



## **MEETING MINUTES for**

# **Kalamazoo County Consolidated Dispatch Authority FINANCE COMMITTEE September 21, 2021**

---

### **ITEM 1 – CALL TO ORDER**

The Regular Meeting of the Finance Committee, held in the Chief Switalski Meeting Room, was called to order by Member Mark Barnes at 2:00 p.m. on Tuesday, September 21, 2021.

### **ITEM 2 – ROLL CALL**

Members Present: Victor Ledbetter (by phone), Bryan Ergang, Mark Barnes, Randy Thompson, Lisa Henthorn (by phone), Don Martin (arrived at 2:16)

Others Present: Jeff Troyer, Torie Rose, Chris McComb

### **ITEM 3 – APPROVAL OF MEETING MINUTES**

#### **A. April 27, 2021**

“Motion by Mr. Ergang, second by Mr. Thompson to approve the minutes of the April 27, 2021, meeting of the Finance Committee.”

On a voice vote, **MOTION CARRIED.**

### **ITEM 4 - CITIZENS TIME**

There were no public comments.

### **ITEM 5 – FOR CONSIDERATION**

#### **A. OLD BUSINESS**

There was no old business.

#### **B. NEW BUSINESS**

##### **1. Presentation of 2022 Budgetary Key Aspects**

Mr. Troyer stated he is still working to finalize numbers but is putting the key aspects in front of the committee members. He stated he should have quotes and insurance rates solidified in the next month. He noted this is our second year of our primary funding being the millage. He stated the County is projecting a slight increase due to taxable values. He noted there was an Interest earned drop because of interest rates. Total revenues are now \$10,218,735 and he is not anticipating any other changes.

He advised the committee that he has factored in a 5% increase in benefits. The disability and life carriers are expecting no rate changes. A request for an additional Systems Support Specialist is included in the proposed budget. The Systems Support Specialist position will be converted to a salary position with a new scale, taking into consideration the overtime worked in 2019, 2020 and YTD 2021 as well as position salary at other PSAPs. For the collective bargaining group, they will receive 1.5% on 1/1/22. The two-year agreement with the Supervisors is for a 2% increase effective January 9. Troyer

recommends all non-union administrative staff receive a 2% increase and the Executive Director will receive a 2.5% increase according his agreement. Troyer reminded members the reason for his position getting 2.5% each year of the agreement was due to \$6k in performance compensation being removed in 2020.

Mr. Troyer stated the budget is a little over \$200,000 in the black if nothing changes. He noted that the only outstanding items are a few contractual or professional service contracts and the 2022 insurance rates but even they should not take us into the red.

## 2. OTHER ITEMS

### 1. Member Comments

There were no member comments.

### 2. Next Meeting

The next regular scheduled meeting of the KCCDA Finance Committee will be held Tuesday, October 26, 2021, at 2:00 p.m.

### 3. Adjournment

The meeting was adjourned at 3:11 p.m.