



**NOTICE and AGENDA for**  
**Kalamazoo County Consolidated Dispatch Authority**  
**FINANCE COMMITTEE**  
**October 31, 2023**

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**PLEASE TAKE NOTICE** that a REGULAR Meeting of the Kalamazoo County Consolidated Dispatch Authority Finance Committee will be held on **Tuesday, October 31<sup>st</sup>**, at 2 p.m. in the Chief Switalski Meeting Room at Kalamazoo County Consolidated Dispatch Authority, 7040 Stadium Drive, Kalamazoo Michigan for consideration of items, namely, on this Agenda.

**ITEM 1 – CALL TO ORDER**

**ITEM 2 – ROLL CALL**

KCCDA Board of Directors Treasurer – Don Martin	Township Supervisors – Randy Thompson or Don Ulsh (Alt)	
City of Portage – Victor Ledbetter	Kalamazoo Township – Bryan Ergang	
Fire Chiefs Association – Jeff VanderWiere or Matt Beauchamp (Alt)	City of Kalamazoo – Jim Ritsema or Jeff Chamberlain (Alt)	
Board of Commissioners – Kevin Catlin or John Taylor (Alt)		

**ITEM 3 – APPROVAL OF MEETING MINUTES**

- A. April 23, 2023 – Regular Meeting (packet pages 1-2)

**ITEM 4 – CITIZENS’ TIME**

The Committee welcomes members of the public to express their ideas or concerns about issues affecting Kalamazoo County Consolidated Dispatch Authority. Members of the public wishing to speak are requested to stand at the podium and state your full name and address for the record. Each member of the public is limited to four minutes or less.

**ITEM 5 – FOR CONSIDERATION**

- A. Old Business
- B. New Business
  1. Resolution 2023-03 – Establishment of the Capital Projects Fund and Authorizing and Appropriating an Initial Installment/Transfer to the Fund (packet pages 3-5)
  2. 2023 Budget Amendment – Revision II (packet pages 6-13)
  3. 2024 Budget Proposal (packet pages 14-64)
  4. 2024 Regular Meeting Dates (packet page 65)

**ITEM 6 – OTHER ITEMS**

- A. Announcements and Member Comments
- B. Next regular scheduled meeting – April 30<sup>th</sup>, 2024

**ITEM 7 – ADJOURNMENT**

Kalamazoo County Consolidated Dispatch Authority (KCCDA) meetings are open to all without regard to race, color, national origin, sex or handicap. The KCCDA will provide special aid or assistance to attend a KCCDA meeting and will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting/hearing, to individuals with disabilities, upon four (4) business days’ notice to the KCCDA. Individuals with disabilities requiring auxiliary aids or services should contact the KCCDA by writing or calling: Chris McComb, KCCDA, 7040 Stadium Drive, Kalamazoo, 49009, Telephone: (269) 488-8911.



## MEETING MINUTES for

# Kalamazoo County Consolidated Dispatch Authority FINANCE COMMITTEE April 24, 2023

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### ITEM 1 – CALL TO ORDER

The Regular Meeting of the Finance Committee, held in the Chief Switalski Meeting Room, was called to order by Chair Don Martin at 11:03 a.m. on Monday, April 24, 2023.

### ITEM 2 – ROLL CALL

Members Present: Don Martin, Randy Thompson, Victor Ledbetter, Jeff VanderWiere, Jeff Chamberlain, Kevin Catlin (arrived at 11:14 a.m.).

Others Present: Jeff Troyer, Alex Schaeffer

### ITEM 3 – APPROVAL OF MEETING MINUTES

#### A. October 25, 2022 – Regular Meeting

“Motion by Mr. Thompson, second by Mr. VanderWiere to approve the minutes of the October 25, 2022, meeting of the Finance Committee.”

On a voice vote, **MOTION CARRIED.**

### ITEM 4 - CITIZENS TIME

There were no public comments.

### ITEM 5 – FOR CONSIDERATION

#### A. OLD BUSINESS

There was no old business.

#### B. NEW BUSINESS

##### 1. Fiscal Year 2022 Audit Presentation

Mr. Troyer introduced Alex Schaeffer, a partner with Kruggel Lawton CPA., who is here to present the fiscal year 2022 audit. Mr. Schaeffer spent 15 minutes presenting the audit results and the financial statements and indicated the only finding was the same finding KCCDA has every year because the accounting firm that handles the audit produces the financial statements. Mr. Schaeffer further explained KCCDA does a good job of budgeting, and the financial statements indicate the organization is healthy.

“Motion by Mr. Thompson, second by Mr. Martin to approve and move forward to the Board of Directors, the financial audit completed by Kruggel Lawton, CPA for fiscal year 2022.”

On a voice vote, **MOTION CARRIED.**

2. 2023 Budget Amendment – REVISION I

Mr. Troyer presented the 2023 Budget Amendment – Revision I including a review of the key revenue and expenditure changes. The proposed Revision I has total expenditures equaling \$8,905,250 and an anticipated surplus at year’s end totaling \$105,186.

“Motion by Mr. Catlin, supported by Mr. Ledbetter to approve 2023 Budget Amendment Revision I with total expenditures equaling \$8,905,250.”

On a voice vote, MOTION CARRIED.

**ITEM 6 - OTHER ITEMS**

A. Announcements and Member Comments

Mr. Martin advised he appreciated the level of detail the auditing firm, Kruggel Lawton, provided the Committee.

B. Next Regular Scheduled Meeting

The next regular scheduled meeting of the KCCDA Finance Committee is August 29<sup>th</sup>.

**ITEM 7 - ADJOURNMENT**

The meeting was adjourned at 11:42 a.m.

DRAFT



# Kalamazoo County Consolidated Dispatch Authority



## RESOLUTION 2023-03

### **Establishment of the Capital Projects Fund and Authorizing and Appropriating an Initial Installment/Transfer to the Fund**

**WHEREAS**, Kalamazoo County Consolidated Dispatch Authority was created as separate legal entity under the authority of the Urban Cooperation Act, MCL 124.501 et seq. by City of Kalamazoo, the City of Portage, the County of Kalamazoo, the Charter Township of Kalamazoo, and Western Michigan University; and

**WHEREAS**, a public improvement fund is a statutorily authorized fund used to account for earmarked revenue for major acquisition, construction, repair, and/or equipment associated with public improvement or public building projects; and

**WHEREAS**, establishing a public improvement fund is authorized by Act 177, Public Acts of 1943 (MCL 141.261 – 141.265) (“Act 177”) and requires a resolution of the governing body of the political subdivision; and

**WHEREAS**, pursuant to the Interlocal Agreement and as authorized by the Urban Cooperation Act, Kalamazoo County Consolidated Dispatch Authority, through its governing Board of Directors, is authorized to undertake acquisition, construction, repair, and/or equipment projects within the scope of Act 177; and is authorized to, by a resolution of the Kalamazoo County Consolidated Dispatch Authority governing Board of Directors, create and establish a public improvement fund; and

**WHEREAS**, the Kalamazoo County Consolidated Dispatch Authority Board of Directors as a body believes that establishing a public improvement fund to account for earmarked revenue set aside for statutory public improvements of a major nature is in the interest of the public and Kalamazoo County Consolidated Dispatch Authority operations.

**NOW, THEREFORE, BE IT RESOLVED** the Kalamazoo County Consolidated Dispatch Authority Board of Directors hereby creates and establishes public improvement fund pursuant to MCL 141.261, et seq., which shall be referred to as the “Capital Projects Fund.” The Capital Projects Fund is for the purpose of accounting for earmarked revenue which is authorized by the Board of Directors to be set-aside, accumulate and ultimately be used for acquiring, constructing, extending, altering, repairing or equipping public improvements or public buildings which the



Kalamazoo County Consolidated Dispatch Authority is by the provisions of general law and the Interlocal Agreement authorized to acquire, construct, extend, alter, enlarge, equip or repair.

**BE IT FURTHER RESOLVED** that for purposes of this Resolution and the Capital Projects Fund, a “capital improvement” shall be defined as an acquisition, construction, repair, and/or equipment Projects approved by the Board of Directors with a nonrecurring cost of \$5,000 or more, or such other individual project delineated as a capital improvement project by the Board or Directors.

**BE IT FURTHER RESOLVED** that:

1. The Capital Projects Fund shall be classified and accounted for as a separate fund of limited usage (for authorized capital improvement) of its assets.
2. Monies accumulated in the Capital Projects Fund shall not be transferred, encumbered, or otherwise disposed of, except for the purpose of acquiring, constructing, extending, altering, repairing, or equipping public improvements or buildings, which Kalamazoo County Consolidated Dispatch Authority under the general law and Interlocal Agreement is authorized to acquire, construct, extend, alter, repair or equip.
3. Amounts placed in the Capital Projects Fund are restricted and cannot and shall not be expended or transferred for purposes other than the capital improvements specified in Act 177, which are not violative of the Interlocal Agreement, and which have been authorized by the Board of Directors.
4. The Executive Director shall be responsible for administering the Capital Projects Fund and reporting on the fund to the Board of Directors.

**BE IT FURTHER RESOLVED** that:

1. The Capital Projects Fund shall be made part of the annual Kalamazoo County Consolidated Dispatch Authority budget process.
2. With prior authorization by the Board of Directors, funds may be adjusted/reallocated between approved projects within the Capital Projects Fund.
3. Any expenditure of funds from the Capital Projects Fund shall be approved by the Board of Directors prior to the expenditure of funds.

**BE IT FURTHER RESOLVED** that the Board of Directors authorizes and approves an initial appropriation and/or transfer in the amount of \$2,500,000 into the Capital Projects Fund to be used for capital improvement project(s). The Board of Directors authorizes any budget amendment necessary to effectuate the appropriation or transfer.

I, Christine McComb, Assistant Clerk for the Kalamazoo County Consolidated Dispatch Authority Board of Directors, hereby certify the foregoing resolution was adopted by the Board of Directors at the regular meeting of said Board held on \_\_\_\_\_, 2023, at which meeting a quorum was present.

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SIGNATURE




# Kalamazoo County Consolidated Dispatch Authority



**DATE:** October 17, 2023

**TO:** Finance Committee Members and Board of Directors

**FROM:** Jeff Troyer   
KCCDA Executive Director

**SUBJECT:** Fiscal Year 2023 Budget Amendment – REVISION II

I hereby present to the Finance Committee and Board of Directors for consideration this budget amendment, Revision II, to the 2023 Budget. The proposed amendment reflects up-to-date personnel projections and benefits, minor changes to services and other charges, and adjustments for two capital projects.

The following items are key aspects of this budget amendment.

**GENERAL OPERATIONS – BUSINESS UNIT 2911**

**REVENUES**

- **Interest Earned**  
Interest earned is increasing by \$56,000 due to the performance of KCCDA’s fund balance in respective accounts. This increase brings Interest Earned revenue to a total of \$141,000.
- **Rent/Lease Revenue**  
Lease revenue is increasing \$1,500 to a total of \$8,700 due to an increase in the ATM Lease Agreement with Consumers Credit Union.
- **Other Revenue - Reimbursements**  
Line item 676.000, Other Revenue – Reimbursements, is increasing by \$1,562 due to Michigan Municipal Risk Management Authority (MMRMA) claim #2302014.

The above revenues equal \$59,062 and result in a new projected total of \$9,119,498.

**EXPENDITURES**

- **Personnel Services**  
Personnel services decreased \$54,530 solely by recalculating up-to-date staffing.



# Kalamazoo County Consolidated Dispatch Authority



- **Benefits and Taxes**

The up-to-date staffing within personnel services above equates to a corresponding cost savings in this category of \$55,629.

- **Services and Other Charges**

The Contractual Services line item (801.010) is increasing by \$7,827 and includes the following changes:

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>NET CHANGE</u>
Frontline Public Safety	QA/Policy Application	+\$2,500
Dell	Network Switches Support	-\$10,000
Office 365 (Insight)	MS Office 365 Licensing	+\$2,000
Veeam (Insight)	Server Backup Solution	-\$7,000
MPSCS	Tower Monitoring and Maintenance	-\$30,000
Republic Services	Waste and Recycling Service	+\$1,000
DL Gallivan Office Solutions	Copy/Printer/Fax Machine Use	-\$5,000
Bel Aire Heating & AC	Service for 13 HVAC Systems	+\$2,827
Hi-Tech	Board Room Door Conversions	+9,500
Kzoom	Website Redesign/Development	+12,000
TBD	Recruiting & Informational Videos	+15,000
INdigital	Implement GUI for Text, Video & Pics	+15,000

The following are other line-item changes in this categorical:

<u>LINE-ITEM</u>	<u>NAME</u>	<u>NET CHANGE</u>
813.000	Legal Fees	-\$5,000
820.010	Interpreter Fees	+\$3,000
850.010	Telephone Service	+\$3,000
850.020	Internet Service	-\$3,000
920.020	Utilities – Electricity	+\$10,000
920.030	Utilities – Water and Sewer	+\$1,000
958.010	Insurance Premium	-\$9,000

Overall, the Services and Other Charges categorical includes an increase in expenditure totaling \$10,827.

- **Equipment and Capital Outlay**

This categorical includes two main changes resulting in an overall decrease of \$411,471. This decrease is split between two existing projects and one new allocation:



# Kalamazoo County Consolidated Dispatch Authority



- 2023 Capital Project #6 – Chief Switalski Meeting Room Upgrade  
KCCDA Board of Directors allocated \$50,000 toward this project initially but approved for this room and the Admin Conference rooms to both be upgraded totaling \$57,702. Therefore, this project is increasing \$7,702.
- 2023 Capital Project #8 – Dedicated Back-up Operational Facility  
KCCDA Board of Directors allocated \$500,000 toward this project. KCCDA will not be purchasing a facility this year, but we are working collaboratively with the City of Portage on some shared space. Therefore, this project is decreasing by \$450,000 leaving \$50,000 in the budget for any cost studies or architectural assessments/work that we may complete with the City of Portage.
- NEW Project – Backup Storage Device Replacement  
We need to replace our back-up storage hardware device. This was originally planned for next year’s budget, but Trace3 has offered a significant discount if the device is purchased and implemented before year end. Therefore, this is a new allocation totaling \$50,000.

## **TRAINING – BUSINESS UNIT 2913**

There is zero impact change in the Training Business Unit (2913). The Training/Registration line-item (870.010) is decreasing \$9,000 and the Training Wages line-item is increasing by the same amount.

## **ATTACHMENTS/REPORTS**

Attached to this memorandum are two documents/reports to assist in the explanation of the proposed line-item and categorical budgetary revisions included in this amendment:

- ✓ 2023 Budget Amendment – REVISION II Net Changes  
This document, pages 5 through 7, shows the original adopted budget, net changes resulting from any line-item transfers (year-to-date), net changes from Revision I, the proposed net changes from this amendment (Revision II), and the new revised budget.
- ✓ 10 Year Budget and Fund Balance Forecast  
Page 8 is a categorical budget and fund balance forecast for years 2022 (year-end actuals) through 2031.

## **SUMMARY**

The proposed budget amendment, Revision II, increases revenues by \$59,062 and reduces overall expenditures by \$491,630, equating to a surplus net change in this amendment of \$550,692. The



# Kalamazoo County Consolidated Dispatch Authority



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amendment results in revised total expenditures of \$8,463,620 and an anticipated surplus at year's end totaling \$655,878.

I recommend adoption of the proposed fiscal year 2023 Budget Amendment – REVISION II.

**Kalamazoo County Consolidated Dispatch Authority**  
**2023 Budget Amendment - REVISION II Net Changes**  
 January - December 2023

	2911 - General Operations					2913 - Training					ALL BUSINESS UNITS				
	ORIGINAL Budget	YTD TXFRS	REV. I (net change)	REV. II (net change)	REVISED BUDGET	ORIGINAL Budget	YTD TXFRS	REV. I (net change)	REV. II (net change)	REVISED BUDGET	ORIGINAL Budget	YTD TXFRS	REV. I (net change)	REV. II (net change)	REVISED BUDGET
<b>REVENUES</b>															
400.000 Use of Fund Balance	162,019				162,019					0	162,019	0	0	0	162,019
402.000 Property Taxes	6,249,500				6,249,500					0	6,249,500	0	0	0	6,249,500
528.000 Federal Grants	0		295,307		295,307					0	0	0	295,307	0	295,307
573.000 Local Community Stabilization Share	596,400				596,400					0	596,400	0	0	0	596,400
615.010 Surcharge - State 911	484,000				484,000	45,000				45,000	529,000	0	0	0	529,000
615.020 Surcharge - Local 911	1,120,000				1,120,000					0	1,120,000	0	0	0	1,120,000
651.000 Charges for Services - User Fees	15,960				15,960					0	15,960	0	0	0	15,960
665.000 Interest Earned	15,000		70,000	56,000	141,000					0	15,000	0	70,000	56,000	141,000
667.000 Rent/Lease Revenue	7,200			1,500	8,700					0	7,200	0	0	1,500	8,700
671.000 Miscellaneous Revenue	50				50					0	50	0	0	0	50
676.000 Other Revenue - Reimbursements	0			1,562	1,562					0	0	0	0	1,562	1,562
<b>TOTAL REVENUES</b>	<b>\$ 8,650,129</b>	<b>\$ -</b>	<b>\$ 365,307</b>	<b>\$ 59,062</b>	<b>\$ 9,074,498</b>	<b>\$ 45,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 45,000</b>	<b>\$ 8,695,129</b>	<b>\$ -</b>	<b>\$ 365,307</b>	<b>\$ 59,062</b>	<b>\$ 9,119,498</b>
<b>EXPENDITURES</b>															
<b>700-718 Personnel Services</b>															
702.010 Salaries - Administration	313,087		3,259		316,346					0	313,087	0	3,259	0	316,346
702.020 Wages - Regular	3,031,798		74,449	(71,730)	3,034,517	13,000			9,000	22,000	3,044,798	0	74,449	(62,730)	3,056,517
702.030 Wages - Overtime	368,935		(2,959)		365,976					0	368,935	0	(2,959)	0	365,976
702.050 CTO Pay	23,000			2,000	25,000					0	23,000	0	0	2,000	25,000
706.000 Wages - Holiday Premium	165,454		(10,143)		155,311					0	165,454	0	(10,143)	0	155,311
712.000 Payment in Lieu of Benefits	52,650		650	2,000	55,300					0	52,650	0	650	2,000	55,300
714.000 Longevity	0			13,200	13,200					0	0	0	0	13,200	13,200
715.010 Auto Allowance	8,683				8,683					0	8,683	0	0	0	8,683
<b>Personnel Services Subtotal</b>	<b>3,963,607</b>	<b>0</b>	<b>65,256</b>	<b>(54,530)</b>	<b>3,974,333</b>	<b>13,000</b>	<b>0</b>	<b>0</b>	<b>9,000</b>	<b>13,000</b>	<b>3,976,607</b>	<b>0</b>	<b>65,256</b>	<b>(45,530)</b>	<b>3,996,333</b>
<b>719-725 Benefits and Taxes</b>															
719.000 Workers Comp Insurance	13,690		(834)	(211)	12,645					0	13,690	0	(834)	(211)	12,645
720.010 Medical/Health Insurance	437,048		(65,556)	(19,984)	351,508					0	437,048	0	(65,556)	(19,984)	351,508
720.020 Dental Insurance	33,195		(3,488)	(707)	29,000					0	33,195	0	(3,488)	(707)	29,000
720.030 Vision Insurance	6,315		(678)	(283)	5,354					0	6,315	0	(678)	(283)	5,354
720.040 Life Insurance	9,934		(876)	(113)	8,945					0	9,934	0	(876)	(113)	8,945
720.050 Unemployment	9,000				9,000					0	9,000	0	0	0	9,000
720.060 HSA Contributions	86,100		(10,467)		75,633					0	86,100	0	(10,467)	0	75,633
720.070 Short-Term Disability	39,255		(3,592)	(3,919)	31,744					0	39,255	0	(3,592)	(3,919)	31,744
721.000 Social Security	244,317		4,047	(3,756)	244,608					0	244,317	0	4,047	(3,756)	244,608

	2911 - General Operations					2913 - Training					ALL BUSINESS UNITS				
	ORIGINAL Budget	TXFRS (net change)	REV. I (net change)	REV. II (net change)	REVISED BUDGET	ORIGINAL Budget	TXFRS (net change)	REV. I (net change)	REV. II (net change)	REVISED BUDGET	ORIGINAL Budget	TXFRS (net change)	REV. I (net change)	REV. II (net change)	REVISED BUDGET
722.000 Medicare	57,139		946	(878)	57,207					0	57,139	0	946	(878)	57,207
725.010 Retirement - MERS DC	316,533		(21,812)	(8,620)	286,101					0	316,533	0	(21,812)	(8,620)	286,101
725.020 Retirement - MERS 457	22,175		(178)	(2,158)	19,839					0	22,175	0	(178)	(2,158)	19,839
725.030 Retirement - MERS HCSP	63,663		(2,097)	(15,000)	46,566					0	63,663	0	(2,097)	(15,000)	46,566
<b>Benefits and Taxes Subtotal</b>	<b>1,338,364</b>	<b>0</b>	<b>(104,585)</b>	<b>(55,629)</b>	<b>1,178,150</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,338,364</b>	<b>0</b>	<b>(104,585)</b>	<b>(55,629)</b>	<b>1,178,150</b>
<b>726-799 Supplies</b>															
727.000 Supplies - Office	15,000				15,000					0	15,000	0	0	0	15,000
730.000 Supplies - Maintenance	6,000				6,000					0	6,000	0	0	0	6,000
740.000 Supplies - Uniform	8,000				8,000					0	8,000	0	0	0	8,000
760.000 Supplies - Kitchen	1,750				1,750					0	1,750	0	0	0	1,750
764.000 Supplies - Food	1,750				1,750					0	1,750	0	0	0	1,750
<b>Supplies Subtotal</b>	<b>32,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>32,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>32,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>32,500</b>
<b>800-969 Services and Other Charges</b>															
801.010 Contractual Services	712,886		6,600	7,827	727,313					0	712,886		6,600	7,827	727,313
805.010 Prof Services - Audit	6,500				6,500					0	6,500		0	0	6,500
810.000 Administrative Fees	3,600				3,600					0	3,600		0	0	3,600
813.000 Legal Fees	20,000			(5,000)	15,000					0	20,000		0	(5,000)	15,000
820.010 Interpreter Fees	5,000		2,000	3,000	10,000					0	5,000		2,000	3,000	10,000
835.010 Medical - Physical Exams	2,500				2,500					0	2,500		0	0	2,500
835.020 Medical - Drug Testing	1,500				1,500					0	1,500		0	0	1,500
850.010 Telephone Service	14,500			3,000	17,500					0	14,500		0	3,000	17,500
850.020 Internet Service	98,920			(3,000)	95,920					0	98,920		0	(3,000)	95,920
850.030 Copying	2,500				2,500					0	2,500		0	0	2,500
850.040 Mailing	3,000				3,000					0	3,000		0	0	3,000
870.010 Travel - Training/Reg	8,000				8,000	24,000			(9,000)	15,000	32,000		0	(9,000)	23,000
870.020 Travel - Lodging	11,500				11,500	2,500				2,500	14,000		0	0	14,000
870.030 Travel- Meals/Food	5,000				5,000	2,500				2,500	7,500		0	0	7,500
870.040 Travel - Mileage	5,000				5,000	2,500				2,500	7,500		0	0	7,500
870.050 Travel - Other	8,500				8,500	500				500	9,000		0	0	9,000
871.010 Education Expense	2,000				2,000					0	2,000		0	0	2,000
900.000 Printing	2,000				2,000					0	2,000		0	0	2,000
905.000 Advertising	5,500				5,500					0	5,500		0	0	5,500
915.000 Dues & Subscriptions	9,000				9,000					0	9,000		0	0	9,000
920.010 Utilities - Gas	8,000				8,000					0	8,000		0	0	8,000
920.020 Utilities - Electricity	55,000			10,000	65,000					0	55,000		0	10,000	65,000
920.030 Utilities - Water & Sewer	4,000			1,000	5,000					0	4,000		0	1,000	5,000
934.010 Repair & Maintenance	25,000			3,000	28,000					0	25,000		0	3,000	28,000
955.000 Miscellaneous Operating	20,000				20,000					0	20,000		0	0	20,000
958.010 Insurance Premium	60,000			(9,000)	51,000					0	60,000		0	(9,000)	51,000
<b>Services and Other Charges Subtotal</b>	<b>1,099,406</b>	<b>0</b>	<b>8,600</b>	<b>10,827</b>	<b>1,118,833</b>	<b>32,000</b>	<b>0</b>	<b>0</b>	<b>(9,000)</b>	<b>23,000</b>	<b>1,131,406</b>	<b>0</b>	<b>8,600</b>	<b>1,827</b>	<b>1,141,833</b>



	2911 - General Operations					2913 - Training					ALL BUSINESS UNITS				
	ORIGINAL Budget	TXFRS (net change)	REV. I (net change)	REV. II (net change)	REVISED BUDGET	ORIGINAL Budget	TXFRS (net change)	REV. I (net change)	REV. II (net change)	REVISED BUDGET	ORIGINAL Budget	TXFRS (net change)	REV. I (net change)	REV. II (net change)	REVISED BUDGET
<b>970-989 Equipment &amp; Capital Outlay</b>															
976.000 Project Costs	45,000				45,000					0	45,000		0	0	45,000
980.000 Equip/Software - Capital	425,633		89,223	50,000	564,856					0	425,633		89,223	50,000	564,856
980.010 Equip/Software - Small	25,000				25,000					0	25,000		0	0	25,000
980.020 Facility - Capital	315,000		273,700	(442,298)	146,402					0	315,000		273,700	(442,298)	146,402
980.030 Land - Capital	0				0					0	0		0	0	0
<b>Equipment &amp; Capital Outlay Subtotal</b>	<b>810,633</b>	<b>0</b>	<b>362,923</b>	<b>(392,298)</b>	<b>781,258</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>810,633</b>	<b>0</b>	<b>362,923</b>	<b>(392,298)</b>	<b>781,258</b>
<b>990-994 Debt Service</b>															
991.010 Loan/Lease - Principal	1,238,692				1,238,692					0	1,238,692		0	0	1,238,692
991.020 Loan/Lease - Interest	94,854				94,854					0	94,854		0	0	94,854
<b>Debt Service Subtotal</b>	<b>1,333,546</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,333,546</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,333,546</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,333,546</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 8,578,056</b>	<b>\$ -</b>	<b>\$ 332,194</b>	<b>\$ (491,630)</b>	<b>\$ 8,418,620</b>	<b>\$ 45,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 45,000</b>	<b>\$ 8,623,056</b>	<b>\$ -</b>	<b>\$ 332,194</b>	<b>\$ (491,630)</b>	<b>\$ 8,463,620</b>
<b>Net Operating Income</b>	<b>\$ 72,073</b>	<b>\$ -</b>	<b>\$ 33,113</b>	<b>\$ 550,692</b>	<b>\$ 655,878</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 72,073</b>	<b>\$ -</b>	<b>\$ 33,113</b>	<b>\$ 550,692</b>	<b>\$ 655,878</b>

# 10 Year Budget and Fund Balance Forecast

	2022 Actual Year-End	2023 REVISION II Budget	2024	2025	2026	2027	2028	2029	2030 Millage Expires 12/31/30	2031
<b>REVENUES</b>										
Use of Fund Balance	\$2,318,366	\$162,019								
Property Taxes	\$6,138,366	\$6,249,500	\$6,249,500	\$6,249,500	\$6,249,500	\$6,249,500	\$6,249,500	\$6,249,500	\$6,249,500	\$6,249,500
Grants	\$78,235	\$295,307								
Local Community Stabilization Share		\$596,400	\$596,400	\$596,400	\$596,400	\$596,400	\$596,400	\$596,400	\$596,400	\$596,400
Surcharge Revenue - State	\$548,797	\$484,000	\$484,000	\$484,000	\$484,000	\$484,000	\$484,000	\$484,000	\$484,000	\$484,000
Surcharge Revenue - Local	\$1,151,958	\$1,120,000	\$1,120,000	\$1,120,000	\$1,120,000	\$1,120,000	\$1,120,000	\$1,120,000	\$1,120,000	\$1,120,000
Charges for Services - User Fees	\$0	\$15,960	\$15,960	\$15,960	\$15,960	\$15,960	\$15,960	\$15,960	\$15,960	\$15,960
Interest Earned	\$23,711	\$141,000	\$141,000	\$141,000	\$141,000	\$141,000	\$141,000	\$141,000	\$141,000	\$141,000
Rent/Lease Revenue	\$7,200	\$8,700	\$8,700	\$8,700	\$8,700	\$10,200	\$10,200	\$10,200	\$10,200	\$10,200
Miscellaneous & Other Revenue	\$50	\$1,612	\$1,612	\$1,612	\$1,612	\$1,612	\$1,612	\$1,612	\$1,612	\$1,612
<b>REVENUE TOTALS:</b>	<b>\$10,266,683</b>	<b>\$9,074,498</b>	<b>\$8,615,560</b>	<b>\$8,615,560</b>	<b>\$8,615,560</b>	<b>\$8,617,060</b>	<b>\$8,617,060</b>	<b>\$8,617,060</b>	<b>\$8,617,060</b>	<b>\$8,617,060</b>
<b>EXPENDITURES</b>										
Personnel Services	\$3,138,321	\$3,974,333	\$4,133,307	\$4,257,306	\$4,385,025	\$4,516,576	\$4,652,073	\$4,791,635	\$4,935,385	\$5,083,446
Benefits & Taxes	\$1,008,664	\$1,178,150	\$1,225,276	\$1,262,034	\$1,299,895	\$1,338,892	\$1,379,059	\$1,420,431	\$1,463,044	\$1,506,935
Supplies	\$20,792	\$32,500	\$33,150	\$33,813	\$34,489	\$35,179	\$35,883	\$36,600	\$37,332	\$38,079
Services & Other Charges	\$920,443	\$1,118,833	\$1,141,210	\$1,164,034	\$1,187,315	\$1,211,061	\$1,235,282	\$1,259,988	\$1,285,187	\$1,310,891
Equipment & Capital Outlay	\$2,496,370	\$781,258	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
Debt Service	\$1,333,546	\$1,333,546	\$1,333,547	\$1,333,547						
<b>EXPENDITURE TOTALS:</b>	<b>\$8,918,136</b>	<b>\$8,418,620</b>	<b>\$8,366,489</b>	<b>\$8,550,734</b>	<b>\$7,406,724</b>	<b>\$7,601,708</b>	<b>\$7,802,297</b>	<b>\$8,008,654</b>	<b>\$8,220,948</b>	<b>\$8,439,351</b>
Revenue Grand Totals:	10,266,683	9,074,498	8,615,560	8,615,560	8,615,560	8,617,060	8,617,060	8,617,060	8,617,060	8,617,060
Expenditure Grand Totals:	(8,918,136)	(8,418,620)	(8,366,489)	(8,550,734)	(7,406,724)	(7,601,708)	(7,802,297)	(8,008,654)	(8,220,948)	(8,439,351)
<b>NET:</b>	<b>1,348,547</b>	<b>655,878</b>	<b>249,071</b>	<b>64,826</b>	<b>1,208,836</b>	<b>1,015,352</b>	<b>814,763</b>	<b>608,406</b>	<b>396,112</b>	<b>177,709</b>
Construction/Project Fund Balance:	\$162,019	\$0								
General Fund Balance:	\$3,509,980	\$1,665,858	\$1,914,928	\$1,979,754	\$3,188,590	\$4,203,942	\$5,018,705	\$5,627,111	\$6,023,223	\$6,200,932
Capital Fund Balance:	x	\$2,500,000	\$2,500,000	\$2,500,000	\$2,500,000	\$2,500,000	\$2,500,000	\$2,500,000	\$2,500,000	\$2,500,000



# 2024 Budget Proposal



# Kalamazoo County Consolidated Dispatch Authority



**TO:** Finance Committee Members and Board of Directors

**FROM:** Jeff Troyer, Executive Director

**DATE:** October 19, 2023

**SUBJECT:** Fiscal Year 2024 Budget Proposal

## INTRODUCTION

I hereby present to you for consideration, my recommendation for Kalamazoo County Consolidated Dispatch Authority's (KCCDA) Fiscal Year 2024 Budget. This proposal was prepared in accordance with Generally Accepted Accounting Principles and is compliant with the Uniform Budget and Accounting Act and KCCDA's Fiscal Policies. The following Public Hearing Notice will be posted on KCCDA's website ([www.kccda911.org](http://www.kccda911.org)) and published in the Kalamazoo Gazette (paper and electronic form):



### NOTICE OF PUBLIC HEARING – 2024 BUDGET

The Kalamazoo County Consolidated Dispatch Authority's Board of Directors will hold a public hearing on Thursday, November 9<sup>th</sup> at 3:30 p.m. The purpose of the hearing is to receive public comment on the proposed budget for fiscal year ending December 31st, 2024.

The hearing will be held in the Chief Switalski Meeting Room on the main level at Kalamazoo County Consolidated Dispatch Authority, 7040 Stadium Drive, Kalamazoo, Michigan. A copy of the proposed budget may be obtained at the KCCDA Administrative Office (same address as above) or on our website at [www.kccda911.org](http://www.kccda911.org).

The proposed budget includes revenues and expenditures for two separate funds: KCCDA's *General Fund* and a *Capital Projects Fund*.

### **GENERAL FUND**

The General Fund is accounted for in TWO (2) separate business units:

- **2911 – General Operations**  
This unit includes all revenues and expenditures related to normative public safety answering point and dispatch service; including management and administration for the organization.
  
- **2913 – Training**  
This unit is used to account for restricted revenues and expenditures related to the Michigan State 9-1-1 Committee Training Funds. In accordance with Public Act 32 of 1986, as amended, training fund activities must be accounted for separately.

This General Fund proposal (pages 4 – 43) contains specific details and projections for the following organizational and operational activities for fiscal year 2024:

- ✓ Revenue Sources
- ✓ Personnel Services and Benefits
  - Positions/Personnel Proposal
  - Salaries and Wages
  - Health, Dental, & Vision Insurance
  - Disability Insurance
  - Life Insurance
  - Retirement Plans
  - Retiree Health Care Savings Plan
- ✓ Contractual and Professional Services
- ✓ 2024 Proposed General Fund Line-Item Budget
- ✓ Ten (10) Year General Fund Budgetary and Fund Balance Forecast

### **CAPITAL PROJECTS FUND**

Fiscal Year 2024 is the first year for the Capital Projects Fund. The fund was created in accordance with Michigan Compiled Laws 141.261 – 141.265 (collectively referred to as Act 177) for the purpose of accounting for earmarked revenue which is authorized by the Board of Directors to be set-aside, accumulate and ultimately be used for acquiring, constructing, extending, altering, repairing or equipping public

improvements or public buildings which the KCCDA is authorized to acquire, construct, extend, alter, enlarge, equip or repair.

This Capital Projects Fund proposal (pages 44 – 49) contains specific details on capital projects for fiscal year 2024:

- ✓ Proposed Capital Projects
- ✓ 2024 Proposed Capital Projects Fund Line-Item Budget



# General Fund

## REVENUE SOURCES

Fiscal year 2024 marks the fourth year of the ten-year 911 millage voters approved in November of 2020. The millage rate, .65 mills, is anticipated to generate \$6,597,500 which is a 5.5% increase from 2023. In addition to the anticipated millage revenues, the County will distribute the Local Community Stabilization Share monies that were applicable to the 911 millage. This amount is estimated to be the same as the previous year – \$596,400.



Local 911 fee revenues are expected to generate \$1,120,000 which is consistent with the two previous years. State 911 fees are anticipated to generate the same amount of revenue as the year before. A portion of the state fees are dedicated training monies which are tracked in a separate business unit (2913) as required by statute.

KCCDA anticipates collecting \$16,340 in user fees during the fiscal year directly attributable to the Consumers Energy License Agreement to utilize the Kalamazoo MPSCS Simulcast Subsystem. Rent/lease revenues from the ATM Lease with Consumers Credit Union will generate \$8,700 and KCCDA can expect \$50 of miscellaneous monies from Freedom of Information Act (FOIA) processing fees.

KCCDA's Michigan CLASS investment account continues to perform well and should generate interest revenues of approximately \$100,000.

The following page itemizes the revenues to individual accounts and corresponding business units. The General Operations (2911) business unit revenue total is \$8,922,990 and Training (2913) funds account for \$45,000. This brings the total anticipated revenue for the year to \$8,967,990.



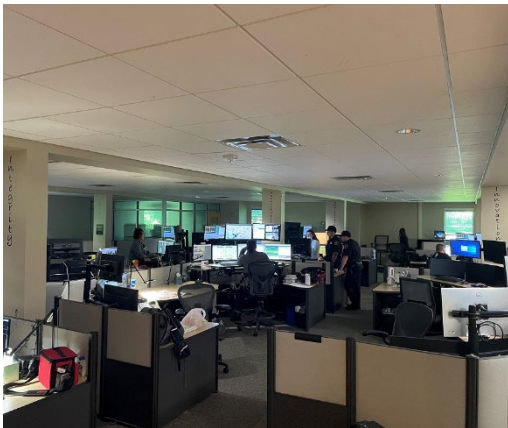
# REVENUE SOURCES

Agency/Entity Received From:	Explanation/Description of Revenue:	Busn. Unit	2022 REV-II Budget	2023 REV-II Budget	2024
<i>400.000 - Use of Fund Balance</i>					
<b>Fund Balance</b>	Use of Fund Balance	<b>2911</b>	\$2,318,366	\$162,019	<b>\$0</b>
<b>Fund Balance</b>	Use of SNC Dedicated Training Fund Balance	<b>2913</b>	\$0	\$0	<b>\$0</b>
<i>402.000 - Property Taxes</i>					
<b>Kalamazoo County</b>	Property Taxes collected as a result of a 911 millage equal to 0.65 mils.	<b>2911</b>	\$6,137,822	\$6,249,500	<b>\$6,597,500</b>
<i>528.000 - Federal Grants - Other</i>					
<b>State of Michigan</b>	Federal Grant Funding	<b>2911</b>	\$374,395	\$295,307	<b>\$0</b>
<i>569.000 - State Grants - Other</i>					
<b>State of Michigan</b>	State Grant Funding	<b>2911</b>	\$0	\$0	<b>\$0</b>
<i>573.000 - Local Community Stabilization Share</i>					
<b>State of Michigan</b>	Local Community Stabilization Share Tax received on the 911 millage.	<b>2911</b>	\$0	\$596,400	<b>\$596,400</b>
<i>615.010 - Surcharge Revenue - State 911</i>					
<b>State of Michigan</b>	Department of Treasury distributes State 911 fees quarterly. These revenues are generated based on a .25 cent post paid State 911 fee and a 5% fee on prepaid devices. 65% of the revenue generated is distributed to counties based on 60% per capita and 40% equally	<b>2911</b>	\$484,000	\$484,000	<b>\$484,000</b>
<b>State of Michigan</b>	State 9-1-1 Committee Training Funds - these funds are generated from the State 911 fee on post-paid and 5% fee on prepaid devices. 5.5% of the revenue generated is distributed to PSAPs that apply for training funds and have spent down all funds from at least two plus years ago	<b>2913</b>	\$44,000	\$45,000	<b>\$45,000</b>
<i>615.020 - Surcharge Revenue - Local 911</i>					
<b>Various Service Suppliers</b>	Local 911 fee (surcharge) of .42 cents	<b>2911</b>	\$1,120,000	\$1,120,000	<b>\$1,120,000</b>
<i>651.000 - Charges for Services - User Fees</i>					
<b>Consumers Energy</b>	License/Use fee for Consumers Energy to utilize the Kalamazoo MPSCS Simulcast Subsystem in accordance with the License Agreement with Consumers Energy	<b>2911</b>	\$0	\$15,960	<b>\$16,340</b>
<i>665.000 - Interest Earned</i>					
<b>Various Financial Institutions</b>	Interest earned from various investments and cash on hand	<b>2911</b>	\$13,000	\$141,000	<b>\$100,000</b>
<i>667.000 - Rent/Lease Revenue</i>					
<b>Consumers Credit Union</b>	Annual ATM Lease	<b>2911</b>	\$7,200	\$8,700	<b>\$8,700</b>
<i>671.000 - Miscellaneous Revenue</i>					
<b>Various</b>	FOIA Fees	<b>2911</b>	\$50	\$50	<b>\$50</b>
<i>676.000 - Other Revenues - Reimbursements</i>					
<b>Various</b>	Insurance Claim Reimbursements	<b>2911</b>	\$0	\$1,562	<b>\$0</b>
<b>TOTAL:</b>			<b>\$10,498,833</b>	<b>\$9,119,498</b>	<b>\$8,967,990</b>

# PERSONNEL SERVICES and BENEFITS

## POSITIONS/PERSONNEL PROPOSAL

KCCDA is currently in its second year of a Contract/Temporary Part-Time Pool (PT Pool) agreement with UAW Local 2290 which allowed for temporary Emergency Communication Officers to be hired outside the collective bargaining agreement. The PT Pool agreement will expire on March 14, 2024. The additional PT Pool employees and the Board of Directors allowing additional PT staff to be hired to fill vacant full-time positions have proven to be a key component in reducing overtime for our full-time staff. Therefore, this personnel proposal contains three additional part-time ECO positions which will total seven. All other position classifications remain the same as 2023. A summary of the organization's personnel proposal is as follows:



- 12 – Emergency Communications Officer I
- 36 – Emergency Communications Officer II
- 7 – PT Emergency Communications Officers
- 6 – Dispatch Supervisors
- 1 – Administrative Assistant
- 1 – Executive Administrative Assistant
- 2 – Systems Support Specialist
- 1 – Network and Systems Administrator
- 1 – Deputy Director
- 1 – Executive Director

The personnel proposal above equates to 61 full-time and 7 part-time positions for a total of 68. It should be noted that this proposal includes flexibility for administration to fill an otherwise vacant full-time emergency communication officer II position(s) with a part-time employee if the opportunity presents itself however, administration shall not exceed the overall total emergency communication officer II positions.

## SALARIES AND WAGES

The following is a list of the current wage and salary scales for each classification:

<b>2023</b>	<b>START</b>	<b>6 Mths</b>	<b>1-YR</b>	<b>2-YR</b>	<b>3-YR</b>	<b>4-YR</b>	<b>5-YR</b>	<b>6-YR</b>
<b>Position/Classification</b>	<b>Step 1A</b>	<b>Step 1B</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>
Emergency Comm. Ofcr. I	\$19.33	\$20.42	\$21.51	\$22.60	\$23.69	X	X	X
Emergency Comm. Ofcr. II	\$21.59		\$23.14	\$24.69	\$26.23	\$27.77	\$29.31	X
Dispatch Supervisor	\$30.09		\$31.19	\$32.28	\$33.38	\$34.47	\$35.57	X
Administrative Assistant	\$16.73		\$17.32	\$17.92	\$18.55	\$19.20	\$19.87	\$20.57
Executive Admin Assistant	\$24.38		\$25.24	\$26.11	\$27.03	\$27.97	\$28.95	\$29.97
Systems Support Specialist	\$61,051		\$63,188	\$65,400	\$67,689	\$70,058	\$72,510	\$75,048
Network & Systems Admin	\$75,958		\$78,616	\$81,368	\$84,216	\$87,163	\$90,214	\$95,627
Deputy Director	\$80,159		\$82,965	\$85,868	\$88,874	\$91,984	\$95,204	\$100,916
Executive Director	No Scale - Employment Agreement: \$128,904							

The 2024 salary and wage scale changes contained in this proposal vary from classification to classification primarily due to agreements with various employee groups where compensation is only one aspect of full economic packages agreed upon. The following are specific changes to wage and salary scales contained in this proposal and if approved, will take effect at the beginning of the first full pay period in 2024:



- Emergency Communication Officer I's – A 4.0% increase to the existing wage scale (existing CBA).
- Emergency Communication Officer II's – A 4.0% increase to the existing wage scale (existing CBA).
- PT Pool Emergency Communication Officers – 4.0% increase to existing wage scale(s).
- Dispatch Supervisors – A 4.0% increase to the existing wage scale (existing terms).
- Administrative Assistant – A 5.0% increase to the existing wage scale.
- Executive Administrative Assistant – A 5.0% increase to the existing wage scale.
- Systems Support Specialist – A 5.0% increase to the existing salary scale.
- Network & Systems Administrator – A 5.0% increase to the existing salary scale.
- Deputy Director – A 5.0% increase to the existing salary scale.

If the above increases are approved, the following will be the new wage and salary scales beginning January 7, 2024:

<b>2024</b>	<b>START</b>	<b>6 Mths</b>	<b>1-YR</b>	<b>2-YR</b>	<b>3-YR</b>	<b>4-YR</b>	<b>5-YR</b>	<b>6-YR</b>
<b>Position/Classification</b>	<b>Step 1A</b>	<b>Step 1B</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>
Emergency Comm. Ofcr. I	\$20.10	\$21.24	\$22.37	\$23.50	\$24.64	X	X	X
Emergency Comm. Ofcr. II	\$22.45		\$24.07	\$25.68	\$27.28	\$28.88	\$30.48	X
Dispatch Supervisor	\$31.30		\$32.44	\$33.58	\$34.71	\$35.85	\$36.99	X
Admin Assistant	\$17.57		\$18.18	\$18.82	\$19.48	\$20.16	\$20.86	\$21.59
Executive Admin Assistant	\$25.60		\$26.50	\$27.42	\$28.38	\$29.37	\$30.40	\$31.47
Systems Support Specialist	\$64,104		\$66,347	\$68,670	\$71,073	\$73,561	\$76,135	\$78,800
Network & Systems Admin	\$79,755		\$82,547	\$85,436	\$88,427	\$91,521	\$94,725	\$100,408
Deputy Director	\$84,167		\$87,113	\$90,161	\$93,317	\$96,583	\$99,964	\$105,962
Executive Director	No Scale - Employment Agreement: \$135,350							

## HEALTH, DENTAL, & VISION INSURANCE

KCCDA currently offers Blue Cross Blue Shield (BCBS) of Michigan health, dental, and vision plans to employees via a third-party administrative relationship with Burnham and Flower Insurance Group. KCCDA, with Burnham and Flower’s assistance, calculates composite rates to offer employees three primary enrollment categories for medical coverage and four categories for dental and vision. The composite illustrative rates are based on the following:

- Current Enrollment - number of employees enrolled in each plan and elective category. This is referenced as “enrollment category”.
- In each enrollment category, the average age is determined by participant category: employee, spouse or partner, and dependents (x2).
- The average age for each participant category is then referenced against the BCBS plan renewal rate sheets to determine the enrollment category composite illustrative rate for each plan.

### *HEALTH INSURANCE*

In 2024, KCCDA will continue to offer two Blue Cross Blue Shield of Michigan medical insurance plans for employees to choose from:

#### ➤ Simply Blue HSA PPO Gold

This is a standard high deductible plan with an associated health savings account (HSA). There is one major change to this plan for 2024 and that is the deductible increases from \$2,000 for single coverage to \$2,500 and for two or more persons, it increases from \$4,000 to \$5,000. In addition, the overall health plan premium rates are increasing 3.42% for next year.

Eighty-three percent (83%) of KCCDA employees who elect medical plan coverage participate in this plan. In the past, KCCDA contributed 70% of the employee’s deductible into the employee’s health savings account (HSA) after the first of the year.

In an attempt to offset the costs related to deductible changes and the plan's 2023 out-of-pocket maximum increases, this proposal includes increasing the employer contribution to the employee's HSA to 85% of the employee's deductible. Comparatively speaking, even with the HSA contribution increase, this plan is still less than the HMO plan(s) enrollment categories by approximately \$20,000.

➤ Blue Care Network HMO Platinum \$500/0%

This is a Health Maintenance Organization (HMO) plan which has a more restrictive provider network which the employee will have to coordinate medical services through a primary care physician. The plan has a \$500 deductible for a single, a \$1,000 deductible for dual or family, and has copays ranging from \$20 for primary care to \$150 for an emergency room visit. The rates for this plan are increasing by 7.32% for 2024 (see page 22).



It is recommended that KCCDA continues to charge full-time employees a ten percent (10%) cost share for health insurance premiums for calendar year 2024. The health insurance cost comparison is detailed on page 14 and provides a side-by-side rate comparison between 2023 and 2024 rates. This also includes a brief benefit summary, annual premiums, and a breakdown of employer and full-time employee costs.

KCCDA will also continue to offer health insurance to eligible participating part-time Emergency Communications Officers (ECOs) and their eligible dependents if the employee worked at least 1040 hours during the twelve (12) calendar month period preceding the open enrollment period. Part-time ECOs are only eligible if they have no Affordable Care Act or other qualified group health care coverage available through programs under which their spouse or dependents are eligible to participate. For eligible part-time ECO's who make such election, KCCDA will pay 50% of the cost of a single coverage plan and the employee is responsible for the remainder of the premium. The part-time employee health insurance cost analysis is provided on page 15.

If a full-time employee opts-out of KCCDA's health plans, the employee may be eligible for a payment in lieu of health insurance equal to \$75 – Single, \$125 – Dual or \$175 – Family; per pay period. Part-time employees are not eligible for payment in lieu.

KCCDA policy dictates the organization must be compliant with Michigan Public Act 152 of 2011 (last amended by Public Act 477 of 2018). This act sets annual cost limitations for public employer contributions to medical benefit plans. Page 16 is the memorandum issued by the State of Michigan Department of Treasury establishing the cost limitations for

calendar year 2024. There is a 4.1% increase to the limitations for next year equating to \$7,702.85 for single-person, \$16,109.06 for individual-plus-1, and \$21,007.83 for family coverage. Page 17 provides a compliance cost analysis with the act. If KCCDA adopts a 10% employee cost share as recommended herein, employer aggregate costs (based on current elections) are 3.96% below the limitations established by the State of Michigan.

#### *DENTAL INSURANCE*

KCCDA will continue to offer full-time employees the opportunity to participate in the Blue Dental PPO Plus 100/80/50 with a \$25/\$75 deductible. Annual composite premiums for 2024 are as follows: Employee - \$328.20, Employee + Child - \$582.30, Employee + Spouse - \$656.41 and Family - \$1,280.93. This equates to an increase of 1.41%. It is recommended that KCCDA implement a 10% cost share for all employees electing this plan. The employer and employee premiums are detailed further on page 18.

#### *VISION INSURANCE*

KCCDA will continue to offer full-time employees the opportunity to participate in Blue Vision VSP Choice Network 12/12/12. This plan is for Adults Only due to the recommended health plans including pediatric vision coverage for ages 0 - 18. Annual composite premiums for 2024 are as follows: Employee - \$75.46, Employee + Child - \$143.78, Employee + Spouse - \$150.92 and Family - \$219.24. This equates to a premium increase of 4.47%. It is recommended that KCCDA implement a 10% cost share for all employees. The employer and employee premiums are detailed further on page 18.

The complete BCBS of Michigan Health, Dental and Vision Insurance Renewal packet and rate tables are included as supporting documentation on pages 19 – 29.

#### DISABILITY INSURANCE

The Authority offers eligible full-time employees' short-term disability (sickness and accident) insurance. Covered employees who become totally disabled and are prevented by such disability from working for remuneration or profit and who are otherwise eligible under the insurer's regulations will be eligible to receive weekly insurance payments consisting of sixty-six-point six seven percent (66.67%) of basic weekly wage up to a maximum of \$600.

KCCDA's short term disability insurance provider is Unum. This cost ranges from \$488 to \$676 per year per employee depending on the employee's wage. Therefore, for the purposes of this proposal, personnel costs are factored using a composite average of \$660 annually per employee.

Disability insurance terms for the Executive Director are outlined in the Employment Agreement and are incorporated into the budget proposal.

## LIFE INSURANCE

KCCDA offers eligible full-time employees term life insurance in an amount equal to one (1) times the employee's annual salary rounded up to the nearest thousand, but in no case more than \$40,000, and a like amount for accidental death and dismemberment. Life insurance benefits do reduce, pursuant to the terms of the Policy, at the age of 65 on a graduated basis.



The cost of this benefit depends on the age of the employee. Therefore, for budgeting purposes, this proposal uses an average cost per employee per year of \$161; or \$13.41 per month.

Life insurance terms for the Executive Director are outlined in the Employment Agreement and are incorporated into the budget proposal.

## RETIREMENT PLANS

All full and part-time employees are required to participate in KCCDA's MERS Defined Contribution Retirement Plan which has a cliff-vesting period of two (2) years. As part of this plan, KCCDA will contribute five percent (5%) of an employee's gross wages and *will match* voluntary employee contributions up to a maximum of an additional three percent (3%). For the purposes of this budget proposal, employer costs are calculated at the maximum possible liability for all employees – eight percent (8%).

Furthermore, the Authority offers full and part-time emergency communications officers, and administrative support staff the opportunity to participate in a MERS Deferred Compensation (457) Plan with no match. The Deputy Director, Network and Systems Administrator and Dispatch Supervisors positions are required to participate in this plan and KCCDA contributes two percent (2%).

The Executive Director's retirement terms are outlined in the existing employment agreement and are incorporated.

## RETIREE HEALTH CARE SAVINGS PLAN

Eligible employees currently may qualify to participate in a MERS Health Care Savings Plan as an innovative way to help employees prepare for retirement healthcare costs. An Eligible full-time employee who enrolls in the plan and who is actively employed and paid a cumulative of at least 2000 hours (regular hours worked, PTO, comp time, and short-term disability) during



their previous year of employment (based on their anniversary date) will qualify for an employer contribution equal to two percent (2%) of the employee’s base salary/wage into their Health Care Savings Plan.



#### DEPENDENT CARE

This budget proposal includes a new line item (724.000) allocation for a dependent care assistance benefit for eligible full-time employees. Administration is evaluating the feasibility of various programs throughout the State including Michigan’s Tri-Share program through the Michigan Women’s Commission. Administration is requesting \$75,000 be allocated for a dependent care assistance program and, at a later date, the program will be presented to the Board.

#### PERSONNEL SERVICES and BENEFITS SUMMARY

All recommendations contained in this section – positions, compensation, benefits, and taxes – are illustrated in the Position Budgeting tables on pages 30 – 32. The table includes a column titled “Empl. ID or Vacant (V)”. If the position is currently filled, an employee ID number is listed in this column. If the position is currently vacant, it is labeled with a “V” followed by the number of months the position is budgeted to be filled during 2024.





# \*\*\*Part-Time Staff Members\*\*\*

## 2023 HEALTH PLAN COST

## 2024 HEALTH PLAN COST

Medical Plan Group	Plan Renewal Composite Total:				Plan Renewal Composite Total:				Current Plan Composite Total:				Current Plan Composite Total:			
	\$0.00				\$0.00				\$0.00				\$0.00			
Medical Plan Design	BCBS Simply Blue HSA PPO Gold \$2,000/\$4,000				BCBS Blue Care Network HMO Platinum \$500/0%				BCBS Simply Blue HSA PPO Gold \$2,000/\$4,000				BCBS Blue Care Network HMO Platinum \$500/0%			
	Single		Family		Single		Family		Single		Family		Single		Family	
<b>Deductible</b>	\$2,000		\$4,000		\$500		\$1,000		\$2,500		\$5,000		\$500		\$1,000	
Employee Coinsurance	0%		0%		0%		0%		0%		0%		0%		0%	
Out-of-Pocket Max	\$4,500		\$9,000		\$1,500		\$3,000		\$4,500		\$9,000		\$1,500		\$3,000	
Employer HSA Funding	-\$1,400		-\$2,800		\$0		\$0		-\$2,125		-\$4,250		\$0		\$0	
<b>Net Out-of-Pocket Max</b>	\$3,100		\$6,200		\$1,500		\$3,000		\$2,375		\$4,750		\$1,500		\$3,000	
EE Cost Share Prem	\$2,911		\$12,547		\$3,893		\$16,780		\$3,011		\$12,976		\$4,178		\$18,001	
<b>EE Maximum Cost</b>	\$6,011		\$18,747		\$5,393		\$19,780		\$5,386		\$17,726		\$5,678		\$21,001	
<b>MEDICAL COPAYS</b>	<b>Copay</b>				<b>Copay</b>				<b>Copay</b>				<b>Copay</b>			
Primary Care	\$0		\$0 after deductible		\$20		\$0 after deductible		\$0		\$0 after deductible		\$20		\$0 after deductible	
Specialty Care	\$0		\$0 after deductible		\$30		\$0 after deductible		\$0		\$0 after deductible		\$30		\$0 after deductible	
Urgent Care	\$0		\$0 after deductible		\$35		\$0 after deductible		\$0		\$0 after deductible		\$35		\$0 after deductible	
Emergency	\$0		\$0 after deductible		\$150		\$0 after deductible		\$0		\$0 after deductible		\$150		\$0 after deductible	
Out-Patient Hospital	\$0		\$0 after deductible		\$0		\$0 after deductible		\$0		\$0 after deductible		\$0		\$0 after deductible	
In-Patient Hospital	\$0		\$0 after deductible		\$0		\$0 after deductible		\$0		\$0 after deductible		\$0		\$0 after deductible	
<b>Rx Tiers</b>	Integrated with Medical \$20, \$60, <b>\$150</b> , 20%/\$300, 25%/\$500				Integrated with Medical \$4, \$15, \$40, \$80, 20% 20%				Integrated with Medical \$20, \$60, <b>\$150</b> , 20%/\$300, 25%/\$500				Integrated with Medical \$4, \$15, \$40, \$80, 20% 20%			
<b>CURRENT ENROLLMENT &amp; Illustrated Composite Rates</b>	<b>0</b>	<b>MTH</b>	<b>MTH</b>	<b>MTH</b>	<b>0</b>	<b>MTH</b>	<b>MTH</b>	<b>MTH</b>	<b>0</b>	<b>MTH</b>	<b>MTH</b>	<b>MTH</b>	<b>0</b>	<b>MTH</b>	<b>MTH</b>	<b>MTH</b>
		<b>PREM</b>	<b>ER</b>	<b>EE</b>		<b>PREM</b>	<b>ER</b>	<b>EE</b>		<b>PREM</b>	<b>ER</b>	<b>EE</b>		<b>PREM</b>	<b>ER</b>	<b>EE</b>
Employee Only	0	\$485.20	50%	50%	0	\$648.91	50%	50%	0	\$501.79	50%	50%	0	\$696.41	50%	50%
			\$242.60	\$242.60			\$324.46	\$324.46			\$250.90	\$250.90			\$348.21	\$348.20
<b>Enrollment Rates:</b>	<b>Per Pay Cost:</b>	<b>\$111.97</b>	<b>\$111.97</b>		<b>Per Pay Cost:</b>	<b>\$149.75</b>	<b>\$149.75</b>		<b>Per Pay Cost:</b>	<b>\$115.80</b>	<b>\$115.80</b>		<b>Per Pay Cost:</b>	<b>\$160.71</b>	<b>\$160.71</b>	
Dual (Empl. + One)	0	\$1,153.86	Max Single	Remainder	0	\$1,543.19	Max Single	Remainder	0	\$1,193.32	Max Single	Remainder	0	\$1,656.15	Max Single	Remainder
			\$242.60	\$911.26			\$324.46	\$1,218.74			\$250.90	\$942.43			\$348.21	\$1,307.95
<b>Enrollment Rates:</b>	<b>Per Pay Cost:</b>	<b>\$111.97</b>	<b>\$420.58</b>		<b>Per Pay Cost:</b>	<b>\$149.75</b>	<b>\$562.49</b>		<b>Per Pay Cost:</b>	<b>\$115.80</b>	<b>\$434.97</b>		<b>Per Pay Cost:</b>	<b>\$160.71</b>	<b>\$603.67</b>	
Family	0	\$1,288.14	Max Single	Remainder	0	\$1,722.79	Max Single	Remainder	0	\$1,332.19	Max Single	Remainder	0	\$1,848.25	Max Single	Remainder
			\$242.60	\$1,045.54			\$324.46	\$1,398.34			\$250.90	\$1,081.29			\$348.21	\$1,500.05
<b>Enrollment Rates:</b>	<b>Per Pay Cost:</b>	<b>\$111.97</b>	<b>\$482.56</b>		<b>Per Pay Cost:</b>	<b>\$149.75</b>	<b>\$645.39</b>		<b>Per Pay Cost:</b>	<b>\$115.80</b>	<b>\$499.06</b>		<b>Per Pay Cost:</b>	<b>\$160.71</b>	<b>\$692.33</b>	
ER Total Premium Cost			\$0.00				\$0.00				\$0.00				\$0.00	
ER HSA Contribution	+		\$0.00		+		Not Applicable		+		\$0.00		+		Not Applicable	
<b>TOTAL COST - Employer (ER)</b>	<b>ER</b>		<b>\$0.00</b>		<b>ER</b>		<b>\$0.00</b>		<b>ER</b>		<b>\$0.00</b>		<b>ER</b>		<b>\$0.00</b>	
<b>TOTAL COST - Employee (EE)</b>	<b>EE</b>		<b>\$0.00</b>		<b>EE</b>		<b>\$0.00</b>		<b>EE</b>		<b>\$0.00</b>		<b>EE</b>		<b>\$0.00</b>	



STATE OF MICHIGAN  
DEPARTMENT OF TREASURY

GRETCHEN WHITMER  
GOVERNOR

RACHAEL EUBANKS  
STATE TREASURER

**March 21, 2023**

**PUBLIC EMPLOYER CONTRIBUTIONS TO MEDICAL BENEFIT PLANS  
ANNUAL COST LIMITATIONS – CALENDAR YEAR 2024**

For a medical benefit plan coverage year beginning on or after January 1, 2012, MCL 15.563, as last amended by 2018 Public Act 477, sets a limit on the amount that a public employer may contribute to a medical benefit plan.

For medical benefit plan coverage years beginning on or after January 1, 2013, MCL 15.563 provides that the dollar amounts that are multiplied by the number of employees with each coverage type be adjusted annually. Specifically, the dollar amounts shall be adjusted, by October 1 of each year after 2011 and before 2019, by the change in the medical care component of the United States consumer price index for the most recent 12-month period for which data are available. By April 1 of each year after 2018, the dollar amounts shall be adjusted by the change in the medical care component of the U.S. consumer price index for the most recent 12-month period for which data are available. For calendar year 2023, the limit on the amount that a public employer may contribute to a medical benefit plan was set to the sum of the following:

- \$7,399.47 times the number of employees and elected public officials with single-person coverage
- \$15,474.60 times the number of employees and elected public officials with individual-and-spouse coverage or individual-plus-1-nonspouse-dependent coverage
- \$20,180.43 times the number of employees and elected public officials with family coverage.

The limits for 2024 equal the 2023 limits increased by **4.1 percent**. The 4.1 percent is the percentage change in the medical care component from the period March 2021-February 2022 to the period March 2022-February 2023.

Thus, for medical benefit plan coverage years beginning on or after January 1, 2024, the limit on the amount that a public employer may contribute to a medical benefit plan equals the sum of the following:

- \$7,702.85 times the number of employees and elected public officials with single-person coverage
- \$16,109.06 times the number of employees and elected public officials with individual -and-spouse coverage or individual-plus-1-nonspouse-dependent coverage
- \$21,007.83 times the number of employees and elected public officials with family coverage.

*Rachael Eubanks*

Rachael Eubanks  
State Treasurer

March 21, 2023

**PA 152 Public Employer Health Insurance Cost Analysis**  
**Public Employer Contributions to Medical Benefit Plans**  
**Annual Cost Limitations**

	BCBS Simply Blue HSA PPO Gold \$2,000/\$4,000			
	ER Monthly Premium	ER Annual Premium	HSA CONTR.	ER Total/Emp.
<b>Employee Only</b>	\$451.61	\$5,419.33	\$2,125.00	\$7,544.33
Enrollment:		<b>7</b>	<b>ER TOTAL:</b>	<b>\$52,810.32</b>
Treasury Allowance Per Election:		\$7,702.85	TOTAL:	\$53,919.95
		ER Total -vs- Treasury Total:		<b>-2.06%</b>
<b>Dual (Empl. + One)</b>	\$1,073.99	\$12,887.86	\$4,250.00	\$17,137.86
Enrollment:		<b>8</b>	<b>ER TOTAL:</b>	<b>\$137,102.85</b>
Treasury Allowance Per Election:		\$16,109.06	TOTAL:	\$128,872.48
		ER Total -vs- Treasury Total:		<b>6.39%</b>
<b>Family</b>	\$1,198.97	\$14,387.65	\$4,250.00	\$18,637.65
Enrollment:		<b>11</b>	<b>ER TOTAL:</b>	<b>\$205,014.17</b>
Treasury Allowance Per Election:		\$21,007.83	TOTAL:	\$231,086.13
		ER Total -vs- Treasury Total:		<b>-11.28%</b>

	BCBS Blue Care Network HMO Platinum \$500/0%			
	ER Monthly Premium	ER Annual Premium	HSA CONTR.	ER Total/Emp.
<b>Employee Only</b>	\$626.77	\$7,521.23	N/A	\$7,521.23
Enrollment:		<b>3</b>	<b>ER TOTAL:</b>	<b>\$22,563.68</b>
Treasury Allowance Per Election:		\$7,702.85	TOTAL:	\$23,108.55
		ER Total -vs- Treasury Total:		<b>-2.36%</b>
<b>Dual (Empl. + One)</b>	\$1,490.54	\$17,886.42	N/A	\$17,886.42
Enrollment:		<b>1</b>	<b>ER TOTAL:</b>	<b>\$17,886.42</b>
Treasury Allowance Per Election:		\$16,109.06	TOTAL:	\$16,109.06
		ER Total -vs- Treasury Total:		<b>11.03%</b>
<b>Family</b>	\$1,663.43	\$19,961.10	N/A	\$19,961.10
Enrollment:		<b>1</b>	<b>ER TOTAL:</b>	<b>\$19,961.10</b>
Treasury Allowance Per Election:		\$21,007.83	TOTAL:	\$21,007.83
		ER Total -vs- Treasury Total:		<b>0.00%</b>

<b>Employer Total Cost for All Employees:</b>	<b>\$455,338.55</b>
<b>Department of Treasury Allowed Total Cost for All Employees:</b>	<b>\$474,104.00</b>
<b>COMPLIANCE:</b>	<b>-3.96%</b> <b>YES</b>

## DENTAL

*Blue Dental PPO Plus 100/80/50 SG - Non-voluntary \$25/\$75 deductible*

ENROLLMENT	ANNUAL PREMIUMS		% Change	2023 - ER 90% & EE 10%				2024 - ER 90% / EE 10%			
	2023	2024		Mth Prem.	ER Mthly Cost-90%	EE Cost - 10%		Mth Prem.	ER Mthly Cost-90%	EE Cost - 10%	
						Per Mth	Per Pay			Per Mth	Per Pay
Employee	\$323.64	<b>\$328.20</b>	1.41%	\$26.97	\$24.27	\$2.70	<b>\$1.24</b>	\$27.35	\$24.62	\$2.74	<b>\$1.26</b>
Employee + Dependent	\$574.20	<b>\$582.30</b>		\$47.85	\$43.07	\$4.79	<b>\$2.21</b>	\$48.52	\$43.67	\$4.85	<b>\$2.24</b>
Employee + Spouse	\$647.28	<b>\$656.41</b>		\$53.94	\$48.55	\$5.39	<b>\$2.49</b>	\$54.70	\$49.23	\$5.47	<b>\$2.52</b>
Family	\$1,263.12	<b>\$1,280.93</b>		\$105.26	\$94.73	\$10.53	<b>\$4.86</b>	\$106.74	\$96.07	\$10.67	<b>\$4.93</b>

## VISION

*Blue Vision VSP Choice Network 12/12/12 (Adults Only - Age 0-18 included in Medical/Health Rates)*

	ANNUAL PREMIUMS		% Change	2023 - ER 90% & EE 10%				2024 - ER 90% / EE 10%			
	2023	2024		Mth Prem.	ER Mthly Cost-90%	EE Cost - 10%		Mth Prem.	ER Mthly Cost-90%	EE Cost - 10%	
						Per Mth	Per Pay			Per Mth	Per Pay
Employee	\$72.23	<b>\$75.46</b>	4.47%	\$6.02	\$5.42	\$0.60	<b>\$0.28</b>	\$6.29	\$5.66	\$0.63	<b>\$0.29</b>
Employee + Dependent	\$137.63	<b>\$143.78</b>		\$11.47	\$10.32	\$1.15	<b>\$0.53</b>	\$11.98	\$10.78	\$1.20	<b>\$0.55</b>
Employee + Spouse	\$144.46	<b>\$150.92</b>		\$12.04	\$10.83	\$1.20	<b>\$0.56</b>	\$12.58	\$11.33	\$1.26	<b>\$0.58</b>
Family	\$209.86	<b>\$219.24</b>		\$17.49	\$15.74	\$1.75	<b>\$0.81</b>	\$18.27	\$16.44	\$1.83	<b>\$0.84</b>

NOTE: The Dental and Vision premiums above are composite rates to be applied for all employees. The 2024 rates are based on the 2023 monthly premium and the recommended composite percentage increase provided by KCCDA's third party administrator (derived from the BCBSM renewal documents) was applied to each plan.



BLUE CROSS  
BLUE SHIELD  
OF MICHIGAN



# Small Group Renewal Package

for

## KCCDA-JEFF TROYER

Customer ID: 283894

For Renewal Period Beginning: January, 2024

Publication Date: 09/13/2023

## Rate Renewal Change

### KCCDA-JEFF TROYER

CID:	283894	Rate Effective:	1/1/2024
General Agency:	TGG Solutions		
Agent:	JOHN P SCHMITZ	Agency:	BURNHAM & FLOWER AGENCY

Total Rate Renewal Change	Current Premium <sup>1</sup>	Renewal Premium <sup>1</sup>
---------------------------	------------------------------	------------------------------

Total Billable Members <sup>2</sup>	101	101
Total Medical & Pharmacy Premium <sup>3</sup>	\$32,806.76	\$34,072.02
Total Dental Premium	\$2,823.73	\$2,863.51
Total Vision Premium	\$414.69	\$433.23
Total Monthly Premium	\$36,045.18	\$37,368.76
Total Annual Premium	\$432,542.16	\$448,425.12

<b>Projected Change in Monthly Premium</b>	<b>3.67%</b>
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1. Premiums are based on enrollment at the time of renewal development.

2. Count based on snapshot as of 9/11/2023.

3. Medical includes Pediatric Vision.

Blue Cross Blue Shield of Michigan and Blue Care Network reserve the right to adjust rates if any of the assumptions or calculations used to develop the rates are incorrect.

## Rate Renewal Change

### KCCDA-JEFF TROYER

CID:	283894	Rate Effective:	1/1/2024
General Agency:	TGG Solutions		
Agent:	JOHN P SCHMITZ	Agency:	BURNHAM & FLOWER AGENCY

## BCBSM Rate Renewal Change

### Current Premium<sup>1</sup>

### Renewal Premium<sup>1</sup>

Total Billable Members <sup>2</sup>	93	93
Total Medical & Pharmacy Premium <sup>3</sup>	\$29,162.11	\$30,160.67
Total Dental Premium	\$2634.24	\$2668.73
Total Vision Premium	\$378.01	\$396.50
Total Monthly Premium	\$32,174.36	\$33,225.90
Total Annual Premium	\$386,092.32	\$398,710.80

**Projected Change in Monthly Premium** **3.27%**

## BCBSM Components of Rate Change

Components	Medical <sup>3</sup> & Pharmacy	Dental	Vision
Index to Current rate	4.21%	0.80%	-2.41%
Aggregate Product Differences	-2.39%	-0.68%	5.22%
Area	-0.99%	0.00%	0.00%
Age	2.66%	1.17%	2.12%
Age Factor Change	0.00%	0.00%	0.00%
Dependent Cap	0.03%	0.02%	0.02%
<b>Total Rate Change</b>	<b>3.42%</b>	<b>1.31%</b>	<b>4.89%</b>

1. Premiums are based on enrollment at the time of renewal development.

2. Count based on snapshot as of 9/11/2023.

3. Medical includes Pediatric Vision.

4. The figures reflect commercial plans only.

5. Percent changes due to members aging out of pediatric dental, members aging into adult vision plans, and/or changes in Taxes & Fees are accounted for in the Aggregate Product Differences

Blue Cross Blue Shield of Michigan and Blue Care Network reserve the right to adjust rates if any of the assumptions or calculations used to develop the rates are incorrect.



## Rate Renewal Change

### KCCDA-JEFF TROYER

CID:	283894	Rate Effective:	1/1/2024
General Agency:	TGG Solutions		
Agent:	JOHN P SCHMITZ	Agency:	BURNHAM & FLOWER AGENCY

## BCN Rate Renewal Change

### Current Premium<sup>1</sup>

### Renewal Premium<sup>1</sup>

Total Billable Members <sup>2</sup>	8	8
Total Medical & Pharmacy Premium <sup>3</sup>	\$3,644.65	\$3,911.35
Total Dental Premium	\$189.49	\$194.78
Total Vision Premium	\$36.68	\$36.73
Total Monthly Premium	\$3,870.82	\$4,142.86
Total Annual Premium	\$46,449.84	\$49,714.32

**Projected Change in Monthly Premium** **7.03%**

## BCN Components of Rate Change

Components	Medical <sup>3</sup> & Pharmacy	Dental	Vision
Index to Current rate	4.63%	0.80%	-2.41%
Aggregate Product Differences	1.24%	0.82%	2.49%
Area	-0.02%	0.00%	0.00%
Age	1.34%	1.15%	0.12%
Age Factor Change	0.00%	0.00%	0.00%
Dependent Cap	0.00%	0.00%	0.00%
<b>Total Rate Change</b>	<b>7.32%</b>	<b>2.79%</b>	<b>0.14%</b>

1. Premiums are based on enrollment at the time of renewal development.

2. Count based on snapshot as of 9/11/2023.

3. Medical includes Pediatric Vision.

4. The figures reflect commercial plans only.

5. Percent changes due to members aging out of pediatric dental, members aging into adult vision plans, and/or changes in Taxes & Fees are accounted for in the Aggregate Product Differences

Blue Cross Blue Shield of Michigan and Blue Care Network reserve the right to adjust rates if any of the assumptions or calculations used to develop the rates are incorrect.

# Benefit Summary Description

## KCCDA-JEFF TROYER

DIV: 00283894\_0001\_0001

	Current Benefits	Renewal Compliant Benefit Conversion
<b>Medical</b>	<b>BCN HMO Platinum \$500/0%</b>	<b>2024 BCN Platinum</b>
Deductible (individual) <sup>1</sup>	\$500	\$500
Coinsurance <sup>1</sup>	0%	0%
Office Visit Copay <sup>1</sup>	20 Copay	20 Copay
Emergency Room Copay <sup>1</sup>	150 Copay	150 Copay
<b>Drug</b>	<b>\$4/\$15/\$40/\$80/20%/20%</b>	<b>\$4/\$15/\$40/\$80/20%/20%</b>
Metal Level <sup>1</sup>	Platinum	Platinum
<b>Dental</b>	<b>Blue Dental PPO Plus 100/80/50 SG \$1000</b>	<b>Blue Dental PPO Plus 100/80/50 1000 SG</b>
Annual Max <sup>1</sup>	\$1000	\$1000
Contribution Type	Non-Voluntary	Non-Voluntary
<b>Vision</b>	<b>Blue Vision 12/12/12 \$5/\$10</b>	<b>Blue Vision 12/12/12 \$5/\$10</b>
Contribution Type	Non-Voluntary	Non-Voluntary
<b>Total Monthly Premium</b>	<b>\$3,870.82</b>	<b>\$4,142.86</b>

For a more detailed description of benefits, please refer to the Agent Portal or contact your General Agency.<sup>2</sup>

1. BCBSM plans will display values to represent "in-Network"

2. BAAGs and SBCs can be found on the Agent Portal or by contacting your General Agency.

Reference Number: 185

Blue Cross Blue Shield of Michigan and Blue Care Network reserve the right to adjust rates if any of the assumptions or calculations used to develop the rates are incorrect.

# Benefit Summary Description

## KCCDA-JEFF TROYER

DIV: 007042855\_0000

	Current Benefits	Renewal Compliant Benefit Conversion
<b>Medical</b>	<b>Simply Blue HSA PPO Gold \$2000 (\$0)</b>	<b>2024 Simply Blue HSA PPO Gold Option 2</b>
Deductible (individual) <sup>1</sup>	\$2000	\$2500
Coinsurance <sup>1</sup>	0%	0%
Office Visit Copay <sup>1</sup>	100% after in-network deductible Copay	Deductible Copay
Emergency Room Copay <sup>1</sup>	100% after in-network deductible Copay	Deductible Copay
<b>Drug</b>	<b>Ded &amp; \$20/\$60/\$150/20%/25%</b>	<b>Ded &amp; \$20/\$60/\$150/20%/25%</b>
Metal Level <sup>1</sup>	Gold	Gold
<b>Dental</b>	<b>Blue Dental PPO Plus 100/80/50 SG \$1000</b>	<b>Blue Dental PPO Plus 100/80/50 1000 SG</b>
Annual Max <sup>1</sup>	\$1000	\$1000
Contribution Type	Non-Voluntary	Non-Voluntary
<b>Vision</b>	<b>Blue Vision 12/12/12 \$5/\$10</b>	<b>Blue Vision 12/12/12 \$5/\$10</b>
Contribution Type	Non-Voluntary	Non-Voluntary
<b>Total Monthly Premium</b>	<b>\$32,174.36</b>	<b>\$33,225.90</b>

For a more detailed description of benefits, please refer to the Agent Portal or contact your General Agency.<sup>2</sup>

1. BCBSM plans will display values to represent "in-Network"

2. BAAGs and SBCs can be found on the Agent Portal or by contacting your General Agency.

Reference Number: 160

Blue Cross Blue Shield of Michigan and Blue Care Network reserve the right to adjust rates if any of the assumptions or calculations used to develop the rates are incorrect.



BLUE CROSS  
BLUE SHIELD  
OF MICHIGAN  
AND  
BLUE CARE  
NETWORK  
OF MICHIGAN

# APPENDIX A

## Benefit & Rate Schedules



KCCDA-JEFF TROYER

CID: 283894 GROUP/DIVISION:007042855\_0000

Funding Type: Small Group Rated

Rating Area: J

Your benefit package has been renewed at the following rates and is effective from 01/01/2024 through 12/31/2024.

**Medical: 2024 Simply Blue HSA PPO Gold Option 2      Complementary Medical: BS 65 OPTION 1**

<b>DP-SOG-SG</b>	RIDER DP-SOG-SG - DOMESTIC PARTNERS SAME AND OPPOSITE GENDER	<b>BC-COMP</b>	GROUP MEDICARE PART A COMPLEMENTARY BENEFIT CERTIFICATE [N]
<b>SBD HSA SG</b>	SIMPLY BLUE HEALTH SAVINGS ACCOUNT GROUP BENEFITS CERTIFICATE WITH PRESCRIPTION DRUGS SG [N]	<b>BS 65 OPTION 1</b>	BLUE SHIELD 65, G-I BENEFIT CERTIFICATE (OPTION 1) [N]
<b>SBPPO HSA GOLD2</b>	RIDER SIMPLY BLUE HSA PPO GOLD Option 2 - 2024 SG [N]	<b>CMS SG</b>	ADMINISTRATIVE FORM SG - COMP MEDICAL SERVICES (placeholder) [Y]
		<b>GCP-D</b>	RIDER GCP-D [N]
		<b>GCP-SAT 2</b>	RIDER GPC- SAT-2 - SUBSTANCE ABUSE TREATMENT PROGRAM BENEFITS [N]
		<b>GPC-SAT-MHP-2</b>	RIDER GPC-SAT-MHP-2 - GROUP COMPLEMENTARY SUBSTANCE ABUSE TREATMENT MENTAL HEALTH PARITY [N]
		<b>HCR MS PCB</b>	RIDER HCR-MS-PCB - HEALTH CARE REFORM MEDICARE SUPPLEMENTAL PREVENTIVE CARE BENEFITS [N]
		<b>HCR-MS-WCB-ECS</b>	RIDER HCR-MS-WCB - HEALTH CARE REFORM MEDICARE SUPPLEMENTAL WOMENS CONTRACEPTIVE BENEFITS [N]

**Pharmacy:      Complementary Pharmacy: PDRX SG**

		<b>104080RX90MO3XS</b>	RIDER PD-TTC \$10/\$40/\$80 RX90MO3x-\$10 RXCM SG PRESCRIPTION DRUG TRIPLE TIER COPAYMENT WITH A COST MANAGEMENT PROGRAM[N]
		<b>ADM MOS816 RX</b>	ADMINISTRATIVE RIDER COMP BENEFITS - DRUG [Y]
		<b>PDRX SG</b>	PREFERRED RX PROGRAM CERTIFICATE SG [N]
		<b>RX-MC-ESN SG</b>	RIDER RX-MC-ESN SG - PRESCRIPTION DRUG MEDICARE COMPLEMENTARY EXCLUSIVE SPECIALTY NETWORK [N]
		<b>RX-MC-VCP SG</b>	RIDER RX-MC-VCP SG - PRESCRIPTION DRUG MEDICARE COMPLEMENTARY VARIABLE COST-SHARING PROGRAM [N]

**Dental: Blue Dental PPO Plus 100/80/50 1000 SG      Complementary Dental: BD-SG**

<b>100/80/50-1000</b>	RIDER BD PPO PLUS 100/80/50-1000-2022 SG BLUE DENTAL [N]	<b>100/80/50-1000</b>	RIDER BD PPO PLUS 100/80/50-1000-2022 SG BLUE DENTAL [N]
<b>BD-SG</b>	BLUE DENTAL GROUP BENEFITS CERTIFICATE SG [N]	<b>ADM MOS816 DNTL</b>	ADMINISTRATIVE RIDER COMP BENEFITS - DENTAL [Y]
		<b>BD-SG</b>	BLUE DENTAL GROUP BENEFITS CERTIFICATE SG [N]

**Vision: Blue Vision 12/12/12 \$5/\$10      Complementary Vision: BV-ADULT**

<b>BV-ADULT</b>	BLUE VISION ADULT-ONLY GROUP BENEFITS CERTIFICATE SG [N]	<b>ADM MOS816 VIS</b>	ADMINISTRATIVE RIDER COMP BENEFITS - VISION [Y]
<b>BV-PEDS</b>	BLUE VISION PEDIATRIC GROUP BENEFITS CERTIFICATE SG [N]	<b>BV-ADULT</b>	BLUE VISION ADULT-ONLY GROUP BENEFITS CERTIFICATE SG [N]
<b>BVFL SG</b>	RIDER BVFL-SG - BLUE VISION FREQUENCY LIMITS (12-12-12) [N]	<b>BVFL SG</b>	RIDER BVFL-SG - BLUE VISION FREQUENCY LIMITS (12-12-12) [N]

\*\*\*\*RATES ARE SUBJECT TO CHANGE BASED ON DEPT. OF INSURANCE & FINANCIAL SERVICES APPROVAL\*\*\*\*

To comply with new requirements in the Patient Protection and Affordable Care Act (PPACA) (also referred to as health care reform) groups may be required to make changes to their health insurance coverage. If necessary, this may result in an adjustment to the rates. To learn more about the PPACA, please visit our website: www.aetna.com/healthcarereform. You should also consult with your legal counsel. For any legal advice on how you may comply with the law and regulations and the applicability to your plan. BCBS of Michigan rates are guaranteed for the period stated above, however, BCBS reserves the right to adjust rates if any of the assumptions or calculations used to calculate the rates are incorrect. Please remember that BCBS is a licensed health plan and may require you to file an appeal or grievance before the date stated on your billing statement. If you have questions or wish to discuss other BCBS benefit plans, please contact your BCBS Regional Sales Office or Agent. We at BCBS appreciate your business and look forward to providing your continuing health benefit needs.



KCCDA-JEFF TROYER

CID: 283894 GROUP/DIVISION:007042855\_0000

Funding Type: Small Group Rated

Rating Area: J

Your benefit package has been renewed at the following rates and is effective from 01/01/2024 through 12/31/2024.

Age	Total	Medical + Pharmacy	Dental	Vision
0	\$ 302.53	\$ 272.28	\$ 30.25	\$ 0.00
1	\$ 302.53	\$ 272.28	\$ 30.25	\$ 0.00
2	\$ 302.53	\$ 272.28	\$ 30.25	\$ 0.00
3	\$ 302.53	\$ 272.28	\$ 30.25	\$ 0.00
4	\$ 302.53	\$ 272.28	\$ 30.25	\$ 0.00
5	\$ 302.53	\$ 272.28	\$ 30.25	\$ 0.00
6	\$ 302.53	\$ 272.28	\$ 30.25	\$ 0.00
7	\$ 302.53	\$ 272.28	\$ 30.25	\$ 0.00
8	\$ 302.53	\$ 272.28	\$ 30.25	\$ 0.00
9	\$ 302.53	\$ 272.28	\$ 30.25	\$ 0.00
10	\$ 302.53	\$ 272.28	\$ 30.25	\$ 0.00
11	\$ 302.53	\$ 272.28	\$ 30.25	\$ 0.00
12	\$ 302.53	\$ 272.28	\$ 30.25	\$ 0.00
13	\$ 302.53	\$ 272.28	\$ 30.25	\$ 0.00
14	\$ 302.53	\$ 272.28	\$ 30.25	\$ 0.00
15	\$ 326.73	\$ 296.48	\$ 30.25	\$ 0.00
16	\$ 335.99	\$ 305.74	\$ 30.25	\$ 0.00
17	\$ 345.24	\$ 314.99	\$ 30.25	\$ 0.00
18	\$ 355.20	\$ 324.95	\$ 30.25	\$ 0.00
19	\$ 361.69	\$ 334.92	\$ 21.32	\$ 5.45
20	\$ 372.01	\$ 345.24	\$ 21.32	\$ 5.45
21	\$ 382.61	\$ 355.92	\$ 21.32	\$ 5.37
22	\$ 382.73	\$ 355.92	\$ 21.51	\$ 5.30
23	\$ 382.88	\$ 355.92	\$ 21.72	\$ 5.24
24	\$ 383.08	\$ 355.92	\$ 21.96	\$ 5.20
25	\$ 384.72	\$ 357.34	\$ 22.21	\$ 5.17
26	\$ 392.08	\$ 364.46	\$ 22.47	\$ 5.15
27	\$ 400.88	\$ 373.00	\$ 22.73	\$ 5.15
28	\$ 415.06	\$ 386.89	\$ 23.02	\$ 5.15
29	\$ 426.75	\$ 398.27	\$ 23.32	\$ 5.16
30	\$ 432.80	\$ 403.97	\$ 23.64	\$ 5.19
31	\$ 441.69	\$ 412.51	\$ 23.96	\$ 5.22
32	\$ 450.61	\$ 421.05	\$ 24.30	\$ 5.26
33	\$ 456.36	\$ 426.39	\$ 24.67	\$ 5.30
34	\$ 462.47	\$ 432.09	\$ 25.03	\$ 5.35

Age	Total	Medical + Pharmacy	Dental	Vision
35	\$ 465.75	\$ 434.93	\$ 25.41	\$ 5.41
36	\$ 469.07	\$ 437.78	\$ 25.82	\$ 5.47
37	\$ 472.39	\$ 440.63	\$ 26.22	\$ 5.54
38	\$ 475.74	\$ 443.48	\$ 26.65	\$ 5.61
39	\$ 481.95	\$ 449.17	\$ 27.10	\$ 5.68
40	\$ 488.17	\$ 454.87	\$ 27.54	\$ 5.76
41	\$ 497.25	\$ 463.41	\$ 28.01	\$ 5.83
42	\$ 506.00	\$ 471.59	\$ 28.50	\$ 5.91
43	\$ 517.96	\$ 482.98	\$ 28.99	\$ 5.99
44	\$ 532.80	\$ 497.22	\$ 29.51	\$ 6.07
45	\$ 550.13	\$ 513.95	\$ 30.04	\$ 6.14
46	\$ 570.67	\$ 533.88	\$ 30.57	\$ 6.22
47	\$ 593.72	\$ 556.30	\$ 31.13	\$ 6.29
48	\$ 619.99	\$ 581.93	\$ 31.70	\$ 6.36
49	\$ 645.90	\$ 607.20	\$ 32.28	\$ 6.42
50	\$ 675.02	\$ 635.67	\$ 32.87	\$ 6.48
51	\$ 703.81	\$ 663.79	\$ 33.49	\$ 6.53
52	\$ 735.45	\$ 694.76	\$ 34.11	\$ 6.58
53	\$ 767.45	\$ 726.08	\$ 34.75	\$ 6.62
54	\$ 801.95	\$ 759.89	\$ 35.41	\$ 6.65
55	\$ 836.45	\$ 793.70	\$ 36.07	\$ 6.68
56	\$ 873.81	\$ 830.36	\$ 36.75	\$ 6.70
57	\$ 911.54	\$ 867.38	\$ 37.46	\$ 6.70
58	\$ 951.74	\$ 906.88	\$ 38.16	\$ 6.70
59	\$ 972.03	\$ 926.46	\$ 38.89	\$ 6.68
60	\$ 1012.26	\$ 965.97	\$ 39.63	\$ 6.66
61	\$ 1047.14	\$ 1000.14	\$ 40.38	\$ 6.62
62	\$ 1070.28	\$ 1022.56	\$ 41.15	\$ 6.57
63	\$ 1099.13	\$ 1050.68	\$ 41.94	\$ 6.51
64	\$ 1116.91	\$ 1067.76	\$ 42.72	\$ 6.43
65+	\$ 1116.81	\$ 1067.76	\$ 42.72	\$ 6.33

Medicare Supplemental Benefit Rates				
Age	Total	Medical + Pharmacy	Dental	Vision
All	\$ 1288.34	\$ 1239.29	\$ 42.72	\$ 6.33

\*\*\*RATES ARE SUBJECT TO CHANGE BASED ON DEPT. OF INSURANCE & FINANCIAL SERVICES APPROVAL\*\*\*

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**KCCDA-JEFF TROYER**

Group ID:00283894 Subgroup:0001 Class:0001

Subgroup Name:KCCDA Class Name:ACTIVE

Rating Area: J

Your benefit package has been renewed at the following rates and is effective from **01/01/2024** through **12/31/2024**.

**Medical: 2024 BCN Platinum Complementary Medical: BCN65**

<b>1500PM</b>	\$1,500/\$3,000 Out of Pocket Maximum Rider	<b>65E250</b>	\$250 Emergency Room Copay
<b>30RP</b>	\$30 Referral Physician Office Visit Copayment Rider	<b>65OV25</b>	\$25 Office Visit Copay
<b>AMB25</b>	\$25 ambulance copay	<b>65UR50</b>	\$50 Urgent Care Copay
<b>CLSSSM</b>	BCN Classic Certificate of Coverage for Small Groups	<b>BCN65</b>	Certificate of Coverage BCN65
<b>CO20</b>	\$20 Office Visit Copay	<b>MMHSAP</b>	Mental Health Parity Rider
<b>D500</b>	\$500 Individual \$1000 Family Deductible Rider	<b>ONVCW</b>	Online Office Visit Copayment Waiver Rider
<b>DSRCW</b>	Diabetic Supply Cost Sharing Waiver Rider		
<b>ER150</b>	\$150 Emergency Room Copay		
<b>IMG150</b>	Applies a \$150 copay or 50% of the approved amount to MRI, MRA, CAT and PET scans		
<b>ONVCW</b>	Online Office Visit Copayment Waiver Rider		
<b>PVSN</b>	Pediatric Vision - Small Groups		
<b>UR35</b>	Urgent Care \$35 Copay Rider		
<b>WDRPOV</b>	Deductible Waiver for Referral Physician Office Visit		

**Pharmacy: P415CS, 90D3X, RXVAR, 1500PM Complementary Pharmacy: 1040CS 65RXPM M2X\_65, RXVAR**

<b>P415CS, 90D3X, RXVAR, 1500PM</b>	\$4/\$15/\$40/\$80/20%/20% Prescription Drug Rider	<b>1040CS 65RXPM M2X_65, RXVAR</b>	\$10/\$40/\$80 Prescription Drug Rider, MOPD2X
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**Dental: Blue Dental PPO Plus 100/80/50 1000 SG Complementary Dental: BD-SG**

<b>100/80/50-1000</b>	RIDER BD PPO PLUS 100/80/50-1000-2022 SG BLUE DENTAL [N]	<b>100/80/50-1000</b>	RIDER BD PPO PLUS 100/80/50-1000-2022 SG BLUE DENTAL [N]
<b>BD-SG</b>	BLUE DENTAL GROUP BENEFITS CERTIFICATE SG [N]	<b>ADM MOS816 DNTL</b>	ADMINISTRATIVE RIDER COMP BENEFITS - DENTAL [Y]
		<b>BD-SG</b>	BLUE DENTAL GROUP BENEFITS CERTIFICATE SG [N]

**Vision: Blue Vision 12/12/12 S5/\$10 Complementary Vision: BV-ADULT**

<b>BV-ADULT</b>	BLUE VISION ADULT-ONLY GROUP BENEFITS CERTIFICATE SG [N]	<b>ADM MOS816 VIS</b>	ADMINISTRATIVE RIDER COMP BENEFITS - VISION [Y]
<b>BVFL SG</b>	RIDER BVFL-SG - BLUE VISION FREQUENCY LIMITS (12-12-12) [N]	<b>BV-ADULT</b>	BLUE VISION ADULT-ONLY GROUP BENEFITS CERTIFICATE SG [N]
		<b>BVFL SG</b>	RIDER BVFL-SG - BLUE VISION FREQUENCY LIMITS (12-12-12) [N]

\*\*\*\*RATES ARE SUBJECT TO CHANGE BASED ON DEPT. OF INSURANCE & FINANCIAL SERVICES APPROVAL\*\*\*\*

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KCCDA-JEFF TROYER

Group ID:00283894 Subgroup:0001 Class:0001

Subgroup Name:KCCDA Class Name:ACTIVE

Rating Area: J

Your benefit package has been renewed at the following rates and is effective from 01/01/2024 through 12/31/2024.

Age	Total	Medical + Pharmacy	Dental	Vision
0	\$ 382.98	\$ 352.73	\$ 30.25	\$ 0.00
1	\$ 382.98	\$ 352.73	\$ 30.25	\$ 0.00
2	\$ 382.98	\$ 352.73	\$ 30.25	\$ 0.00
3	\$ 382.98	\$ 352.73	\$ 30.25	\$ 0.00
4	\$ 382.98	\$ 352.73	\$ 30.25	\$ 0.00
5	\$ 382.98	\$ 352.73	\$ 30.25	\$ 0.00
6	\$ 382.98	\$ 352.73	\$ 30.25	\$ 0.00
7	\$ 382.98	\$ 352.73	\$ 30.25	\$ 0.00
8	\$ 382.98	\$ 352.73	\$ 30.25	\$ 0.00
9	\$ 382.98	\$ 352.73	\$ 30.25	\$ 0.00
10	\$ 382.98	\$ 352.73	\$ 30.25	\$ 0.00
11	\$ 382.98	\$ 352.73	\$ 30.25	\$ 0.00
12	\$ 382.98	\$ 352.73	\$ 30.25	\$ 0.00
13	\$ 382.98	\$ 352.73	\$ 30.25	\$ 0.00
14	\$ 382.98	\$ 352.73	\$ 30.25	\$ 0.00
15	\$ 414.33	\$ 384.08	\$ 30.25	\$ 0.00
16	\$ 426.32	\$ 396.07	\$ 30.25	\$ 0.00
17	\$ 438.31	\$ 408.06	\$ 30.25	\$ 0.00
18	\$ 451.22	\$ 420.97	\$ 30.25	\$ 0.00
19	\$ 460.65	\$ 433.88	\$ 21.32	\$ 5.45
20	\$ 474.02	\$ 447.25	\$ 21.32	\$ 5.45
21	\$ 487.77	\$ 461.08	\$ 21.32	\$ 5.37
22	\$ 487.89	\$ 461.08	\$ 21.51	\$ 5.30
23	\$ 488.04	\$ 461.08	\$ 21.72	\$ 5.24
24	\$ 488.24	\$ 461.08	\$ 21.96	\$ 5.20
25	\$ 490.30	\$ 462.92	\$ 22.21	\$ 5.17
26	\$ 499.77	\$ 472.15	\$ 22.47	\$ 5.15
27	\$ 511.09	\$ 483.21	\$ 22.73	\$ 5.15
28	\$ 529.36	\$ 501.19	\$ 23.02	\$ 5.15
29	\$ 544.43	\$ 515.95	\$ 23.32	\$ 5.16
30	\$ 552.16	\$ 523.33	\$ 23.64	\$ 5.19
31	\$ 563.57	\$ 534.39	\$ 23.96	\$ 5.22
32	\$ 575.02	\$ 545.46	\$ 24.30	\$ 5.26
33	\$ 582.34	\$ 552.37	\$ 24.67	\$ 5.30
34	\$ 590.13	\$ 559.75	\$ 25.03	\$ 5.35

Age	Total	Medical + Pharmacy	Dental	Vision
35	\$ 594.26	\$ 563.44	\$ 25.41	\$ 5.41
36	\$ 598.42	\$ 567.13	\$ 25.82	\$ 5.47
37	\$ 602.58	\$ 570.82	\$ 26.22	\$ 5.54
38	\$ 606.77	\$ 574.51	\$ 26.65	\$ 5.61
39	\$ 614.66	\$ 581.88	\$ 27.10	\$ 5.68
40	\$ 622.56	\$ 589.26	\$ 27.54	\$ 5.76
41	\$ 634.17	\$ 600.33	\$ 28.01	\$ 5.83
42	\$ 645.34	\$ 610.93	\$ 28.50	\$ 5.91
43	\$ 660.67	\$ 625.69	\$ 28.99	\$ 5.99
44	\$ 679.71	\$ 644.13	\$ 29.51	\$ 6.07
45	\$ 701.98	\$ 665.80	\$ 30.04	\$ 6.14
46	\$ 728.41	\$ 691.62	\$ 30.57	\$ 6.22
47	\$ 758.09	\$ 720.67	\$ 31.13	\$ 6.29
48	\$ 791.93	\$ 753.87	\$ 31.70	\$ 6.36
49	\$ 825.30	\$ 786.60	\$ 32.28	\$ 6.42
50	\$ 862.84	\$ 823.49	\$ 32.87	\$ 6.48
51	\$ 899.93	\$ 859.91	\$ 33.49	\$ 6.53
52	\$ 940.72	\$ 900.03	\$ 34.11	\$ 6.58
53	\$ 981.97	\$ 940.60	\$ 34.75	\$ 6.62
54	\$ 1026.47	\$ 984.41	\$ 35.41	\$ 6.65
55	\$ 1070.96	\$ 1028.21	\$ 36.07	\$ 6.68
56	\$ 1119.15	\$ 1075.70	\$ 36.75	\$ 6.70
57	\$ 1167.81	\$ 1123.65	\$ 37.46	\$ 6.70
58	\$ 1219.69	\$ 1174.83	\$ 38.16	\$ 6.70
59	\$ 1245.76	\$ 1200.19	\$ 38.89	\$ 6.68
60	\$ 1297.66	\$ 1251.37	\$ 39.63	\$ 6.66
61	\$ 1342.63	\$ 1295.63	\$ 40.38	\$ 6.62
62	\$ 1372.40	\$ 1324.68	\$ 41.15	\$ 6.57
63	\$ 1409.56	\$ 1361.11	\$ 41.94	\$ 6.51
64	\$ 1432.39	\$ 1383.24	\$ 42.72	\$ 6.43
65+	\$ 1432.29	\$ 1383.24	\$ 42.72	\$ 6.33

Medicare Supplemental Benefit Rates				
Age	Total	Medical + Pharmacy	Dental	Vision
All	\$ 568.87	\$ 519.82	\$ 42.72	\$ 6.33

\*\*\*\*RATES ARE SUBJECT TO CHANGE BASED ON DEPT. OF INSURANCE & FINANCIAL SERVICES APPROVAL\*\*\*\*

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## POSITION BUDGETING - Employee Compensation, Taxes & Benefits

#	Position/Title	Wage Line Item	Emp. ID or Vacant (V)	Regular Wages	Overtime	Holiday Premium	Allow & Comps	Longevity	Social Sec	Medicare	MERS DC	MERS 457	MERS HCSP	Work Comp	Medical Ins.	HSA Contr.	Dental	Vision	Life Ins.	Disab. Ins.
01	ECO-I	702.024	037	\$51,251		\$3,597	\$4,550	\$800	\$3,683	\$861	\$4,752		\$1,025	\$214	OptOut		\$1,153	\$197	\$161	\$660
02	ECO-I	702.024	045	\$51,251		\$3,597	\$4,550		\$3,683	\$861	\$4,752		\$1,025	\$214	OptOut		\$1,153	\$197	\$161	\$660
03	ECO-I	702.024	080	\$47,953		\$3,300			\$3,178	\$743	\$4,100		\$940	\$200	\$19,961		\$1,153	\$197	\$161	\$660
04	ECO-I	702.024	083	\$45,550		\$3,101			\$3,016	\$705	\$3,892		\$884	\$190	\$5,419	\$2,125	\$295	\$68	\$161	\$660
05	ECO-I	702.024	085	\$44,571		\$3,101			\$2,956	\$691	\$3,814		\$884	\$186	\$5,419	\$2,125	\$295	\$68	\$161	\$660
06	ECO-I	702.024	092	\$44,571		\$3,101			\$2,956	\$691	\$3,814		\$884	\$186	\$5,419	\$4,250	\$295	\$68	\$161	\$660
07	ECO-I	702.024	V-12	\$42,994		\$2,935			\$2,848	\$666	\$3,674		\$836	\$179	\$14,388	\$4,250	\$591	\$197	\$161	\$660
08	ECO-I	702.024	V-12	\$42,994		\$2,935			\$2,848	\$666	\$3,674		\$836	\$179	\$12,888	\$4,250	\$591	\$136	\$161	\$660
09	ECO-I	702.024	V-12	\$42,994		\$2,935			\$2,848	\$666	\$3,674		\$836	\$179	\$452	\$2,125	\$295	\$68	\$161	\$660
10	ECO-I	702.024	V-6	\$20,904		\$1,467			\$1,387	\$324	\$1,790		\$836	\$87	\$4,796	\$2,125	\$384	\$66	\$81	\$330
11	ECO-I	702.024	V-6	\$20,904		\$1,467			\$1,387	\$324	\$1,790		\$836	\$87	\$4,296	\$2,125	\$197	\$45	\$81	\$330
12	ECO-I	702.024	V-6	\$20,904		\$1,467			\$1,387	\$324	\$1,790		\$836	\$87	\$1,806	\$1,063	\$98	\$23	\$81	\$330
13	ECO-II	702.023	014	\$63,398		\$4,450		\$1,200	\$4,207	\$984	\$5,428		\$1,268	\$265	\$12,888	\$4,250	\$524	\$129	\$161	\$660
14	ECO-II	702.023	021	\$63,398		\$4,450	\$4,550	\$1,000	\$4,489	\$1,050	\$5,792		\$1,268	\$265	OptOut		\$1,153	\$136	\$161	\$660
15	ECO-II	702.023	022	\$63,398		\$4,450		\$1,000	\$4,207	\$984	\$5,428		\$1,268	\$265	\$14,388	\$4,250	\$1,153	\$197	\$161	\$660
16	ECO-II	702.023	023	\$63,398		\$4,450		\$1,000	\$4,207	\$984	\$5,428		\$1,268	\$265	\$14,388	\$4,250	\$1,153	\$197	\$161	\$660
17	ECO-II	702.023	024	\$63,398		\$4,450	\$4,550	\$1,000	\$4,489	\$1,050	\$5,792		\$1,268	\$265	OptOut		\$1,153	\$197	\$161	\$660
18	ECO-II	702.023	025	\$63,398		\$4,450		\$1,000	\$4,207	\$984	\$5,428		\$1,268	\$265	\$14,388	\$4,250	\$1,153	\$197	\$161	\$660
19	ECO-II	702.023	026	\$63,398		\$4,450		\$1,000	\$4,207	\$984	\$5,428		\$1,268	\$265	\$14,388	\$4,250	\$1,153	\$197	\$161	\$660
20	ECO-II	702.023	027	\$63,398		\$4,450		\$800	\$4,207	\$984	\$5,428		\$1,268	\$265					\$161	\$660
21	ECO-II	702.023	030	\$63,398		\$4,450		\$800	\$4,207	\$984	\$5,428		\$1,268	\$265	\$14,388	\$4,250	\$1,153	\$197	\$161	\$660
22	ECO-II	702.023	032	\$63,398		\$4,450		\$800	\$4,207	\$984	\$5,428		\$1,268	\$265	\$14,388	\$4,250	\$1,153	\$197	\$161	\$660
23	ECO-II	702.023	033	\$63,398		\$4,450		\$800	\$4,207	\$984	\$5,428		\$1,268	\$265	\$5,419	\$2,125	\$295	\$68	\$161	\$660
24	ECO-II	702.023	034	\$63,398		\$4,450		\$800	\$4,207	\$984	\$5,428		\$1,268	\$265	\$5,419	\$2,125	\$295	\$68	\$161	\$660
25	ECO-II	702.023	035	\$63,398		\$4,450	\$4,550	\$800	\$4,489	\$1,050	\$5,792		\$1,268	\$265	OptOut		\$295	\$68	\$161	\$660
26	ECO-II	702.023	049	\$58,684		\$3,983	\$4,550		\$4,167	\$975	\$5,377		\$1,174	\$244	OptOut		OptOut	OptOut	\$161	\$660
27	ECO-II	702.023	057	\$60,070		\$4,216	\$3,250		\$4,187	\$979	\$5,403		\$1,201	\$251	OptOut		OptOut	OptOut	\$161	\$660
28	ECO-II	702.023	059	\$54,246		\$3,749			\$3,596	\$841	\$4,640		\$1,085	\$226	\$5,419	\$2,125	\$295	\$68	\$161	\$660
29	ECO-II	702.023	061	\$54,246		\$3,749			\$3,596	\$841	\$4,640		\$1,085	\$226	\$17,886		\$591	\$136	\$161	\$660
30	ECO-II	702.023	062	\$54,246		\$3,749	\$4,550		\$3,878	\$907	\$5,004		\$1,085	\$226	OptOut		\$1,153	\$197	\$161	\$660
31	ECO-II	702.023	070	\$53,969		\$3,749	\$1,950		\$3,699	\$865	\$4,773		\$1,079	\$225	OptOut		OptOut	OptOut	\$161	\$660
32	ECO-II	702.023	075	\$50,903		\$3,514			\$3,374	\$789	\$4,353		\$1,018	\$212	\$12,888	\$4,250	\$591	\$136	\$161	\$660
33	ECO-II	702.023	064	\$50,066		\$3,514			\$3,322	\$777	\$4,286		\$1,001	\$209	\$14,388	\$4,250	\$1,153	\$197	\$161	\$660
34	ECO-II	702.023	078	\$49,504		\$3,278			\$3,272	\$765	\$4,223		\$990	\$206	\$5,419	\$2,125	\$295	\$68	\$161	\$660

## POSITION BUDGETING - Employee Compensation, Taxes & Benefits

#	Position/Title	Wage Line Item	Emp. ID or Vacant (V)	Regular Wages	Overtime	Holiday Premium	Allow & Comps	Longevity	Social Sec	Medicare	MERS DC	MERS 457	MERS HCSP	Work Comp	Medical Ins.	HSA Contr.	Dental	Vision	Life Ins.	Disab. Ins.
35	ECO-II	702.023	087	\$49,364		\$3,278			\$3,264	\$763	\$4,211		\$987	\$205	\$5,419	\$2,125	\$295	\$68	\$161	\$660
36	ECO-II	702.023	088	\$49,364		\$3,278			\$3,264	\$763	\$4,211		\$987	\$205	\$7,521		\$295	\$68	\$161	\$660
37	ECO-II	702.024	083	\$46,696		\$3,278			\$3,098	\$725	\$3,998		\$934	\$195	\$5,419	\$2,125	\$295	\$68	\$161	\$660
38	ECO-II	702.024	085	\$46,696		\$3,278	\$1,950		\$3,219	\$753	\$4,154		\$934	\$195	OptOut		OptOut	OptOut	\$161	\$660
39	ECO-II	702.024	V-12	\$46,696		\$3,278			\$3,098	\$725	\$3,998		\$934	\$195	\$12,888	\$4,250	\$591	\$136	\$161	\$660
40	ECO-II	702.023	V-12	\$46,696		\$3,278			\$3,098	\$725	\$3,998		\$934	\$195	\$12,888	\$4,250	\$591	\$136	\$161	\$660
41	ECO-II	702.023	V-6	\$23,348		\$3,278			\$1,651	\$386	\$2,130		\$467	\$104	\$2,710	\$1,063	\$148	\$34	\$81	\$330
42	ECO-II	702.023	V-6	\$23,348		\$3,278			\$1,651	\$386	\$2,130		\$467	\$104	\$2,710	\$1,063	\$148	\$34	\$81	\$330
43	ECO-II	702.023	V-6	\$23,348		\$3,278			\$1,651	\$386	\$2,130		\$467	\$104	\$6,444	\$2,125	\$295	\$68	\$81	\$330
44	ECO-II	702.023	V-6	\$23,348		\$3,278			\$1,651	\$386	\$2,130		\$467	\$104	\$6,444	\$2,125	\$295	\$68	\$81	\$330
45	ECO-II (filled w/PT-Pool)	702.023	063	\$26,707		\$1,233			\$1,732	\$405				\$109						
46	ECO-II (filled w/PT-Pool)	702.023	013	\$31,699		\$1,463			\$2,056	\$481				\$129						
47	ECO-II (filled w/PT-Pool)	702.023	029	\$15,850		\$732			\$1,028	\$240				\$65						
48	ECO-II (filled w/PT'er)	702.023	056	\$15,850		\$732			\$1,028	\$240	\$1,326			\$65						
49	ECO - Part Time	702.023	020	\$31,699		\$1,463			\$2,056	\$481	\$2,653			\$129						
50	ECO - Part Time	702.023	040	\$45,053		\$1,386			\$2,879	\$673	\$3,715			\$181						
51	ECO - Part Time	702.023	043	\$47,549		\$1,463			\$3,039	\$711	\$3,921			\$191						
52	ECO - Part Time	702.023	053	\$19,052					\$1,181	\$276	\$1,524			\$74						
53	*NEW* ECO - Part Time	702.023	V-12	\$28,880		\$1,386			\$1,877	\$439	\$2,421			\$118						
54	*NEW* ECO - Part Time	702.023	V-12	\$28,880		\$1,386			\$1,877	\$439	\$2,421			\$118						
55	*NEW* ECO - Part Time	702.023	V-12	\$28,880		\$1,386			\$1,877	\$439	\$2,421			\$118						
56	Dispatch Supv. - Shift	702.022	008	\$73,092	\$7,694	\$5,401			\$5,344	\$1,250	\$6,895	\$1,724	\$1,462	\$306	\$12,888	\$4,250	\$591	\$136	\$161	\$660
57	Dispatch Supv. - Shift	702.022	009	\$73,092	\$7,694	\$5,401			\$5,344	\$1,250	\$6,895	\$1,724	\$1,462	\$306	\$12,888	\$4,250	\$591	\$136	\$161	\$660
58	Dispatch Supv. - Shift	702.022	011	\$73,092	\$7,694	\$5,401			\$5,344	\$1,250	\$6,895	\$1,724	\$1,462	\$306	\$12,888	\$4,250	\$591	\$136	\$161	\$660
59	Dispatch Supv. - Shift	702.022	017	\$70,840	\$7,457	\$5,234			\$5,179	\$1,211	\$6,682	\$1,671	\$1,417	\$297	\$12,888	\$4,250	\$591	\$136	\$161	\$660
60	Dispatch Supv. - QA	702.022	010	\$65,697		\$4,570			\$4,357	\$1,019	\$5,621	\$1,405	\$1,314	\$274	\$14,388	\$4,250	\$1,153	\$197	\$161	\$660
61	Dispatch Supv. - Training	702.022	007	\$73,092		\$5,401	\$4,550		\$5,149	\$1,204	\$6,643	\$1,661	\$1,462	\$306	OptOut		\$1,153	\$197	\$161	\$660
62	Admin. Assistant	702.021	093	\$38,369					\$2,379	\$556	\$3,070		\$767	\$150	\$14,388	\$4,250	\$1,153	\$197	\$161	\$660
63	Exec. Admin. Assistant	702.021	004	\$65,458					\$4,058	\$949	\$5,237		\$1,309	\$255	\$14,388	\$4,250	\$1,153	\$197	\$161	\$660
64	Systems Support Spec.	702.021	003	\$73,146					\$4,535	\$1,061	\$5,852		\$1,463	\$285	\$14,388	\$4,250	\$1,153	\$197	\$161	\$660
65	Systems Support Spec.	702.021	076	\$67,702					\$4,198	\$982	\$5,416		\$1,354	\$264	\$7,521		\$295	\$68	\$161	\$660
66	Network/Systems Admin	702.010	005	\$100,408			\$4,550		\$6,507	\$1,522	\$8,397	\$2,099	\$2,008	\$392	OptOut		OptOut	OptOut	\$161	\$660
67	Deputy Director	702.010	002	\$105,962					\$6,570	\$1,536	\$8,477	\$2,119	\$2,119	\$413	\$12,888	\$4,250	\$524	\$129	\$161	\$660
68	Executive Director	702.010	001	\$134,606					\$8,884	\$2,078	\$13,461	\$5,732	\$4,038	\$525	\$14,388	\$4,250	\$1,153	\$197	\$1,361	\$4,110
Varies	OVERTIME	702.030	Various		\$325,000				\$20,150	\$4,713	\$26,000	\$3,000								

# POSITION BUDGETING - Employee Compensation, Taxes & Benefits

#	Position/Title	Wage Line Item	Emp. ID or Vacant (V)	Regular Wages	Overtime	Holiday Premium	Allow & Comps	Longevity	Social Sec	Medicare	MERS DC	MERS 457	MERS HCSP	Work Comp	Medical Ins.	HSA Contr.	Dental	Vision	Life Ins.	Disab. Ins.
<b>TOTALS:</b>				<b>\$3,500,511</b>	<b>\$355,539</b>	<b>\$201,170</b>	<b>\$56,783</b>	<b>\$12,800</b>	<b>\$255,068</b>	<b>\$59,653</b>	<b>\$324,903</b>	<b>\$22,858</b>	<b>\$66,075</b>	<b>\$14,437</b>	<b>\$447,239</b>	<b>\$132,813</b>	<b>\$34,265</b>	<b>\$6,588</b>	<b>\$9,814</b>	<b>\$38,760</b>
					702.030	706.000		714.000	721.000	722.000	725.010	725.020	725.030	719.000	720.010	720.060	720.020	720.030	720.040	720.070

Line Item Summary	
Salaries - Administration 702.010	<b>\$340,976</b>
Salaries/Wages - Regular 702.020	<b>\$3,072,896</b>

Line Item Summary	
712.000	<b>\$48,100</b>
715.010	<b>\$8,683</b>

Salaries/Wages - Regular Subclassifications

Administrative Support - 702.021	\$244,675
Dispatch Supervisors - 702.022	\$428,905
ECO II's - 702.023	\$1,922,475
ECO I's - 702.024	\$476,840

## CONTRACTUAL and PROFESSIONAL SERVICES

As part of the annual budget process, a list of contractual and professional services is presented for approval in accordance with KCCDA's fiscal policy 1.03 – Expenditure-Bill Pay. If approved, invoices for these services shall be processed for payment without further approval unless specifically requested from the Board of Directors.

Many of the services are existing contractual agreements but there are some minor changes for 2024. The items identified below are noteworthy modifications to existing and/or new services (correspond to line-item numbers on list) as part of this budget proposal:

- Line #11 – Roe Comm  
The Portage PD VHF system has been decommissioned therefore there is no need for this service contract moving forward.
- Line #12 – INdigital  
The INdigital contract is increasing approximately \$15,000 due to the addition of the enhanced version of Prepared Live. This solution allows KCCDA to receive video, pictures and text-to-911 in the same solution.
- Line #21 – Dell  
One of the Capital Projects proposed for 2024 is to replace the existing top-of-rack and network switches. The new switches will be under warranty during calendar year 2024 and this line item is not needed.
- Line #26 – ESET Endpoint Protection & Line #27 – Trellix  
KCCDA will be switching anti-virus protection and spam filtering vendors from ESET to Trellix in 2024.
- Line #28 – Cynamics & Line #29 – OTM  
KCCDA is considering changing our vendor for Network Security Monitoring. Cynamics has been very beneficial, but they do not offer immediate notification to IT staff of a threat. OTM's solution does, but it is going to be a significant increase in cost. We hope to have some of this cost covered by an MMRMA grant.



- Line #32 – Veeam, Line #33 – Trace3, & Line #34 – Metallic  
Metallic was KCCDA’s back-up storage and software solution in 2023 but will be transitioning to Veeam and Trace3. Trace3 is the back-up storage hardware device and Veeam is the software that will run on the device.
- Line #43 – Crown Castle  
The Crown Castle Tower Lease is no longer necessary as equipment from this site has been relocated to our new Augusta Tower.
- Line #44 – Portage Public Safety  
The Romence Road Tower Lease has been terminated due to the decommissioning of the Portage PD VHF radio system.
- Line #64 – To Be Determined  
KCCDA is currently evaluating two local companies to handle professional services for targeted advertising and social media management services. Administration recommends \$15,000 be allocated to these services.
- Line 65 – Kzoom  
KCCDA is trying to boost its social media and website presence. This involves a complete redesign/overhaul of our website which is a project we are planning to start in late 2023 but it will carry forward into 2024.
- Line 80 – Electric Service  
Electric service from various vendors is increasing by 17% due to the four new Kalamazoo MPSCS Subsystem tower sites brought online in 2023.

The following two pages provide a detailed list of contractual and professional services recommended for the 2024 fiscal year. Each row with a bullet (●) at the end, indicates an associated note above.

# CONTRACTUAL and PROFESSIONAL SERVICES

Business Unit: 2911 - General Operations

#	Vendor	Description	Line Item	2022 Original Budget	2023 Original Budget	Proposed 2024
1	Mercantile Bank	Applicant Tracking, HR, Payroll, Tax, & Transaction Management Software Services	801.010	\$12,000	\$13,000	\$14,000
2	QuickBooks Online Plus	Financial Management Software	801.010	\$800	\$1,000	\$1,900
3	Pace Scheduler	Scheduling Software/Application	801.010	\$5,300	\$4,800	\$5,040
4	Agency 360	Training Software/Application	801.010	\$2,997	\$3,180	\$3,387
5	Frontline Public Safety Solutions	QA/QI Evaluation Software/Policy Tracker Software	801.010	\$3,000	\$3,150	\$5,985
6	Transunion Risk & Data Solutions	TLO Software/Application	801.010	\$3,600	\$3,600	\$4,020
7	GoDaddy	Domain Host & Website Builder Tool	801.010	\$1,500	\$1,500	\$2,000
8	Motorola	MCC7500 Consoles Support	801.010	\$27,137	\$27,925	\$30,997
9	Roe Comm	METRO Fire Simulcast System	801.010	\$10,000	\$10,000	\$11,500
10	Roe Comm	COUNTY Fire Simulcast System	801.010	\$19,000	\$19,000	\$21,500
11	Roe Comm	Portage PD VHF System	801.010	\$5,000	\$2,500	X
12	Indigital	9-1-1/CPE System & MEVO Go-Kits Suport	801.010	\$86,415	\$86,841	\$99,387
13	Equature	Recording System Support	801.010	\$29,995	\$34,000	\$34,000
14	Tyler Technologies	CAD and Mobile System Support	801.010	\$115,763	\$119,986	\$125,985
15	Absolute	NetMotion VPN Support	801.010	\$5,500	\$5,500	\$4,992
16	Identity Automation	Rapid Identity - Two Factor Authentication	801.010	\$1,250	\$1,250	\$1,250
17	Hi-Tech - S2 Security	S2 Controller Software and Support Plan	801.010	\$850	\$1,000	\$1,000
18	ESRI	ESRI Map Editor Support	801.010	\$1,500	\$1,500	\$1,500
19	Dell EMC	Data Center VxRail System Support	801.010	\$9,000	\$8,608	\$8,608
20	VMWare	VxRail Vsphere Licensing	801.010	x	\$5,100	\$6,000
21	Dell	Mission Critical Support for Network Switches (4)	801.010	\$8,153	\$10,107	X
22	Office 365 Licensing (Insight)	MS Office 365 Annual Software/Application	801.010	\$10,500	\$11,250	\$12,000
23	Keeper Password Manager	Password Management Tool	801.010	\$1,000	\$700	\$1,000
24	Global Sign	Secure Sockets Layer (SSL) Certificate	801.010	\$500	\$500	\$500
25	VMWare Horizon Apps (Insight)	VM Virtual Applications Platform	801.010	\$1,000	\$1,000	\$1,000
26	Eset Endpoint Protection (Insight)	Anti-Virus Protection and Spam Filter	801.010	\$1,548	\$1,548	X
27	Trellix (Insight)	Anti-Virus Protection and Spam Filter	801.010	x	x	\$4,200
28	Cynamics	Network Security Monitoring Application	801.010	\$5,000	\$5,000	X
29	OTM	Network Security Monitoring Application	801.010	x	x	\$18,000
30	Palo Alto (Insight)	Firewall Subscription Licensing & Support	801.010	x	\$3,698	\$3,698
31	HP Aruba Access Points	Licensing renewal and support	801.010	\$436	\$500	\$500
32	Veeam	Backup software maintenance and support	801.010	x	x	\$2,600
33	Trace3	Backup storage hardware support	801.010	x	x	\$7,000
34	Metallic	Backup storage and software	801.010	\$12,000	\$15,000	x
35	Core Technologies (Caliber)	MultiBridge & Talon Support	801.010	\$3,151	\$4,289	\$4,821
36	MPSCS (DTMB)	MPSCS Tower Monitoring	801.010	\$35,000	\$65,500	\$65,000
37	MSP - CJIS Division	VPN Tunnel Connection	801.010	\$1,550	\$1,550	\$1,750
38	Active911	Account for partner notifications	801.010	\$1,000	\$1,000	\$2,000
39	Rave Mobile Safety	Smart911	801.010	\$43,850	\$43,850	\$44,727
40	Eaton Corporation	UPS Maintenance/Service	801.010	\$6,400	\$7,180	\$7,610
41	Michigan Critical Power	PM - Primary PSAP Generator	801.010	\$1,500	\$2,000	\$2,000
42	Michigan Critical Power	PM - Tower Site Generators	801.010	\$8,000	\$8,000	\$5,000
43	Crown Castle	Richland Tower Lease	801.010	\$6,688	\$6,889	X
44	Portage Public Safety	Romence Tower Lease (Reimburse)	801.010	\$20,754	\$10,584	X
45	Antenna Designs	Alamo Tower Lease	801.010	\$8,526	\$8,696	\$8,870
46	Kalamazoo Township PD	Ravine Tower Lease (Reimburse)	801.010	\$19,793	\$20,585	\$21,409
47	City of Kalamazoo	License Agreement for Tower - 2740 N. 6th St.	801.010	\$1,200	\$1,200	\$1,200
48	City of Portage	License Agreement for Tower - 12th St.	801.010	\$2,400	\$2,400	\$2,400
49	Village of Augusta	License Agreement for Tower - W. Jefferson St.	801.010	\$2,400	\$2,400	\$2,400

50	Bel Aire Heating and Air Conditioning	Service Contract for 11 HVAC Units & 2 Mini-Splits	801.010	X	\$2,827	<b>\$3,000</b>
51	Williams Building Services	Facility Janitorial Services	801.010	\$29,000	\$29,000	<b>\$30,000</b>
52	Dixon Lawn Care	Snow Removal - Facility and Remote Sites	801.010	\$8,000	\$10,000	<b>\$12,000</b>
53	Dixon Lawn Care	Lawncare/Landscape Management Services	801.010	\$6,000	\$7,000	<b>\$5,000</b>
54	Kalamazoo County	Cost Share for GIS Technician position	801.010	\$15,000	\$15,000	<b>\$15,000</b>
55	Republic Services	Waste and Recycling Service	801.010	\$1,600	\$2,460	<b>\$3,750</b>
56	Carl Clatterbuck Agency	Background Investigations for New Hires	801.010	\$5,000	\$5,000	<b>\$5,000</b>
57	DirecTV	DirecTV Service for PSAP	801.010	\$1,200	\$1,560	<b>\$1,680</b>
58	Burnham & Flowers	COBRA Administration	801.010	\$650	\$650	<b>\$650</b>
59	HelpNet	Employee Assistance Program	801.010	\$1,500	\$1,500	<b>\$1,500</b>
60	Otis Elevator Company	Preventative Maintenance on PSAP Elevator	801.010	\$1,500	\$1,900	<b>\$1,900</b>
61	Rose Pest Solutions	Pest/Rodant Control Services	801.010	\$1,350	\$1,350	<b>\$1,350</b>
62	Sohn Linen Service	Entry Mats/Runners	801.010	\$1,200	\$1,200	<b>\$1,200</b>
63	DL Gallivan Office Solutions	Copy/Printer/Fax machines - Admin & LEIN	801.010	\$3,790	\$10,000	<b>\$2,800</b>
64	TBD	Targeted Advertising and Social Media Management Services	801.010	x	x	<b>\$15,000</b>
65	Kzoom	Website Design/Development Support	801.010	x	x	<b>\$8,000</b>
66	<i>MULTIPLE VENDORS</i>	Time and Materials Support/Contracted Services	801.010	\$25,000	\$25,000	<b>\$25,000</b>
67	Siegfried Crandall PC	Financial Audit Services	805.010	\$7,100	x	<b>x</b>
68	Kruggel Lawton CPA	Financial Audit Services	805.010	x	\$6,500	<b>\$6,600</b>
69	Kalamazoo County Treasurer	Surcharge Receipt and Distribution	810.000	\$3,600	\$3,600	<b>\$3,600</b>
70	Cohl, Stoker, & Toskey, PLC	General Corporation Counsel	813.000	\$22,000	\$20,000	<b>\$15,000</b>
71	Language Line	Interpreter Services	820.010	\$4,800	\$5,000	<b>\$12,000</b>
72	CTS/MetroNet	Admin SIP Trunk and Fax Lines for Primary PSAP	850.010	\$11,000	\$11,000	<b>\$12,000</b>
73	FirstNet - AT&T	Administrative Cell Phones	850.010	\$3,750	\$3,500	<b>\$4,500</b>
74	CTS/MetroNet	Internet Service, LGNet and Tower Site EPL's	850.020	\$32,000	\$36,000	<b>\$36,000</b>
75	PFN	Back-up Internet Service provider	850.020	\$4,740	\$4,740	<b>\$10,000</b>
76	PFN	Radio Console Connectivity	850.020	\$24,500	\$22,880	<b>\$10,280</b>
77	AT&T	Portage Tower Site Connections	850.020	\$32,000	\$32,000	<b>\$15,600</b>
78	FirstNet - AT&T	Sierra Modem, Backup CPE IP, and Ipad connections	850.020	\$2,950	\$3,300	<b>\$3,300</b>
79	<i>MULTIPLE VENDORS</i>	Natural Gas and Propane for PSAP and Tower Sites	920.010	\$8,000	\$8,000	<b>\$8,000</b>
80	<i>MULTIPLE VENDORS</i>	Electric service for PSAP and Tower Sites	920.020	\$55,000	\$65,000	<b>\$76,000</b>
81	<i>MULTIPLE VENDORS</i>	Water and Sewer for facilities	920.030	\$4,000	\$4,000	<b>\$5,000</b>
82	MMRMA	Property & Liability Insurance Provider	958.010	\$65,000	\$60,000	<b>\$60,000</b>
<b>TOTAL:</b>				<b>\$924,185</b>	<b>\$988,833</b>	<b>\$1,013,446</b>

**Business Unit: 2911 - General Operations**

**LINE ITEM TOTALS:**

SUMMARY: Line Item Name	Line Item	2022	2023	2024
<b>Contractual Services</b>	<b>801.010</b>	643,745	703,313	<b>\$735,566</b>
<b>Professional Services - Audit</b>	<b>805.010</b>	7,100	6,500	<b>\$6,600</b>
<b>Administrative Fees</b>	<b>810.000</b>	3,600	3,600	<b>\$3,600</b>
<b>Legal Fees</b>	<b>813.000</b>	22,000	20,000	<b>\$15,000</b>
<b>Interpreter Fees</b>	<b>820.010</b>	4,800	5,000	<b>\$12,000</b>
<b>Telephone Service</b>	<b>850.010</b>	14,750	14,500	<b>\$16,500</b>
<b>Internet Service</b>	<b>850.020</b>	96,190	98,920	<b>\$75,180</b>
<b>Utilities - Gas</b>	<b>920.010</b>	8,000	8,000	<b>\$8,000</b>
<b>Utilities - Electricity</b>	<b>920.020</b>	55,000	65,000	<b>\$76,000</b>
<b>Utilities - Water &amp; Sewer</b>	<b>920.030</b>	4,000	4,000	<b>\$5,000</b>
<b>Insurance Premiums</b>	<b>958.010</b>	65,000	60,000	<b>\$60,000</b>



## **2024 PROPOSED GENERAL FUND LINE-ITEM BUDGET**

The following three pages incorporate the recommendations contained herein into a line-item budget including all general fund revenues and expenditures for fiscal year 2024. This provides a comparative analysis with KCCDA's two previous years' budgets – 2022 Revision II and 2023 Revision II.

There is one major change in this line-item budget compared to year's past. Previously, KCCDA accounted for capital projects in its general fund but moving forward, these expenditures will be kept in a separate fund – the Capital Projects Fund (401). Therefore, the General Fund has very few expenditures in the Equipment and Capital Outlay categories (970 through 989) and one new line-item in Transfers Out & Other Financing Uses (995.010 – Transfers Out – Capital Projects Fund). This line item is specific to the allocation of monies to the Capital Projects Fund for the fiscal year.

Anticipated revenues are expected to exceed expenditures in this General Fund proposal leaving a surplus at year's end equal to \$48,361.

## Kalamazoo County Dispatch Authority 2024 Proposed General Fund Line-Item Budget

	<u>2911 - General Operations</u>			<u>2913 - Training</u>			<b>2024 TOTAL BUDGET</b>
	2022 Revision II	2023 Revision II	<b>2024 Budget</b>	2022 Revision II	2023 Revision II	<b>2024 Budget</b>	
<b>REVENUE</b>							
400.000 Use of Fund Balance	2,318,366	162,019	0				0
402.000 Property Taxes	6,137,822	6,249,500	6,597,500				6,597,500
528.000 Federal Grants	374,395	295,307	0				0
569.000 State Grants	0	0	0				0
573.000 Local Community Stabilization Share	0	596,400	596,400				596,400
615.010 Surcharge Revenue - State 911	484,000	484,000	484,000	44,000	45,000	45,000	529,000
615.020 Surcharge Revenue - Local 911	1,120,000	1,120,000	1,120,000				1,120,000
651.000 Charges for Services - User Fees	0	15,960	16,340				16,340
665.000 Interest Earned	13,000	141,000	100,000				100,000
667.000 Rent/Lease Revenue	7,200	8,700	8,700				8,700
671.000 Miscellaneous Revenue	50	50	50				50
676.000 Other Revenue - Reimbursements	0	1,562	0				0
<b>TOTAL REVENUE</b>	<b>10,454,833</b>	<b>9,074,498</b>	<b>8,922,990</b>	<b>44,000</b>	<b>45,000</b>	<b>45,000</b>	<b>8,967,990</b>
<b>EXPENSES</b>							
<b>700 thru 718 Personnel Services</b>							
702.010 Salaries - Administration	293,643	316,346	340,976				340,976
702.020 Wages - Regular	2,623,156	3,034,517	3,072,896	12,000	22,000	13,000	3,085,896
702.030 Wages - Overtime	365,787	365,976	355,539				355,539
702.050 CTO Pay	23,000	25,000	25,000				25,000
706.000 Wages - Holiday Premium	126,869	155,311	201,170				201,170
712.000 Payment in Lieu of Benefits	52,650	55,300	48,100				48,100
714.000 Longevity	0	13,200	12,800				12,800
715.010 Auto Allowance	8,683	8,683	8,683				8,683
<b>Total Personnel Services</b>	<b>3,493,788</b>	<b>3,974,333</b>	<b>4,065,163</b>	<b>12,000</b>	<b>22,000</b>	<b>13,000</b>	<b>4,078,163</b>
<b>719 thru 725 Benefits and Taxes</b>							
719.000 Workers Comp Insurance	10,716	12,645	14,437				14,437
720.010 Medical/Health Insurance	316,037	351,508	447,239				447,239
720.020 Dental Insurance	26,799	29,000	34,265				34,265

	<b>2911 - General Operations</b>			<b>2913 - Training</b>			<b>2024 TOTAL BUDGET</b>
	2022 Revision II	2023 Revision II	2024 Budget	2022 Revision II	2023 Revision II	2024 Budget	
720.030 Vision Insurance	6,049	5,354	6,588				6,588
720.040 Life Insurance	8,058	8,945	9,814				9,814
720.050 Unemployment	9,000	9,000	9,000				9,000
720.060 HSA Contributions	71,400	75,633	132,813				132,813
720.070 Short-Term Disability Insurance	28,332	31,744	38,760				38,760
721.000 Social Security	215,198	244,608	255,068				255,068
722.000 Medicare	50,329	57,207	59,653				59,653
724.000 Dependent Care			75,000				75,000
725.010 Retirement - MERS DC	255,216	286,101	324,903				324,903
725.020 Retirement - MERS 457	8,736	19,839	22,858				22,858
725.030 Retirement - MERS HCSP	53,529	46,566	66,075				66,075
<b>Total Benefits and Taxes</b>	<b>1,059,399</b>	<b>1,178,150</b>	<b>1,496,473</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,496,473</b>
<b>726 thru 799 Supplies</b>							
727.000 Office Supplies	15,000	15,000	15,000				15,000
730.000 Maintenance Supplies	6,000	6,000	6,000				6,000
740.000 Uniform Supplies	8,000	8,000	8,000				8,000
760.000 Kitchen Supplies	1,750	1,750	1,750				1,750
764.000 Food Supplies	1,750	1,750	1,750				1,750
<b>Total Supplies</b>	<b>32,500</b>	<b>32,500</b>	<b>32,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>32,500</b>
<b>800 thru 969 Services &amp; Other Charges</b>							
801.010 Contractual Services	639,956	727,313	735,566				735,566
805.010 Professional Services - Audit	7,100	6,500	6,600				6,600
810.000 Administrative Fees	3,600	3,600	3,600				3,600
813.000 Legal Fees	15,000	15,000	15,000				15,000
820.010 Interpreter Fees	4,800	10,000	12,000				12,000
835.010 Medical Services - Physical Exams	2,500	2,500	2,500				2,500
835.020 Medical Services - Drug Testing	1,500	1,500	1,500				1,500
850.010 Telephone Service	14,750	17,500	16,500				16,500
850.020 Internet Service	96,190	95,920	75,180				75,180
850.030 Copying	2,500	2,500	2,500				2,500
850.040 Mailing	3,000	3,000	3,000				3,000
870.010 Travel - Training/Registration	6,000	8,000	12,000	24,000	15,000	24,000	36,000

	<b>2911 - General Operations</b>			<b>2913 - Training</b>			<b>2024 TOTAL BUDGET</b>
	2022 Revision II	2023 Revision II	2024 Budget	2022 Revision II	2023 Revision II	2024 Budget	
870.020 Travel - Lodging	11,500	11,500	15,000	2,500	2,500	2,500	17,500
870.030 Travel- Meals/Food	6,000	5,000	8,000	2,500	2,500	2,500	10,500
870.040 Travel - Mileage	5,000	5,000	5,000	2,500	2,500	2,500	7,500
870.050 Travel - Other	8,500	8,500	12,000	500	500	500	12,500
871.010 Education Expense	2,000	2,000	2,000				2,000
900.000 Printing	2,000	2,000	2,000				2,000
905.000 Advertising	5,500	5,500	20,000				20,000
915.000 Dues & Subscriptions	9,000	9,000	10,000				10,000
920.010 Utilities - Gas	8,000	8,000	8,000				8,000
920.020 Utilities - Electricity	55,000	65,000	76,000				76,000
920.030 Utilities - Water & Sewer	4,000	5,000	5,000				5,000
934.010 Repair & Maintenance - Equipment	25,000	28,000	28,000				28,000
955.000 Miscellaneous Operating	20,000	20,000	20,000				20,000
958.010 Insurance Premium	52,307	51,000	60,000				60,000
<b>Total Services &amp; Other Charges</b>	<b>1,010,703</b>	<b>1,118,833</b>	<b>1,156,946</b>	<b>32,000</b>	<b>23,000</b>	<b>32,000</b>	<b>1,188,946</b>
<b>970 thru 989 Equipment &amp; Capital Outlay</b>							
976.000 Project Costs	150,000	45,000	15,000				15,000
980.000 Equipment/Software - Capital	2,461,005	564,856	0				0
980.010 Equipment/Software - Small	40,000	25,000	25,000				25,000
980.020 Facility - Capital	45,745	146,402	0				0
980.030 Land - Capital	35,033	0	0				0
<b>Total Equipment, Projects &amp; Capital Outlay</b>	<b>2,731,783</b>	<b>781,258</b>	<b>40,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>40,000</b>
<b>990 thru 994 Debt Service</b>							
991.010 Loans - Principal	1,208,598	1,238,692	1,269,536				1,269,536
991.020 Loans - Interest	124,949	94,854	64,011				64,011
<b>Total Debt Service</b>	<b>1,333,547</b>	<b>1,333,546</b>	<b>1,333,547</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,373,547</b>
<b>995 Transfers Out &amp; Other Financing Uses</b>							
995.010 Transfers Out - Capital Projects Fund	0	0	750,000				750,000
<b>Total Transfers Out &amp; Other Financing Uses</b>	<b>0</b>	<b>0</b>	<b>750,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>750,000</b>
<b>TOTAL EXPENDITURES</b>	<b>9,661,720</b>	<b>8,418,620</b>	<b>8,874,629</b>	<b>44,000</b>	<b>45,000</b>	<b>45,000</b>	<b>8,919,629</b>
<b>NET:</b>	<b>793,113</b>	<b>655,878</b>	<b>48,361</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>48,361</b>

# TEN-YEAR GENERAL FUND BUDGETARY and FUND BALANCE FORECAST

Page 43 is a long-term categorical forecast for KCCDA's General Fund. This takes into consideration the current fiscal year budget (2023 Revision II), this proposed budget for 2024, and forecasted budget for each year through 2032. All revenues and expenditures are forecasted estimates based on the following assumptions:

## REVENUES

- Property tax revenues from the 911 millage began in 2021 and have slightly increased each year but, as a conservative approach, this forecast projects this revenue remaining constant/flat. As a side note, the 911 millage will expire at the end of 2030 and a renewal should be considered in 2029.
- All other revenue sources are anticipated to remain constant/flat.

## EXPENDITURES

- Personnel Services illustrate a four percent (4%) increase for 2025 and a three percent (3%) thereafter.
- Benefits and Taxes are increased by three percent (3%) annually.
- Supplies and Services & Other Charges are forecasted to increase annually by three percent (3%) beginning in 2025.
- KCCDA's Debt Service will remain at \$1,333,547 through 2025 due to the Motorola Lease Purchase Agreement. In 2026, KCCDA will be debt free.
- \$750,000 is earmarked each year for the Capital Projects Fund (Transfers Out).



At the bottom of the forecast is the fund balance analysis which assumes KCCDA will begin fiscal year 2024 with an estimated General Fund unassigned balance of 1,680,858 and a Capital Project Fund balance of \$2,500,000.

Budgetary forecasts from previous years anticipated KCCDA running a deficit during the last couple years of the debt service payments (2024 – 2025). However, this forecast only

anticipates a small budgetary deficit in 2025 while earmarking \$750,000 each year for capital projects.

## Ten Year General Fund Budgetary and Fund Balance Forecast

### GENERAL FUND:

	2023 Revision II	2024 Proposed Budget	2025	2026	2027	2028	2029	2030 Millage Expires 12/31/30	2031	2032
<b>REVENUES</b>										
Use of Fund Balance	\$162,019	\$0								
Property Taxes	\$6,249,500	\$6,597,500	\$6,597,500	\$6,597,500	\$6,597,500	\$6,597,500	\$6,597,500	\$6,597,500	\$6,597,500	\$6,597,500
Grants	\$295,307	\$0								
Local Community Stabilization Share	\$596,400	\$596,400	\$596,400	\$596,400	\$596,400	\$596,400	\$596,400	\$596,400	\$596,400	\$596,400
Surcharge Revenue - State	\$484,000	\$529,000	\$529,000	\$529,000	\$529,000	\$529,000	\$529,000	\$529,000	\$529,000	\$529,000
Surcharge Revenue - Local	\$1,120,000	\$1,120,000	\$1,120,000	\$1,120,000	\$1,120,000	\$1,120,000	\$1,120,000	\$1,120,000	\$1,120,000	\$1,120,000
Charges for Services - User Fees	\$15,960	\$16,340	\$16,340	\$16,340	\$16,340	\$16,340	\$16,340	\$16,340	\$16,340	\$16,340
Interest Earned	\$141,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Rent/Lease Revenue	\$8,700	\$8,700	\$8,700	\$8,700	\$8,700	\$10,200	\$10,200	\$10,200	\$10,200	\$10,200
Miscellaneous & Other Revenue	\$1,612	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50
<b>REVENUE TOTALS:</b>	<b>\$9,074,498</b>	<b>\$8,967,990</b>	<b>\$8,967,940</b>	<b>\$8,967,940</b>	<b>\$8,967,940</b>	<b>\$8,969,440</b>	<b>\$8,969,440</b>	<b>\$8,969,440</b>	<b>\$8,969,440</b>	<b>\$8,969,440</b>
<b>EXPENDITURES</b>										
Personnel Services	\$3,974,333	\$4,078,163	\$4,241,289	\$4,368,528	\$4,499,584	\$4,634,571	\$4,773,608	\$4,916,817	\$5,064,321	\$5,216,251
Benefits & Taxes	\$1,178,150	\$1,496,473	\$1,541,367	\$1,587,608	\$1,635,236	\$1,684,293	\$1,734,822	\$1,786,867	\$1,840,473	\$1,895,687
Supplies	\$32,500	\$32,500	\$33,475	\$34,479	\$35,514	\$36,579	\$37,676	\$38,807	\$39,971	\$41,170
Services & Other Charges	\$1,103,833	\$1,188,946	\$1,224,614	\$1,249,107	\$1,274,089	\$1,299,571	\$1,325,562	\$1,352,073	\$1,379,115	\$1,406,697
Equipment & Capital Outlay	\$781,258	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
Debt Service	\$1,333,546	\$1,333,547	\$1,333,547							
Transfers Out (Capital Project Fund)	\$0	\$750,000	\$750,000	\$750,000	\$750,000	\$750,000	\$750,000	\$750,000	\$750,000	\$750,000
<b>EXPENDITURE TOTALS:</b>	<b>\$8,403,620</b>	<b>\$8,919,629</b>	<b>\$9,164,293</b>	<b>\$8,029,722</b>	<b>\$8,234,423</b>	<b>\$8,445,014</b>	<b>\$8,661,669</b>	<b>\$8,884,564</b>	<b>\$9,113,880</b>	<b>\$9,349,805</b>
Revenue Grand Totals:	9,074,498	8,967,990	8,967,940	8,967,940	8,967,940	8,969,440	8,969,440	8,969,440	8,969,440	8,969,440
Expenditure Grand Totals:	(8,403,620)	(8,919,629)	(9,164,293)	(8,029,722)	(8,234,423)	(8,445,014)	(8,661,669)	(8,884,564)	(9,113,880)	(9,349,805)
<b>NET:</b>	<b>670,878</b>	<b>48,361</b>	<b>(196,353)</b>	<b>938,218</b>	<b>733,517</b>	<b>524,426</b>	<b>307,771</b>	<b>84,876</b>	<b>(144,440)</b>	<b>(380,365)</b>
Unassigned Fund Balance 1/1/23:	3,509,980									
<b>General Fund: Unassigned Balance:</b>	<b>\$1,680,858</b>	<b>\$1,729,219</b>	<b>\$1,532,867</b>	<b>\$2,471,085</b>	<b>\$3,204,602</b>	<b>\$3,729,028</b>	<b>\$4,036,799</b>	<b>\$4,121,675</b>	<b>\$3,977,235</b>	<b>\$3,596,870</b>
Capital Projects Fund (401) - Allocation	\$2,500,000									



# Capital Projects Fund



## CAPITAL PROJECTS FUND REQUESTS

The following are the requested equipment, projects and/or capital requests for funding in 2024.

#	Project and/or Equipment Name:	Description	Line Item	Project Total
1	<b>Primary PSAP UPS Battery Replacement</b>	Eaton PowerWare UPS Battery Replacement - PSAP UPS batteries are six years old and should be replaced every five/six years. Eaton quote attached - pages 46 & 47.	980.000	\$60,000
2	<b>CAD and Mobile Computing System</b>	CAD and Mobile Computing System Software Agreement resulting from Request for Proposal. This is a general allocation request.	980.000	\$1,250,000
		Dell VXRail Environment Upgrade (additional nodes and software licensing) for the additional CAD and Mobile Computing System Environment and a Disaster Recovery Environment. This is a general allocation request.	980.000	\$500,000
3	<b>Multi-Factor Authentication Project</b>	Multi-factor authentication process for all computers accessing CJIS informaiton; including dispatch center devices. This is a general allocation request.	980.000	\$20,000
4	<b>Dispatch Console Monitor Replacement Project</b>	Dispatch workstation monitors are over five years old. This project will replace monitors at primary call-taker and dispatch workstations. The monitors removed will be repurposed for the back-up dispatch center. This is a general allocation request.	980.000	\$30,000
5	<b>Top of Rack and Network Switches</b>	The top of rack and main network switches in KCCDA's environment (four total) will be replaced. The switches removed will be repurposed for the back-up dispatch center. This is a general allocation request.	980.000	\$75,000
6	<b>Back-Up Center Improvements</b>	Equipment/Software for Back-up Center. This is a general allocation request.	980.000	\$75,000
		Architectural and Renovation Costs. This is a general allocation request.	980.020	\$250,000
7	<b>Primary PSAP Electric/Lighting Upgrades</b>	LED lighting project at the primary PSAP facility. This includes administrative level common areas (hall ways, restrooms, front lobby, and vestibule) and the lower level dispatch staff walk way lighting. Estimate attached (page 18)	980.020	\$30,000

### 2024 Line Item Subtotals

Equipment/Software Capital:	980.000	\$2,010,000
Facility - Capital:	980.020	\$280,000



**Eaton UPS Service Cart: 392904-2**  
**Cart Date:** 09/07/2023  
 (Effective until 10/07/2023)  
 L-3627201

**Dragos Botez,**  
**Eaton Corporation**  
**8609 Six Forks Rd**  
**Raleigh, NC 27615**  
**919-971-3343**  
**Email: DragosCBotez@eaton.com**

**Prepared For:**

Billing Contact: Jeff Troyer,  
 Billing Company: Kalamazoo County  
 7040 Stadium Dr, Consolidated Dispatch Auth  
 Kalamazoo, MI 49009  
 269-718-2195  
 Email: jtroyer@kccda911.org

**For Covered Equipment at Site:**

Site Contact: Jeff Troyer,  
 Site Company: Kalamazoo County  
 7040 Stadium Dr, Consolidated Dispatch Auth  
 Kalamazoo, MI 49009  
 269-718-2195  
 Email: jtroyer@kccda911.org

We are pleased to provide the following services proposal for your power quality equipment. Please refer to the Scopes of Work (SOW) for descriptions of service coverage and exclusions. Eaton Corporation terms and conditions (Eaton Corp. Service Agreement T-0 attachment) govern this proposal, and any purchase order submitted to Eaton pursuant thereto. Additional or different terms proposed by Buyer, whether in its purchase order or otherwise, shall not be binding upon Eaton Corporation and are hereby rejected unless expressly agreed to in writing by Eaton Corporation. Eaton Corporation cannot be held liable, and Buyer shall not be entitled to any damages and/or indemnifications, in case Eaton Corporation is prevented, hindered or delayed from or in performing any of its obligations resulting from the impact of the outbreak of COVID-19 for reasons not attributable to Eaton Corporation. This quote includes multiple alternates for comparing various service solutions; please specify which alternate you are ordering.

Serial Number	New/Renewal	Model Description	Battery Type, Quantity	Coverage Type
EM274UJJ12	N	93PM-60-100	VRLA Sealed, 80	Battery Labor Adder

**Quantity 1, Eaton 93PM-60-100, VRLA Sealed, 80**

**Coverage Start Date:** 9/7/2023    **Coverage End Date:** 9/6/2026    **Term:** 3 Years

	Unit List Price	Extended Net Price
<b>PWHR12540W4FR, Corrective Labor Coverage extended from 1 to 3-yrs (BL07CBXX)</b>	\$1,978.00	\$1,780.20
<ul style="list-style-type: none"> <li>N/A Response Time</li> <li>EOSL Status Active</li> </ul>		
<b>Battery Replacement Items</b>		
<ul style="list-style-type: none"> <li>1x PWHR12540W4FR, 5x8 Battery Replacement, 80 Jars ( 153700004-002 )</li> </ul>	\$67,048.00	\$54,308.88
<b>Supporting Documents: T-0, R-9, W-1, R-11, R-13</b>		

	List Price	Discounted (5x8) Price
<b>Grand Total Price:</b>	<b>\$69,026.00</b>	<b>\$56,089.08</b>
<b>Dollars Saved<sup>1</sup>:</b>	<b>\$12,936.92</b>	

<sup>1</sup> Applicable Discounts: Multi Battery Replacement, 10.00% Negotiated

**Did you know?** Eaton has PredictPulse remote monitoring and a suite of professional assessment and testing services (Load Bank, IR Scan, PQ Meter) that take traditional preventive maintenance to the next level by proactively identifying issues for greater peace of mind. Learn more at [Eaton.com/UPSservices](http://Eaton.com/UPSservices)



<b>Serial Number</b> EM274UJJ12	<b>New/Renewal</b> N	<b>Model Description</b> 93PM-60-100	<b>Battery Type, Quantity</b> VRLA Sealed, 80	<b>Coverage Type</b> Battery Labor Adder
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**Quantity 1, Eaton 93PM-60-100, VRLA Sealed, 80**

**Coverage Start Date:** 9/7/2023    **Coverage End Date:** 9/6/2026    **Term:** 3 Years

	<b>Unit List Price</b>	<b>Extended Net Price</b>
<b>PWHR12540W4FR, Corrective Labor Coverage extended from 1 to 3-yrs (BL07CBXX)</b>	<b>\$1,978.00</b>	<b>\$1,780.20</b>
<ul style="list-style-type: none"> <li>• N/A Response Time</li> <li>• EOSL Status Active</li> </ul>		

**Battery Replacement Items**

- 1x PWHR12540W4FR, 7x24 Battery Replacement, 80 Jars ( 153700004-002 )    \$73,752.80    \$59,739.77

**Supporting Documents: T-0, R-9, W-1, R-11, R-13**

	List Price	Discounted (7x24) Price
<b>Grand Total Price:</b>	<b>\$75,730.80</b>	<b>\$61,519.97</b>
<b>Dollars Saved<sup>1</sup>:</b>	<b>\$14,210.83</b>	

<sup>1</sup> **Applicable Discounts: Multi Battery Replacement, 10.00% Negotiated**

- Contract Payment Terms: Net 30 days, Billing Cycle: Payment Upfront
- Non Contract Payment Terms: Net 30 days, Billing Cycle: Upon Completion
- Please specify which alternate you are ordering on your purchase order or mark and attach this quote.
- Important Tax Notice: Tax is not included in the above purchase price. All orders will be subject to all applicable sales tax unless a current tax exemption certificate is on file covering the state shown in the ship-to address or service equipment location.
- To purchase (renew) your service contract, please sign and date below.
- Return all attachments with purchase order to:
  - Eaton Corporation, 8609 Six Forks Road, Raleigh, NC 27615, Tel 800/843-9433, Fax 800/228-1899.
  - Make Payments for Eaton products to: Eaton Corporation, 29085 Network Place, Chicago, IL 60673-1290

**Please check which of the following options you would like:**

- Option 1: Kalamazoo - (5x8) Battery Upgrade 2023 - EM274UJJ12 (\$56,089.08)**
- Option 2: (7x24) Battery Upgrade (\$61,519.97)**

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Accepted By:    Name    Title    Date    Purchase Order Number  
 Print Name:

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October 3, 2023

**Project:**

Kalamazoo County Dispatch Authority  
7040 Stadium Dr, Kalamazoo MI 49009

Jeff Troyer  
[Jtroyer@kccda911.org](mailto:Jtroyer@kccda911.org)

Per your request, I would like to offer the following quote for your review.

**Qualifications:**

- All work will be done per the NEIS, NEC and local codes and standards.
- Permit fees are included where applicable.
- Sales or Use Taxes have been included when applicable
- Quote is valid for 30 days.
- All work will be coordinated with the owner's representative.
- No overtime included.

**Scope of work:**

Hi-Tech Electric will supply all supervision, safety equipment, labor, tools, and materials to complete the following electrical work.

Provide and install 19 2x2 LED light fixtures throughout office areas.

Provide and install 17 2x4 LED light fixtures throughout office areas.

Provide and install 2 LED pendant fixtures in front entryway.

Provide and install 8 LED pathway lights @ rear sidewalk.

Firm Price                    \$12,500.00

I would like to thank you for the opportunity to bid this work and respectfully submit this quotation. Should you have any questions or need any clarifications on any of the above items I can be reached by any of the followings means listed below.

Thank you,

Keith Baird  
Project Manager  
Hi-Tech Electric Co.  
P.269-323-1111  
C.269-312-4201  
F.269-323-7956  
[mail.kbaird@hi-techelectric.net](mailto:mail.kbaird@hi-techelectric.net)

**Kalamazoo County Dispatch Authority  
2024 Proposed Capital Project Fund Line-Item Budget**

*Capital Projects Fund - Beginning Balance:      \$2,500,000*

	2022 Revision II	2023 Revision II	<b>2024 Budget</b>
<b>REVENUE</b>			
699.000 Transfers In	0	0	<b>750,000</b>
<b>TOTAL REVENUE</b>	0	0	<b>750,000</b>
<b>EXPENSES</b>			
<i>970 thru 989 Equipment &amp; Capital Outlay</i>			
980.000 Equipment/Software - Capital	0	0	<b>2,010,000</b>
980.020 Facility - Capital	0	0	<b>280,000</b>
980.030 Land - Capital	0	0	<b>0</b>
<b>TOTAL EXPENDITURES</b>	0	0	<b>2,290,000</b>

*Capital Projects Fund - Ending Balance:      \$960,000*



# Kalamazoo County Consolidated Dispatch Authority



## 2024 Finance Committee – Meeting Dates

All meetings of the Kalamazoo County Consolidated Dispatch Authority Finance Committee will be held at 2:00 p.m. at the Kalamazoo County Consolidated Dispatch Authority (7040 Stadium Drive, Kalamazoo, MI) in the Chief Switalski Meeting Room.

The following are the regular meeting dates for 2024:

<b>April 30<sup>th</sup></b>	<b>August 27<sup>th</sup></b>
<b>August 23<sup>rd</sup></b>	

Persons and/or agencies requesting to be placed on or have a topic added to the meeting agenda must complete an agenda request form. This form can be found on our website at [www.kccda911.org](http://www.kccda911.org) under the Board of Directors, Meetings tab. Completed agenda request forms shall be accompanied by information that substantiates and justifies the request. Lack of this information may cause for a delay in your request being acted upon by the Finance Committee. Agenda requests for the Finance Committee must be received by 9:00 a.m. on Thursday of the week preceding the meeting date. Completed forms should be emailed to the KCCDA Administrative Office at [admin@kccda911.org](mailto:admin@kccda911.org).

If you have any questions, please feel free to contact KCCDA’s Administrative Office at (269) 488-8911.