



MEETING MINUTES for

Kalamazoo County Consolidated Dispatch Authority FINANCE COMMITTEE April 24, 2023

ITEM 1 – CALL TO ORDER

The Regular Meeting of the Finance Committee, held in the Chief Switalski Meeting Room, was called to order by Chair Don Martin at 11:03 a.m. on Monday, April 24, 2023.

ITEM 2 – ROLL CALL

Members Present: Don Martin, Randy Thompson, Victor Ledbetter, Jeff VanderWiere, Jeff Chamberlain, Kevin Catlin (arrived at 11:14 a.m.).

Others Present: Jeff Troyer, Alex Schaeffer

ITEM 3 – APPROVAL OF MEETING MINUTES

A. October 25, 2022 – Regular Meeting

“Motion by Mr. Thompson, second by Mr. VanderWiere to approve the minutes of the October 25, 2022, meeting of the Finance Committee.”

On a voice vote, **MOTION CARRIED.**

ITEM 4 - CITIZENS TIME

There were no public comments.

ITEM 5 – FOR CONSIDERATION

A. OLD BUSINESS

There was no old business.

B. NEW BUSINESS

1. Fiscal Year 2022 Audit Presentation

Mr. Troyer introduced Alex Schaeffer, a partner with Kruggel Lawton CPA., who is here to present the fiscal year 2022 audit. Mr. Schaeffer spent 15 minutes presenting the audit results and the financial statements and indicated the only finding was the same finding KCCDA has every year because the accounting firm that handles the audit produces the financial statements. Mr. Schaeffer further explained KCCDA does a good job of budgeting, and the financial statements indicate the organization is healthy.

“Motion by Mr. Thompson, second by Mr. Martin to approve and move forward to the Board of Directors, the financial audit completed by Kruggel Lawton, CPA for fiscal year 2022.”

On a voice vote, **MOTION CARRIED.**

2. 2023 Budget Amendment – REVISION I

Mr. Troyer presented the 2023 Budget Amendment – Revision I including a review of the key revenue and expenditure changes. The proposed Revision I has total expenditures equaling \$8,905,250 and an anticipated surplus at year’s end totaling \$105,186.

“Motion by Mr. Catlin, supported by Mr. Ledbetter to approve 2023 Budget Amendment Revision I with total expenditures equaling \$8,905,250.”

On a voice vote, MOTION CARRIED.

ITEM 6 - OTHER ITEMS

A. Announcements and Member Comments

Mr. Martin advised he appreciated the level of detail the auditing firm, Kruggel Lawton, provided the Committee.

B. Next Regular Scheduled Meeting

The next regular scheduled meeting of the KCCDA Finance Committee is August 29th.

ITEM 7 - ADJOURNMENT

The meeting was adjourned at 11:42 a.m.

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