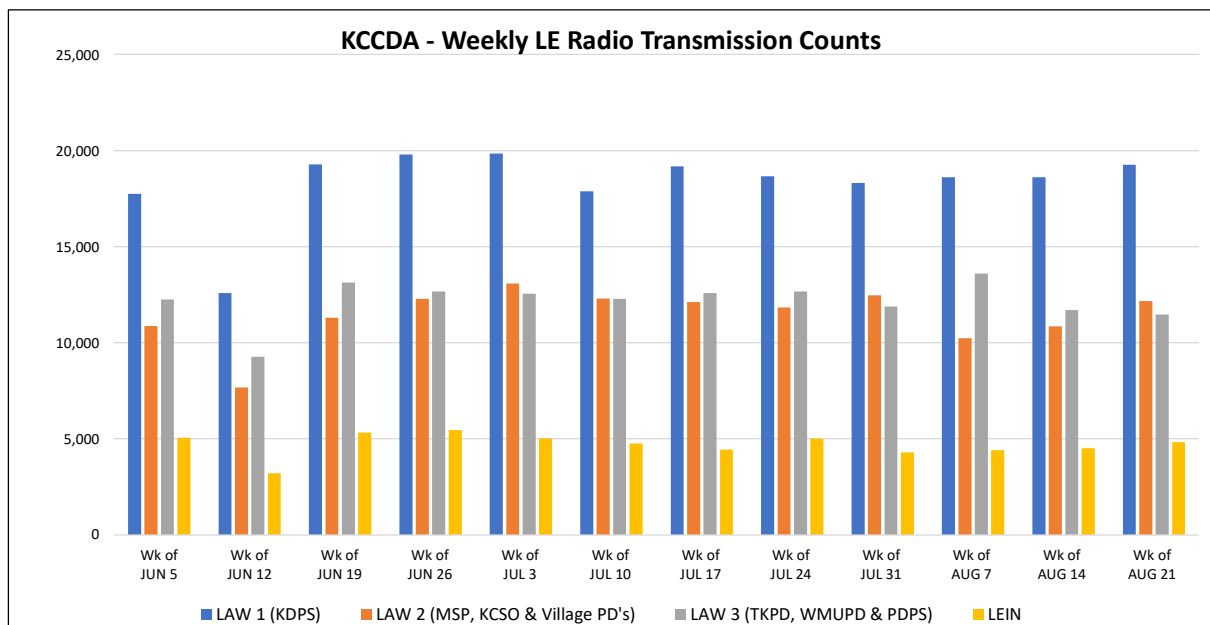
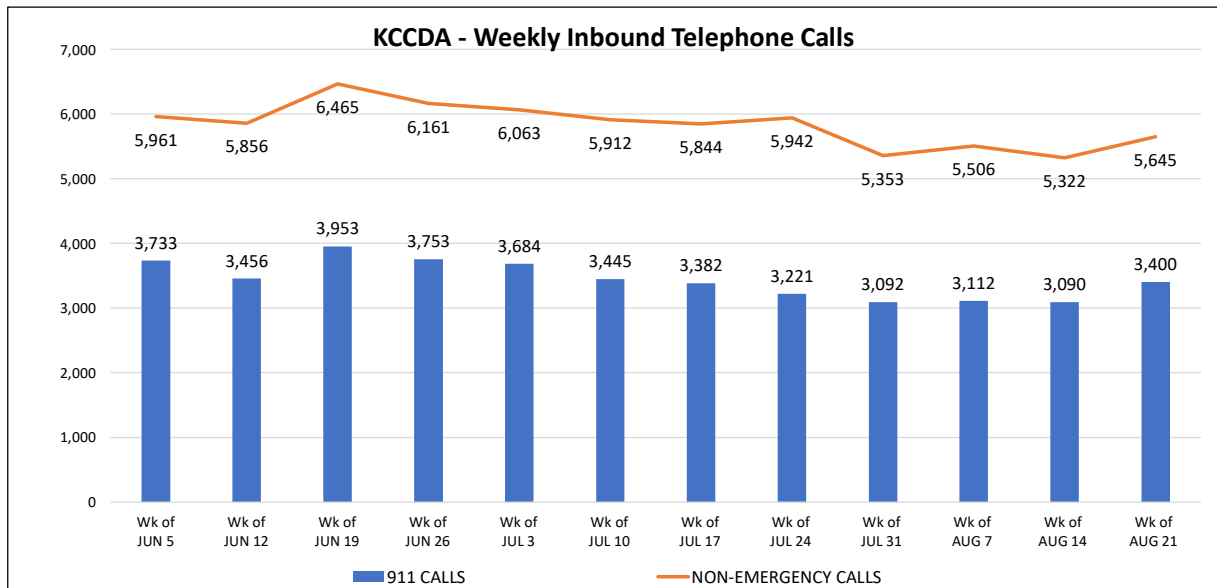
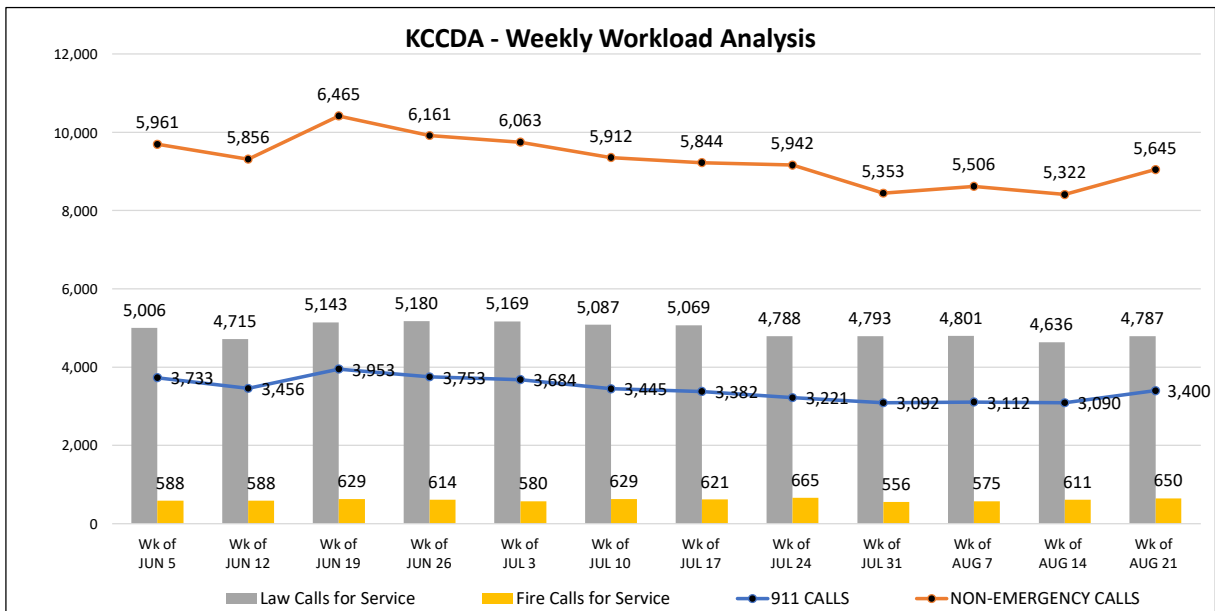
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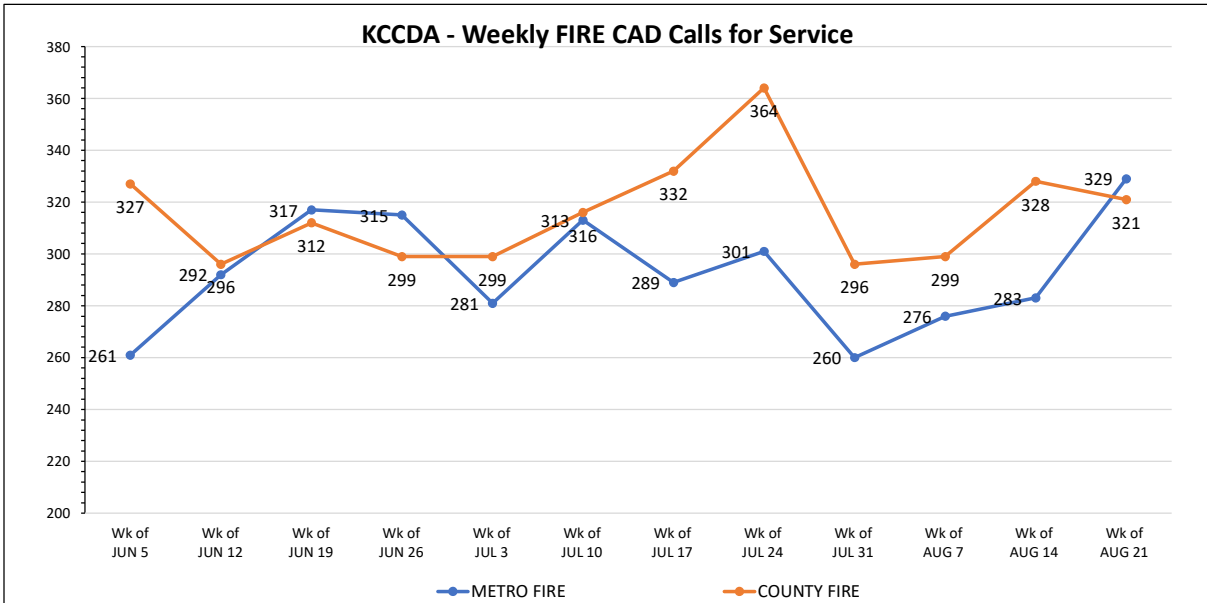
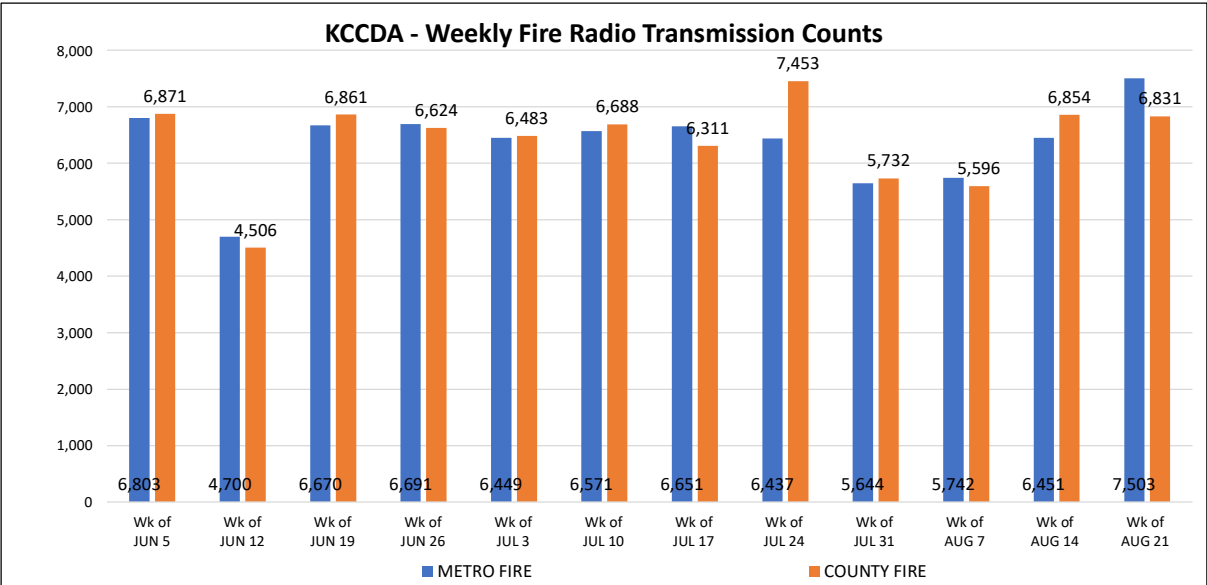
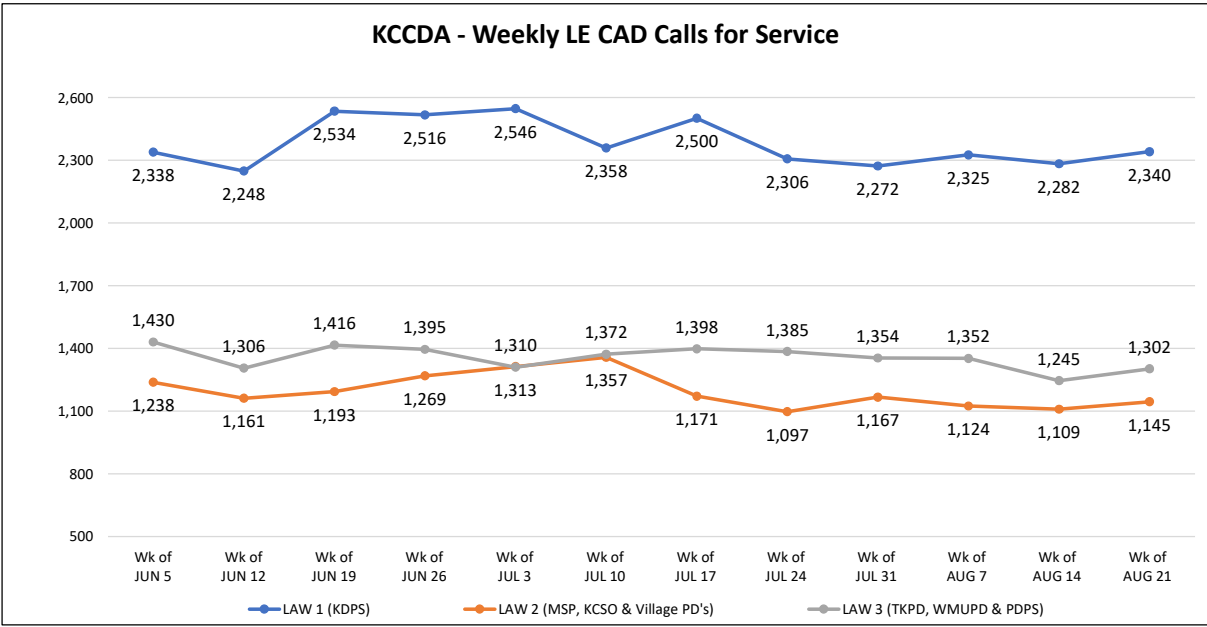
Attached are several different statistical and performance metrics reports:

- ✓ Monthly Accolades, Complaints and Suggestions
- ✓ Weekly Workload Graphs
- ✓ 2023 and 2022 Monthly workload statistics
- ✓ Emergency Call Wait Time Report

## August 2023 - Accolades, Complaints and Suggestions

Date Recvd	Related Dept	Received From	Incident Number	Date of Incident	Chief Accolade, Complaint or Suggestion	Investigative Results	KCCDA Actions (if any)
8/3/2023	Dive Team	Brian Booth	CFS 7792	7/30/2023	Dive Team requested by Ross-Augusta but the Dive Team was never notified via Active911. Requested to look into the incident.	Request came in when Ross-August intially went in enroute to the call. The person responding requested an alert be sent to notify the Dive Team. The dispatcher must have missed that part of the transmission as the Dive Team was never put on the incident hence no Active911.	DD Rose advised the dispatcher handling the radio traffic of the error.
8/10/2023	KTF	DC Weidemann	CFS 6701	8/8/2023	Incident at 1330 Shakespeare. Both KTF and Comstock Fire were dispatched to the call. Request to look into why KTF wasn't called off or not dispatched when Comstock Fire was already on the call.	Run card states for a priority 2 to dispatch KTF and for a priority 1, Comstock Fire is dispatched. The call was originally a priority 2 medical so KTF was dispatched per the run card. Then the call was upgraded to a priority 1 medical so the dispatcher followed the run card and dispatched Comstock Fire.	Dispatcher followed the run cards.
8/10/2023	KTF	DC Weidemann	CFS 7010	8/8/2023	Request to look into an unfulfilled resource on a commerical structure fire incident.	Run card stated OSH-5-1 was an unfulfilled resource. The fire dispatcher did not relay that to KTF command.	Remedial training was given to the fire dispatcher regarding unfulfilled resources.





## 2023 ALL RADIO TRANSMISSIONS

(Includes Dispatch to Field Units, Field Unit to Dispatch, and Field Unit to Field Unit)

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>YTD TOTAL</u>
<b><u>Primary Dispatch:</u></b>													
LAW 1	78,060	77,005	78,928	83,364	81,574	75,316	82,935	82,670					639,852
LAW 2	46,053	44,784	44,821	45,054	48,859	49,168	54,824	50,381					383,944
LAW 3	62,826	55,292	52,252	52,421	57,348	50,581	55,262	54,195					440,177
METRO FIRE	25,117	31,539	25,635	25,267	28,982	26,389	29,475	27,653					220,057
COUNTY FIRE	25,787	35,097	24,633	23,800	28,120	27,248	29,863	27,833					222,381
LEIN	18,707	17,654	18,161	19,318	20,276	20,180	21,104	20,209					155,609
<b><u>Tactical Channels:</u></b>													
800-TAC 1	6,729	4,692	4,169	6,148	6,207	5,271	5,692	5,415					44,323
800-TAC 2	923	435	753	683	572	901	2,098	831					7,196
800-TAC 3	339	1,764	1,537	1,249	1,063	1,596	2,795	1203					11,546
800-TAC 4	144	236	50	443	634	412	134	309					2,362
800-TAC 5	348	480	805	473	1,421	500	1,162	1,107					6,296
800-TAC 6	108	111	200	306	106	168	122	281					1,402
800-TAC 7	1	5	0	0	4	0	265	50					325
800-TAC 8	77	0	10	3	0	1	4	2					97
<b>TOTAL:</b>	<b>265,219</b>	<b>269,094</b>	<b>251,954</b>	<b>258,529</b>	<b>275,166</b>	<b>257,731</b>	<b>285,735</b>	<b>272,139</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,135,567</b>
<i>Compared to 2022:</i>	<i>-4.13%</i>	<i>0.74%</i>	<i>-12.27%</i>	<i>-7.26%</i>	<i>-13.71%</i>	<i>-13.57%</i>	<i>-11.98%</i>	<i>-18.40%</i>					

## 2023 TELEPHONE CALLS

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTAL</u>
PHONE CALLS													
911 CALLS	12,789	14,238	13,566	14,899	16,431	16,445	15,235	14,063					117,666
NON-EMERGENCY	22,436	21,335	22,775	24,073	26,849	26,751	26,193	24,187					194,599
<b>TOTAL:</b>	<b>35,225</b>	<b>35,573</b>	<b>36,341</b>	<b>38,972</b>	<b>43,280</b>	<b>43,196</b>	<b>41,428</b>	<b>38,250</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>312,265</b>
<i>Compared to 2022:</i>	<i>1.94%</i>	<i>9.43%</i>	<i>1.60%</i>	<i>10.24%</i>	<i>7.42%</i>	<i>9.71%</i>	<i>3.71%</i>	<i>-10.10%</i>					

## 2023 CAD CALLS FOR SERVICE

(Does not include canceled calls)

<b><u>DISPATCH POSITION:</u></b>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTAL</u>
LAW 1	9,819	10,258	10,122	10,106	10,695	10,394	10,694	10,283					82,371
LAW 2	4,963	4,868	4,899	5,055	5,649	5,230	5,296	5,113					41,073
LAW 3	6,030	5,889	5,833	6,106	6,379	6,035	6,002	5,954					48,228
METRO FIRE	1,172	1,497	1,197	1,180	1,361	1,296	1,327	1,268					10,298
COUNTY FIRE	1,308	1,713	1,159	1,218	1,342	1,365	1,426	1,402					10,933
<b>TOTAL:</b>	<b>23,292</b>	<b>24,225</b>	<b>23,210</b>	<b>23,665</b>	<b>25,426</b>	<b>24,320</b>	<b>24,745</b>	<b>24,020</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>192,903</b>
<i>Compared to 2022:</i>	<i>3.82%</i>	<i>11.09%</i>	<i>-1.84%</i>	<i>-0.09%</i>	<i>0.04%</i>	<i>0.92%</i>	<i>-2.80%</i>	<i>-2.46%</i>					



## 2022 ALL RADIO TRANSMISSIONS

(Includes Dispatch to Field Units, Field Unit to Dispatch, and Field Unit to Field Unit)

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>YTD TOTAL</u>
<b><u>Primary Dispatch:</u></b>													
LAW 1	80,131	81,948	88,383	88,511	98,170	89,346	97,840	95,490	90,787	91,760	79,757	77,185	<b>1,059,308</b>
LAW 2	54,502	48,102	50,238	46,911	54,416	50,563	52,471	50,117	50,095	48,914	47,738	43,843	<b>597,910</b>
LAW 3	62,381	62,493	62,827	61,175	66,899	63,239	74,087	71,539	70,727	67,870	60,653	62,373	<b>786,263</b>
METRO FIRE	26,232	24,094	26,285	27,192	29,567	29,471	30,523	35,760	31,868	32,460	30,919	29,478	<b>353,849</b>
COUNTY FIRE	25,775	24,678	23,817	22,586	29,909	27,774	28,890	31,811	25,880	26,656	29,166	29,343	<b>326,285</b>
LEIN	18,550	20,658	21,960	21,053	21,045	20,218	22,352	23,387	23,164	20,892	18,022	15,918	<b>247,219</b>
<b><u>Tactical Channels:</u></b>													
800-TAC 1	5,830	3,680	5,528	5,444	8,414	7,093	7,825	6,454	6,577	4,618	5,112	5,592	<b>72,167</b>
800-TAC 2	917	631	1,103	689	1,277	1,935	1,533	1870	1355	774	440	634	<b>13,158</b>
800-TAC 3	350	234	911	462	624	599	372	361	336	771	740	1550	<b>7,310</b>
800-TAC 4	384	176	278	1363	1405	736	801	1035	1009	1706	82	485	<b>9,460</b>
800-TAC 5	303	350	1,391	1,772	987	1,495	2,139	1,456	1,873	1,186	126	1,135	<b>14,213</b>
800-TAC 6	138	49	154	70	162	203	511	2,927	1,406	108	38	265	<b>6,031</b>
800-TAC 7	12	1	1	78	6	4	502	2	240	70	0	2	<b>918</b>
800-TAC 8	665	14	0	0	10	26	116	2	153	15	26	1	<b>1,028</b>
<b>TOTAL:</b>	<b>276,170</b>	<b>267,108</b>	<b>282,876</b>	<b>277,306</b>	<b>312,891</b>	<b>292,702</b>	<b>319,962</b>	<b>322,211</b>	<b>305,470</b>	<b>297,800</b>	<b>272,819</b>	<b>267,804</b>	<b>3,495,119</b>
<i>Compared to 2021:</i>	<i>-5.93%</i>	<i>8.24%</i>	<i>-4.80%</i>	<i>-6.00%</i>	<i>-1.27%</i>	<i>-9.74%</i>	<i>0.11%</i>	<i>-3.47%</i>	<i>0.44%</i>	<i>-5.98%</i>	<i>-6.52%</i>	<i>-8.56%</i>	

## 2022 TELEPHONE CALLS

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTAL</u>
PHONE CALLS													
911 CALLS	12,341	11,372	12,713	12,415	14,952	14,122	14,796	16,126	14,212	13,955	12,952	13,012	<b>162,968</b>
NON-EMERGENCY	22,199	20,846	23,047	22,567	25,115	24,879	25,093	25,987	24,885	23,476	22,355	22,727	<b>283,176</b>
<b>TOTAL:</b>	<b>34,540</b>	<b>32,218</b>	<b>35,760</b>	<b>34,982</b>	<b>40,067</b>	<b>39,001</b>	<b>39,889</b>	<b>42,113</b>	<b>39,097</b>	<b>37,431</b>	<b>35,307</b>	<b>35,739</b>	<b>446,144</b>
<i>Compared to 2021:</i>	<i>-0.12%</i>	<i>-2.60%</i>	<i>-2.96%</i>	<i>-6.16%</i>	<i>-1.47%</i>	<i>-14.95%</i>	<i>-9.24%</i>	<i>-7.08%</i>	<i>-6.82%</i>	<i>-14.88%</i>	<i>-7.41%</i>	<i>-4.93%</i>	

## 2022 CAD CALLS FOR SERVICE

(Does not include canceled calls)

<b><u>DISPATCH POSITION:</u></b>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTAL</u>
LAW 1	9,691	9,487	10,742	10,293	11,248	10,500	10,567	10,419	10,354	10,386	9,232	10,169	<b>123,088</b>
LAW 2	5,019	4,501	5,055	5,047	5,397	5,224	5,613	5,108	4,974	5,025	5,018	4,611	<b>60,592</b>
LAW 3	5,189	5,330	5,660	5,991	6,134	5,700	6,534	6,197	6,237	6,397	6,039	5,906	<b>71,314</b>
METRO FIRE	1,185	1,085	1,138	1,236	1,298	1,258	1,300	1,344	1,318	1,314	1,358	1,377	<b>15,211</b>
COUNTY FIRE	1,318	1,135	1,043	1,120	1,339	1,415	1,425	1,542	1,265	1,385	1,464	1,439	<b>15,890</b>
<b>TOTAL:</b>	<b>22,402</b>	<b>21,538</b>	<b>23,638</b>	<b>23,687</b>	<b>25,416</b>	<b>24,097</b>	<b>25,439</b>	<b>24,610</b>	<b>24,148</b>	<b>24,507</b>	<b>23,111</b>	<b>23,502</b>	<b>286,095</b>
<i>Compared to 2021:</i>	<i>-1.12%</i>	<i>3.82%</i>	<i>-3.57%</i>	<i>-0.06%</i>	<i>1.97%</i>	<i>-3.44%</i>	<i>0.80%</i>	<i>4.36%</i>	<i>1.66%</i>	<i>2.60%</i>	<i>1.75%</i>	<i>-0.71%</i>	

# Emergency Call Wait Time Range

For (Month)



Creation Date: 09/05/2023 08:17:13 AM

Grouping: Month

Date Range: 08/01/2023 12:00:00 AM - 08/31/2023 11:59:59 PM

Filter Criteria: Please, refer to the last page.

## Summary Information

Month	None	0 - 10	11 - 20	21 - 30	31 - 40	41 - 50	51 - 60	>= 61	Total
Total	30	12,051	1,539	280	83	14	5	6	14,008
		86 %	97 %	99 %	100 %	100 %	100 %	100 %	

# Emergency Call Wait Time Range

For (Month)



Creation Date: 09/05/2023 08:17:13 AM

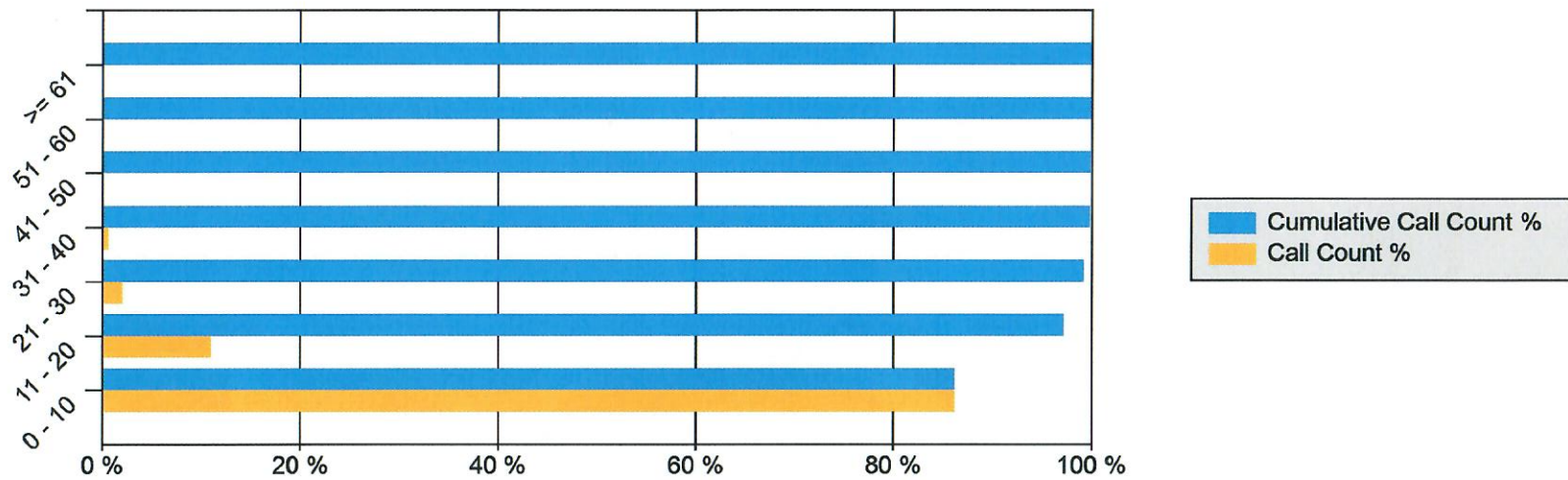
Grouping: Month

Date Range: 08/01/2023 12:00:00 AM - 08/31/2023 11:59:59 PM

Filter Criteria: Please, refer to the last page.

## Summary Chart

### Call Count % by Wait Time Range



# Emergency Call Wait Time Range

For (Month)



Creation Date: 09/05/2023 08:17:13 AM

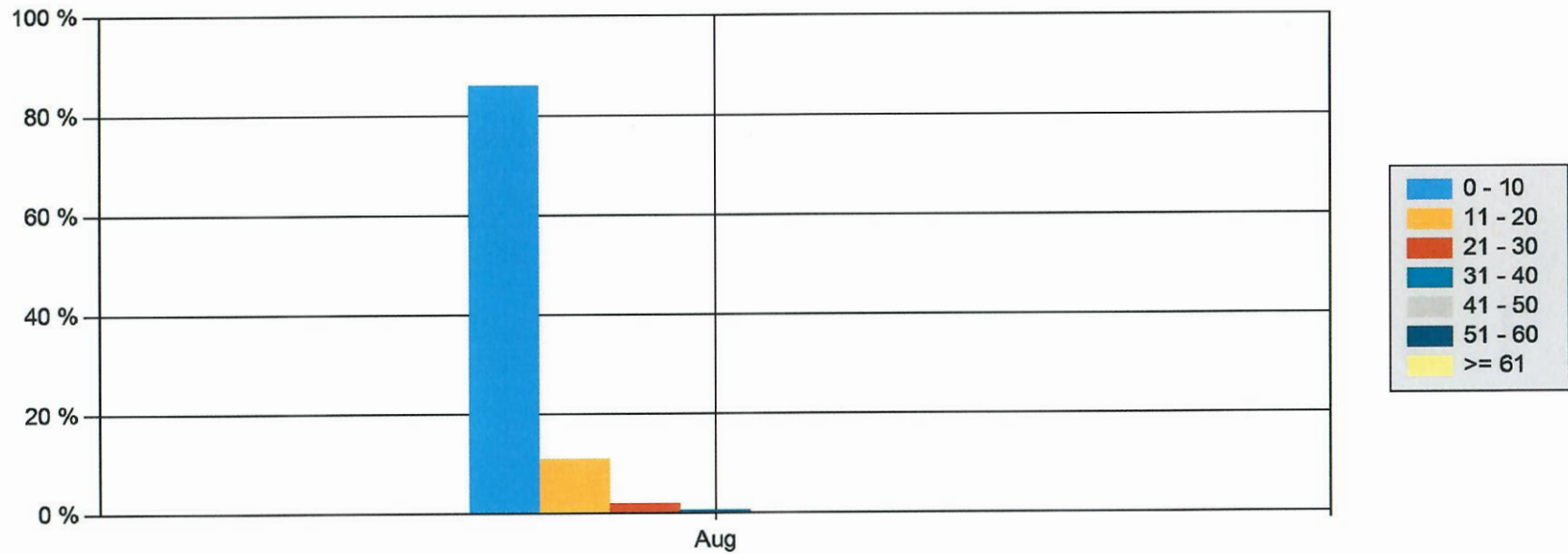
Grouping: Month

Date Range: 08/01/2023 12:00:00 AM - 08/31/2023 11:59:59 PM

Filter Criteria: Please, refer to the last page.

## Detail Chart

Call Count % by Wait Time (Month)





Kalamazoo County Dispatch Authority

Mercantile General Busn. Checking, Period Ending 07/31/2023

RECONCILIATION REPORT

Reconciled on: 08/07/2023

Reconciled by: Jeff Troyer

Any changes made to transactions after this date aren't included in this report.

Summary		USD
Statement beginning balance		193,584.18
Checks and payments cleared (61)		-481,429.91
Deposits and other credits cleared (5)		582,615.17
Statement ending balance		294,769.44
Uncleared transactions as of 07/31/2023		-26,655.82
Register balance as of 07/31/2023		268,113.62
Cleared transactions after 07/31/2023		0.00
Uncleared transactions after 07/31/2023		-11,580.14
Register balance as of 08/07/2023		256,533.48

Details

Checks and payments cleared (61)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/15/2023	Bill Payment	3528	Clear Choice Headsets & Technology	-310.00
06/20/2023	Bill Payment	3530	Mason-Oceana 911	-50.00
06/28/2023	Bill Payment	3531	7D's Towing	-1,562.99
06/29/2023	Bill Payment	3535	Rose Pest Solutions	-98.00
06/29/2023	Bill Payment	3536	Unum Insurance Company of America	-2,494.08
06/29/2023	Bill Payment	3537	DirecTV	-132.00
06/29/2023	Bill Payment	3538	AT&T - Box 5011	-2,666.73
06/29/2023	Bill Payment	3534	AT&T Mobility	-541.06
06/29/2023	Bill Payment	3533	Consumers Energy	-3,981.11
06/29/2023	Bill Payment	3532	Besco	-173.75
06/29/2023	Bill Payment	3539	DL Gallivan Office Solutions	-133.92
06/29/2023	Bill Payment	3546	Republic Services	-303.44
06/29/2023	Bill Payment	3545	Roe Comm	-2,000.00
06/29/2023	Bill Payment	3544	Sohn Linen Service	-42.98
06/29/2023	Bill Payment	3540	Michigan Municipal Risk Management Autho...	-12,616.25
06/29/2023	Bill Payment	3541	Bel Aire Heating and Air Conditioning	-5,725.00
06/29/2023	Bill Payment	3542	Kalleward Group, Inc.	-2,988.00
06/29/2023	Bill Payment	3543	Martin Ftacek	-214.56
06/30/2023	Journal	327		-295.38
07/05/2023	Expense	JulyHMO23	Blue Cross Blue Shield of Michigan	-3,874.77
07/05/2023	Expense		Consumers Life Insurance Company	-668.54
07/06/2023	Expense	BCBSJuly23	Blue Cross Blue Shield of Michigan	-30,520.81
07/13/2023	Bill Payment	3562	Kalamazoo County Treasurer	-3,600.00
07/13/2023	Bill Payment	3561	Metronet	-4,141.30
07/13/2023	Bill Payment	3560	Peninsula Fiber Network	-1,070.00
07/13/2023	Bill Payment	3559	TransUnion Risk and Alternative Data Soluti...	-300.00
07/13/2023	Bill Payment	3558	Village of Augusta	-2,400.00
07/13/2023	Bill Payment	3556	Total Fire Protection, Inc.	-540.00
07/13/2023	Bill Payment	3555	Carl Clatterbuck Agency	-300.00
07/13/2023	Bill Payment	3554	DL Gallivan Office Solutions	-1.86
07/13/2023	Bill Payment	3553	MEC	-465.67
07/13/2023	Bill Payment	3552	City of Portage - Community Development	-2,400.00
07/13/2023	Bill Payment	3551	Sohn Linen Service	-42.98
07/13/2023	Bill Payment	3549	Williams Building Services LLC	-2,460.00
07/13/2023	Bill Payment	3548	Jefferson Koch	-825.23
07/13/2023	Bill Payment	3547	Roe Comm	-574.00
07/13/2023	Bill Payment	3574	Consumers Energy	-1,667.94
07/13/2023	Bill Payment	3573	State of Michigan - DTMB	-23,832.93
07/13/2023	Bill Payment	3572	Besco	-143.00
07/13/2023	Bill Payment	3571	Indigital	-2,838.51
07/13/2023	Bill Payment	3570	VISA - Mercantile Bank of Michigan	-5,324.60
07/13/2023	Bill Payment	3569	Insight Public Sector, Inc.	-945.77
07/13/2023	Bill Payment	3568	Antenna Designs	-2,110.74
07/13/2023	Bill Payment	3567	City of Kalamazoo	-1,200.00
07/13/2023	Bill Payment	3566	City of Kalamazoo - Department of Public S...	-1,900.00
07/13/2023	Bill Payment	3565	City of Portage - Department of Public Safety	-10,583.31
07/13/2023	Bill Payment	3564	Dixon Lawn Care	-13,816.00
07/13/2023	Bill Payment	3563	HelpNet	-375.00
07/14/2023	Expense	071423	PAYROLL	-137,360.54
07/14/2023	Journal	329		-295.38
07/15/2023	Expense	071423	MERS - Alerus Financial	-14,673.69
07/15/2023	Expense	071423	MERS - Alerus Financial	-325.00
07/15/2023	Expense		Mercantile Bank of Michigan	-50.00
07/15/2023	Expense	071423	MERS - Alerus Financial	-4,201.06
07/15/2023	Expense	071423	MERS - Alerus Financial	-495.78
07/28/2023	Expense	072823	PAYROLL	-120,891.44
07/28/2023	Expense		Blue Cross Blue Shield of Michigan	-30,520.81
07/29/2023	Expense	072923	MERS - Alerus Financial	-495.79
07/29/2023	Expense	072923	MERS - Alerus Financial	-3,821.93
07/29/2023	Expense	072923	MERS - Alerus Financial	-325.00
07/29/2023	Expense	072923	MERS - Alerus Financial	-12,721.28
<b>Total</b>				<b>-481,429.91</b>

Deposits and other credits cleared (5)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/05/2023	Check	3506	Michigan Municipal Risk Management Autho...	0.00

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/07/2023	Deposit		Kalamazoo County - Surcharge REV	281,150.04
07/18/2023	Deposit		UNUM - STD Reimbursement	1,148.00
07/31/2023	Deposit		Mercantile Bank of Michigan	317.13
<b>Total</b>				<b>582,615.17</b>

**Additional Information**

Uncleared checks and payments as of 07/31/2023

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/11/2022	Bill Payment	3024	Michael Gordon	-9.89
10/18/2022	Bill Payment	3094	Dena Dunn	-198.00
03/30/2023	Bill Payment	3357	Dena Dunn	-120.33
06/15/2023	Bill Payment	3511	Jon Moored	-216.15
07/13/2023	Bill Payment	3557	Nicholas Kirk	-612.60
07/13/2023	Bill Payment	3550	Township of Kalamazoo - Police Department	-20,585.01
07/28/2023	Expense		Blue Cross Blue Shield of Michigan	-3,874.77
07/29/2023	Journal	331		-295.38
07/31/2023	Expense		Consumers Life Insurance Company	-743.69
<b>Total</b>				<b>-26,655.82</b>

Uncleared checks and payments after 07/31/2023

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/02/2023	Bill Payment	3582	AT&T - Box 5011	-1,942.16
08/02/2023	Bill Payment	3583	Kalamazoo County Sheriff's Office	-1,900.00
08/02/2023	Bill Payment	3584	DL Gallivan Office Solutions	-110.96
08/02/2023	Bill Payment	3585	AT&T Mobility	-541.30
08/02/2023	Bill Payment	3586	Clear Choice Headsets & Technology	-128.00
08/02/2023	Bill Payment	3587	Printmill	-362.89
08/02/2023	Bill Payment	3588	Sohn Linen Service	-42.98
08/02/2023	Bill Payment	3589	Republic Services	-302.04
08/02/2023	Bill Payment	3590	TransUnion Risk and Alternative Data Soluti...	-300.00
08/02/2023	Bill Payment	3577	Rose Pest Solutions	-98.00
08/02/2023	Bill Payment	3576	Besco	-165.75
08/02/2023	Bill Payment	3575	Consumers Energy	-4,538.92
08/02/2023	Bill Payment	3581	DirecTV	-131.99
08/02/2023	Bill Payment	3578	Cohl, Stoker & Toskey, P.C.	-264.00
08/02/2023	Bill Payment	3579	Fraternal Order of Police - Lodge #98	-100.00
08/02/2023	Bill Payment	3580	Unum Insurance Company of America	-651.15
<b>Total</b>				<b>-11,580.14</b>

Kalamazoo County Dispatch Authority

Mercantile General Busn. Checking, Period Ending 08/31/2023

RECONCILIATION REPORT

Reconciled on: 09/06/2023

Reconciled by: Jeff Troyer

Any changes made to transactions after this date aren't included in this report.

Summary		USD
Statement beginning balance		294,769.44
Checks and payments cleared (58)		-379,291.97
Deposits and other credits cleared (4)		246,006.57
Statement ending balance		161,484.04
Uncleared transactions as of 08/31/2023		-7,272.66
Register balance as of 08/31/2023		154,211.38
Cleared transactions after 08/31/2023		0.00
Uncleared transactions after 08/31/2023		1,711,475.00
Register balance as of 09/06/2023		1,865,686.38

Details

Checks and payments cleared (58)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/13/2023	Bill Payment	3550	Township of Kalamazoo - Police Department	-20,585.01
07/13/2023	Bill Payment	3557	Nicholas Kirk	-612.60
07/28/2023	Expense	HMOAug23	Blue Cross Blue Shield of Michigan	-3,874.77
07/29/2023	Journal	331		-295.38
07/31/2023	Expense		Consumers Life Insurance Company	-743.69
08/02/2023	Bill Payment	3580	Unum Insurance Company of America	-651.15
08/02/2023	Bill Payment	3581	DirectTV	-131.99
08/02/2023	Bill Payment	3582	AT&T - Box 5011	-1,942.16
08/02/2023	Bill Payment	3579	Fraternal Order of Police - Lodge #98	-100.00
08/02/2023	Bill Payment	3578	Cohl, Stoker & Toskey, P.C.	-264.00
08/02/2023	Bill Payment	3577	Rose Pest Solutions	-98.00
08/02/2023	Bill Payment	3576	Besco	-165.75
08/02/2023	Bill Payment	3575	Consumers Energy	-4,538.92
08/02/2023	Bill Payment	3584	DL Gallivan Office Solutions	-110.96
08/02/2023	Bill Payment	3590	TransUnion Risk and Alternative Data Soluti...	-300.00
08/02/2023	Bill Payment	3589	Republic Services	-302.04
08/02/2023	Bill Payment	3588	Sohn Linen Service	-42.98
08/02/2023	Bill Payment	3587	Printmill	-362.89
08/02/2023	Bill Payment	3586	Clear Choice Headsets & Technology	-128.00
08/02/2023	Bill Payment	3585	AT&T Mobility	-541.30
08/11/2023	Expense	081123	PAYROLL	-121,309.41
08/12/2023	Journal	333		-295.38
08/12/2023	Expense	081123	MERS - Alerus Financial	-14,270.74
08/12/2023	Expense	081123	MERS - Alerus Financial	-495.79
08/12/2023	Expense	081123	MERS - Alerus Financial	-3,909.92
08/12/2023	Expense	081123	MERS - Alerus Financial	-12,948.18
08/15/2023	Expense		Mercantile Bank of Michigan	-50.00
08/17/2023	Bill Payment	3594	VISA - Mercantile Bank of Michigan	-2,108.39
08/17/2023	Bill Payment	3606	Identity Automation LP	-372.56
08/17/2023	Bill Payment	3605	Marie Gleesing	-635.05
08/17/2023	Bill Payment	3604	Williams Building Services LLC	-2,460.00
08/17/2023	Bill Payment	3603	MEC	-506.75
08/17/2023	Bill Payment	3602	DL Gallivan Office Solutions	-28.75
08/17/2023	Bill Payment	3601	Cohl, Stoker & Toskey, P.C.	-374.00
08/17/2023	Bill Payment	3600	Sohn Linen Service	-42.98
08/17/2023	Bill Payment	3599	Kalamazoo City Treasurer	-588.76
08/17/2023	Bill Payment	3598	Bronson Healthcare Group	-212.00
08/17/2023	Bill Payment	3597	Consumers Energy	-3,676.14
08/17/2023	Bill Payment	3596	Peninsula Fiber Network	-1,070.00
08/17/2023	Bill Payment	3595	Dixon Lawn Care	-491.00
08/17/2023	Bill Payment	3593	Core Technology Corporation	-4,369.00
08/17/2023	Bill Payment	3591	Language Line Services, Inc	-825.69
08/22/2023	Bill Payment	3610	Consumers Energy	-32.26
08/22/2023	Bill Payment	3611	Unum Insurance Company of America	-2,132.73
08/22/2023	Bill Payment	3607	Besco	-143.00
08/22/2023	Bill Payment	3608	Metronet	-3,887.90
08/22/2023	Bill Payment	3615	Sohn Linen Service	-42.98
08/22/2023	Bill Payment	3612	DirectTV	-138.24
08/22/2023	Bill Payment	3613	Roto-Rooter	-393.95
08/22/2023	Bill Payment	3614	Michigan State Police - Cashiers Office	-387.00
08/22/2023	Bill Payment	3609	AT&T Mobility	-541.30
08/25/2023	Expense		Blue Cross Blue Shield of Michigan	-28,637.14
08/25/2023	Expense	082523	PAYROLL	-119,906.40
08/26/2023	Journal	335		-295.38
08/26/2023	Expense	082523	MERS - Alerus Financial	-11,114.96
08/26/2023	Expense		MERS - Alerus Financial	-3,985.86
08/26/2023	Expense	082523	MERS - Alerus Financial	-495.79
08/26/2023	Expense	082523	MERS - Alerus Financial	-325.00
<b>Total</b>				<b>-379,291.97</b>

Deposits and other credits cleared (4)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/16/2023	Deposit		Kalamazoo County - Surcharge REV	144,242.00
08/18/2023	Deposit			1,654.99
08/25/2023	Transfer			100,000.00
08/31/2023	Deposit		Mercantile Bank of Michigan	109.58

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
Total				246,006.57

**Additional Information**

Uncleared checks and payments as of 08/31/2023

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/11/2022	Bill Payment	3024	Michael Gordon	-9.89
10/18/2022	Bill Payment	3094	Dena Dunn	-198.00
03/30/2023	Bill Payment	3357	Dena Dunn	-120.33
06/15/2023	Bill Payment	3511	Jon Moored	-216.15
08/02/2023	Bill Payment	3583	Kalamazoo County Sheriff's Office	-1,900.00
08/17/2023	Bill Payment	3592	The Sign Shop	-236.00
08/25/2023	Expense		Blue Cross Blue Shield of Michigan	-3,874.77
08/25/2023	Expense	Sept 23	Consumers Life Insurance Company	-717.52
Total				-7,272.66

Uncleared deposits and other credits after 08/31/2023

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/07/2023	Deposit		Kalamazoo County - Millage & LCSS REV	1,711,475.00
Total				1,711,475.00



Kalamazoo County Dispatch Authority  
Michigan CLASS, Period Ending 07/31/2023

RECONCILIATION REPORT

Reconciled on: 08/07/2023  
Reconciled by: Jeff Troyer

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	3,701,192.47
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (1).....	16,703.56
Statement ending balance.....	<u>3,717,896.03</u>
Register balance as of 07/31/2023.....	3,717,896.03

Details				
Deposits and other credits cleared (1)				
DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/31/2023	Deposit		Michigan CLASS	16,703.56
<b>Total</b>				<b>16,703.56</b>

Kalamazoo County Dispatch Authority  
Michigan CLASS, Period Ending 08/31/2023

RECONCILIATION REPORT

Reconciled on: 09/06/2023  
Reconciled by: Jeff Troyer

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	3,717,896.03
Checks and payments cleared (1).....	-100,000.00
Deposits and other credits cleared (1).....	17,169.07
Statement ending balance.....	<u>3,635,065.10</u>
Register balance as of 08/31/2023.....	3,635,065.10

Details				
Checks and payments cleared (1)				
DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/25/2023	Transfer			-100,000.00
<b>Total</b>				<b>-100,000.00</b>

Deposits and other credits cleared (1)				
DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/31/2023	Deposit		Michigan CLASS	17,169.07
<b>Total</b>				<b>17,169.07</b>



# Kalamazoo County Consolidated Dispatch Authority

Budget vs. Actuals: 2023 Budget - REVISION I

January - December 2023

	2911 - GENERAL OPERATIONS			2913 - TRAINING			TOTAL		
	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING
Income									
400.000 Use of Fund Balance		162,019.00	162,019.00				\$0.00	\$162,019.00	\$162,019.00
402.000 Property Taxes	4,687,125.00	6,249,500.00	1,562,375.00				\$4,687,125.00	\$6,249,500.00	\$1,562,375.00
528.000 Federal Grants - Other	295,307.00	295,307.00	0.00				\$295,307.00	\$295,307.00	\$0.00
573.000 Local Community Stabilization Share	447,300.00	596,400.00	149,100.00				\$447,300.00	\$596,400.00	\$149,100.00
615.010 Surcharge Revenue - State 911	287,892.00	484,000.00	196,108.00	23,725.00	45,000.00	21,275.00	\$311,617.00	\$529,000.00	\$217,383.00
615.020 Surcharge Revenue - Local 911	281,150.04	1,120,000.00	838,849.96				\$281,150.04	\$1,120,000.00	\$838,849.96
651.000 Charges for Services - User Fees	15,960.00	15,960.00	0.00				\$15,960.00	\$15,960.00	\$0.00
665.000 Interest Earned	84,679.80	85,000.00	320.20				\$84,679.80	\$85,000.00	\$320.20
667.000 Rent/Lease Revenue	8,700.00	7,200.00	(1,500.00)				\$8,700.00	\$7,200.00	\$(1,500.00)
671.000 Miscellaneous Revenue	112.32	50.00	(62.32)				\$112.32	\$50.00	\$(62.32)
676.000 Other Revenue - Reimbursements							\$0.00	\$0.00	\$0.00
676.010 Insurance Claims	1,562.99		(1,562.99)				\$1,562.99	\$0.00	\$(1,562.99)
<b>Total 676.000 Other Revenue - Reimbursements</b>	<b>1,562.99</b>		<b>(1,562.99)</b>				<b>\$1,562.99</b>	<b>\$0.00</b>	<b>\$(1,562.99)</b>
<b>Total Income</b>	<b>\$6,109,789.15</b>	<b>\$9,015,436.00</b>	<b>\$2,905,646.85</b>	<b>\$23,725.00</b>	<b>\$45,000.00</b>	<b>\$21,275.00</b>	<b>\$6,133,514.15</b>	<b>\$9,060,436.00</b>	<b>\$2,926,921.85</b>
GROSS PROFIT	<b>\$6,109,789.15</b>	<b>\$9,015,436.00</b>	<b>\$2,905,646.85</b>	<b>\$23,725.00</b>	<b>\$45,000.00</b>	<b>\$21,275.00</b>	<b>\$6,133,514.15</b>	<b>\$9,060,436.00</b>	<b>\$2,926,921.85</b>
Expenses									
700 thru 718 Personnel Services									
702.010 Salaries - Administration	199,199.70	316,346.00	117,146.30				\$199,199.70	\$316,346.00	\$117,146.30
702.020 Wages - Regular				13,000.00			\$0.00	\$13,000.00	\$13,000.00
702.021 Administrative Support	120,152.37	199,924.00	79,771.63				\$120,152.37	\$199,924.00	\$79,771.63
702.022 Dispatch Supervisors	242,194.57	412,736.00	170,541.43				\$242,194.57	\$412,736.00	\$170,541.43
702.023 ECO I's	952,436.63	1,766,034.00	813,597.37				\$952,436.63	\$1,766,034.00	\$813,597.37
702.024 ECO I's	284,152.71	446,003.00	161,850.29				\$284,152.71	\$446,003.00	\$161,850.29
702.026 Bereavement	827.28		(827.28)				\$827.28	\$0.00	\$(827.28)
702.027 Incentive/Stipend Pay	281,550.00	281,550.00	0.00				\$281,550.00	\$281,550.00	\$0.00
702.040 Wages - Short Term Disability	(1,919.61)		1,919.61				\$(1,919.61)	\$0.00	\$1,919.61
<b>Total 702.020 Wages - Regular</b>	<b>1,879,393.95</b>	<b>3,106,247.00</b>	<b>1,226,853.05</b>	<b>13,000.00</b>	<b>13,000.00</b>	<b>13,000.00</b>	<b>\$1,879,393.95</b>	<b>\$3,119,247.00</b>	<b>\$1,239,853.05</b>
702.030 Wages - Overtime		365,976.00	365,976.00				\$0.00	\$365,976.00	\$365,976.00
702.031 Administrative Support	463.12		(463.12)				\$463.12	\$0.00	\$(463.12)
702.032 Dispatch Supervisors	57,400.83		(57,400.83)				\$57,400.83	\$0.00	\$(57,400.83)
702.033 ECO I's	129,751.75		(129,751.75)				\$129,751.75	\$0.00	\$(129,751.75)
702.034 ECO I's	21,488.07		(21,488.07)				\$21,488.07	\$0.00	\$(21,488.07)
<b>Total 702.030 Wages - Overtime</b>	<b>209,103.77</b>	<b>365,976.00</b>	<b>156,872.23</b>				<b>\$209,103.77</b>	<b>\$365,976.00</b>	<b>\$156,872.23</b>
702.050 CTO Pay	11,757.00	23,000.00	11,243.00				\$11,757.00	\$23,000.00	\$11,243.00
706.000 Wages - Holiday Premium	68,293.49	155,311.00	87,017.51				\$68,293.49	\$155,311.00	\$87,017.51
712.000 Payment in Lieu of Benefits	35,975.00	53,300.00	17,325.00				\$35,975.00	\$53,300.00	\$17,325.00
715.010 Auto Allowance	5,791.52	8,683.00	2,891.48				\$5,791.52	\$8,683.00	\$2,891.48
<b>Total 700 thru 718 Personnel Services</b>	<b>2,409,514.43</b>	<b>4,028,863.00</b>	<b>1,619,348.57</b>	<b>13,000.00</b>	<b>13,000.00</b>	<b>13,000.00</b>	<b>\$2,409,514.43</b>	<b>\$4,041,863.00</b>	<b>\$1,632,348.57</b>
719 thru 725 Benefits and Taxes							\$0.00	\$0.00	\$0.00



# Kalamazoo County Consolidated Dispatch Authority

Budget vs. Actuals: 2023 Budget - REVISION I

January - December 2023

	2021 - GENERAL OPERATIONS			2023 - TRAINING			TOTAL		
	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING
719.000 Workers Comp Insurance	2,865.00	12,856.00	9,991.00				\$2,865.00	\$12,856.00	\$9,991.00
720.010 Medical/Health Insurance	264,784.15	371,492.00	106,707.85				\$264,784.15	\$371,492.00	\$106,707.85
720.020 Dental Insurance	18,791.68	29,707.00	10,915.32				\$18,791.68	\$29,707.00	\$10,915.32
720.030 Vision Insurance	3,554.60	5,637.00	2,082.40				\$3,554.60	\$5,637.00	\$2,082.40
720.040 Life Insurance	8,186.61	9,058.00	871.39				\$8,186.61	\$9,058.00	\$871.39
720.050 Unemployment		9,000.00	9,000.00				\$0.00	\$9,000.00	\$9,000.00
720.060 HSA Contributions	71,850.00	75,633.00	3,783.00				\$71,850.00	\$75,633.00	\$3,783.00
720.070 Short-Term Disability Insurance	22,618.96	35,664.00	13,045.04				\$22,618.96	\$35,664.00	\$13,045.04
721.000 Social Security	146,963.03	248,364.00	101,400.97				\$146,963.03	\$248,364.00	\$101,400.97
722.000 Medicare	34,370.38	58,085.00	23,714.62				\$34,370.38	\$58,085.00	\$23,714.62
725.010 Retirement - MERS DC	180,755.58	294,721.00	113,965.42				\$180,755.58	\$294,721.00	\$113,965.42
725.020 Retirement - MERS 457	12,643.76	21,997.00	9,353.24				\$12,643.76	\$21,997.00	\$9,353.24
725.030 Retirement - MERS HCSP	45,333.66	61,566.00	16,232.34				\$45,333.66	\$61,566.00	\$16,232.34
<b>Total 719 thru 725 Benefits and Taxes</b>	<b>812,717.41</b>	<b>1,233,780.00</b>	<b>421,062.59</b>				<b>\$812,717.41</b>	<b>\$1,233,780.00</b>	<b>\$421,062.59</b>
726 thru 799 Supplies							\$0.00	\$0.00	\$0.00
727.000 Office Supplies	2,421.96	15,000.00	12,578.04				\$2,421.96	\$15,000.00	\$12,578.04
730.000 Maintenance Supplies	1,530.10	6,000.00	4,469.90				\$1,530.10	\$6,000.00	\$4,469.90
740.000 Uniform Supplies		8,000.00	8,000.00				\$0.00	\$8,000.00	\$8,000.00
760.000 Kitchen Supplies	609.03	1,750.00	1,140.97				\$609.03	\$1,750.00	\$1,140.97
764.000 Food Supplies	202.74	1,750.00	1,547.26				\$202.74	\$1,750.00	\$1,547.26
<b>Total 726 thru 799 Supplies</b>	<b>4,763.83</b>	<b>32,500.00</b>	<b>27,736.17</b>				<b>\$4,763.83</b>	<b>\$32,500.00</b>	<b>\$27,736.17</b>
800 thru 969 Services & Other Charges							\$0.00	\$0.00	\$0.00
801.010 Contractual Services	455,801.83	719,486.00	263,684.17				\$455,801.83	\$719,486.00	\$263,684.17
805.010 Professional Services - Audit	5,000.00	6,500.00	1,500.00				\$5,000.00	\$6,500.00	\$1,500.00
810.000 Administrative Fees	3,600.00	3,600.00	0.00				\$3,600.00	\$3,600.00	\$0.00
813.000 Legal Fees	3,828.40	20,000.00	16,171.60				\$3,828.40	\$20,000.00	\$16,171.60
820.010 Interpreter Fees	4,268.75	7,000.00	2,731.25				\$4,268.75	\$7,000.00	\$2,731.25
835.010 Medical Services - Physical Exams	1,170.00	2,500.00	1,330.00				\$1,170.00	\$2,500.00	\$1,330.00
835.020 Medical Services - Drug Testing	567.00	1,500.00	933.00				\$567.00	\$1,500.00	\$933.00
850.010 Telephone Service	10,006.62	14,500.00	4,493.38				\$10,006.62	\$14,500.00	\$4,493.38
850.020 Internet Service	50,940.34	98,920.00	47,979.66				\$50,940.34	\$98,920.00	\$47,979.66
850.030 Copying		2,500.00	2,500.00				\$0.00	\$2,500.00	\$2,500.00
850.040 Mailing	338.56	3,000.00	2,661.44				\$338.56	\$3,000.00	\$2,661.44
870.010 Travel - Training/Registration	5,737.54	8,000.00	2,262.46	10,901.00	24,000.00	13,099.00	\$16,638.54	\$32,000.00	\$15,361.46
870.020 Travel - Lodging	4,490.57	11,500.00	7,009.43	514.58	2,500.00	1,985.42	\$5,005.15	\$14,000.00	\$8,994.85
870.030 Travel - Meals/Food	1,516.52	5,000.00	3,483.48	193.32	2,500.00	2,306.68	\$1,709.84	\$7,500.00	\$5,790.16
870.040 Travel - Mileage	1,123.99	5,000.00	3,876.01	390.68	2,500.00	2,109.32	\$1,514.67	\$7,500.00	\$5,985.33
870.050 Travel - Other	2,345.89	8,500.00	6,154.11	40.00	500.00	460.00	\$2,385.89	\$9,000.00	\$6,614.11
871.010 Education Expense		2,000.00	2,000.00				\$0.00	\$2,000.00	\$2,000.00
900.000 Printing	362.89	2,000.00	1,637.11				\$362.89	\$2,000.00	\$1,637.11
905.000 Advertising	1,136.00	5,500.00	4,364.00				\$1,136.00	\$5,500.00	\$4,364.00



# Kalamazoo County Consolidated Dispatch Authority

Budget vs. Actuals: 2023 Budget - REVISION I

January - December 2023

	2911 - GENERAL OPERATIONS				2913 - TRAINING				TOTAL			
	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING
915.000 Dues & Subscriptions	1,397.00	9,000.00	7,603.00				\$1,397.00	\$9,000.00	\$7,603.00			
920.010 Utilities - Gas	4,571.17	8,000.00	3,428.83				\$4,571.17	\$8,000.00	\$3,428.83			
920.020 Utilities - Electricity	38,275.46	55,000.00	16,724.54				\$38,275.46	\$55,000.00	\$16,724.54			
920.030 Utilities - Water & Sewer	3,080.56	4,000.00	919.44				\$3,080.56	\$4,000.00	\$919.44			
934.010 Repair & Maintenance - Equipment	13,763.03	25,000.00	11,236.97				\$13,763.03	\$25,000.00	\$11,236.97			
955.000 Miscellaneous Operating	6,102.40	20,000.00	13,897.60				\$6,102.40	\$20,000.00	\$13,897.60			
958.010 Insurance Premium	0.00	60,000.00	60,000.00				\$0.00	\$60,000.00	\$60,000.00			
<b>Total 800 thru 969 Services &amp; Other Charges</b>	<b>619,424.52</b>	<b>1,108,006.00</b>	<b>488,581.48</b>	<b>12,039.58</b>	<b>32,000.00</b>	<b>19,960.42</b>	<b>\$631,464.10</b>	<b>\$1,140,006.00</b>	<b>\$508,541.90</b>			
970 thru 989 Equipment & Capital Outlay							\$0.00	\$0.00	\$0.00			
976.000 Project Costs	2,600.00	45,000.00	42,400.00				\$2,600.00	\$45,000.00	\$42,400.00			
980.000 Equipment/Software - Capital	333,041.56	514,855.00	181,813.44				\$333,041.56	\$514,855.00	\$181,813.44			
980.010 Equipment/Software - Small	12,368.40	25,000.00	12,631.60				\$12,368.40	\$25,000.00	\$12,631.60			
980.020 Facility - Capital	23,092.10	588,700.00	565,607.90				\$23,092.10	\$588,700.00	\$565,607.90			
<b>Total 970 thru 989 Equipment &amp; Capital Outlay</b>	<b>371,102.06</b>	<b>1,173,555.00</b>	<b>802,452.94</b>				<b>\$371,102.06</b>	<b>\$1,173,555.00</b>	<b>\$802,452.94</b>			
990 thru 994 Debt Service							\$0.00	\$0.00	\$0.00			
991.010 Loan/Lease - Principal		1,238,692.00	1,238,692.00				\$0.00	\$1,238,692.00	\$1,238,692.00			
991.020 Loan/Lease - Interest		94,854.00	94,854.00				\$0.00	\$94,854.00	\$94,854.00			
<b>Total 990 thru 994 Debt Service</b>		<b>1,333,546.00</b>	<b>1,333,546.00</b>				<b>\$0.00</b>	<b>\$1,333,546.00</b>	<b>\$1,333,546.00</b>			
<b>Total Expenses</b>	<b>\$4,217,522.25</b>	<b>\$8,910,250.00</b>	<b>\$4,692,727.75</b>	<b>\$12,039.58</b>	<b>\$45,000.00</b>	<b>\$32,960.42</b>	<b>\$4,229,561.83</b>	<b>\$8,955,250.00</b>	<b>\$4,725,688.17</b>			
NET OPERATING INCOME	\$1,892,266.90	\$105,186.00	\$ (1,787,080.90)	\$11,685.42	\$0.00	\$ (11,685.42)	\$1,903,952.32	\$105,186.00	\$ (1,798,766.32)			
NET INCOME	\$1,892,266.90	\$105,186.00	\$ (1,787,080.90)	\$11,685.42	\$0.00	\$ (11,685.42)	\$1,903,952.32	\$105,186.00	\$ (1,798,766.32)			



# KALAMAZOO COUNTY CONSOLIDATED DISPATCH AUTHORITY

## Agenda Request Form

Please fill in the boxes below with the appropriate information.

Name:  Agency:

Phone Number:  Length of Time Needed:  Agenda Item #:

Topic:

**Brief Description:**

The attached meeting minutes are presented to the Board for informational purposes, no action necessary.

**Proposed Motion:**

No action

Agenda Request Approved:  Meeting Date:  Time:

Persons or items will not be placed on a meeting agenda without an agenda request form first being completed. The agenda request form must be accompanied by information that substantiates and justifies your request. Lack of this information may cause a delay in your request being acted upon by the Board of Directors. Agenda requests must be received by 9:00 a.m. on Monday of the week preceding the monthly meeting date. Completed forms should be delivered to an Officer of the Board of Directors or sent electronically to [admin@kccda911.org](mailto:admin@kccda911.org). If you have any questions regarding this form, please feel free to contact KCCDA’s administrative office at (269) 488-8911.



**MEETING MINUTES for**  
**Kalamazoo County Consolidated Dispatch Authority**  
**EXECUTIVE COMMITTEE**  
**July 11, 2023**

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**ITEM 1 – CALL TO ORDER**

The Regular Meeting of the Executive Committee, held in the Chief Switalski Meeting Room at KCCDA, was called to order by Jan VanDerKley at 4:00 p.m. on Tuesday, July 11, 2023.

**ITEM 2 – ROLL CALL**

Members Present: Jan VanDerKley, Jim VanDyken, Pat McGinnis, Don Martin

Others Present: Jeff Troyer, Torie Rose, Chris McComb

**ITEM 3 – APPROVAL OF MEETING MINUTES**

A. Meeting Minutes from May 2, 2023

“Motion by Mr. McGinnis, second by Mr. Martin to approve the meeting minutes from the May 2, 2023, as presented.”

On a voice vote, MOTION CARRIED.

**ITEM 4 – CITIZENS’ TIME**

There was none.

**ITEM 5 – FOR CONSIDERATION**

A. Old Business

1. UPDATE – Kalamazoo MPSCS Simulcast Subsystem Project

Mr. Troyer stated everything was complete except for some additional grounding being installed at the Oshtemo Tower. It took a lightening strike that blew up the transfer switch and some other electrical components on the generator. The repairs were covered under warranty, but the additional grounding will help for the future strikes. All work should be completed by the end of the month.

2. UPDATE – Backup Facility Search

Mr. Troyer stated the one facility we found went under contract before we could have mechanical contractors come in to look at the facility. Administration continues to monitor the market with our realtor.

### 3. UPDATE – Conditional Bonds

Mr. Troyer stated the Technical Advisory Committee (TAC) had a special meeting with the Chief Judges and Court Administration and reviewed some possible miscommunications as to who has been entering the conditional bonds. TAC requested clarification on the specific conditional bonds that they are asking KCCDA to enter, statistics on how many there are, and for a cost analysis for them to do the entry because they have LEIN clerks. The Courts stated they were under the understanding that dispatch had always done it.

TAC asked for information to be provided by the 21<sup>st</sup> of June. We have received a response from Juvenile Court on felonies but nothing else. He stated he was not expecting TAC to make any changes at this time.

#### B. New Business

##### 1. Letter from Treasury and Administrative Response

Mr. Troyer stated he received a letter stating we had a deficit the last three years and required an explanation. He explained that it was a planned deficit. The government requires us to account for a capital lease as a revenue when you enter into it. When assets and services are delivered, the expenditures are accounted for and that is offset by fund balance. He stated that he worked with our auditors and legal counsel to draft the administrative response to the letter which was submitted on June 21, 2023.

Ms. VanDerKley stated she assumed they will approve our response.

Mr. Troyer agreed.

##### 2. REVISED Policy – 3.13 Employee Compensation

Mr. Troyer explained that policy changes normally go to the Personnel Committee, but the Committee was unable to find a time to meet prior to the Board meeting. He stated Administration would like to have the Board approve the revision at this meeting. He stated the revision modifies the policy to match the collective bargaining agreement.

Mr. McGinnis stated he didn't see a need to try to pull a special meeting of the Personnel Committee for one issue. He stated he would send an email to the Committee with the changes, ask for feedback and pass it along to Mr. Troyer.

##### 3. NEW Fiscal Policy – 01.09 Disposal of Surplus Property

Mr. Troyer presented the new fiscal policy for Disposal of Surplus Property. He stated a few last minute modifications were made by counsel with regards to real property, item 4 was added, and letter B on page 4.

Ms. VanDerKley stated this aligned to what she is used to seeing.

##### 4. Review Draft Board Agenda for 7/13

Mr. Troyer stated Resolution 2023-02: Utilization of KCCDA MPSCS Member Fee Credits by Agencies would be added to the draft agenda presented. The resolution will be presented to TAC for consideration.

The committee discussed the draft agenda presented and approved it to move forward to the meeting.



## ITEM 6 – **OTHER ITEMS**

### A. Announcements and Member Comments

Mr. Troyer stated there was an incident that reported a vehicle being stolen on June 1. KDPS was dispatched, the PSO filled out a stolen vehicle sheet, sent it to us, but it didn't get entered. Detroit PD impounded the vehicle the next day and the owner did not know it until she received the notice of abandonment twenty plus days later. She reported it to us and KDPS. Troyer stated he reached out to MMRMA, KCCDA's liability provider, and they drafted a release/waiver. She signed the waiver and KCCDA paid her impound fees, and had her vehicle towed back. MMRMA will be reimbursing KCCDA.

### B. Next Meeting – September 5, 2023, at 4:00 p.m.

## ITEM 7 – **ADJOURNMENT**

The meeting adjourned at 4:38 p.m.



# KALAMAZOO COUNTY CONSOLIDATED DISPATCH AUTHORITY

## Agenda Request Form

Please fill in the boxes below with the appropriate information.

Name:  Agency:

Phone Number:  Length of Time Needed:  Agenda Item #:

Topic:

### Brief Description:

WMUK (Western Michigan University’s radio station) contacted the Executive Director around mid-August inquiring if KCCDA might be interested in leasing space on our tower on Parkview Avenue at S. Drake. The following is what WMUK’s request includes:

#### Antenna space on tower

- 2 or 3-bay antenna
  - 24' of vertical space for 2 bay or 35' for 3 bay
- 1 feed line, 1 5/8" diameter
- Estimated weight load: 261 lbs for 2 bay or 390 lbs for 3 bay

#### Space in tower shelter

- One 40 space equipment rack containing the following rack-mounted devices:
 

Wattmeter	Transmitter	Audio Processor
EAS FM Receivers	EAS Box	Remote Control
	Studio Transmitter Link Receiver	
- Two 20-amp A/C circuits
- Access to generator power
- Access to MetroNet service

Prior to the Executive Director researching feasibility and lease agreements, Mr. Troyer inquired with the Executive Committee if there was any opposition. Reason being is this will take some time, discussions with MPSCS and agreements but it could also generate additional revenue. The Executive Committee members did not have any opposition.

### Proposed Motion:

Agenda Request Approved:  Meeting Date:  Time:

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# KALAMAZOO COUNTY CONSOLIDATED DISPATCH AUTHORITY

## Agenda Request Form

Please fill in the boxes below with the appropriate information.

Name:  Agency:

Phone Number:  Length of Time Needed:  Agenda Item #:

Topic:

**Brief Description:**

The attached meeting minutes are presented to the Board for informational purposes, no action necessary.

**Proposed Motion:**

No action

Agenda Request Approved:  Meeting Date:  Time:

Persons or items will not be placed on a meeting agenda without an agenda request form first being completed. The agenda request form must be accompanied by information that substantiates and justifies your request. Lack of this information may cause a delay in your request being acted upon by the Board of Directors. Agenda requests must be received by 9:00 a.m. on Monday of the week preceding the monthly meeting date. Completed forms should be delivered to an Officer of the Board of Directors or sent electronically to [admin@kccda911.org](mailto:admin@kccda911.org). If you have any questions regarding this form, please feel free to contact KCCDA’s administrative office at (269) 488-8911.



## **MEETING MINUTES for**

### **Kalamazoo County Consolidated Dispatch Authority TECHNICAL ADVISORY COMMITTEE July 12, 2023 – Regular Meeting**

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#### **ITEM 1 – CALL TO ORDER**

The Regular Meeting of the Technical Advisory Committee was called to order by Chief Scott Merlo at 10:00 a.m. on Wednesday, July 12, 2023, in the Chief Switalski Meeting Room at Kalamazoo County Consolidated Dispatch Authority, 7040 Stadium Drive, Kalamazoo, Michigan.

#### **ITEM 2 –ROLL CALL**

Members Present: Scott Merlo (WMUPD), Chris Franks (KDPS), Bryan Ergang (KTPD), Craig Dieringer (KCMCA), Jeff Christensen (KCSO), Nick Arnold (PDPS), Gerry Luedecking (KCFCA)

Others Present: Ryan McGregor, Jeff Heppler, Steve Stryd, Jeff Troyer, Torie Rose, Jon Moored, and Chris McComb

#### **ITEM 3 – APPROVAL OF MEETING MINUTES**

A. Regular Meeting Minutes from May 3, 2023

“Motion by Mr. Ergang, second by Mr. McGregor to approve the Regular Meeting Minutes from May 3, 2023, as presented.”

On a voice vote, MOTION CARRIED.

B. Special Meeting Minutes from May 25, 2023

“Motion by Mr. Ergang, second by Mr. Franks to approve the Special Meeting Minutes from May 25, 2023, as presented.”

On a voice vote, MOTION CARRIED.

#### **ITEM 4 - CITIZENS’ TIME**

There was none.

#### **ITEM 5 – FOR CONSIDERATION**

A. Administrative Monthly Report

Mr. Troyer stated the report was included in the packet and provided an overview.

B. Old Business

1. Kalamazoo MPSCS Simulcast Subsystem Project (Update)

Mr. Troyer stated the Oshtemo Tower took a lightening hit during a few months ago. He stated the damage was covered by warranty, but they are working on installing additional grounding. The project will be completed by the end of the month.

## 2. Live-Stream Video Application

Mr. Troyer stated administration has not yet reviewed applications after the two demonstrations due to working on the CAD and Mobile System functionality requirements. He stated the proposals will be pursued at the September or November meeting.

## 3. Conditional Bonds

Mr. Troyer stated an email was sent to everyone in attendance at the last meeting to clarify what was being requested from the courts. He stated a response was received from Circuit Court regarding Juvenile Bond Conditions but no other responses. He stated he would draft another letter asking for the data and stating we will contact Calhoun County Courts.

### C. New Business

#### 1. Joint RFP – CAD & Mobile Solution

Mr. Troyer stated administration met with KDPS and KCSO and discussed a joint RFP for the three separate subsystems – Law RMS, JMS, and CAD & Mobile. He stated KCCDA will have the CAD and Mobile System portion ready by the first or second week of August. The group decided the RFP didn't have to be for a complete public safety suite so each subsystem can be bid separately. Cohl, Stoker, Toskey will oversee the baseline terms and conditions of the RFP. The goal is to bring RFP to TAC in September.

#### 2. Unified Communications Plan & Recommend Templates

Mr. Troyer stated a subcommittee met to talk about call signs and to work on moving toward a unified communications plan. He stated dispatch will use the recommended templates and unencrypted talkgroups. He hoped to bring back a plan in September.

#### 3. Resolution 2023-02: Utilization of KCCDA MPSCS Member Fee Credits by Agencies

Mr. Troyer stated the \$413k of MPSCS member fee credits expire in ten years. There is no way we will use the credits we have accumulated. The proposed resolution/policy sets forth a process for the credits to be used for agencies directly dispatched by KCCDA who meet the criterion in the policy. A request for credit use can be submitted to Mr. Troyer on a first come first serve basis and there is a limit per agency, per year.

“Motion by Mr. Ergang, second by Mr. Christensen to approve and recommend approval of Resolution 2032-02: Utilization of KCCDA MPSCS Member Fee Credits by Agencies to the Board.”

On a voice vote, MOTION CARRIED.

### ITEM 6 – OTHER ITEMS

#### D. Announcements and Member Comments

Mr. Dieringer inquired if anything further was needed for transitioning MSU1 and 2 to the County Ops channel.

Mr. Troyer stated everything was ready to go but Dr. Fales wanted to wait until the new group of fellows came in.

#### E. Next Meeting

The next regular scheduled Technical Advisory Committee meeting will be Wednesday, September 6, 2023, at 10:00 am, and will be held in the Chief Switalski Meeting Room at KCCDA, 7040 Stadium Drive, Kalamazoo, MI 49009.

**ITEM 7 - ADJOURNMENT**

F. Adjournment

The meeting adjourned at 10:46 a.m.



# KALAMAZOO COUNTY CONSOLIDATED DISPATCH AUTHORITY

## Agenda Request Form

Please fill in the boxes below with the appropriate information.

Name:  Agency:

Phone Number:  Length of Time Needed:  Agenda Item #:

Topic:

### Brief Description:

Administration presented the attached DRAFT Joint Request for Proposal (RFP) general terms and conditions, and Exhibit A which is specific to the CAD and Mobile System (organizational profile, core system requirements, and functionality specifications) to TAC at the September 6<sup>th</sup> meeting for consideration.

The TAC voted unanimously to approve the Joint RFP General Terms and Conditions, and Exhibit A and recommend the Board of Directors approve for release.

### Proposed Motion:

Motion to approve and allow the Executive Director to proceed with release of the Joint RFP General Terms and Conditions and Exhibit A.

Agenda Request Approved:  Meeting Date:  Time:

Persons or items will not be placed on a meeting agenda without an agenda request form first being completed. The agenda request form must be accompanied by information that substantiates and justifies your request. Lack of this information may cause a delay in your request being acted upon by the Board of Directors. Agenda requests must be received by 9:00 a.m. on Monday of the week preceding the monthly meeting date. Completed forms should be delivered to an Officer of the Board of Directors or sent electronically to [admin@kccda911.org](mailto:admin@kccda911.org). If you have any questions regarding this form, please feel free to contact KCCDA’s administrative office at (269) 488-8911.



KALAMAZOO COUNTY GOVERNMENT  
OFFICE OF PURCHASING  
201 WEST KALAMAZOO AVENUE  
KALAMAZOO, MICHIGAN 49007

**REQUEST FOR PROPOSALS KAL-RFP-2023025**

**KALAMAZOO COUNTY GOVERNMENT**

**JOINT AND SEVERAL REQUEST FOR PROPOSAL FOR**

**INTEGRATED COMPUTER AIDED DISPATCH AND MOBILE COMPUTING  
SOFTWARE SYSTEM (CAD/MC SYSTEM) FOR THE KALAMAZOO  
COUNTY CONSOLIDATED DISPATCH AUTHORITY (KCCDA)**

**and**

**INTEGRATED LAW ENFORCEMENT RECORD MANAGEMENT SYSTEM  
(RMS) FOR THE KALAMAZOO COUNTY SHERIFF'S OFFICE (KCSO),  
KALAMAZOO DEPARTMENT OF PUBLIC SAFETY (KDPS) AND WESTERN  
MICHIGAN UNIVERSITY DEPARTMENT OF PUBLIC SAFETY (WMUDPS)**

**and**

**INTEGRATED JAIL MANAGEMENT SYSTEM (JMS) FOR KCSO**



**RELEASE DATE – MONDAY, SEPTEMBER 18, 2023**

**Required Pre-Proposal Meeting Date:**

***Thursday, October 12, 2023, at 9:00 AM Eastern***

**Deadline for Written Questions:**

***Monday, October 23, 2023, at 3:00 PM Eastern***

**Written Responses to Questions:**

***Monday, November 6, 2023, at 3:00 PM Eastern***

**Proposals Due**

***Monday, December 11, 2023, at 3:00 PM Eastern***

**Specifications and requirements must be downloaded at**

**<http://www.kalcounty.com/purchasing/rfp.php>**

**NO BID MAY BE WITHDRAWN FOR AT LEAST 180 DAYS AFTER THE BID OPENING.**

**SUBMIT PROPOSALS TO:**

**KALAMAZOO COUNTY DISPATCH AUTHORITY**

7040 STADIUM DRIVE

KALAMAZOO, MICHIGAN 49009

ALL PROPOSALS WILL NEED TO BE IN A SEALED ENVELOPE/BOX WITH THE NAME AND NUMBER OF THE RFP CLEARLY MARKED ON THE OUTSIDE AS FOLLOWS:

**CAD RMS & JMS RFP - 2023025**

PROPOSALS ARE DUE ON DECEMBER 11, 2023, BY 3:00 P.M. EASTERN. ANY PROPOSAL THAT COME IN AFTER THAT DATE AND TIME WILL NOT BE CONSIDERED. ALL PROPOSALS HAVE TO BE IN PAPER FORM, NO EMAILED OR FAXED SUBMISSIONS.

## REQUEST FOR INDIVIDUAL OR MULTIPLE SYSTEM PROPOSALS

### I. INTRODUCTION:

#### 1.1 Purpose:

The County of Kalamazoo (hereinafter referred to as the “County”) on behalf of the KCSO, the City of Kalamazoo (City) and KDPS, Western Michigan University (University) and WMUDPS and/or KCCDA is seeking individual proposals to furnish, install configure, implement, certify system performance, service and maintain:

- A. An integrated and multi-jurisdictional for KCCDA which meets the stated purposes, requirements, specifications, and functionality as set forth in Exhibit A entitled Kalamazoo County Consolidated Dispatch Computer Aided Dispatch and Mobile System specifications and functionality specifications).
- B. Integrated and multi-jurisdictional **RMS** for KCSO, KDPS and WMUDPS (and which is scalable and expandable to be potentially utilized by other municipalities within the County in the future ) which meets the stated purposes, requirements, specifications, and functionality as set forth in Exhibit B entitled Kalamazoo County Sheriff Office, Kalamazoo Department of Public Safety, Western Michigan University Department of Public Safety joint Law Enforcement Management System specifications and request matrix specifications specifications).
- C. An integrated **JMS** for KCSO which meets the stated purposes, requirements, specifications, and functionality as set forth in Exhibit C entitled Kalamazoo County Sheriff Office Jail Management System specifications and functionality specifications).

As set forth below and in Exhibits A, B and C, Respondent must submit an individual and separately delineated cost proposal for each system in which the Respondent elects to submit a proposal (i.e. CAD/MC SYSTEM, RMS and/or JMS) A Respondent is permitted to submit a proposal on one, multiple, or all of the systems set forth above (i.e. CAD/MC SYSTEM, RMS and JMS).

Proposals relating to the CAD/MC SYSTEM will be reviewed and evaluated individually by KCCDA, and an individual contract will be awarded, approved, and executed only upon authority of the KCCDA Board of Directors.

Proposals relating to the JMS will be reviewed and evaluated individually by the County, and an individual contract will be awarded, approved, and executed only upon authority of the County Board of Commissioners.

The RMS shall be reviewed and evaluated jointly by the County, City and University, and individual contracts by the County, City and/or University will be awarded, approved, and executed only upon approval of the governing boards of the County, City and/or University.

If a Respondent submits multiple proposals for more than one system set forth above, the Respondent shall delineate an applicable percentile discount which will be applied to the proposed price of each system if Respondent is awarded two systems, and an applicable percentile discount if Respondent is awarded all systems. The multiple and all systems percentile discount will appear at the bottom of each system's cost proposal worksheet.

## **1.2 Background**

The background applicable to the individual systems and the respective municipal body(ies) under this RFP are set forth in Exhibits A, B and C.

The successful Respondent shall coordinate work through designated employees of the applicable County, City, University and/or KCCDA.

**1.3 Minimum Qualifications**

The Respondent will be deemed non-responsive and rejected without any further evaluation if the Respondent does not meet the following minimum qualifications in the sole discretion of the County, City, University or KCCDA:

- A. Significant experience, competence and reputation of the persons assigned to provide the system or systems described in the Scope of Work;
- B. Satisfactory client references (as applicable);
- C. Pricing acceptable to each of the applicable controlling boards of each individual municipal entity/authority;
- D. Availability to provide the System in a convenient and timely manner; or
- E. Any specified further or additional background and/or qualification criteria delineated in the applicable Exhibit A, B and/or C.

**1.4. Funding.**

Any contract or contracts awarded as a result of this RFP is contingent upon the availability of funding, as determined by the applicable governing board (or – as to the RMS – boards) of the applicable above-designated County, City, University and/or KCCDA.

## **1.5 Period of Performance**

Unless otherwise provided in Exhibits A, B or C, the period of performance of any contract resulting from this RFP is tentatively scheduled to begin upon award of and execution of a contract. The following are deadlines for completion (implementation, training and go-live for all services within each contract):

- CAD/MC System – On or before 730 calendar days from execution of the individual contract.
- RMS System – On or before 500 calendar days from execution of the individual contract
- JMS System – On or before 500 calendar days from execution of the individual contract.

## **1.6 Estimated Schedule**

The currently anticipated schedule:

RFP Release Date	Monday, September 18, 2023
Mandatory Pre-Proposal Meeting	Thursday, October 12, 2023, at 9:00 a.m. Eastern
Written Questions Due	Monday, October 23, 2023, at 3:00 p.m. Eastern.
Written Responses to Questions	Monday, November 6, 2023, at 3:00 p.m. Eastern.
Proposals Due	Monday, December 11, 2023, at 3:00 p.m. Eastern

## **II. GENERAL INFORMATION FOR CONTRACTORS**

### **2.1 Point of Contact**

The County designates the Purchasing Manager as its representative and sole point of contact for this RFP. All communication between the prospective proposers, Respondents, and the County upon receipt of this RFP shall be with the Purchasing Manager as follows:

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Georgia Bryant, Purchasing Manager  
Phone: (269) 383-8967  
Address: 201 W. Kalamazoo Avenue, Room 402, Kalamazoo, MI 49007  
Email: [glbrya@kalcountry.com](mailto:glbrya@kalcountry.com)

In preparing proposals, prospective proposers and Respondents are to rely only upon the contents of this RFP, accompanying Exhibits and documents, and any written statements issued by the Purchasing Manager. Any other communication will be considered unofficial and non-binding on the County, City, University and/or KCCDA. THE APPLICABLE COUNTY, CITY, UNIVERSITY AND/OR KCCDA IS NOT RESPONSIBLE FOR ANY ORAL INSTRUCTIONS.

If a prospective proposer or Respondent find a discrepancy, error, or omission in the RFP, or require any written addendum thereto, the prospective proposer or Respondent is requested to notify the applicable Purchasing Manager in writing, so that written clarification may be sent to Purchasing Manager. Communications directed to Point-of-Contact person may result in disqualification of the prospective proposer or Respondent. **The deadline for questions is October 23, 2023, at 3:00 PM Eastern.**

## **2.2 Mandatory Pre-Proposal Meeting**

A mandatory pre-proposal meeting will be held on Thursday, October 12, 2023, at 9:00 a.m. (Eastern). The mandatory pre-proposal meeting shall be attended in person at Kalamazoo County Dispatch Authority, 7040 Stadium Drive, Kalamazoo, Michigan.

All Respondents submitting a proposal must attend the mandatory pre-proposal meeting at the scheduled time in person. This meeting will afford Respondents opportunity to obtain information about this project and ask any questions directly related to this solicitation. An attendance sheet will be provided and shall serve as the official document verifying attendance. Failure to attend this meeting shall result in disqualification of a Respondent's proposal.

Each respective system proposal review and selection process, including estimated schedule of events and timelines, are further defined in each applicable system – Exhibits A, B, and C.

### **2.3 SUBMISSION OF PROPOSALS**

Individual proposals shall be submitted by Respondent for each system. Respondents are required to submit twelve (12) identical copies of each individual proposal and one (1) electronic version in PDF format. One (1) copy must have original signatures and the other copies can have photocopied signatures. Each copy of the proposal should be printed on letter-size (8-1/2" x 11") paper and bound or contained in a single volume spiral-type binding or with staples.

Proposal materials must be enclosed in a sealed envelope (box or container) addressed to the Project Administrator for the applicable system. The sealed envelope or package should clearly identify the NAME of the applicable individual System which is the subject of the proposal; must clearly identify the submittal deadline; and must clearly identify the name and return address of the Respondent.

A proposal or proposals, whether mailed or hand delivered, must arrive at the Kalamazoo County Dispatch Authority no later than 3:00 p.m., Eastern, on Monday, December 11, 2023. The address is:



Kalamazoo County Dispatch Authority  
7040 Stadium Drive  
Kalamazoo, MI 49009

Respondents who mail proposals should allow normal mail delivery time to ensure timely receipt of their proposals to the Purchasing Office. Respondents assume the risk for the method of delivery chosen. The County, City, University and/or KCCDA assume no responsibility for delays caused by any delivery service. Proposals may not be transmitted using electronic media such as facsimile transmission or electronic mail. The Purchasing Department will not acknowledge or receive proposals that are delivered by telephone, facsimile (fax), or electronic mail (e-mail).

Late proposals will not be accepted and will be automatically disqualified from further consideration. All proposals and any accompanying documentation become the property of the applicable County, City, University and/or KCCDA and will not be returned. The opening and reading of a proposal does not constitute the acceptance of the Respondent as a responsive and responsible Respondent.

A list of timely-submitted Proposals for each system will be read aloud at the time and location described below:

Tuesday, December 12, 2023, at 2:00 p.m. (Eastern)  
Kalamazoo County Dispatch Authority  
7040 Stadium Drive  
Kalamazoo, MI 49009

Submission of a proposal establishes a conclusive presumption that the Respondent is thoroughly familiar with the RFP specifications and terms, the System(s) specifications and the terms, and supplementary terms or conditions for each identified in Exhibits A, B and C, and that the Respondent understands and agrees to abide by each, and all the stipulations and requirements contained therein.

#### **2.4 Proprietary Information and Public Disclosure**

Materials submitted in response to this RFP shall become the property of the County and the municipality/authority responsible for the system(s) being proposed. All proposals received shall remain confidential until the deadline for submission of proposals has expired, as defined by MCL 15.243(i), the Freedom of Information Act.

#### **2.5 Revisions to the RFP**

In the event it becomes necessary to revise in whole or any part of this RFP including any applicable specific System Exhibit, an addendum will be reduced to writing and submitted to all prospective proposers and Respondents known to the County. For this purpose, the published questions and answers and any other pertinent information will be considered an addendum to the RFP and will be provided to prospective proposers. All such changes or addenda shall become part of the contract and all prospective proposers and Respondents shall be bound by such changes and addenda. The County, City, University and/or KCCDA reserves the right to cancel or to reissue the RFP in whole or in part, prior to execution of a contract.

## **2.6 Acceptance Period**

The County, City, University and/or KCCDA individually and collectively reserves the right to postpone the proposal review and/or contingent award deadlines for its convenience and in its individual discretion. Respondents must provide 182 calendar days for acceptance by the applicable County, City, University and/or KCCDA from the due date for receipt of proposals.

## **2.7 Responsiveness**

All proposals will be reviewed by the Project Administrator(s) or designees of the applicable System to determine compliance with administrative requirements and instructions specified in this RFP. Failure to comply with any part of the RFP base terms and conditions and/or the terms and conditions identified in the applicable system may result in rejection in whole or in pertinent part of the proposal as non-responsive. The County, City, University and/or KCCDA also reserves the right, at its sole discretion, to waive irregularities.

## **2.8 Most Favorable Terms**

As applicable, the County, City, University and/or KCCDA reserves the individual or collective right to make an award without further discussion of the applicable proposal submitted. Therefore, the proposal should be submitted initially on the most favorable terms which the Respondent can propose. As applicable, the County, City, University and/or KCCDA also reserve the individual or collective right to contact a Respondent for clarification of its proposal. The Respondent should be prepared to accept this RFP for incorporation into a contract resulting from this RFP. Contract negotiations may incorporate some or the Respondent's entire proposal. It is understood that the proposal will become a part of the official procurement file on this matter.

## **2.9 Costs of Proposal**

The County, City, University and/or KCCDA will not be liable for any costs incurred by a Respondent in preparation of a proposal submitted in response to this RFP, in conduct of a presentation, or any other activities related to responding to this RFP.

## **2.10 No Obligation Contract**

This RFP does not individually or collectively obligate the governing board of the County, City, University and/or KCCDA (as set forth in paragraph 2.13) to award a contract for services specified herein.

## **2.11 Rejection of Proposals and Reservation of Right to Negotiate**

The County, City, University and/or KCCDA individually and/or collectively reserves the right at each entity's sole discretion to reject any and all proposals received without penalty and not to issue a contract as a result of this RFP. The County, City, University and/or KCCDA individual and/or collectively also reserves the right to waive any informalities or irregularities in proposals, and/or negotiate separately the terms and conditions of all or any part of the proposals as deemed to be in the County, City, University and/or KCCDA individual best interests at each municipality/authority's sole discretion even though not the lowest cost. No proposal shall be accepted from any party who is in default on the payment of taxes or other liability due the County or City.

## **2.12 Failure to Comply**

The Respondent is specifically notified that failure to comply with any part of the RFP may result in rejection of the proposal as non-responsive.

### **2.13 Commitment of Funds**

The Board of Commissioners, acting as a body, or its delegate(s) are the only individuals who may legally commit the County to the expenditure of funds for a contract resulting from this RFP. No cost chargeable to the proposed contract may be incurred before receipt of a fully executed contract.

The City Commission, acting as a body, or its delegate(s) are the only individuals who may legally commit the City to the expenditure of funds for a contract resulting from this RFP. No cost chargeable to the proposed contract may be incurred before receipt of a fully executed contract.

The University Board of Trustees, acting as a body, or its delegate(s) are the only individuals who may legally commit the University to the expenditure of funds for a contract resulting from this RFP. No cost chargeable to the proposed contract may be incurred before receipt of a fully executed contract.

The KCCDA Board of Directors, acting as a body, or its delegate(s) are the only individuals who may legally commit KCCDA to the expenditure of funds for a contract resulting from this RFP. No cost chargeable to the proposed contract may be incurred before receipt of a fully executed contract.

### **2.14 Signatures**

The Letter of Submittal and the Certifications and Assurances form must be signed and dated by a person authorized to legally bind the Respondent to a contractual relationship, e.g., the

President or Executive Director of a corporation, the managing partner of a partnership, or the proprietor of a sole proprietorship.

**2.15 Rejection and/or Re-solicitation**

The County, City, University and/or KCCDA individually and/or collectively reserves the right to reject any and all proposals relating to a System or Systems which are the subject for this RFP without penalty and re-solicit, in whole or in part, for new proposals, and temporarily or permanently abandon, in whole or in part, the applicable project. The County, City, University and/or KCCDA individual and/or collectively makes no representations, written or oral, that it will enter into any form of agreement with any Respondent to this RFP for any project and no such representation is intended or should be construed by the issuance of this RFP. The County, City, University and/or KCCDA individually and/or collectively reserves the right to waive any informalities or irregularities in proposals, and/or negotiate separately the terms and conditions of all or any part of the proposals as deemed to be in the County's/City's/KCCDA's best interests at its sole discretion even though not the lowest cost.

**2.16 Failure to Perform**

For failure to deliver or perform in accord with the accepted bid, the applicable County, City, University and/or KCCDA may consider the Respondent in default and take steps to protect the municipality's/authority's interest.

**2.17 Non-Collusion Clause**

By signing and submitting a proposal(s), the Respondent states that Respondent's proposal is genuine and not collusive or sham; such Respondent has not colluded, conspired, connived, or agreed, directly or indirectly, with any other Respondent or person, to put in a sham bid, or that such other person will refrain from proposing and has not in any manner, directly or indirectly, colluded, conspired, connived, or agreed, with any person, to fix the price of affiant or any other proposer, or to fix any overhead, profit or cost element of said bid price.

## **2.18 Withdrawal**

Proposals may only be withdrawn by Respondent by written notice prior to the date and time set for the opening of proposals. No proposal may be withdrawn after the deadline for submission.

## **III. PROPOSAL CONTENT**

### **3.1 Individual System Proposal Submission**

An individual submission, including the individual cost proposal, letter of submittals, signed certifications and assurances and all other individual requirements of the applicable Exhibits A, B and/or C- must be submitted for each system for which Respondent is submitting a proposal (i.e. individual proposal for CAD/MC SYSTEM, RMS and JMS).

Each submission should include the required Qualifications, Experiences and Requirements; Reference Worksheet; Related Information and History; Cost Proposal and Compensation; Identification of Anticipated and/or Potential Project Problems; Signed Certificate of Compliance with Public Act 517 of 2012 Form; Optional Applications, Equipment, and/or Licensing form; and any other required responses set forth in each Exhibit.

A Respondent who elects to submit a proposal on multiple systems (or all of systems) set forth in this RFP, shall also specially delineate in each individual proposal any applicable percentile discount/reduction which will be applied to the proposed contract price each proposal if Respondent were to be awarded multiple or all systems.

Proposed discounts attributable to the County, City, University and/or KCCDA making payments within a specified period of time will not be considered in evaluating RFP's for award. Such discounts will be taken if payment can be made in that period, even though they are not considered in the evaluation of the bid.

The County, City, University and/or KCCDA when purchasing equipment directly, is exempt from Federal excise and State sales taxes, except as the law allows, and such taxes shall not be included in bid prices. Equipment provided by a contractor as a part of this contract may subject to taxation to the contractor.

### **3.2 Letter of Submittal**

The Letter of Submittal, the attached Certifications and Assurances form, and all RFP required forms and amendments must be signed and dated by a person authorized to legally bind the Respondent to a contractual relationship, e.g., the President or Executive Director of a corporation, the managing partner of a partnership, or the proprietor of a sole proprietorship. Along with introductory remarks, the Letter of Submittal is to include by attachment the following information about the Respondent and any proposed subcontractors:

- A. Full official legal name of Respondent's firm.
- B. Names; addresses; telephone numbers; e-mail addresses; and fax numbers, if applicable, of legal entity or individual with whom contract would be written.
- C. Name, address, and telephone number of each principal officer(s) (President, Vice President, Treasurer, Executive Director, partners, owner of sole proprietorship).
- D. Legal status of the Respondent (sole proprietorship, partnership, corporation, LLC, etc.) and the year the entity was organized to do business as the entity now substantially exists.



- E. Federal Employer Tax Identification number or Social Security number.
- F. Location of the facility from which the Respondent would operate.
- G. Identify any County, City, University or KCCDA employees or former County, City, University or KCCDA employees employed or on the firm's governing board as of the date of the proposal. Include their position and responsibilities within the Respondent's organization. If following a review of this information, it is determined by the County, City, University or KCCDA that a conflict of interest exists, the Respondent may be disqualified from further consideration for the award of a contract.
- H. A representation that the Respondent is in good standing in the State of Michigan and in the state in which it is located and will have all necessary licenses, permits, certifications, approvals, and authorizations necessary to perform all of its obligations in connection with this RFP.

### **3.3 Scope of Work**

The applicable scope of work for each individual system is set forth in the applicable Exhibits A, B and C which are incorporated into this RFP as if fully set forth here.

### **3.4 References**

The Respondent must grant permission to the County, City, University and/or KCCDA to contact the references included in the submission.

### **3.5 Identification of Anticipated and/or, Potential Project Problems**

If in review of the RFP or submittal of a proposal the Respondent identifies an anticipated or potential problem, the Respondent's proposal shall identify and describe any anticipated and/or potential project problems, the Respondent's approach to resolving these problems, and any special assistance that will be requested.

### **3.6 Acceptance of Conditions**

Provide a definitive statement of intent to comply with the Contractual Terms and Conditions as delineated in this RFP. If proposed terms and conditions are not acceptable as described, note and explain any exceptions; however, failure to agree to the terms required by law or County/City/University/KCCDA purchasing and contractual requirements may be grounds for disqualification of the applicable individual system proposal.

## **IV. CONTRACTUAL TERMS AND CONDITIONS**

Any contract arising out of this RFP shall contain provisions that include, but will not be limited to, the following:

### **4.1 Nondiscrimination Clause**

The Respondent who is selected as the Contractor, as required by law, shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privilege of employment, or a matter directly or indirectly related to employment because of race, color, religion, sex, national origin, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, marital status, age or political affiliation.

The Contractor shall adhere to all applicable Federal, State and local laws, ordinances, rules and regulations prohibiting discrimination, including, but not limited to, the following:

- A. The Elliott-Larsen Civil Rights Act, 1976 PA 453, as amended.
- B. The Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended.
- C. Section 504 of the Federal Rehabilitation Act of 1973, P.L. 93-112, 87 Stat. 355, as amended, and regulations promulgated there under.
- D. The Americans with Disabilities Act of 1990, P.L. 101-336, 104 Stat 327 (42 USC §12101 et seq), as amended, and regulations promulgated there under.

Breach of this section shall be regarded as a material breach of the agreement.

#### **4.2 Indemnification and Hold Harmless**

The Respondent who is selected as the Contractor shall, at its own expense, protect, defend, indemnify, save and hold harmless the individual County, City, University and/or KCCDA and the applicable elected and appointed officers, employees, servants and agents from all claims, damages, lawsuits, costs and expenses including, but not limited to, all costs from administrative proceedings, court costs and attorney fees may incur as a result of any violations of federal or State of Michigan laws, codes, rules or regulations, willful or wanton misconduct, or negligent acts or omissions of the Contractor or its employees, servants, agents or Subcontractors that may arise out of the agreement.

The Respondent who is selected as the Contractor shall agree to defend, protect, and hold harmless the individual County, City, University and/or KCCDA , and the applicable elected and appointed officers, employees, servants and agents against any and all liability and demands for actual or alleged infringements of any patents or copyrights by reason of any use by the County,

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City, University and/or KCCDA of any material, machines, software, or systems furnished by Contractor under the contractual agreement.

The Contractor's indemnification responsibility under this section shall include the sum of damages, costs and expenses which are in excess of the sum of damages, costs and expenses which are paid out on behalf of or reimbursed to the County, City, University and/or KCCDA, its officers, employees, servants and agents by the insurance coverage obtained and/or maintained by the Contractor.

#### **4.3 Contractor Insurance Requirements**

The Contract will require a Respondent who is selected as the Contractor to provide the County, City, University and/or KCCDA a certificate of insurance providing for a commercial general liability insurance policy on an occurrence basis with policy limits of at least one million dollars (\$1,000,000), to include but not be limited to personal injury, bodily injury, property damage, automobile liability and contractual liability. The certificate of insurance shall specifically provide that the County, City or KCCDA and its officers, agents, employees and representatives are named as additional insureds and that the insurance policy cannot be cancelled or materially altered without providing a thirty (30) day written notice to the County, City, University and/or KCCDA. The usual words in the cancellation clause of the insurance certificate which state, "endeavor to" and "failure to mail such notice shall impose no obligation or liability of any kind upon the company" shall be stricken. The bidder shall also furnish to the County, City or KCCDA a certificate of insurance covering workers' compensation for bidder's employees. Failure of the bidder to provide the certificates of insurance or receipt by the County, City or KCCDA of a notice of cancellation of the insurance policy(ies) by the bidder's insurance company(ies) shall constitute a material breach of contract and this contract may be terminated immediately.

#### **4.4 Applicable Law and Venue**

Any agreement resulting from this RFP shall be subject to and construed according to the laws of the State of Michigan. County, City, University and/or KCCDA and the Respondent

who is selected as the Contractor agree that the venue for any legal or equity action under this agreement shall be in Michigan Courts whose jurisdiction and venue shall be established in accordance with the statutes and Court Rules of the State of Michigan. In the event that any action is brought under any agreement resulting from the RFP in Federal Court, the venue for such action shall be the Federal Judicial District of Michigan, Western District - Southern Division.

#### **4.5 Compliance with the Law**

The Respondent who is selected as the Contractor shall render the services to be provided pursuant to this Agreement in compliance with all applicable Federal, State, and local laws, ordinances, rules, and regulations.

#### **4.6 Assignments**

The Respondent who is selected as the Contractor shall not assign the award of the contract or any payment without the prior written approval of the applicable County, City, University and/or KCCDA.

#### **4.7 Independent Contractor**

The Respondent who is selected as the Contractor shall be an independent contractor. The employees, servants and agents of the Contractor shall not be deemed to be and shall not hold themselves out as employees, servants, or agents of the applicable County, City, University and/or KCCDA and shall not be entitled to any fringe benefits received by the County's personnel, such as, but not limited to, health and accident insurance, life insurance, longevity or paid sick or vacation leave.

The Contractor shall be responsible for paying all compensation to its personnel for services they have performed under this Contract and for withholding and payment of all applicable taxes to the proper Federal, State and local governments.

#### **4.8 Iran Linked Business**

The Respondent who is selected as Contractor shall certify to the applicable County, City, University and/or KCCDA that neither it nor any of its successors, parent companies, subsidiaries, or companies under common ownership or control of the Contractor, are an “Iran Linked Business” engaged in investment activities of \$20,000,000.00 or more with the energy sector of Iran, within the meaning of Michigan Public Act 517 of 2012. It is expressly understood and agreed that the Contractor shall not become an “Iran linked business” during the term of this Agreement.

**NOTE: IF A PERSON OR ENTITY FALSELY CERTIFIES THAT IT IS NOT AN IRAN LINKED BUSINESS AS DEFINED BY PUBLIC ACT 517 OF 2012, IT WILL BE RESPONSIBLE FOR CIVIL PENALTIES OF NOT MORE THAN \$250,000.00 OR TWO TIMES THE AMOUNT OF THE CONTRACT FOR WHICH THE FALSE CERTIFICATION WAS MADE, WHICHEVER IS GREATER, PLUS COSTS OF INVESTIGATION AND REASONABLE ATTORNEY FEES INCURRED, AS MORE FULLY SET FORTH IN SECTION 5 OF ACT NO. 517, PUBLIC ACTS OF 2012.**

#### **4.9 Termination Without Cause**

The applicable County, City, University and/or KCCDA may terminate the contract in whole or in part at any time for the convenience of the applicable County, City, University and/or KCCDA with fifteen (15) days written notice. At the point of termination, any work performed and acceptable to the County, City, University and/or KCCDA is payable to the Contractor, but the Contractor will not be entitled to payment for all other contract sums, damages costs, expenses, or fees.

#### **4.10 Termination for Breach or Default**

The County, City, University and/or KCCDA may terminate any contract for cause, in whole or in part, and terminate the right to proceed if Contractor, as determined by the County, City, University and/or KCCDA (a) endangers the value, integrity, or security of any location, data,

or personnel; (b) becomes insolvent, petitions for bankruptcy court proceedings or has an involuntary bankruptcy proceeding filed against it by any creditor; (c) engages in any conduct that may expose the County, City, University and/or KCCDA to liability; (d) breaches any of its material duties or obligations; or (e) fails to cure a breach within the time stated in a notice of breach. A breach of material duties and obligations shall include, but is not limited to:

- A. Contractor fails to provide a system, or the system does not comport and comply with the System Core Requirements and Contractor, after notice, fails to cure the breach within thirty (30) calendar days;
- B. Contractor fails to provide a system, or the system does not comport and comply with the System Functionality Specifications and Contractor, after notice, fails to cure the breach within sixty (60) calendar days: or
- C. Contractor fails timely meet milestones and deadlines established by the contract or any extension thereof.

Any reference to specific breaches being material breaches within the contract will not be construed to mean that other breaches are not material.

If the County, City, University and/or KCCDA terminates or partially terminates for cause, a termination notice will be issued to the Contractor specifying whether Contractor must: (a) cease performance immediately, or (b) continue to perform for a specified period. If it is later determined that Contractor was not in breach of the Contract, the termination will be deemed to have been a Termination Without Cause, effective as of the same date, and the rights and obligations of the parties will be limited to those provided Termination Without Cause.

If terminated for cause, the County, City, University and/or KCCDA will only pay for amounts due to Contractor for contract services performed by Contractor on or before the date of termination, subject to the County, City, University and/or KCCDA's right to set off any amounts owed by the Contractor for the costs incurred in terminating the contract. The Contractor will be responsible all costs incurred by the County, City, University and/or KCCDA

in terminating the contract for cause, including administrative costs, attorneys' fees, court costs, transition costs, and any costs the County, City, University and/or KCCDA incurs to procure the contract from other source.

Upon termination or expiration of the contract for any reason, Contractor must, for a period of time specified by County, City, University and/or KCCDA (not to exceed 90 calendar days), provide all reasonable transition assistance requested by County, City, University and/or KCCDA to allow for the expired or terminated portion of the contract services and systems to continue without interruption or adverse effect, and to facilitate the orderly transfer of such services or systems to County, City, University and/or KCCDA or its designees.

Upon termination or expiration of a contract for any reason, Contractor must take all necessary and appropriate steps, or such other action as the County, City, University and/or KCCDA may direct, to preserve, maintain, protect, or return to the County, City, University and/or KCCDA all materials, data, property, and confidential information provided directly or indirectly to the Contractor by any entity, agent, vendor, or employee of the County, City, University and/or KCCDA.

#### **4.11 Criminal Background Check of Contractor's Employees and Security Awareness Training**

##### **4.11.1 Criminal Background Check.**

The Contractor's or subcontractor's employees will have potential access to criminal justice information, secured and/or sensitive system data and/or to County, City, University and/or KCCDA facilities. Therefore, ALL assigned Contractor/subcontractor employees shall be required to consent to and undertake a required criminal background check conducted by KCSO, KDPS, WMUDPS and/or KCCDA, or its respective designee(s). Employees shall provide any information required in the discretion of KCSO, KDPS, WMUDPS and/or KCCDA to conduct such a background check which shall include, but is not limited to, provision of accurate biographical information, completion of a criminal background disclosure form and certification, and be subject to local fingerprinting.



The Contractor is responsible for any additional costs associated with the requested background checks.

Contractor or subcontractor employees with a reportable criminal felony or misdemeanor conviction history, and/or a history of reportable criminal felony arrests or charges, and/or pending a pending criminal charge, and/or which in the sole opinion of the KCSO, KDPS, WMUDPS and/or KCCDA pose an unacceptable risk may NOT be assigned to the project by the Contractor/subcontractor without the express prior authorization of the applicable County Sheriff, City Chief of Police, University Director of Public Safety, and/or KCCDA Director. The Contractor shall immediately remove from the project any personnel which -- in the sole opinion of the KCSO, KDPS, WMUDPS and/or KCCDA -- has falsified any information required for the background check, or who failed to disclose a criminal conviction or pending criminal charge.

Breach of this section by the Contractor shall be regarded as a material breach of the agreement.

#### 4.11.2 Security Awareness Training

Agents or employees of a Contractor or Subcontractor with access to Criminal Justice Information Systems (CJIS) must undergo security awareness training within six months of receiving the information. The Contractor, in coordination with the County, City, University or KCCDA, shall provide such training to applicable assigned employees employed by Contractor/subcontractors prior to commencing the project, and training must be repeated at least every two years to meet CJIS compliance standards. Individual training and topics covered are based on the access and interaction the individual has to the criminal justice data.

## **V. EVALUATION AND CONTRACT AWARD**

## **5.1 Award of Contract**

Individual contracts will be awarded to those responsible Respondents whose proposal, conforming to this solicitation and in sole discretion of the individual County, City, University and/or KCCDA will be most advantageous to the applicable County, City, University and/or KCCDA, price and other factors considered. In addition, the County/City/University and/or KCCDA will consider if the proposed system can integrate current data and/or will be capable of handling anticipated growth and possible adoption by other municipal entities in the County within two (2) years of implementation of the system. The applicable County, City, University and/or KCCDA reserves the right to make such additional investigations as it deems necessary and may require the submission of additional information.

## **5.2. Local Reinvestment and Regional Partnership Policy**

Local ties to the community, including a physical presence and employment of county/regional residents, is one criterion on which companies will be evaluated in determining their suitability to perform a job in the competitive bidding process. Furthermore, all reasonable effort will be made to include local participation in the competition for County, City, University and/or KCCDA contracts and purchases.

## **APPENDIX 1**

## CERTIFICATIONS AND ASSURANCES

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL. FAILURE TO SUBMIT THIS COMPLETED FORM MAY RESULT IN DISQUALIFICATION.

Firm Name:

I/we make the following statement of assurances as a required element of the proposal to which it is attached, understanding that the truthfulness of the facts affirmed here and the continuing compliance with these requirements are conditions precedent to the award or continuation of the related contract(s):

1. The prices and/or data have been determined independently, without consultation, communication, or agreement with other proposers for the purpose of restricting competition. However, I/we may freely join with other persons or organizations for the purpose of presenting a single proposal.
2. The attached proposal is a firm offer and valid for a period of not less than of 182 calendar days after the proposal due date (contained herein), and it may be individually or collectively accepted by the County/City/University/KCCDA without further negotiation (except where obviously required by lack of certainty in key terms) at any time within this 182 calendar days period.
3. In preparing this proposal, I/we have not been assisted by any current or former employee of the County/City/University/KCCDA whose duties relate (or did relate) to this proposal or prospective contract, and who was assisting in other than his or her official, public capacity. Neither does such a person nor any member of his or her immediate family have any financial interest in the outcome of proposal. (Any exceptions to these assurances are described in full detail on a separate page and attached to this document.)

Page **28** of **31**

4. I/we understand that the County/City/University/KCCDA will not reimburse me/us for any costs incurred in the preparation of this proposal. All proposals become the property of County/City/University/KCCDA, and I/we claim no proprietary right to the ideas, writings, items, or samples, unless so stated in this proposal.
5. Unless otherwise required by law, the prices and/or cost data which have been submitted have not been knowingly disclosed by the proposer and will not knowingly be disclosed by him/her prior to opening, in the case of a proposal directly or indirectly to any other proposer or to any competitor.
6. No attempt has been made or will be made by the proposer to induce any other person or firm to submit or not to submit a proposal for the purpose of restricting competition, nor have I/we made any agreement with, nor offered or accepted anything of value from, an official or employee of County/City/University/KCCDA that would tend to destroy or hinder free competition.
7. I/we agree that submission of the attached proposal constitutes acceptance of the solicitation contents and the attached sample contract and general terms and conditions. If there are any exceptions to these terms, I/we have described those exceptions in detail on a page attached to this document.
8. I/we acknowledge communication of any kind regarding my/our proposal directed to parties other than the identified Project Administrator and/or Point-of-Contact may result in my/our disqualification.
9. I/we warrant that no conflict of interest knowingly exists (as defined in County Purchasing Policy 5.05 J) for any member of the project team that contributed to this proposal or prospective contract.
10. I/we, the undersigned, understand that the above information, along with any additionally submitted documents, become part of any agreement subsequently made with County/City/University/KCCDA, and I/we attest to the best of my/our knowledge to its accuracy.

---

Signature

---

Date

---

Title

**APPENDIX 2**

**CERTIFICATE OF COMPLIANCE WITH PUBLIC ACT 517 OF 2012 FORM**

(Please type or print clearly in ink only)

I certify that neither \_\_\_\_\_ (Company), nor any of its successors, parent companies, subsidiaries, or companies under common control, is an "Iran Linked Business" engaged in investment activities of \$20,000,000.00 or more with the energy sector of Iran, within the meaning of Michigan Public Act 517 of 2012. In the event it is awarded a Contract as a result of this solicitation, Company will not become an "Iran linked business" during the course of performing the work under the Contract.

NOTE: IF A PERSON OR ENTITY FALSELY CERTIFIES THAT IT IS NOT AN IRAN LINKED BUSINESS AS DEFINED BY PUBLIC ACT 517 OF 2012, IT WILL BE RESPONSIBLE FOR CIVIL PENALTIES OF NOT MORE THAN \$250,000.00 OR TWO TIMES THE AMOUNT OF THE CONTRACT FOR WHICH THE FALSE CERTIFICATION WAS MADE, WHICHEVER IS GREATER, PLUS COSTS AND REASONABLE ATTORNEY FEES INCURRED, AS MORE FULLY SET FORTH IN SECTION 5 OF ACT NO. 517, PUBLIC ACTS OF 2012.

\_\_\_\_\_  
(Name of Company)

By: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

# **EXHIBIT A**

## **Computer Aided Dispatch and Mobile System**

### **Kalamazoo County Consolidated Dispatch Authority Kalamazoo, Michigan**

#### **1 Declaration of Intent**

It is the intention of the Kalamazoo County Consolidated Dispatch Authority (KCCDA) to procure from recipients of the Request for Proposal (herein after referred to as “Vendor”), a Computer Aided Dispatch and Mobile Application System (herein after referred to as “CAD and Mobile System”) for the emergency communications center which is actively performing 9-1-1 and public safety dispatch service for the County of Kalamazoo in Michigan.

KCCDA seeks to purchase a high quality, highly efficient and resilient, and customizable turn-key CAD and Mobile System that includes software/application licensing for KCCDA’s primary and disaster recovery site, and implementation and management services including end-user training. Therefore, a decision in the selection of a vendor may not rest solely on the lowest overall cost.

KCCDA reserves the right to reject any CAD and Mobile System proposals or parts of proposals. The KCCDA also reserves the right to waive any irregularities, inconsistencies, negotiate or take additional appropriate action as determined by the KCCDA to be in the best interest of the KCCDA which may include a decision not to procure but rather continue using the existing CAD and Mobile System.

Questions regarding the scope of the CAD and Mobile System, the selection process, or other procedural requirements specific to the CAD and Mobile System, shall be directed to Jeff Troyer, Executive Director, KCCDA, at (269) 488 6616 or via email at [jtroyer@kccda911.org](mailto:jtroyer@kccda911.org).

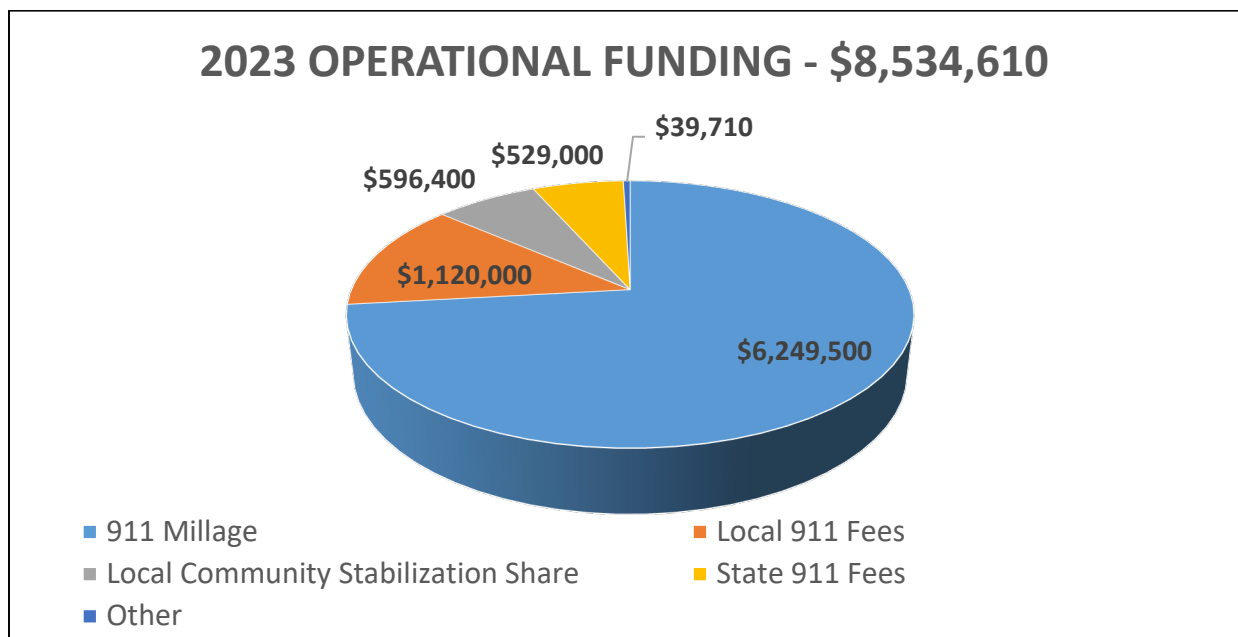
#### **2 Background Information**

##### **2.1 OBJECTIVE**

The objective for KCCDA is to obtain a fully integrated, multijurisdictional computer aided dispatch and mobile system using a single vendor who provides all services, including software, installation, training, conversion, and other services as required herein. The proposed software must be capable of satisfying the increasing demands of KCCDA through incremental upgrades and expansion of the system.

## 2.2 KCCDA PROFILE

KCCDA is a public body governed by a thirteen (13) member Board of Directors with input and advisement from four standing committees: Executive, Personnel, Technical Advisory and Finance. KCCDA’s primary purpose is providing 9-1-1 public safety answering point (PSAP) and public safety dispatch services to all law enforcement, fire and EMS agencies, the municipalities, and citizens of Kalamazoo County. Kalamazoo County is located in Southwest Michigan and is the home to 261,663 residents (2020 census). Services provided by KCCDA are funded by the following sources:



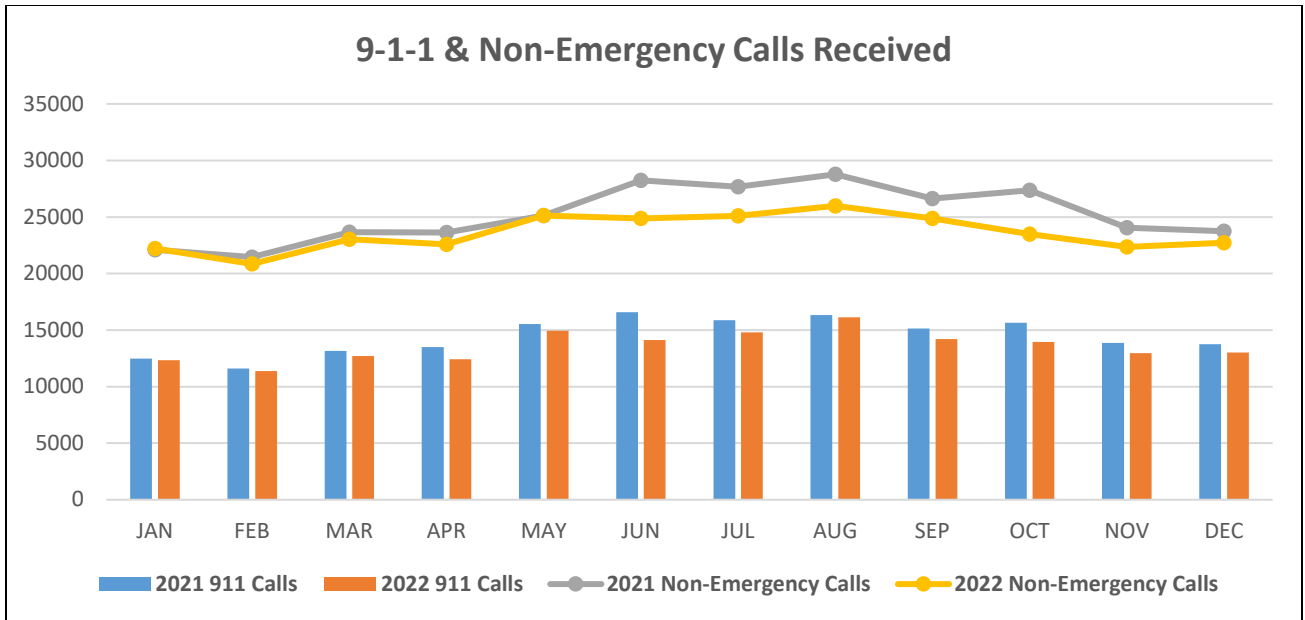
The primary emergency communications center (ECC) is located at 7040 Stadium Drive in Kalamazoo, Michigan and consists of 19 workstations – 10 Dispatch, 8 call-taker and 1 Supervisor. Organizational staffing includes the following positions:

- |  |  |
|--|--|
| 12 – Emergency Communications Officer I  | 1 – Executive Administrative Assistant |
| 36 – Emergency Communications Officer II | 2 – Systems Support Specialist         |
| 4 – PT Emergency Communications Officers | 1 – Network and Systems Administrator  |
| 6 – Dispatch Supervisors                 | 1 – Deputy Director                    |
| 1 – Administrative Assistant             | 1 – Executive Director                 |

## 2.3 WORKLOAD VOLUMES

KCCDA receives both 9-1-1 (emergency) and non-emergency calls for service. The ECC averages 461 9-1-1 and 802 non-emergency calls per day. Below is a monthly comparative of all incoming voice calls answered by KCCDA for calendar years 2021 and 2022:





The ECC provides direct dispatch service to thirteen (13) law enforcement agencies (including Michigan State Police and Michigan Department of Natural Resources), fifteen (15) fire departments, and EMS Physician Units. In addition, KCCDA provides relay/transfer dispatch service to two (2) EMS/ambulance companies. In 2021, KCCDA dispatched 284,156 CAD calls for service and 286,095 in 2022. Of these calls for service, 89.5% are law enforcement related while 10.5% are fire and emergency medical service incidents.

The following is a breakdown of the top twenty-five (25) call for service types KCCDA handled during calendar year 2022. This does not include officer initiated or incidents found on patrol:

Incident Type/Nature Code	2022 Call Count	% of Total Calls
911 Hangup/Misdial	20,488	9.75%
Suspicious	15,531	7.39%
Trouble with Subject	14,142	6.73%
Rescue-Medical P1	12,887	6.13%
Rescue-Medical P3	9,264	4.41%
Check Welfare	9,092	4.33%
Assist Person	7,379	3.51%
PD Accident	7,190	3.42%
Alarm	7,127	3.39%
BOL	6,080	2.89%
Rescue-Medical P2	5,449	2.59%
Assault/DV	4,238	2.02%
Follow-Up	4,225	2.01%
Trespassing	4,094	1.95%

Larceny	3,678	1.75%
Disturbance/Fight	3,658	1.74%
Noise Complaint	3,240	1.54%
Abandoned Vehicle-Private Prop.	3,038	1.45%
Traffic Hazard	2,725	1.30%
Assist Other Dept	2,665	1.27%
Special Service	2,635	1.25%
Motorist Assist	2,555	1.22%
Assist Fire Dept	2,519	1.20%
Peace Officer	2,265	1.08%
Hit & Run Accident	2,245	1.07%

### 3 System Core Requirements

The following items are considered system core requirements that vendors must meet to submit a proposal for the CAD and Mobile system. Each vendor must acknowledge each core requirement in their proposal (see section 5 for details). Any vendor who does not meet one or more of the system core requirements may not be considered.

#### 3.1 SYSTEM SERVER ENVIRONMENT

The system must include specifications for a primary and an alternate or disaster recovery server environment. All servers shall be able to operate in a virtual environment, preferably VMware. All server security and data stored in the environment must always adhere to CJIS Security Policy (data encryption at rest, passwords, etc.) and the Michigan Addendum.

#### 3.2 APPLICATIONS

All applications must operate using up-to-date software. No primary or sub-application shall be permitted at any time if it relies on un-supported software that is end-of-life.

#### 3.3 MULTI-AGENCY/MULTI-JURISDICTIONAL CAD SYSTEM

The CAD system must consist of two environments: Production/Live and Training/Test. It must be capable of handling multiple law enforcement, fire, emergency medical service, and other support agencies with multiple and sometimes overlapping jurisdictions. This shall include multiple dispatch center permissions and a site license granting KCCDA as many CAD workstation licenses as the operation requires. While KCCDA has 19 CAD workstations, during certain emergency operation modes, KCCDA relies on end-user agencies to assist in dispatching lessor priority incidents.

#### 3.4 INTEGRATED MAPPING SYSTEM

The system must have an integrated mapping solution that uses ESRI based shape files or the ability to convert the same, to be used in the CAD and Mobile System. The integrated

mapping solution must have the ability to overlay aerial imagery from another source (google maps, bing, etc.) or upload aerial images provided by KCCDA that is available as a map layer. NOTE: KCCDA maintains GIS files using ESRI and no other application.

### **3.5 INTEGRATED MOBILE APPLICATION**

The end-user agencies directly dispatched by KCCDA supply their own end-user devices so there is a mix of mobile computing terminals (MCT's) and various smartphones and tablets in use throughout the County. Therefore, the system must have a mobile application(s) that operates on Windows, iPhone, and Android operating systems, and includes Automatic Vehicle Locater functionality. This shall be interchangeable licenses for up to 300 devices.

### **3.6 CAD WEB VIEWER/DASHBOARD**

The system must have a Web Viewer, Dashboard, or other application that can be configured to provide individual user View Only Access to incidents based on agency and user security permissions.

### **3.7 LAW ENFORCEMENT INFORMATION NETWORK (LEIN) INTERFACE**

The system must include an interface to the State of Michigan's LEIN system so queries can be processed from CAD workstations and the Integrated Mobile Applications for users with the appropriate permissions.

### **3.8 9-1-1 INTERFACE**

The system must have an interface to KCCDA's 9-1-1 telephony system so location information and callback number can auto-populate a CAD call for service.

### **3.9 TEXT/PAGING AND RIP-N-RUN INTERFACE**

The system must be capable of sending a configurable text (page) message and/or a Rip-n-Run report to a defined cellular/mobile device, email address or network printer based on predetermined criteria specific to each individual agency, incident type and the call for service geo-verification in the agency's jurisdiction. After a call for service is entered, the text (page) message and/or Rip-n-Run report must be distributed without further dispatcher or call taker interaction.

### **3.10 PHOENIX G2 STATION ALERTING INTERFACE**

The system must have an interface to the Phoenix G2 Station Alerting System.

### **3.11 CALL FOR SERVICE GENERIC EXPORT**

The system must include a call for service generic data export that can be configured by KCCDA for agency specific exports to an undefined number of Records Management Systems. The exports must be available in TXT, CSV, and XML formats and configurable to

export a record when multiple CAD functions are completed - CAD Call for Service Created in jurisdiction/area, Agency First Unit Dispatch, Agency First Unit On-Scene, and/or CAD Call for Service Clear.

### **3.12 TRAINING**

Training for all components/applications shall be included in the vendor’s proposal. This shall include, at a minimum, the following:

- ONE (1) – CAD System Administration (Build Team) Training Session
- THREE (3) – CAD System User Training Sessions (approximately 20 to 24 hours each)
- TWO – Mobile Application User Training Sessions (Train-the-Trainer format)

The location of the training sessions shall be at KCCDA’s facility or another facility within Kalamazoo County as determined by KCCDA. KCCDA will determine the maximum number of participants for each of the above training sessions based on accommodations and equipment availability.

## **4 System Functionality Specifications**

The system functionality specifications are a separate document in Microsoft Excel format. Each specification has functionality details, an assigned priority, an answer or response, and a column for comments/notes. If a vendor selects “partial” as the response, it must be accompanied by comments/notes further explaining the partial functionality. The completed system functionality spreadsheet shall be included in Section 5 of the proposal format.

NOTE: The response column has conditional formatting that will auto-fill color in the cell if No or Partial is selected.

## **5 Vendor Response and Cost Information**

### **5.1 PROPOSAL RESPONSE AND FORMAT**

Each CAD and Mobile System proposal shall include the following items in the order listed below:

Cover Letter

Table of Contents

Section 1 – Executive Summary

Section 2 – Vendor Background and Qualifications

Section 3 – Customer References

Section 4 – Project Management and Implementation

Section 5 – System Core Requirements and Functionality Specifications

Section 6 – Server/Hardware Environment

Section 7 – Maintenance and Support

Section 8 – Cost Proposal

**5.1.1 Executive Summary**

This section should be limited to a brief narrative highlighting the vendor’s proposal including a concise overview of the system. The summary should be free of technical language and should illustrate the benefits and possibilities offered by the vendor.

**5.1.2 Vendor Background and Qualifications**

Provide narrative responses to the following items and include any necessary supporting documentation:

- Specify the number of years the vendor has been in the public sector software business and number of public safety clients, as well as revenue percentage comparisons.
- Provide a chronology of the company’s growth, heritage, staff size and ownership structure.
- Indicate whether the business is a parent or subsidiary in a group of companies.
- What percentage of revenues does the proposed system represent versus other products/ services the company provides?
- Provide a brief statement of the company’s background demonstrating longevity and financial stability.
- Include the company’s past three (3) years of audited Financial Statements.
- Indicate if the company incurred an annual operating loss in the last five (5) years.
- Has the company had a workforce reduction during the past five (5) years?
- If yes to the above, provide details regarding workforce reductions: percentage or workforce, areas affected, senior management team changes, etc.
- Describe the seniority, tenure, and background of the senior management team.
- Total number of customers operating the proposed system in the United States.
- List all customers in Michigan operating the proposed system.

### **5.1.3 Customer References**

Please provide five (5) completed Customer Reference Worksheets (CAD and Mobile System ATTACHMENT A). Customer references should be representative of the vendor's proposed system and should be comparable in size to KCCDA. Vendors are not permitted to participate in customer reference checks nor any additional customer discussions resulting from initial contact with a Customer Reference.

### **5.1.4 Project Management and Implementation**

KCCDA will provide a designated project team and expects the vendor to do the same. The proposal shall include multiple project manager resumes (highly recommended the project managers be near KCCDA's location). This section shall include the vendor's estimated timeframe from the time of contract execution to go-live. Please include the following:

- Attach a proposed implementation schedule with key activities and estimated milestones.
- Describe the approach and resources needed to implement the proposed software.

### **5.1.5 System Core Requirements and Functionality Specifications**

Respond to each System Core Requirement listed in Section 3 and the System Functionality Specifications identified in Section 4 (Microsoft Excel Spreadsheet included).

### **5.1.6 Server/Hardware Environment**

Vendor shall provide a summary and diagram of the Server/Hardware Environment that will operate the proposed system. This shall include a primary operational site (at KCCDA) and an alternate or disaster recovery site (location to be determined). The server/hardware environment configuration must meet the needs of this RFP. Call volumes and statistical transactions should be referenced for proposing adequate equipment configuration to accommodate KCCDA's current and future needs. All components, including third party licensing, must be identified but *is not to be included in the cost proposal*.

The Vendor agrees to assist KCCDA IT in obtaining a quote to expand the existing Dell VxRail virtual server room environment to meet the needs of the proposed system.

### **5.1.7 Maintenance and Support**

This section should provide an overall summary of the vendor's maintenance and support model. The summary should include a minimum of the following:

- Hours of availability and means of accessibility to support (telephone, web site, email, etc.).
- Average customer hold time for the last six months before a live person from support is reached.
- What call/ticket tracking system is used?
- Priority code system used to distinguish the level of urgency for each support call/ticket.
- Summary for the highest priority tickets for the last six months including the date and time the ticket was opened and the date and time the ticket was closed.
- How are customers notified of urgent software upgrades or issues and how to resolve them?
- Provide information about periodic system enhancements and software updates that are included with maintenance.
- Describe the process and down-time required to deploy system hot fixes, updates and/or version upgrades.
- Describe how your company measures customer satisfaction for software applications and customer service and support.
- Describe internal performance metrics used to quantify key customer support responsiveness, such as: Issues resolved on first call, average call duration, average time to reach issue resolution, etc.
- Describe the company's commitment to research & development for the specific public safety application being proposed; include development staff size and percentage of annual revenue invested in application development of solution proposed.
- Provide information regarding your organized national users group, including frequency and location of meetings.

#### **5.1.8 Cost Proposal**

All Vendors must submit the CAD and Mobile System Cost Proposal worksheet (ATTACHMENT B). This worksheet includes component pricing for the following:

- Required Core System Software and Maintenance and Support for the first 24 months.
- Optional CAD Call for Service Data Conversion.

- Requested Optional Software Items and Maintenance and Support for the first 24 months.
- Maintenance and Support percentage increase for years three, four and five.
- General RFP Multi-Systems Percentile Discount

#### **5.1.9 Proposed Optional Applications, Equipment and/or Licensing**

Vendors proposing additional optional applications, equipment and/or licensing must complete ATTACHMENT C. Please include specific detailed costs for the optional equipment and or licensing. These prices are to be inclusive of maintenance and support terms as included in section 5.1.8. All proposed optional applications, equipment or licensing shall meet the same specifications and requirements listed in section 3 of the CAD and Mobile System.

#### **5.1.10 General RFP Appendices I and II**

Vendors must execute and include the Certifications and Assurances (Appendix I) and Certificate of Compliance with Public Act 517 of 2012 (Appendix II) forms identified in the general RFP.

### **5.2 PROPOSAL EXPIRATION**

Proposals submitted for the CAD and Mobile System shall be valid for a minimum of 182 calendar days after the proposal due date (contained herein).

### **5.3 INCLUSIVE UNIT COST INFORMATION**

Vendor's proposal shall be inclusive of all costs including delivery, installation, implementation, and training for all requested components. Failure to provide this information may cause the Vendor's proposal to be eliminated from consideration. All costs including materials, warranty, freight, installation, and any miscellaneous items must be listed.

### **5.4 PAYMENT POLICY**

Vendor's proposal must recommend a payment policy and progress payment schedule. The payment policy will state any applicable discounts for early payment and penalties for late payment. This is only a recommendation, and the final payment policy will be subject to contract negotiations.



## 5.5 **TAX EXEMPT**

Sales taxes is not to be included in unit or overall pricing. KCCDA will provide tax exemption certificate to selected Vendor.

# 6 **Miscellaneous**

## 6.1 **PROPOSAL REVIEW PROCESS**

The primary criteria for CAD and Mobile System proposal evaluation and consideration will be the following items:

- System core requirements
- System functionality specifications
- Vendor background and qualifications
- Customer references and additional contacts
- Customer service and support
- Ability to manage and implement a comprehensive solution
- Cost and Multi-System Discounts (Law Enforcement Records Management System and Jail Management System)

KCCDA will establish a CAD Review Team consisting of Emergency Communications Officers, Communications Training Officers, Dispatch Supervisors, and administrative team members. The CAD Review Team will evaluate proposals and will schedule electronic meetings with individual vendor(s) if clarifying questions arise. KCCDA's Executive Director will schedule the meetings at a time mutually agreed upon with the vendor. After the initial evaluation, the CAD Review Team will select the vendor finalists.

Vendor finalists will be expected to travel to KCCDA and provide two and a half (2 ½) consecutive days of demonstrations. The tentative schedule will consist of two full days demonstrating the CAD and Mobile system functionality (proposed system) for the CAD Review Team, KCCDA's Technical Advisory Committee (TAC), and KCCDA end-user agencies. The additional half day will cover CAD Administration (the back end of the system – user and permission configurations, agency configurations, run cards, GIS/mapping, etc.) with KCCDA's Administrative Team. KCCDA's Executive Director will schedule the demonstration dates with the Vendor finalists. The CAD Review Team will gather and consider feedback from end-users attending the demos.

The CAD Review Team will make a recommendation on Vendor and corresponding contractual terms to KCCDA's TAC. The TAC will then take appropriate steps to make a recommendation to the KCCDA Board of Directors for their consideration. The KCCDA Board of Directors will make the final decision on Vendor selection and contract approval.

## **6.2 STATUS OF VENDOR**

The Vendor and its employees shall be considered as independent contractors and not as KCCDA employees. In delivering services, the Vendor shall exercise all supervisory control and general control over all day-to-day operations, including control over all workers' duties, payment of all wages to its employees, and the right to hire, fire, and discipline all employees. As an independent contractor, payment to the Vendor under this contract shall not be subject to any withholding for tax, social security, or other purposes, nor shall the Vendor or employees of the Vendor be entitled to any KCCDA fringe benefit programs.

## **6.2 EMPLOYEES OF THE VENDOR**

The Vendor shall always be responsible for the conduct and discipline of its employees and/or any subcontractor or persons employed by the Vendor. All workers must have sufficient knowledge, skill, and experience to properly perform the work assigned to them. Any worker employed by the Vendor, who in the opinion of KCCDA's Executive Director, does not perform work in a skilled manner, or acts in a disorderly or intemperate manner, or engages in sexual harassment or other forms of inappropriate behavior as defined by the KCCDA's Executive Director, shall, at the written request of KCCDA's Executive Director, be removed immediately from the project and shall not be utilized again in any portion of the work without approval of KCCDA's Executive Director

## **6.3 LAWS AND MUNICIPAL ORDINANCES**

The Vendor shall keep fully informed of all laws and regulations in any manner affecting those engaged or employed in the work, or the equipment and materials used in the work, and all orders and decrees of bodies or tribunals having any jurisdiction or authority over the same. The Vendor shall always observe and comply with all such existing laws, codes, ordinances, regulations, orders, and decrees. All work shall be in compliance with State of Michigan laws, Kalamazoo County ordinances, and all other bodies having jurisdictional authority.

## **6.4 SUPERVISION BY VENDOR**

The Vendor will supervise and direct the work of its employees. The Vendor will be solely responsible for the means, methods, techniques, sequences, and procedures of the professional services performed. The Vendor will appoint a Project Lead who shall have been designated in writing by the Vendor. The Project Lead shall have fully authority to act on behalf of the Vendor and all communications given to the Project Lead shall be as binding as if given to the Vendor. The Project Lead shall be present to the extent necessary to perform adequate supervision and coordination of the work.

**6.5 ASSIGNABILITY**

The Vendor agrees that the work proposed shall be accomplished by the Vendor. The Vendor agrees that any work under the contract to be assigned to another Vendor, and/or subcontractor shall be done only with the prior written approval of the KCCDA's Executive Director.

**6.6 TECHNICAL SUPPORT AND MAINTENANCE SERVICES**

The Vendor shall provide ongoing maintenance and technical support services for the System for the duration of this Agreement or a supplemental services agreement. Vendor will perform all services in a timely, professional and workmanlike manner with a level of care, skill, practice and judgment consistent with generally recognized industry standards and practices for similar services, using personnel with the requisite skill, experience and qualifications, and will devote adequate resources to meet Vendor's obligations under this Agreement, the specifications and/or a supplemental services agreement.

**6.7 PUBLIC RECORD**

Vendors are advised that all responses are deemed a public record and open to public scrutiny after the evaluation and selection (or no selection) of a Vendor by KCCDA.

**6.8 OWNERSHIP OF BIDS**

All materials submitted in response to this request shall become the property of KCCDA and for the selected Vendor, will become part of the contractual agreement. Award or rejection does not affect this right.

**6.8 CONTRACT**

The contents and terms of this request and the Vendors' response to the same, shall be included in any contractual agreement for system and services between KCCDA and the Vendor.

**CAD and Mobile System – ATTACHMENT A**

**CUSTOMER REFERENCE WORKSHEET**

Please fill out this form completely and be as detailed as possible. Use a separate form for each reference listed. Submit a minimum of three references.

**Project Name**

\_\_\_\_\_

**Primary Customer Contact**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Telephone Number:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Description of Project**

(Include contract execution and go-live dates)

**CAD and Mobile System – ATTACHMENT B**

**COST PROPOSAL**

REQUIRED CORE SYSTEM SOFTWARE	SECTION REF	COST	FIRST 24 MONTHS MAINTENANCE & SUPPORT
Multi-Agency/Multi-Jurisdictional CAD System	3.3		
Integrated Mapping System	3.4		
Integrated Mobile Application	3.5		
CAD Web Viewer/Dashboard	3.6		
Law Enforcement Information Network (LEIN) Interface	3.7		
9-1-1 Interface	3.8		
Text/Paging and Rip-N-Run Interface	3.9		
Phoenix G2 Station Alerting Interface	3.10		
Call for Service Generic Export	3.11		
Training	3.12		
<b>TOTAL:</b>			

OPTIONAL CAD CALL FOR SERVICE DATA CONVERSION	COST
KCCDA has operated the current Tyler Technologies CAD solution since October 30, 2018. This cost should include conversion of all existing CAD Calls for Service into the proposed vendor's system.	

REQUESTED OPTIONAL SOFTWARE ITEMS	COST	FIRST 24 MONTHS MAINTENANCE & SUPPORT
Priority Dispatch Emergency Medical Dispatch Interface		
Logis IDS CAD-to-CAD		
Phoenix G2 Automatic Radio Dispatch Interface		
Fusus Real-Time Crime Center CAD Interface/Integration		

	PERCENT INCREASE
Maintenance and Support: Year THREE (3)	
Maintenance and Support: Year FOUR (4)	
Maintenance and Support: Year FIVE (5)	

**General RFP Multi-Systems Percentile Discount** (applies to COST only; not maintenance and support):

Two Systems \_\_\_\_\_%      All Systems \_\_\_\_\_%

I, the undersigned, certify that I have read and fully understand all the specifications supplied for the CAD and Mobile System.

ANY AND ALL EXCEPTIONS TO THE CORE SYSTEM REQUIREMENTS AND SYSTEM FUNCTIONALITY SPECIFICATIONS ARE DOCUMENTED IN ACCORDANCE WITH SECTION 5.1.5. ANY AND ALL EXCEPTIONS TO THE SUPPLIED TERMS AND CONDITIONS OF THIS REQUEST ARE INDICATED IN AND IDENTIFIED BY NUMERICAL REFERENCE ON A PLAIN SHEET AT THE VERY END OF THE PROPOSAL.

I hereby state that I have the authority to submit this proposal which will become a binding contract if accepted by the KCCDA. I further state that I have not communicated with nor otherwise colluded with any other person or Vendor, nor have I made any agreement with nor offered or accepted anything of value from an Official or employee of the KCCDA that would tend to destroy or hinder free competition.

The contents and terms of this request and our response to the same, shall be included in any contractual agreement for system and services. No business agreement or contract is created until the proposal is authorized by KCCDA's Board of Directors.

Vendor Name: \_\_\_\_\_

Address: \_\_\_\_\_

PERSON COMPLETING FORM:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **CAD and Mobile System – ATTACHMENT C**

### **Optional Applications, Equipment, and/or Licensing**

Vendors proposing additional optional applications, equipment and/or licensing must complete ATTACHMENT C. Please include specific detailed costs for the optional equipment and or licensing. These prices are to be inclusive of software and license costs and the first 24 months of maintenance and support. All proposed optional applications, equipment or licensing shall meet the same specifications and requirements listed in section 3 of the CAD and Mobile System.

Vendor proposed optional applications, equipment, and/or licensing (include all relevant material):

# CAD and Mobile System Functionality Specifications

**Priority Rating**

Each functionality is provided a rating of one (1) thru three (3); One being the highest.

**Responses: Yes, No, or Partial**

cell will auto-fill color based on answer.

<b>System Security and Permissions</b>	<b>Priority</b>	<b>Response</b>	<b>Comments</b>
CAD administrator shall have the ability to easily create users.	1		
CAD administrator shall have the ability to easily change passwords.	1		
Passwords shall never be displayed.	1		
A user's password shall be encrypted when stored in the database.	1		
System shall include a centralized database for users and permissions to be granted at a role, group or template level and/or granular.	1		
Permissions shall be capable of limiting a CAD user from seeing calls for service for a jurisdiction/agency and/or public safety entity (law enforcement, fire, EMS, etc.) unless permission is granted.	1		
Permissions shall be configurable so Fire, EMS or Other users cannot see Law Enforcement pending calls for service while still being able to view their respective entity(ies).	1		
CAD shall provide component (e.g., modules, entry screen) and document (e.g., case documents, ticket documents) security to permit and restrict the rights of specific users and/or groups.	1		
CAD shall have the ability to set up user permissions for all components, including add, edit, view, delete, print, etc.	1		
System shall provide a detailed audit trail that documents every user(s) actions; including when a user does not perform a function but accesses/views a call for service.	1		
CAD workstations shall be capable of being either local or remote; identified by static IP address.	1		
CAD shall automatically date and time stamp all user's login and logoff times and locations.	1		
CAD and all associated compenents must meet or exceed all CJIS Security Policy requirements.	1		
System shall log and and make searchable license count use including but not limited to number of CAD and mobile (law, fire, EMS, etc) use.	1		
System shall have a single application for configuration and maintenance.	1		
System users with appropriate permissions have the ability to "restrict or lock" access to a CFS for other users.	1		
<b>Multi-Agency/Multi-Jurisdictional CAD System - General Functions</b>	<b>Priority</b>	<b>Response</b>	<b>Comments</b>
CAD client is installed using a "all-in-one installer"	1		
CAD system hot fixes can be deployed in a live environment with no down-time.	1		
CAD system version upgrades can be deployed with less than ten (10) minutes of downtime.	1		
System allows for adminsitrators to force CAD updates when the user logs in the next time.	1		
CAD shall provide a one-time, single-point of data entry that allows information to be accessible from other applications. All applications shall integrate tightly with each other to provide the greatest operator and system efficiency.	1		
CAD shall use consistent validation table processing.	1		
Fonts throughout the system are adjustable in all windows by a Call Taker/Dispatcher	2		
CAD shall be configurable to require minimum specified fields prior to displaying a CFS in any pending queue.	1		
CAD shall have agency specific configurations allowing different agencies to respond differently to similar/same types of calls for service (example: One agency uses AVL recommendation and another a rotation).	1		
CAD shall provide administrator(s) capability to identify the individual who last entered or updated any transaction as well as the date of the modification.	1		
CAD shall provide automatic date/time stamping and user ID tracking of all Call Taker and Dispatcher processes to track call and unit activity and all other command processing.	1		



CAD shall provide the ability for multiple users to be on CAD and in the same applications simultaneously	1		
CAD shall allow for unlimited law, fire, EMS, and Other agency set-up including agency responses, protocols, and incident/complaint numbering.	1		
CAD shall provide the ability to dispatch to a call type and create a corresponding call type for all agencies responding, including Law Enforcement, Fire and EMS.	1		
CAD shall have the ability to reactivate cleared CFS and allow additional activity/dispatching of units to the original CFS.	1		
CAD shall provide the ability to display special response information based on incident type and/or location to any call for service type desired by the agency. This information shall display when the specified call type is selected for the agency jurisdiction.	1		
CAD shall provide the ability to verify the quality of data entered into the database by performing immediate error checking and also prohibiting invalid data to be stored in the database.	1		
CAD shall provide a spellcheck functionality to free form input areas.	2		
CAD shall provide the ability to view cleared calls.	1		
Any name entered by a Call Taker/Dispatcher in a CFS shall provide the capability to be associated or added to a names/person database that can be queried.	1		
CAD shall provide the capability to add unlimited narrative to records, ensuring critical information is captured and timestamped.	1		
The CAD entry window shall indicate a clear visual and audible notification to the Call Taker/Dispatcher when alerts, hazards and/or special instructions exist for a person or location.	1		
The CAD CFS window shall show the closest cross streets.	1		
CFS and incident/complaint numbers shall be able to be closed and accessed immediately for users from that same department.	1		
All Call Taker/Dispatcher activity shall be logged and can be queried and printed.	1		
Each CAD position shall be able to define the filter for sorting and determining which CFS's appear in the pending/active CFS window and which units appear on the unit status window.	1		
The CAD CFS pending/active window shall allow for filters to be set, displaying just one type or any combination of call types (police, fire, EMS, geographical boundaries, etc).	1		
CAD allows authorized user(s) to define the screen layout (e.g., position and size of windows) and save the individual configurations based on the user's login.	1		
CAD allows for adjustable common altered variables such as codes, tables, report parameters, etc., without the services of a professional programmer.	1		
CAD allows for a sequential and non-repeating Call for Service (CFS) number to be associated to each entry into CAD .	1		
CAD recognizes the dispatch center as a separate agency from all other agencies (law, fire, or EMS).	1		
CAD shall provide the ability to directly output from a data search to a printer upon user request and schedule reports to print automatically.	1		
CAD shall provide the ability to use a command line to accomplish all primary CAD functions.	1		
All commands can be modified to follow the dispatch center naming conventions and the ability for CAD administrator to add new commands.	1		
CAD allows multiple status windows to be opened with different configurations.	1		
CAD allows users to open and use multiple (minimum of 10) child windows simultaneously and be able to tile and/or cascade the child windows.	2		
CAD provides a list of values in a drop-down box that can be used to facilitate the data entry process, such as abbreviations, status codes, incident types, etc.	1		
CAD provides command line, function key and drag and drop mouse capabilities for all dispatch functions.	1		
The toolbar shall be configurable and flexible enough to add buttons for quick access to other installed applications.	2		
The user can access a command line with one keystroke from anywhere in CAD.	1		
When a CFS is entered, CAD provides the ability to identify whether a license plate and/or person is checked locally, through LEIN/NCIC or both, and the said return can be attached to the CFS event information.	2		
CAD provides programmable function keys and function key combinations.	1		

CFS window allows for individual user design or custom design using all fields available.	2		
E9-1-1 calls shall automatically generate and populate the CAD entry window with all known data (e.g., address, registered name, phone number, latitude/longitude, etc.) from the 9-1-1 call.	1		
The CAD entry window shall capture a minimum of information, including: call type, agency, status, phone number, address, cross street, nature of call, primary comment/narrative of CFS and caller/complainant names.	1		
Once a Call Taker enters the minimal information programmed and configured by CAD Administrators for the CFS to be entered, the system shall automatically forward the CFS to the dispatch pending queue.	1		
CAD shall automatically alert the Call Taker of a possible duplicate call when two calls provide addresses that are in close proximity (configurable by the agency) to each other.	1		
The Call Taker shall have the ability to override the geo-verification process to force a CFS into the system.	1		
CAD shall visually and audibly alert all appropriate dispatchers when the Call Taker sends a call to the dispatch pending queue.	1		
Multiple call takers, dispatchers, and field personnel shall be able to work on the same call simultaneously.	1		
When a CFS type is defined, the agency shall be able to define default values for Priorities to Incident Types and Response Determinants/Plans.	1		
CAD shall have a common name/place database that maintains location information, emergency contact, and the ability to attach floor plans/drawings.	1		
CAD shall allow for agency-defined response plans for each incident type.	1		
CAD shall automatically track all activity by updating a CFS as part of the call.	1		
The Call Taker/Dispatcher/Officer working the call shall be alerted of any known hazards or alerts known for an address/name/vehicle that has been associated to the CFS.	1		
The CFS as well as agency complaint/incident number (if there is one) for all responding agencies shall be easily displayed.	1		
When the Call Taker enters additional information to a current incident, CAD shall forward the updated communication and alert (visual and audible) the dispatcher.	1		
All additional information entered into a CFS shall immediately be available to all users.	1		
CAD shall allow a CFS to be canceled prior to dispatching it, recording the activity in history.	1		
CAD shall have the ability to schedule calls for future dispatch (parades, funeral escorts, etc.).	2		
CAD shall provide the ability to exchange one unit with another, automatically recording in history that the first unit was initially dispatched and then switched with the second unit.	1		
CAD shall be able to reroute a unit from one call to another.	1		
CAD should be able to display a list of all scheduled calls.	2		
CAD should allow users to select a vehicle already entered into CAD and send that information to State/NCIC.	2		
The dispatch screen shall provide quick and easy access to all CFS information, specifically CFS type, agency, status, phone number, address, cross street, nature of call, comments/narrative and caller/complainant name(s).	1		
CAD shall provide Dispatchers with access to all unit recommendations and unit commands.	1		
CAD shall provide the ability to filter (include or exclude) types of CFS.	1		
CAD shall provide agency-defined check-in times for officers to increase safety. When an officer exceeds the allotted time based on CFS type, CAD shall visually and audibly display a warning to alert the Dispatcher.	1		
CAD shall provide dispatch timers based on CFS type and priority. CAD shall visually display and audibly warn the Dispatcher that too much time has elapsed without assigning a unit(s) to the CFS.	1		
CAD shall provide the Dispatcher with easy access to the names/persons database for additional information on the suspect or complainant; such as prior incidents, hazards, etc.	1		
CAD shall provide Dispatchers with access to all unit recommendations and unit commands.	1		

CAD shall allow for officer initiated CFS.	1		
CAD shall allow Dispatchers to override CFS priority and unit recommendations.	1		
CAD shall have the ability to sort the CFS window.	1		
Dispatchers shall be able to quickly dispatch units from a displayed list of available units either by command or "drag and drop."	1		
CAD shall be able to dispatch units and perform call-taking activities simultaneously.	1		
CAD should have the capability of putting multiple units on shift and/or off shift in a single keystroke.	2		
CAD should provide the ability to track mileage for each unit on-shift and off-shift.	2		
CAD shall provide voiceless communications through messaging between dispatchers, call takers, mobile users and other agency-defined users.	1		
Emergency messages received from the mobile application shall have an audible and visual Alert to all dispatchers at all CAD stations.	1		
CAD shall allow a CAD user to send and store messages to other users, groups, positions or MCTs.	1		
CAD shall allow a message to be sent to multiple recipients.	1		
CAD shall allow a user to store a received message and delete a message.	1		
CAD shall be able to log all sent messages.	1		
CAD messages must be stored and searchable by an administrator.	1		
Law Enforcement, Fire, and EMS unit recommendations shall be configurable based on incident type, jurisdiction specific, and special response plans (geo specific).	1		
CAD shall support changing the unit's assigned primary area/beat during the shift utilizing unit maintenance.	1		
CAD shall allow the agency to define an icon for each type of unit as defined by the agency.	1		
CAD shall include a pre-defined set of common/typical unit statuses that can be modified.	1		
CAD shall allow the setup of timers specific to each agency, CFS Type, and Priority.	1		
CAD shall allow authorized users to create timers for all unit types.	1		
CAD shall allow authorized users to update timers for all unit types.	1		
CAD shall generate a unit log, showing all actions that unit has taken while on duty.	1		
CAD should have the option to determine if the unit will display on the unit status monitor if the unit is not on a call.	1		
CAD should support the starting and ending odometer reading or total mileage of a unit for a CFS.	1		
The system shall generate unit recommendations for law enforcement, EMS, or fire events based upon preconfigured agency responses to CFS types.	1		
The dispatcher shall be able to override any unit recommendations.	1		
The system should allow for a unit to be on a call and still be recommended for a higher priority call.	1		
Fire and EMS unit recommendations should be based on each agency's response plan for the CFS type and the availability of equipment/apparatus.	1		
It should be possible to track an unlimited number of units and track activity for all units that responded to the event.	1		
The recommendation of units should be based upon the CFS type, the location of the event, the availability of units, and the number of units required.	1		
CAD shall alert the Call Taker, Dispatcher and/or Officer if a unit has gone over its allocated time, as setup for the CFS type by the agency to increase officer safety.	1		
CAD shall have the ability to set a timer for CFS types based on priority. This timer alerts the dispatcher when a CFS has not been dispatched after sitting in the pending queue for an elapsed time if a unit has not been assigned to the CFS.	1		
Each law enforcement agency should have the capability to choose at a minimum from the following for unit recommendations: an AVL option which will defer the recommendation to the AVL "closest car/unit" concept for that agency, rotational recommendations, and unit activity or longest time from last cleared CFS.	1		
CAD shall have the ability to add notes/narratives to response plans and/or recommendations	1		
CAD has the ability to add hyperlinks to CFS Narrative.	3		
CAD has the ability to configure a macro or stack commands into one command line short code.	2		

CAD has the ability to import/export response plans between the Test/Training and Live/Production environments.	2		
CAD has the ability to export response plans and assignments in a printable and readable format	2		
CAD has the ability to generate an incident number for an agency when the agency's appartus(es) are in a move-up status.	1		
CAD has the ability to use templates to create response plans/assignments	2		
CAD has the ability to log unfulfilled resources within the CFS.	1		
CAD has the ability to preview move-ups and stand-bys for the CFS's next alarm level.	1		
CAD has the ability to notify a call-taker that a Nature Code/Incident Type is not available based on the jurisdiction and context.	2		
<b>Multi-Agency/Multi-Jurisdictional CAD System - Hazards/Alerts</b>	<b>Priority</b>	<b>Response</b>	<b>Comments</b>
CAD shall be able to associate a Hazard/Alert to an address/location and an individual.	1		
CAD shall allow the user to create an alert with a category, description, and duration of alert to include an expiration date, and an assigned priority for the alert.	1		
CAD shall visually and audibly alert the Call Taker, Dispatcher and/or Officer of previous CFS(s) at a location.	1		
CAD shall visually and audibly alert the Call Taker, Dispatcher and/or Officer if hazardous material is stored at a location.	1		
CAD shall visually and audibly alert the Call Taker, Dispatcher and/or Officer if there is any serious medical information at a location (concerning a resident).	1		
CAD shall visually and audibly alert the Call Taker, Dispatcher and/or Officer if a building pre-plan or floor plan exists for the location.	1		
CAD shall provide the ability to reactivate an alert if CAD falsely expires that alert.	2		
CAD should allow the user to change the priority of system-generated alerts.	2		
CAD should automatically purge all expired alerts and move them to a historical alert log.	2		
<b>Multi-Agency/Multi-Jurisdictional CAD System - Reports</b>	<b>Priority</b>	<b>Response</b>	<b>Comments</b>
System shall produce accurate reports.	1		
The System shall have pre-canned reports that can be filtered by one or more agency(ies), venue(s), CFS activity, officer activity, response times, incident types, etc.	1		
The CAD system pre-canned reports shall be generated in PDF and csv/xls formats.	1		
The CAD system shall allow for user configured reporting based on certain search criteria.	1		
The CAD system should allow for emailing, printing, and/or faxing reports to any device preconfigured on the system.	1		
The CAD system allow for reports to be scheduled on a one-time or recurring basis and the same to be automatically sent to a preconfigured email and printer.	1		
The unit log should show date/time of entry, status, action, CFS #, CFS type, CFS location and unit location.	1		
CAD provides the ability for a user to create and store ad-hoc reports.	2		
<b>Integrated Mapping System</b>	<b>Priority</b>	<b>Response</b>	<b>Comments</b>
CAD Mapping shall be available in multiple/separate windows from the CAD environment.	1		
The map display shall operate within a dedicated user-navigable window that corresponds with CAD functionality.	1		
The map display shall allow for multiple map layers to be viewed and selected or deselected by the user.	1		
Layers on the map should be capable of being turned on or off based on user preference.	2		
The map display shall be able to display points.	1		
The map display shall be able to display lines.	1		
The map display shall be able to display geographic boundaries (polygons).	1		
The map display shall be able to display icons (event markers/symbols),	1		
The map display shall be capable of pan operation.	1		
The map display shall be capable of zooming into a user-selected area.	1		

The geographic display shall keep its aspect ratio regardless of the zoom window scale and method of selection.	1		
As the scale of the map display changes, different information/layers should automatically be shown or removed.	1		
The software shall plot a 9-1-1 call using a special icon on the map display when an operator answers a 9-1-1 call at his/her console.	2		
As a 9-1-1 call progresses, the map display shall update to the current location each time a rebid process is completed; updating the latitude and longitude (phase 2) coordinates.	1		
For phase 1 wireless 9-1-1 calls, the map display shall plot the tower site address and include a circle or shape outlining the tolerance buffer showing possible call location.	1		
CAD shall have the ability to plot incidents/calls and the units on a street map. The plotting of the incident/unit information shall be a by-product of normal dispatch. The Dispatcher shall be able to control the map (zoom, pan, layer control, etc) from within CAD.	1		
The map display shall show the location of events utilizing a predefined CFS icon.	1		
The system shall be able to import information from the GIS department and generate maps such as streets, boundaries, fire hydrant locations, and other geographic information needed by the CAD mapping component.	1		
The system shall allow the agency to alter, create new, and delete GIS data in house (add streets, remove streets, change the name of streets, etc.)	1		
Regardless of how the location is entered, CAD shall attempt to validate the location against the geo-database prior to accepting the CFS.	1		
It shall be possible to process the event even if the location cannot be validated against the geo-database by overriding the geo-database validation.	1		
If the street name cannot immediately be validated, CAD shall present a list of possible street names to the operator. The operator may then select, using a simple keystroke command, the desired name from the list and continue to enter data.	1		
CAD shall prefer address points before utilizing street center-line data to geo verification processes.	1		
Geo-database verification shall occur automatically at the time the location is entered for a CFS.	1		
The symbol used to show the location of an incident should be configurable.	1		
Map display should be capable of multiple views of the dispatch area and to use these as the main map or to retrieve them at will. For example, a town-wide map or a district map.	1		
Does the mapping system integrate with RapidSOS?	2		
Does the mapping system integrate with What3Words?	2		
Does the mapping system integrate with 3SI?	2		
System allows for administrators to force map updates when the user logs in the next time.	1		
System has the ability to inactivate an entry in the common name/place database; not just delete.	2		
Map client allows for conditional formatting of feature labels.	3		
<b>Integrated Mobile Application</b>	<b>Priority</b>	<b>Response</b>	<b>Comments</b>
Mobile client is installed using a "all-in-one installer"	1		
System allows for administrators to force Mobile application updates when the user logs in the next time.	1		
The mobile application shall provide multi-jurisdictional support.	1		
The mobile application shall provide AVL functionality for each mobile connected and capable of sending the device's GPS and displaying it for users of the Integrated Mapping System.	1		
The mobile application shall allow users to view pending CFS's based upon agency permissions and CJIS requirements. NOTE: Fire and EMS users shall not see pending law enforcement incidents.	1		
The mobile application shall support officer initiated calls for service.	1		
The mobile application shall visually and audibly alert field personnel when they are assigned a CFS.	1		
The mobile application shall visually and audibly alert field personnel when a CFS has been updated with additional information.	1		

The mobile application shall allow a mobile user to assign his/her own incident/complaint/case number to a CFS.	1		
The mobile application shall allow a mobile user with permission to perform general LEIN queiries from the mobile application.	1		
The mobile application shall provide an audit of all database inquiries.	1		
The mobile application shall provide security that prevents unauthorized access to restricted databases on a user by user basis.	1		
The mobile application shall prevent users from signing on without authorization from the system administrator.	1		
The mobile application shall provide in car mapping and directions to a geo-verified addresses.	1		
The system The mobile application shall be configurable to allow in car mapping to display other AVL units currently on duty.	1		
The mobile application shall allow message routing.	1		
The mobile application shall provide an audit trail of all device to device messages.	1		
The mobile application shall provide the ability to extract a mobile transaction report that can be selected by date and time of day.	1		
The mobile application shall provide the ability to extract statistical reports on usage for specific mobile applications per agency as well as specific users.	1		
The mobile application shall provide the ability to print reports for a single jurisdiction, or for all jurisdictions.	1		
The mobile application shall provide the capability for archiving, retrieval, tracking and user purge.	1		
The mobile application shall provide the capability to direct output to any printer predefined.	1		
The mobile application shall provide message routing from any device connected to the message switch.	1		
The mobile application shall have multiple modes of operation for varied levels of brightness - Day and Night mode.	1		
System Administrator has the ability to push out filter templates for mobile clients.	1		
<b>Law Enforcement Information Network (LEIN) Interface</b>	<b>Priority</b>	<b>Response</b>	<b>Comments</b>
The CAD software shall use KCCDA's secure tunnel connection to integrate with the Law Enforcement Information Network (LEIN).	1		
The interface shall provide access to LEIN queries within CAD.	1		
The Interface shall log all transactions into a history file for viewing, searching, and reporting purposes.	1		
The software shall only allow authorized users to setup automatic transmission of license plates and/or drivers license information that are associated to CFS.	1		
All queries automatically processed as a result of the creation of a CFS shall automatically attach to the CFS.	1		
The Dispatcher shall be notified with audible and visual alerts indicating they have received one or more LEIN messages that have not been viewed.	1		
The LEIN interface should provide user-defined format screens.	1		
The CAD entry window allows for names/persons and vehicle queries.	1		
<b>9-1-1 Interface</b>	<b>Priority</b>	<b>Response</b>	<b>Comments</b>
The E9-1-1 interface shall provide an interface to the ANI/ALI information from KCCDA's NG9-1-1 Service Provider.	1		
The interface shall automatically link E9-1-1 data into the CAD system.	1		
The product shall provide data mapping of ANI/ALI data into the appropriate fields within the CAD system for the CFS window and map display.	1		
The E9-1-1 data shall prepoulate a CAD CFS when one is created as a result of a 9-1-1 telephone call. This shall include a minimum of location, call back number, and caller/subscriber.	1		
E9-1-1 data automatically expires after set time period.	2		
<b>Text/Paging and Rip-N-Run</b>	<b>Priority</b>	<b>Response</b>	<b>Comments</b>
The product shall provide functionality that allows for paging, text messaging, or email notification based on criteria determined by each law, fire, and EMS agency's response plan for each CFS type.	1		

The text/paging and Rip-N-Run module will automatically send text/paging/email notifications to predefined recipients directly from the CAD console once a pre-defined criteria has been reached (incident type and jurisdiction) without further Call Taker/Dispatcher interaction.	1		
The text/paging and Rip-N-Run module should allow dispatchers and call takers to initiate notifications to predefined recipients directly from the CAD console.	1		
The text/paging and Rip-N-Run module should automatically send dispatch and event details to predefined recipients directly from the CAD console without any additional user interaction.	1		
<b><i>Call for Service Generic Export</i></b>	<b><i>Priority</i></b>	<b><i>Response</i></b>	<b><i>Comments</i></b>
The export shall be capable of being configured/programmed by KCCDA staff and for an unlimited number of interfaces.	1		
The system shall export agency CFS's and Incident Reports(Law, Fire, and EMS) to predetermined locations on the network based on individual agency configurations.	1		
The export of each CAD Event shall occur at a minimum of three times throughout an event: Creation, 1st Unit Dispatch, and last unit cleared.	1		
The export shall be capable of being configured to export any and all database fields in TXT, CSV and XML formats.	1		



# KALAMAZOO COUNTY CONSOLIDATED DISPATCH AUTHORITY

## Agenda Request Form

Please fill in the boxes below with the appropriate information.

Name: Administration Agency: KCCDA

Phone Number: Length of Time Needed: 5 mins Agenda Item #: 5D-1

Topic: Audio Visual Recommendation for Meeting/Board and Admin Conference Rooms

### Brief Description:

The 2023 budget includes \$50,000 allocated to upgrading the Chief Switalski Meeting Room to a hybrid or virtual meeting environment. KCCDA IT obtained four quotes to upgrade the Chief Switalski Meeting Room and as an optional add-on, upgrade the administrative conference at the same time.

After review of all quotes/proposals, KCCDA's IT recommends approval of Third Coast Tech, LLC's to upgrade both rooms totaling \$57,702.

This is \$7,702 over the amount originally allocated but this can be covered in this year's (REV. I) anticipated surplus of \$105,186. Administration will include the additional cost in REVISION II of the 2023 Budget which will be considered in November.

The quote/proposal worksheet and Third Coast Tech, LLC's proposal is attached.

### Proposed Motion:

Motion to approve Third Coast Tech, LLC's proposal totaling \$57,702 to upgrade the Chief Switalski Meeting and Administrative Conference rooms.

Agenda Request Approved: 09/06/2023 Meeting Date: 09/14/23 Time:

Persons or items will not be placed on a meeting agenda without an agenda request form first being completed. The agenda request form must be accompanied by information that substantiates and justifies your request. Lack of this information may cause a delay in your request being acted upon by the Board of Directors. Agenda requests must be received by 9:00 a.m. on Monday of the week preceding the monthly meeting date. Completed forms should be delivered to an Officer of the Board of Directors or sent electronically to [admin@kccda911.org](mailto:admin@kccda911.org). If you have any questions regarding this form, please feel free to contact KCCDA's administrative office at (269) 488-8911.



Vendor Name (alphabetically)	Chief Switalski Meeting Room	Notes	Administrative Conference Room	Notes	Both Rooms TOTAL
<b>Buist Electric</b> (Audio Visual) 2 - 84th Street SW Byron Center, MI 49315	\$57,653	1 - 85" TV for front 2 - 55" TVs for sides Wall Mount System Control 2 - ceiling mics 2 - cameras Reuse current wireless display system	\$6,110	1 - 75" TV for front 2 - Table Top Mics 1 - Camera 1 - Soundbar	<b>\$63,763</b>
<b>CTI</b> 3883 Linden Ave SE Wyoming, MI 49548	\$56,829	1 - 98" TV for front 2 - 75" TVs for sides 1 - wireless mic 2 - ceiling mics 8 - ceiling speakers Physical plug-in presentation	\$12,754	1 - 75" TV for front Sound bar with integrated mic and camera 2 - table top mics Wireless presentation dongle	<b>\$69,583</b>
<b>Smart Home Smart Office</b> 210 State St. Mason, MI 48854	\$32,839	No TV or projector included 2 - ceiling mics 6 - ceiling speakers	No Proposal		
<b>Third Coast Tech, LLC</b> 4514 Pontiac Lake Rd. Waterford, Michigan 48328	\$50,668  \$541 freight costs	1 - 98" TV for front 2 - 55" TVs for sides Wireless presentation application 2 - ceiling mics 1 - wireless podium/instructor mic 8 - ceiling speakers 3 - PTZ cameras 1 - fixed camera Wall mount panel w/iPad control	\$6,493	1 - 75" TV for front Sound bar with integrated mic and camera	<b>\$57,702</b>

## Consolidated Dispatch AV systems ( this project is quoted using G2G contract rates)

Kalamazoo County Consolidated Dispatch Authority

7040 Stadium Drive  
Kalamazoo, MI 49009 USA  
(269) 488-6620



Presented By:



Third Coast Tech, LLC.  
4514 Pontiac Lake Rd.  
Waterford, Michigan 48328  
800-828-9517  
[www.thirdcoasttech.com](http://www.thirdcoasttech.com)

Modified: 9/6/2023  
Revision: 1

## Unassigned

### Unassigned

1	<b>TCT Freight</b> Freight/Shipping	\$541.20
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Unassigned	Equipment Total:	\$0.00
	Labor Total:	\$541.20
	Total:	\$541.20

<b>Unassigned</b>	<b>Equipment Total:</b>	<b>\$0.00</b>
	<b>Labor Total:</b>	<b>\$541.20</b>
	<b>Total:</b>	<b>\$541.20</b>

\* Price Includes Accessories

Presented By: Third Coast Tech, LLC.

9/6/2023

Project Name: Consolidated Dispatch AV systems ( this project is quoted using G2G contract rates)

Project No.: TCT-1132

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## Boardroom / Multipurpose room

TCT will outfit the room with new state of the art audio video system.

System will feature:

- \*New 98' main display
- \* Two new 55" side displays (for board members) on articulating mounts
- \* Integrate existing side ( for audience) displays with new system (swap mounts for articulating
- \* Wireless presentation gateway
- \* video distribution system with inputs for Owner Furnished PC, Laptop and wireless presentation gateway
- \* 8 new ceiling speakers
- \*2 ceiling mounted microphone array w/ zone control functionality
- \* podium gooseneck microphone
- \* three PTZ cameras and one fixed focus camera
- \* digital sound processor
- \* video streaming / Recording appliance

\* Control system with wall mounted 7 inch touch panel controller & iPad control

New system will allow users to conduct hybrid board meetings with remote participants, as well as recording and live broadcast of meetings. System will also be capable of being used for trainings, presentation sessions and more.

Users will have ability to control the AV system from wall mounted controller and ipad. There will be three PTZ cameras and one fixed focus camera. These cameras will be fed into recording / broadcast system along with room audio from microphones. Owner furnished PC will be integrated with new AV system. From this PC, users will be able to conduct Zoom/Teams/Webex etc. Ceiling speakers will play back program and far end audio. Ceiling microphone array will pick up participants in the room.

TCT will provide training as well as 1 year full parts and labor warranty for the system.

### Unassigned



- |   |   |          |
|---|---|----------|
| 1 | <b>Audio Technica AT8699R</b>   | \$149.00 |
|   | Quick-mount plug-in desk stand with user-programmable control switch (touch on/off, touch to talk, touch to mute) and LED micstatus indicator. 3-pin XLR-F-type in, 3-pin XLR-M-type out. |          |



- |   |   |          |
|---|---|----------|
| 1 | <b>Audio Technica U857QL</b>  | \$219.00 |
|   | Cardioid condenser quick-mount gooseneck microphone with integral power module, phantom power only, 14.37" long |          |

\* Price Includes Accessories

Presented By: Third Coast Tech, LLC.

9/6/2023

Project Name: Consolidated Dispatch AV systems ( this project is quoted using G2G contract rates)

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2 **AV Access 4KEX100-KVM -TX** \$686.96 \*

AV Access HDMI USB KVM Extender(HDBaseT),100m(330ft) 4K 60Hz Over Cat5e/6a,Keyboard+Mouse+HDMI+USB,4 Ports USB2.0, No Signal Loss and Latency, RS232, POE, Independent EDID Management.SOLD AS A TX/RX Kit

2 AV Access 4KEX100-KVM -RX

AV Access HDMI USB KVM Extender(HDBaseT),100m(330ft) 4K 60Hz Over Cat5e/6a,Keyboard+Mouse+HDMI+USB,4 Ports USB2.0, No Signal Loss and Latency, RS232, POE, Independent EDID Management. SOLD AS A TX/RX Kit



2 **AV Access 4KEX70-L** \$286.00 \*

KIT TX-RX

AV Access HDMI Extender(HDBaseT),Uncompressed 4K 60Hz Over Single Cat5e/6a, 70m(230ft) 1080P,40m(130ft) 4K,PoE+IR+RS232+HDCP2.2,HDR & Doby Vision,Dolby Atmos & DTS:X

2 AV Access 4KEX70-L - RX

[NB] - [OFE] - RX Unit Sold as Kit - Do Not Sell

2 AV Access 4KEX70-L - TX

[NB] - [OFE] - Sold as Kit - Do Not Sell

1 **AV Access 4KMX44-H4A** \$258.70

4X2 4K HDMI Matrix with Latest Scaler Technology, ARC and Audio Extraction



1 **Biamp TesiraFORTE DAN VT** \$2,518.80

Digital audio server with 12 analog input and 8 analog output and include acoustic echo cancellation (AEC) technology on all 12 input



1 **Chief XTM1U** \$319.07

X-Large fusion micro-adjustable tilt wall mount



1 **Crestron CP3N** \$1,820.00

3-Series control system



1 **Crestron HD-TX-101-C-1G-E-B-T** \$782.00 \*

DM Lite HDMI over CATx transmitter, wall plate, black textured









\* Price Includes Accessories

Presented By: Third Coast Tech, LLC.

9/6/2023

Project Name: Consolidated Dispatch AV systems ( this Project No.: TCT-1132  
project is quoted using G2G contract rates)

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1	<p>Crestron HD-RX-101-C-E DM Lite HDMI over CATx receiver, surface mount</p>	
	<p><b>8 Crestron SAROS ICI6T-W-T-EACH</b> Saros® Integrator 6.5" 2-Way In-Ceiling Speaker, White Textured, Single (must be ordered in multiples of 2)</p>	\$996.00
	<p><b>1 Crestron TSW-760-W-S</b> 7" Touch Screen, White Smooth</p>	\$1,000.00
	<p><b>1 EIPHAN AV.io SDI</b> Works seamlessly with your SDI video sources, including: SD-SDI, HD-SDI, and 3G-SDI.</p>	\$579.95
	<p><b>1 EIPHAN Pearl Mini</b> Record, stream and switch up to three full HD video inputs from HDMI™, SDI, and USB sources. Epiphan Pearl Mini™ takes your video production to the next level.</p>	\$3,725.67
	<p><b>3 HuddleCamHD HCM-1</b> Universal wall mount small</p>	\$280.80
	<p><b>1 JBL Professional NVMA2120-0-US</b> VMA 2120 Amplifier</p>	\$636.20
	<p><b>2 LG Electronics 55UR347H9UA</b> 55 UR340C Series UHD Commercial TV</p>	\$1,681.24
	<p><b>1 Monoprice 3G SDI 4x1 Switch</b> Designed for professional SMPTE video applications, this 3G SDI 4x1 Switch allows you to determine which of two connected SDI video sources will be displayed on the SDI monitor. This switch supports bit rates up to 2.970 Gbps and supports SD-SDI, HD-SDI, and 3G-SDI video signals.</p>	\$163.36

\* Price Includes Accessories

Presented By: Third Coast Tech, LLC.

9/6/2023

Project Name: Consolidated Dispatch AV systems ( this project is quoted using G2G contract rates) Project No.: TCT-1132

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# Third Coast Tech, LLC.



1 **PTZOptics PT12X-ZCAM** \$527.06  
3G-SDI Box Camera



3 **PTZOptics PT20X-SDI-GY-G2** \$3,429.03  
This camera has a 4.4 - 88.5mm lens providing a 20x zoom range, allowing for effective close-focus and wide-angle shots to best suit both face-to-face and group meetings.



1 **Samsung Pro AV QM98T-B** \$10,101.52  
98" 4K UHD Standalone Signage (QMT-B Series)



2 **Shure MXA910** \$8,568.58  
Ceiling array microphone, available in white, black and aluminium finish



2 **Strong SM-CB-ART2-L** \$557.06  
Carbon Series Large Dual Arm Articulating Mount 49"-75"

1 **TCT Installation - G2G** \$6,195.00  
Quoted at \$59/Hour as per G2G contract

1 **TCT Lot - Wire & Materials** \$962.00  
Cabling & Hardware

1 **TCT Programming - G2G** \$3,465.00  
Quoted at \$99/Hour as per G2G Contract

1 **TCT Lot - Wire & Materials** \$760.00  
TCT Lot - Wire & Materials

Unassigned	Equipment Total:	\$41,008.00
	Labor Total:	\$9,660.00
	Total:	\$50,668.00

\* Price Includes Accessories

Presented By: Third Coast Tech, LLC.

9/6/2023

Project Name: Consolidated Dispatch AV systems ( this project is quoted using G2G contract rates)

Project No.: TCT-1132

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# Third Coast Tech, LLC.

<b>Boardroom / Multipurpose room</b>	<b>Equipment Total:</b>	<b>\$41,008.00</b>
	<b>Labor Total:</b>	<b>\$9,660.00</b>
	<b>Total:</b>	<b>\$50,668.00</b>

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\* Price Includes Accessories

Presented By: Third Coast Tech, LLC.

9/6/2023

Project Name: Consolidated Dispatch AV systems ( this project is quoted using G2G contract rates) Project No.: TCT-1132

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## Conference room

TCT will provide a new AV system for the conference room.

System will feature:

\* 75 Inch LCD display

\* Wireless presentation/conferencing gateway

\* Conferencing soundbar with built in microphone array and auto tracking camera

TCT will provide training and full 1 year parts and labor warranty.

### Unassigned



1	<b>Barco Commercial CX-20</b>	\$1,622.50
	Wireless Conferencing Media Center - Small Room	



1	<b>Biamp Systems PARLE VBC 2500</b>	\$1,650.00
	Conferencing speaker bar	



1	<b>Chief LTM1U</b>	\$258.84
	Large fusion micro-adjustable tilt wall mount	



1	<b>Lg Commercial 75UR340C9UD</b>	\$1,291.40
	4K UHD Commercial TV with management software, scheduler and certified Crestron Connected	

1	<b>TCT Installation - G2G</b>	\$590.00
	Quoted at \$59/Hour as per G2G contract	

1	<b>TCT Installation - Oakland</b>	\$980.00
	Quoted at \$49/Hour as per service contract	

1	<b>TCT Lot - Wire &amp; Materials</b>	\$100.00
	Cabling & Hardware	

	Unassigned	Equipment Total:	\$4,922.74
		Labor Total:	\$1,570.00
		Total:	\$6,492.74

\* Price Includes Accessories

Presented By: Third Coast Tech, LLC.

9/6/2023

Project Name: Consolidated Dispatch AV systems ( this project is quoted using G2G contract rates)

Project No.: TCT-1132

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# Third Coast Tech, LLC.

Conference room	Equipment Total:	\$4,922.74
	Labor Total:	\$1,570.00
	Total:	\$6,492.74
	<b>Project Equipment Subtotal:</b>	<b>\$45,930.74</b>
	<b>Project Labor Subtotal:</b>	<b>\$11,771.20</b>
	<b>Project Subtotal:</b>	<b>\$57,701.94</b>

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\* Price Includes Accessories

Presented By: Third Coast Tech, LLC.

9/6/2023

Project Name: Consolidated Dispatch AV systems ( this project is quoted using G2G contract rates)

Project No.: TCT-1132

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## Project Summary

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<b>Equipment:</b>	<b>\$45,930.74</b>
<b>Labor:</b>	<b>\$11,771.20</b>
<b>Grand Total:</b>	<b>\$57,701.94</b>

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**Client:** Jon Moores

---

**Date**

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**Contractor:** Third Coast Tech, LLC.

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**Date**

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\* Price Includes Accessories

Presented By: Third Coast Tech, LLC.

9/6/2023

Project Name: Consolidated Dispatch AV systems ( this project is quoted using G2G contract rates) Project No.: TCT-1132

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