



**NOTICE and AGENDA for**  
**Kalamazoo County Consolidated Dispatch Authority**  
**FINANCE COMMITTEE**  
**September 21, 2021**

---

**PLEASE TAKE NOTICE** that a REGULAR Meeting of the Kalamazoo County Consolidated Dispatch Authority Finance Committee will be held on **Tuesday, September 21, 2021**, at 2:00 p.m. in the Chief Switalski Meeting Room at Kalamazoo County Consolidated Dispatch Authority, 7040 Stadium Drive, Kalamazoo Michigan for consideration of items, namely, on this Agenda.

**ITEM 1 – CALL TO ORDER**

**ITEM 2 – ROLL CALL**

In accordance with Public Act 228 of 2020, if a member of this public body is attending the meeting remotely, he or she must make an announcement as such and provide the physical location including the city, township or village and the state the member is attending the meeting from.

KCCDA Board of Directors Treasurer – Don Martin	Township Supervisors – Randy Thompson or Tracey Locey	
City of Portage – Victor Ledbetter	Board of Commissioners – Lisa Henthorn or Dale Shugars	
Fire Chiefs Association – Mark Barnes or Jeff VanderWiere	City of Kalamazoo – Jim Ritsema or Jeff Chamberlain	
Kalamazoo Township – Bryan Ergang		

**ITEM 3 – APPROVAL OF MEETING MINUTES**

- A. April 27, 2021 – Regular Meeting

**ITEM 4 – CITIZENS’ TIME**

The Committee welcome members of the public to express their ideas or concerns about issues affecting Kalamazoo County Consolidated Dispatch Authority. Members of the public wishing to speak are requested to stand at the podium and state your full name and address for the record. Each member of the public is limited to four minutes or less.

**ITEM 5 – FOR CONSIDERATION**

- A. Old Business
- B. New Business
  - 1. Presentation of 2022 Budgetary Key Aspects:
    - a. Revenue Sources
    - b. Personnel Services and Benefits
    - c. Service Contracts & Professional Services
    - d. Projects
    - e. DRAFT Budget Comparison
- C. Other Items
  - 1. Member Comments
  - 2. Next meeting – October 26, 2021 at 2:00 p.m.
  - 3. Adjournment



## **MEETING MINUTES for**

# **Kalamazoo County Consolidated Dispatch Authority FINANCE COMMITTEE April 27, 2021**

---

### **ITEM 1 – CALL TO ORDER**

The Regular Meeting of the Finance Committee, held electronically via telephonic/video conference due to the COVID-19 Pandemic, was called to order by Chair Don Martin at 2:00 p.m. Tuesday, April 27, 2021.

### **ITEM 2 – ROLL CALL**

Members Present: Don Martin (from Kalamazoo), Jim Pearson (from Portage), Bryan Ergang (from Kalamazoo Township), Randy Thompson (from Shipshewana, Indiana), Tracie Moored (from Kalamazoo) and Stacy French (from Portage)

Others Present: Jeff Troyer, Chris McComb and Torie Rose

### **ITEM 3 – APPROVAL OF MEETING MINUTES**

A. November 24, 2020

“Motion by Mr. Ergang, second by Mr. French to approve the minutes of the November 24, 2020 meeting of the Finance Committee.”

On a voice vote, **MOTION CARRIED.**

### **ITEM 4 - CITIZENS TIME**

There were no public comments.

### **ITEM 5 – FOR CONSIDERATION**

A. OLD BUSINESS

There was no old business.

B. NEW BUSINESS

1. Presentation of Fiscal Year 2020 Audit

Mr. Troyer presented a summary of the fiscal year 2020 audit conducted by Siegfried Crandall. Troyer noted this is Siegfried Crandall’s third year of a three-year contract. The auditors requested an adjusting journal entry to be made to account for the Motorola Lease Purchase Agreement revenue and services/equipment delivered in fiscal year 2020. This adjusting entry resulted in the capital expenditures exceeding the budgeted amount even though KCCDA’s actual monetary expenditures did not increase. Troyer presented a Letter addressed to the Board of Directors from the Department of Treasury regarding this budget variance and advised he is working on drafting a plan of action to be submitted to Treasury. In addition, Troyer pointed out the only finding in the audit is the same that has been annotated each year and is related to KCCDA relying on the external auditor to assist with the preparation of the financial statements and related notes.

“Motion by Mr. Martin, second by Mr. Ergang to accept the 2020 Fiscal Year Audit and recommend the Board of Directors do the same.”

On a roll call vote, Yes – 6, No – 0. **MOTION CARRIED.**

2. 2021 Budget Amendment – REVISION I

Mr. Troyer presented a summary of the 2021 Budget Amendment memorandum written on April 19<sup>th</sup>. Revenues and expenditures are modified to account for delivery of 30% of the Motorola Lease Purchase Agreement services and equipment. All personnel costs have been recalculated based on actual benefit elections and vacant positions. This amendment also carries forward the Fire Suppression System project that was approved in 2020 budget but was not completed due to COVID. The project had an original allocation of \$30,000 and an additional \$8,000 is being requested because after the suppression system was installed, Oshtemo Township advised this was technically an upgrade to an existing system and therefore the whole fire alarm system needs to be updated to meet current Oshtemo Township ordinance requirements.

“Motion by Mr. Pearson, second by Mr. Thompson to approve the 2021 Budget Amendment Revision I as presented and recommend the amendment to the Board of Directors.”

On a roll call vote, Yes – 6, No – 0. **MOTION CARRIED.**

C. OTHER ITEMS

1. Member Comments

There was no member comments.

2. Next Meeting

The next regular scheduled meeting of the KCCDA Finance Committee will be held Tuesday, August 31, 2021 at 2:00 p.m.

3. Adjournment

The meeting was adjourned at 2:41 p.m.



# **Fiscal Year 2022 Budget**

## **REVENUE SOURCES**

Fiscal year 2022 marks the second year of KCCDA's primary revenue source being the voter approved 911 and Public Safety Dispatch Service millage of .65 mills. The millage is anticipated to generate \$5,901,100 and will be distributed to KCCDA quarterly. Local 911 fee revenues are anticipated to generate \$1,100,000 which is consistent with the two previous years. State 911 fees are anticipated to generate the same amount of revenue as the year before in both the General Operations (2911) and the Training (2913) business units.

KCCDA anticipates \$3,000 of interest revenue from KCCDA investments which is significantly less than 2020 but similar to 2021's amount. This is a result of lower-than-normal interest rates and lessor non-operating fund balance due to rebates/refunds that were issued in 2021 and the ongoing public safety radio communications expansion project. Rent/lease revenues from the ATM Lease with Consumers Credit Union will remain the same at \$7,200 and \$250 is anticipated from Freedom of Information Act processing fees.

In late 2020, KCCDA entered into a Lease Purchase Agreement with Motorola for the MPSCS Kalamazoo Sub-System Simulcast project. This agreement generated \$6,200,975 of non-monetary revenue and was placed into a Construction/Project asset account for draw down over multiple years to account for equipment and services delivered each fiscal year. KCCDA anticipates finishing the multi-year project in 2022 and will use the remaining fund balance of \$2,480,385 in this account.

The attached list itemizes all revenues to individual accounts and business units. The General Operations (2911) business unit revenue total is \$9,975,935 and Training (2913) accounts for \$44,000; bringing total overall revenues for 2022 to \$10,019,935.

# REVENUE SOURCES

Agency/Entity Received From:	Explanation/Description of Revenue:	Busn. Unit	2020 FINAL Budget	2021 REV-I Budget	2022
<i>400.000 - Use of Fund Balance</i>					
Fund Balance	Use of Fund Balance	2911	\$1,891,975	\$3,893,775	<b>\$2,480,385</b>
<i>402.000 - Property Taxes</i>					
Kalamazoo County	Property Taxes collected as a result of a 911 millage equal to 0.65 mils.	2911	\$0	\$5,901,100	<b>\$5,901,100</b>
<i>569.000 - State Grants - Other</i>					
State of Michigan	Cares Act Grant Funding	2911	\$304,647	\$0	<b>\$0</b>
<i>580.010 - Contributions - Local Units</i>					
Charter Township of Kalamazoo	Interlocal Agreement Contribution	2911	\$364,778	\$0	<b>\$0</b>
City of Kalamazoo	Interlocal Agreement Contribution	2911	\$1,289,826	\$0	<b>\$0</b>
City of Portage	Interlocal Agreement Contribution	2911	\$756,793	\$0	<b>\$0</b>
County of Kalamazoo	Interlocal Agreement Contribution	2911	\$1,514,025	\$0	<b>\$0</b>
Western Michigan University	Interlocal Agreement Contribution	2911	\$374,578	\$0	<b>\$0</b>
<i>615.010 - Surcharge Revenue - State 911</i>					
State of Michigan	Department of Treasury distributes State 911 fees quarterly. These revenues are generated based on a .25 cent post paid State 911 fee and a 5% fee on prepaid devices. 65% of the revenue generated is distributed to counties based on 60% per capita and 40% equally	2911	\$484,000	\$484,000	<b>\$484,000</b>
State of Michigan	State 9-1-1 Committee Training Funds - these funds are generated from the State 911 fee on post-paid and 5% fee on prepaid devices. 5.5% of the revenue generated is distributed to PSAPs that apply for training funds and have spent down all funds from at least two plus years ago	2913	\$42,000	\$44,000	<b>\$44,000</b>
<i>615.020 - Surcharge Revenue - Local 911</i>					
Various Service Suppliers	Local 911 fee (surcharge) of .42 cents	2911	\$1,080,000	\$1,080,000	<b>\$1,100,000</b>
<i>665.000 - Interest Earned</i>					
Various Financial Institutions	Interest earned from various investments and cash on hand	2911	\$38,000	\$6,000	<b>\$3,000</b>
<i>667.000 - Rent/Lease Revenue</i>					
Consumers Credit Union	Annual ATM Lease	2911	\$7,200	\$7,200	<b>\$7,200</b>
<i>671.000 - Miscellaneous Revenue</i>					
Various	FOIA Fees	2911	\$250	\$250	<b>\$250</b>
<i>691.000 - Other Financing - Loan Proceeds</i>					
Motorola Lease Purchase Agreement	Lease Purchase Agreement for MPSCS Kalamazoo Sub-system Simulcast Project	2911	\$6,200,975	\$0	<b>\$0</b>
<b>TOTAL:</b>			<b>\$14,349,047</b>	<b>\$11,416,325</b>	<b>\$10,019,935</b>

# PERSONNEL PROPOSAL and COSTS

## POSITIONS/PERSONNEL PROPOSAL

This budget proposal contains the same classifications as 2021 and includes one additional Systems Support Specialist position. All other classifications have the same number of positions (for each classification) as currently approved for. This proposal consists of the following positions:

- |  |  |
|--|--|
| 12 - Emergency Communications Officer I  | 1 - Executive Administrative Assistant |
| 36 - Emergency Communications Officer II | 2 - Systems Support Specialist         |
| 4 - PT Emergency Communications Officers | 1 - Network and Systems Administrator  |
| 6 - Dispatch Supervisors                 | 1 - Deputy Director                    |
|  | 1 - Executive Director                 |

The personnel proposal above equates to 60 full-time and 4 part-time positions for a total of 64. It should be noted that this proposal includes flexibility for administration to fill an otherwise vacant full-time emergency communication officer position(s) with a part-time employee if the opportunity presents itself however, administration shall not exceed the overall total emergency communication officer (I and II) positions.

## SALARIES AND WAGES

The following is a list of the current wage and salary scales for each classification:

<b>Position/Classification</b>	<b>START</b>	<b>6 Mths</b>	<b>1-YR</b>	<b>2-YR</b>	<b>3-YR</b>	<b>4-YR</b>	<b>5-YR</b>	<b>6-YR</b>	<b>7-YR</b>	<b>8-YR</b>
	<b>Step 1A</b>	<b>Step 1B</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>	<b>Step 8</b>	<b>Step 9</b>
Emergency Comm. Ofcr. I	\$17.97	\$18.32	\$18.85	\$19.64	\$20.43	\$21.23	\$22.02	X	X	X
Emergency Comm. Ofcr. II	\$20.06		\$20.96	\$21.86	\$22.76	\$23.65	\$24.55	\$25.45	\$26.35	\$27.24
Dispatch Supervisor (Classification Seniority before 1/1/20)	\$26.82		\$27.83	\$28.85	\$29.86	\$30.87	\$31.89	\$32.90	X	X
Dispatch Supervisor (Classification Seniority on/after 1/1/20)	\$27.83		\$28.85	\$29.86	\$30.87	\$31.89	\$32.90	X	X	X
Executive Admin Assistant	\$22.55		\$23.34	\$24.15	\$25.00	\$25.87	\$26.78	\$27.72		
Systems Support Specialist	\$24.67		\$25.53	\$26.43	\$27.36	\$28.31	\$29.30	\$30.33		
Network & Systems Admin	\$67,877		\$70,253	\$72,712	\$75,257	\$77,891	\$80,617	\$83,439		
Deputy Director	\$71,632		\$74,139	\$76,734	\$79,419	\$82,199	\$85,076	\$88,054		
Executive Director	No Scale - Employment Agreement: \$119,771									

The 2022 salary and wage scale changes contained in this proposal vary from classification to classification because compensation is only one aspect of a full economic package agreed to with employee bargaining units and groups. The following are specific changes to salary and wage scales contained in this compensation proposal:

- Emergency Communications Officer I's and II's – 1.5% increase effective January 1, 2022 per the collective bargaining agreement.
- Dispatch Supervisors – 2.0% increase effective January 9, 2022 per existing economic terms with the group.
- Executive Administrative Assistant – 2% increase effective January 9, 2022
- Systems Support Specialist – recommendation to convert this position from hourly to a salary position effective January 9, 2022. The salary scale proposed takes into consideration average overtime worked in this position in 2019, 2020 and year-to-date as well as competitive analysis.
- Network & Systems Administrator – 2% increase effective January 9, 2022.
- Deputy Director – 2% increase effective January 9, 2022.
- Executive Director –2.5% increase effective February 15, 2022, per existing employment agreement.

If approved, the following will be the new wage and salary scales on the above effective dates included in this budget proposal:

<u>Position/Classification</u>	<u>START</u>	<u>6 Mths</u>	<u>1-YR</u>	<u>2-YR</u>	<u>3-YR</u>	<u>4-YR</u>	<u>5-YR</u>	<u>6-YR</u>	<u>7-YR</u>	<u>8-YR</u>
	Step 1A	Step 1B	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Emergency Comm. Ofcr. I	\$18.24	\$18.60	\$19.13	\$19.94	\$20.74	\$21.54	\$22.35	X	X	X
Emergency Comm. Ofcr. II	\$20.37		\$21.28	\$22.19	\$23.10	\$24.01	\$24.92	\$25.83	\$26.74	\$27.65
Dispatch Supervisor (Class Seniority before 1/1/20)	\$27.36		\$28.39	\$29.42	\$30.46	\$31.49	\$32.52	\$33.56	X	X
Dispatch Supervisor (Class Seniority on/after 1/1/20)	\$28.39		\$29.42	\$30.46	\$31.49	\$32.52	\$33.56	X	X	X
Executive Admin Assistant	\$23.00		\$23.81	\$24.63	\$25.50	\$26.39	\$27.32	\$28.27	X	X
Systems Support Specialist (Convert to Salary positon)	\$59,273		\$61,348	\$63,495	\$65,717	\$68,017	\$70,398	\$72,862		
Network & Systems Admin	\$69,235		\$71,658	\$74,166	\$76,762	\$79,449	\$82,229	\$85,108		
Deputy Director	\$73,065		\$75,622	\$78,269	\$81,007	\$83,843	\$86,778	\$89,815		
Executive Director	No Scale - Employment Agreement: \$122,420									



# POSITION BUDGETING - Compensation, Taxes & Benefits

PSTN #	Position/Title	Wage Line Item	Emp. ID or Vacant (V)	Regular Wages	OT (Reg Sched)	Holiday Premium	Allow & Comps	Social Sec	Medi-care	MERS DC	MERS 457	MERS HCSP	Work Comp	Medical Ins.	HSA Contr.	Dental & Vision	Life Ins.	Disab. Ins.
01	ECO-I	702.024	037	\$46,488		\$2,615	\$4,550	\$3,326	\$778	\$4,292		\$930	\$192	OptOut		\$1,161	\$161	\$585
02	ECO-I	702.024	045	\$43,139		\$2,427	\$4,550	\$3,107	\$727	\$4,009		\$863	\$178	OptOut		\$1,161	\$161	\$585
03	ECO-I	702.024	059	\$41,475		\$2,333		\$2,716	\$635	\$3,505		\$830	\$171	\$5,370	\$1,400	\$414	\$161	\$585
04	ECO-I	702.024	061	\$41,475		\$2,333		\$2,716	\$635	\$3,505		\$830	\$171	\$13,380		\$870	\$161	\$585
05	ECO-I	702.024	064	\$39,790		\$2,238		\$2,606	\$609	\$3,362		\$796	\$164	\$12,713	\$2,800	\$1,161	\$161	\$585
06	ECO-I	702.024	069	\$39,790		\$2,238		\$2,606	\$609	\$3,362		\$796	\$164	\$5,370	\$1,400	\$414	\$161	\$585
07	ECO-I	702.024	070	\$39,790		\$2,238	\$1,950	\$2,727	\$638	\$3,518		\$796	\$164	OptOut		OptOut	\$161	\$585
08	ECO-I	702.024	071	\$39,790		\$2,238		\$2,606	\$609	\$3,362		\$796	\$164	\$12,713	\$2,800	\$414	\$161	\$585
09	ECO-I	702.024	072	\$39,790		\$2,238		\$2,606	\$609	\$3,362		\$796	\$164	\$5,370	\$1,400	\$414	\$161	\$585
10	ECO-I	702.024	073	\$29,843		\$2,238		\$1,989	\$465	\$2,566		\$796	\$125	\$14,937		\$1,161	\$161	\$585
11	ECO-I	702.024	VAC-9	\$28,454		\$1,601		\$1,863	\$436	\$2,404		\$759	\$117	\$9,535	\$2,100	\$870	\$161	\$439
12	ECO-I	702.024	VAC-9	\$28,454		\$1,601		\$1,863	\$436	\$2,404		\$759	\$117	\$7,734	\$2,100	\$653	\$161	\$439
13	ECO-II	702.023	013	\$57,512		\$3,235		\$3,766	\$881	\$4,860		\$1,150	\$237	\$5,370	\$1,400	\$414	\$161	\$585
14	ECO-II	702.023	014	\$57,512		\$3,235		\$3,766	\$881	\$4,860		\$1,150	\$237	\$10,312	\$2,800	\$870	\$161	\$585
15	ECO-II	702.023	015	\$57,512		\$3,235		\$3,766	\$881	\$4,860		\$1,150	\$237	\$14,937		\$1,161	\$161	\$585
16	ECO-II	702.023	019	\$57,512		\$3,235		\$3,766	\$881	\$4,860		\$1,150	\$237	\$10,312	\$2,800	\$870	\$161	\$585
17	ECO-II	702.023	021	\$57,512		\$3,235	\$4,550	\$4,048	\$947	\$5,224		\$1,150	\$237	OptOut		\$1,161	\$161	\$585
18	ECO-II	702.023	022	\$57,512		\$3,235		\$3,766	\$881	\$4,860		\$1,150	\$237	\$12,713	\$2,800	\$1,161	\$161	\$585
19	ECO-II	702.023	023	\$57,512		\$3,235		\$3,766	\$881	\$4,860		\$1,150	\$237	\$12,713	\$2,800	\$1,161	\$161	\$585
20	ECO-II	702.023	024	\$57,512		\$3,235	\$4,550	\$4,048	\$947	\$5,224		\$1,150	\$237	OptOut		\$1,161	\$161	\$585
21	ECO-II	702.023	025	\$57,512		\$3,235		\$3,766	\$881	\$4,860		\$1,150	\$237	\$12,713	\$2,800	\$1,161	\$161	\$585
22	ECO-II	702.023	026	\$57,512		\$3,235		\$3,766	\$881	\$4,860		\$1,150	\$237	\$12,713	\$2,800	\$1,161	\$161	\$585
23	ECO-II	702.023	027	\$57,512		\$3,235		\$3,766	\$881	\$4,860		\$1,150	\$237	\$10,312	\$2,800	\$870	\$161	\$585
24	ECO-II	702.023	029	\$53,726		\$3,022		\$3,518	\$823	\$4,540		\$1,075	\$221	\$12,713	\$2,800	\$1,161	\$161	\$585
25	ECO-II	702.023	030	\$57,512		\$3,235		\$3,766	\$881	\$4,860		\$1,150	\$237	\$12,713	\$2,800	\$1,161	\$161	\$585
26	ECO-II	702.023	031	\$57,512		\$3,235		\$3,766	\$881	\$4,860		\$1,150	\$237	\$12,713	\$2,800	\$1,161	\$161	\$585
27	ECO-II	702.023	032	\$57,512		\$3,235		\$3,766	\$881	\$4,860		\$1,150	\$237	\$12,713	\$2,800	\$1,161	\$161	\$585
28	ECO-II	702.023	033	\$55,619		\$3,129		\$3,642	\$852	\$4,700		\$1,112	\$229	\$5,370	\$2,800	\$414	\$161	\$585
29	ECO-II	702.023	034	\$57,512		\$3,235		\$3,766	\$881	\$4,860		\$1,150	\$237	\$5,370	\$2,800	\$414	\$161	\$585
30	ECO-II	702.023	035	\$55,619		\$3,129	\$4,550	\$3,924	\$918	\$5,064		\$1,112	\$229	OptOut		\$414	\$161	\$585
31	ECO-II	702.023	041	\$48,048		\$2,703	\$3,250	\$3,348	\$783	\$4,320		\$961	\$198	OptOut		\$870	\$161	\$585
32	ECO-II	702.023	049	\$46,155		\$2,596	\$4,550	\$3,305	\$773	\$4,264		\$923	\$190	OptOut		OptOut	\$161	\$585



# POSITION BUDGETING - Compensation, Taxes & Benefits

	Regular Wages	OT (Reg Sched)	Holiday Premium	Allow & Comps	Social Sec	Medi-care	MERS DC	MERS 457	MERS HCSP	Work Comp	Medical Ins.	HSA Contr.	Dental & Vision	Life Ins.	Disab. Ins.
<b>TOTALS:</b>	<b>\$3,039,722</b>	<b>\$315,787</b>	<b>\$143,966</b>	<b>\$63,283</b>	<b>\$220,891</b>	<b>\$51,660</b>	<b>\$286,410</b>	<b>\$8,673</b>	<b>\$59,027</b>	<b>\$12,416</b>	<b>\$421,245</b>	<b>\$93,100</b>	<b>\$43,745</b>	<b>\$9,809</b>	<b>\$34,398</b>
		702.030	706.000		721.000	722.000	725.010	725.020	725.030	719.000	720.010	720.060		720.040	720.070

Line Item Summary	
Salaries - Administration 702.010	<b>\$401,411</b>
Wages - Regular 702.020	<b>\$2,638,310</b>

Line Item Summary	
712.000	<b>\$54,600</b>
715.010	<b>\$8,683</b>

LINE ITEM SUMMARY	
720.020: Fringe - Dental	\$36,689
720.030: Fringe - Vision	\$7,056

Wages - Regular Subclassifications

Administrative Support - 702.021	\$57,924
Dispatch Supervisors - 702.022	\$394,379
ECO II's - 702.023	\$1,727,726
ECO I's - 702.024	\$458,281

# CONTRACTUAL and PROFESSIONAL SERVICES

Business Unit: **2911 - General Operations**

#	Vendor	Description	Line Item	2020 Budget	2021 Budget	Proposed 2022
1	Mercantile Bank	HR, Payroll, Tax, & Transaction Management Software Services	801.010	\$10,000	\$13,000	<b>\$12,000</b>
2	QuickBooks Online Plus	Financial Management Software	801.010	\$700	\$800	<b>\$800</b>
4	Aladtec	Scheduling Software/Application	801.010	\$4,500	\$4,500	<b>x</b>
4	Pace Scheduler	Scheduling Software/Application	801.010	x	x	<b>\$5,300</b>
5	Agency 360	Training Software/Application	801.010	\$3,100	\$3,100	<b>\$2,997</b>
6	Frontline Public Safety Solutions	QA/QI Evaluation Software	801.010	X	\$3,000	<b>\$3,000</b>
7	Transunion Risk & Data Solutions	TLO Software/Application	801.010	\$3,360	\$3,540	<b>\$3,600</b>
8	GoDaddy	Domain Host & Website Builder Tool	801.010	\$1,000	\$1,500	<b>\$1,500</b>
9	Marketing Resource Group	Communications Firm - Educational Campaign	801.010	\$30,000	x	<b>x</b>
10	Motorola	MCC7500 Consoles Support	801.010	\$25,907	\$26,475	<b>\$27,137</b>
11	Roe Comm	METRO Fire Simulcast System	801.010	\$10,000	\$10,000	<b>\$10,000</b>
12	Roe Comm	COUNTY Fire Simulcast System	801.010	\$19,000	\$19,000	<b>\$19,000</b>
13	Roe Comm	Portage PD VHF System	801.010	\$5,000	\$5,000	<b>\$5,000</b>
14	Roe Comm	Site Monitoring and Control System	801.010	\$0	x	<b>x</b>
15	Indigital	9-1-1/CPE System Support	801.010	\$73,482	\$76,131	<b>\$86,415</b>
16	Equature	Recording System Support	801.010	\$29,995	\$29,995	<b>\$29,995</b>
17	Tyler Technologies	CAD and Mobile System Support	801.010	\$97,650	\$110,250	<b>\$115,763</b>
18	NetMotion	Mobility VPN Support (every other year)	801.010	x	\$7,000	<b>\$7,000</b>
19	Identity Automation	Rapid Identity - Two Factor Authentication	801.010	\$5,000	\$4,000	<b>\$4,000</b>
20	Hi-Tech - S2 Security	S2 Controller Software and Support Plan	801.010	\$850	\$850	<b>\$850</b>
21	ESRI	ESRI Map Editor Support	801.010	\$1,600	\$1,500	<b>\$1,500</b>
22	Dell EMC	Data Center VxRail System Support	801.010	\$2,000	\$9,000	<b>\$9,000</b>
23	Dell	Mission Critical Support for Network Switches (4)	801.010	\$2,000	\$8,153	<b>\$8,153</b>
24	Office 365 Licensing (Insight)	MS Office 365 Annual Software/Application	801.010	\$1,000	\$6,500	<b>\$10,500</b>
25	TBD	Password Management Tool	801.010	x	x	<b>\$2,000</b>
26	Global Sign (Insight)	Secure Sockets Layer (SSL) Certificate	801.010	\$1,000	\$500	<b>\$500</b>
27	VMWare Horizon Apps (Insight)	VM Virtual Applications Platform	801.010	\$1,000	\$1,000	<b>\$2,500</b>
28	Eset Endpoint Protection (Insight)	Anti-Virus Protection and Spam Filter	801.010	\$1,750	\$1,750	<b>\$1,750</b>
29	Cynamics	Network Security Monitoring Application	801.010	x	x	<b>\$5,000</b>
30	Palo Alto	Firewall Support (5yrs w/initial purchase)	801.010	x	x	<b>x</b>
31	HP Aruba Access Points	Licensing renewal and support	801.010	\$500	\$500	<b>\$500</b>
32	Commvault	DR Solution (first 2yrs support included in initial purchase)	801.010	x	x	<b>\$23,285</b>
33	Core Technologies (Caliber)	MultiBridge & Talon Support	801.010	\$2,800	\$3,150	<b>\$3,151</b>
34	MPSCS	MPSCS Tower Maintenance	801.010	\$15,000	\$32,000	<b>\$35,000</b>
35	MSP - CJIS Division	VPN Tunnel Connection	801.010	\$1,600	\$1,550	<b>\$1,550</b>
36	Rave Mobile Safety	Smart911	801.010	x	\$43,850	<b>\$43,850</b>
37	Eaton Corporation (RC Merchant)	UPS Maintenance/Service	801.010	\$6,000	\$6,000	<b>\$6,400</b>
38	Michigan Critical Power	PM - Primary PSAP Generator	801.010	\$1,500	\$1,500	<b>\$1,500</b>
39	Michigan Critical Power	PM - Tower Site Generators	801.010	\$10,000	\$8,000	<b>\$8,000</b>
40	Crown Castle	Richland Tower Lease - NEW	801.010	\$6,304	\$6,493	<b>\$6,688</b>
41	Kalamazoo County Sheriffs Office	Richland Tower Lease - Old (Reimburse)	801.010	\$6,904	x	<b>x</b>
42	Kalamazoo County Sheriffs Office	Michigan Ave Tower Lease - Old (Reimburse)	801.010	\$8,518	x	<b>x</b>
43	Portage Public Safety	Romence Tower Lease (Reimburse)	801.010	\$19,563	\$20,150	<b>\$20,754</b>
44	Antenna Designs	Alamo Tower Lease	801.010	\$7,956	\$8,076	<b>\$8,526</b>
45	Kalamazoo Township PD	Ravine Tower Lease (Reimburse)	801.010	\$18,300	\$19,032	<b>\$19,793</b>
46	City of Kalamazoo	License Agreement for Tower - 2740 N. 6th St.	801.010	x	x	<b>\$1,200</b>
47	City of Portage	License Agreement for Tower - 12th St.	801.010	x	x	<b>\$2,400</b>

48	Village of Augusta	License Agreement for Tower - W. Jefferson St.	801.010	x	x	<b>\$2,400</b>
49	Williams Building Services	Facility Janitorial Services	801.010	\$27,120	\$30,000	<b>\$29,000</b>
50	Dixon Lawn Care	Snow Removal - Facility and Remote Sites	801.010	\$8,000	\$8,000	<b>\$8,000</b>
51	Dixon Lawn Care	Lawn care/Landscape Management Services	801.010	\$7,000	\$7,000	<b>\$6,000</b>
52	<b>Kalamazoo County</b>	<b>Cost Share for GIS Technician position</b>	<b>801.010</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>x</b>
53	Republic Services	Waste and Recycling Service	801.010	\$1,600	\$1,600	<b>\$1,600</b>
54	Carl Clatterback Agency	Background Investigations for New Hires	801.010	\$4,000	\$5,000	<b>\$5,000</b>
55	DirecTV	DirecTV Service for PSAP	801.010	\$1,200	\$1,200	<b>\$1,200</b>
56	Burnham & Flowers	COBRA Administration	801.010	\$600	\$600	<b>\$650</b>
57	HelpNet	Employee Assistance Program	801.010	\$1,800	\$1,500	<b>\$1,500</b>
58	Otis Elevator Company	Preventative Maintenance on PSAP Elevator	801.010	\$1,800	\$1,800	<b>\$1,500</b>
59	Rose Pest Solutions	Pest/Rodant Control Services	801.010	\$1,350	\$1,350	<b>\$1,350</b>
60	Sohn Linen Service	Entry Mats/Runners	801.010	\$1,200	\$1,200	<b>\$1,200</b>
61	<i>MULTIPLE VENDORS</i>	Time and Materials Support/Contracted Services	801.010	\$25,000	\$30,000	<b>\$25,000</b>
62	Siegfried & Crandall	Financial Audit Services	805.010	\$6,500	\$6,900	<b>\$7,100</b>
63	Kalamazoo County Treasurer	Surcharge Receipt and Distribution	810.000	\$3,000	\$3,600	<b>\$3,600</b>
64	Cohl, Stoker, & Toskey, PLC	General Corporation Counsel	813.000	\$35,000	\$22,000	<b>\$22,000</b>
65	CTS	Admin SIP Trunk and Fax Lines for Primary PSAP	850.010	\$20,000	\$13,000	<b>\$11,000</b>
66	FirstNet - AT&T	Administrative Cell Phones	850.010	x	\$3,000	<b>\$3,750</b>
67	CTS	Internet Service, LGNet and Tower Site EPL's	850.020	\$70,000	\$32,000	<b>\$32,000</b>
68	PFN	Back-up Internet Service provider	850.020	x	\$5,000	<b>\$4,740</b>
69	PFN	Radio Console & MPSCS Tower Site Connections	850.020	\$15,000	\$21,000	<b>\$24,500</b>
70	AT&T	Portage Tower Site Connections	850.020	x	\$31,200	<b>\$32,000</b>
71	FirstNet - AT&T	Sierra Modem, Backup CPE IP, and Ipad connections	850.020	\$576	\$2,700	<b>\$2,950</b>
72	Verizon Wireless	Remote Internet Access for Administrators	850.020	\$1,920	x	<b>x</b>
73	Michigan Municipal Risk Management	Liability Insurance Provider	958.010	\$47,000	\$52,602	<b>\$65,000</b>
74	Burnham & Flower Insurance Group	Liability Insurance Provider	958.010	\$47,000	\$5,538	<b>x</b>
75	City of Portage	REFUND/REBATE - Yr 5 of Short-Term Funding Plan	964.010	x	\$756,793	<b>x</b>
76	County of Kalamazoo	REFUND/REBATE - Yr 5 of Short-Term Funding Plan	964.010	x	\$1,514,025	<b>x</b>
77	Western Michigan University	REFUND/REBATE - Yr 5 of Short-Term Funding Plan	964.010	x	\$374,578	<b>x</b>
<b>TOTAL:</b>				<b>\$776,505</b>	<b>\$3,445,031</b>	<b>\$850,896</b>

**Business Unit: 2911 - General Operations**

**TOTALS**

SUMMARY: Line Item Name	Line Item	2020	2021	2022
<b>Contractual Services</b>	<b>801.010</b>	530,509	601,095	<b>\$642,256</b>
<b>Professional Services - Audit</b>	<b>805.010</b>	6,500	6,900	<b>\$7,100</b>
<b>Administrative Fees</b>	<b>810.000</b>	3,000	3,600	<b>\$3,600</b>
<b>Legal Fees</b>	<b>813.000</b>	35,000	22,000	<b>\$22,000</b>
<b>Telephone Service</b>	<b>850.010</b>	90,000	48,000	<b>\$14,750</b>
<b>Internet Service</b>	<b>850.020</b>	64,496	112,502	<b>\$96,190</b>
<b>Insurance Premiums</b>	<b>958.010</b>	47,000	5,538	<b>\$65,000</b>
<b>Refunds and Rebates Expense</b>	<b>964.010</b>	0	2,645,396	<b>\$0</b>

# PROJECTS

The following are the requested projects and/or capital expenditures for funding in 2022:

Project and/or Equipment Name:	Description	Busn Unit Line Item	Proposed Budget
<b>Five Tactical Fire Remote Receivers</b>	Installation of five remote fire tactical receivers that are channel steered from the console so KCCDA can listen/hear some of the tactical communications from fire ground. Quote from Roe Comm attached.	2911 980.000	<b>\$25,000</b>
<b>On-Site Controller for Vesta Telephony System</b>	Installation of an on-site controller for the Vesta 911 Telephony System. The on-site controller will allow KCCDA to receive 911 calls on the primary system in the event the hosted controller in Grand Rapids loses connectivity. Quote from Indigital attached.	2911 980.000	<b>\$75,000</b>
<b>MPSCS Kalamazoo Sub-System Simulcast Project (multi-year project)</b>	Final year of the multi-year MPSCS Kalamazoo Sub-System Simulcast Project. This accounts for the balance of the equipment and services to be delivered in 2022. These expenditures are non-monetary and will be offset by the use of non-monetary fund balance; specifically the Construction/Project Deposit Equipment account.	2911 980.000	<b>\$2,480,385</b>
<b>Admin Laptop Replacement</b>	Laptop computer and dock station replacement for Deputy Director, Network Systems Administrator, Systems Support Specialist, Executive Administrative Assistant and new systems support specialist position (FIVE total)	2911 980.010	<b>\$10,000</b>
<b>AED Replacement</b>	Replace the existing AED in the Kitchen/Break Room area and add a new AED to the Chief Switalski Meeting Room. KCMCA AED Pricing Sheet attached.	2911 980.010	<b>\$3,000</b>
<b>Small Equipment</b>	Various small equipment that fails or needs replaced throughout the year.	2911 980.010	<b>\$15,000</b>
<b>Parking Lot(s) Reconditioning</b>	PRIMARY Lot 30k sq. ft. - Clean/Prep, Crackfill, Patch, Sealcoat and Stripe Crackfill, sealcoat and strip the primary parking lot and overflow lot - \$6,645. NORTH (Overflow) Lot 17k sq. ft. - Clean/Prep, Crackfill, Sealcoat and Stripe - \$4,109	2911 980.020	<b>\$10,745</b>

<b>Line Item Subtotals:</b>	2911 980.000	<b>\$2,580,385</b>
	2911 980.010	<b>\$28,000</b>
	2911 980.020	<b>\$10,745</b>

## Kalamazoo County Dispatch Authority 2022 Proposed Budget Comparison

	<u>2911 - General Operations</u>			<u>2913 - Training</u>			<b>2022 TOTAL BUDGET</b>
	2020 Actual	2021 Budget	<b>2022 Budget</b>	2020 Actual	2021 Budget	<b>2022 Budget</b>	
<b>REVENUE</b>							
400.000 Use of Fund Balance		3,893,775	<b>2,480,385</b>				<b>2,480,385</b>
402.000 Property Taxes		5,901,100	<b>5,901,100</b>				<b>5,901,100</b>
569.000 State Grants	304,647						<b>0</b>
580.010 Contributions - Local Units	4,300,001						<b>0</b>
615.010 Surcharge Revenue - State 911	479,823	484,000	<b>484,000</b>	44,570	44,000	<b>44,000</b>	<b>528,000</b>
615.020 Surcharge Revenue - Local 911	1,121,025	1,080,000	<b>1,100,000</b>				<b>1,100,000</b>
665.000 Interest Earned	35,880	6,000	<b>3,000</b>				<b>3,000</b>
667.000 Rent/Lease Revenue	7,200	7,200	<b>7,200</b>				<b>7,200</b>
671.000 Miscellaneous Revenue	299	250	<b>250</b>				<b>250</b>
691.000 Other Financing - Loan Proceeds	6,200,975						<b>0</b>
<b>TOTAL REVENUE</b>	<b>12,449,850</b>	<b>11,372,325</b>	<b>9,975,935</b>	<b>44,570</b>	<b>44,000</b>	<b>44,000</b>	<b>10,019,935</b>
<b>EXPENSES</b>							
<b>700 thru 718 Personnel Services</b>							
702.010 Salaries - Administration	268,231	278,199	<b>401,411</b>				<b>401,411</b>
702.020 Wages - Regular	2,085,182	2,290,224	<b>2,638,310</b>	15,000	17,000	<b>12,000</b>	<b>2,650,310</b>
702.030 Wages - Overtime	449,149	399,107	<b>315,787</b>				<b>315,787</b>
702.050 CTO Pay	15,046	20,000	<b>23,000</b>				<b>23,000</b>
704.010 Performance Compensation	6,000						<b>0</b>
706.000 Wages - Holiday Premium	118,341	140,405	<b>143,966</b>				<b>143,966</b>
712.000 Payment in Lieu of Benefits	48,025	51,525	<b>54,600</b>				<b>54,600</b>
715.010 Auto Allowance	8,682	8,683	<b>8,683</b>				<b>8,683</b>
715.020 Cell Phone Allowance	4,350						<b>0</b>
<b>Total Personnel Services</b>	<b>3,003,006</b>	<b>3,188,143</b>	<b>3,585,757</b>	<b>15,000</b>	<b>17,000</b>	<b>12,000</b>	<b>3,597,757</b>
<b>719 thru 725 Benefits and Taxes</b>							
719.000 Workers Comp Insurance	6,916	11,071	<b>12,416</b>				<b>12,416</b>
720.010 Medical/Health Insurance	295,991	389,998	<b>421,245</b>				<b>421,245</b>
720.020 Dental Insurance	24,889	28,268	<b>36,689</b>				<b>36,689</b>
720.030 Vision Insurance	3,398	5,436	<b>7,056</b>				<b>7,056</b>
720.040 Life Insurance	8,718	9,195	<b>9,809</b>				<b>9,809</b>
720.050 Unemployment		9,000	<b>9,000</b>				<b>9,000</b>
720.060 HSA Contributions	75,250	79,800	<b>93,100</b>				<b>93,100</b>
720.070 Short-Term Disability Insurance	30,872	32,156	<b>34,398</b>				<b>34,398</b>
721.000 Social Security	184,478	196,425	<b>220,891</b>				<b>220,891</b>

722.000 Medicare	43,144	45,938	<b>51,660</b>				<b>51,660</b>
725.010 Retirement - MERS DC	218,683	254,625	<b>286,410</b>				<b>286,410</b>
725.020 Retirement - MERS 457	8,366	8,299	<b>8,673</b>				<b>8,673</b>
725.030 Retirement - MERS HCSP	41,216	53,039	<b>59,027</b>				<b>59,027</b>
<b>Total Benefits and Taxes</b>	<b>941,921</b>	<b>1,123,250</b>	<b>1,250,374</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,250,374</b>
<b>726 thru 799 Supplies</b>							
727.000 Office Supplies	13,365	15,000	<b>15,000</b>				<b>15,000</b>
730.000 Maintenance Supplies	3,489	5,000	<b>6,000</b>				<b>6,000</b>
740.000 Uniform Supplies	5,683	8,000	<b>8,000</b>				<b>8,000</b>
760.000 Kitchen Supplies	702	2,000	<b>1,750</b>				<b>1,750</b>
764.000 Food Supplies	674	2,000	<b>1,750</b>				<b>1,750</b>
<b>Total Supplies</b>	<b>23,913</b>	<b>32,000</b>	<b>32,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>32,500</b>
<b>800 thru 969 Services &amp; Other Charges</b>							
801.010 Contractual Services	493,575	603,195	<b>642,256</b>				<b>642,256</b>
805.010 Professional Services - Audit	6,700	6,900	<b>7,100</b>				<b>7,100</b>
810.000 Administrative Fees	3,300	3,600	<b>3,600</b>				<b>3,600</b>
813.000 Legal Fees	33,530	22,000	<b>22,000</b>				<b>22,000</b>
820.010 Interpreter Fees	3,600	3,600	<b>4,800</b>				<b>4,800</b>
835.010 Medical Services - Physical Exams	1,770	2,500	<b>2,500</b>				<b>2,500</b>
835.020 Medical Services - Drug Testing	975	1,500	<b>1,500</b>				<b>1,500</b>
850.010 Telephone Service	9,475	18,000	<b>14,750</b>				<b>14,750</b>
850.020 Internet Service	92,382	91,900	<b>96,190</b>				<b>96,190</b>
850.030 Copying	2,750	2,500	<b>2,500</b>				<b>2,500</b>
850.040 Mailing	29,608	4,000	<b>3,000</b>				<b>3,000</b>
870.010 Travel - Training/Registration	384	10,000	<b>10,000</b>	10,846	15,000	<b>24,000</b>	<b>34,000</b>
870.020 Travel - Lodging	280	8,000	<b>8,000</b>	1,371	3,500	<b>2,500</b>	<b>10,500</b>
870.030 Travel- Meals/Food	164	5,000	<b>5,000</b>	341	4,000	<b>2,500</b>	<b>7,500</b>
870.040 Travel - Mileage	284	4,000	<b>4,000</b>	362	4,000	<b>2,500</b>	<b>6,500</b>
870.050 Travel - Other	286	4,000	<b>4,000</b>		500	<b>500</b>	<b>4,500</b>
871.010 Education Expense	862	2,000	<b>2,000</b>				<b>2,000</b>
900.000 Printing	8,975	2,500	<b>2,000</b>				<b>2,000</b>
905.000 Advertising	8,894	3,000	<b>3,000</b>				<b>3,000</b>
915.000 Dues & Subscriptions	5,948	9,000	<b>9,000</b>				<b>9,000</b>
920.010 Utilities - Gas	2,331	5,000	<b>8,000</b>				<b>8,000</b>
920.020 Utilities - Electricity	31,998	42,000	<b>55,000</b>				<b>55,000</b>
920.030 Utilities - Water & Sewer	3,188	4,000	<b>4,000</b>				<b>4,000</b>
934.010 Repair & Maintenance - Equipment	10,585	25,000	<b>25,000</b>				<b>25,000</b>
955.000 Miscellaneous Operating	6,503	20,000	<b>20,000</b>				<b>20,000</b>
958.010 Insurance Premium	31,192	58,500	<b>65,000</b>				<b>65,000</b>
964.010 Refunds and Rebates		2,645,396					<b>0</b>
<b>Total Services &amp; Other Charges</b>	<b>789,539</b>	<b>3,607,091</b>	<b>1,024,196</b>	<b>12,920</b>	<b>27,000</b>	<b>32,000</b>	<b>1,056,196</b>



<b>970 thru 989 Equipment &amp; Capital Outlay</b>							
976.000 Project Costs	6,667	114,000	<b>130,000</b>				<b>130,000</b>
980.000 Equipment/Software - Capital	4,808,325	1,860,295	<b>2,580,385</b>				<b>2,580,385</b>
980.010 Equipment/Software - Small	46,474	40,000	<b>28,000</b>				<b>28,000</b>
980.020 Facility - Capital		38,000	<b>10,745</b>				<b>10,745</b>
980.030 Land - Capital		36,000					<b>0</b>
<b>Total Equipment, Projects &amp; Capital Outlay</b>	<b>4,861,466</b>	<b>2,088,295</b>	<b>2,749,130</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,749,130</b>
<b>990 thru 994 Debt Service</b>							
991.010 Loans - Principal		1,183,001	<b>1,208,598</b>				<b>1,208,598</b>
991.020 Loans - Interest		150,545	<b>124,949</b>				<b>124,949</b>
<b>Total Debt Service</b>	<b>0</b>	<b>1,333,546</b>	<b>1,333,547</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,333,547</b>
<b>TOTAL EXPENSES:</b>	<b>9,619,845</b>	<b>11,372,325</b>	<b>9,975,504</b>	<b>27,920</b>	<b>44,000</b>	<b>44,000</b>	<b>10,019,504</b>
<b>NET:</b>	<b>2,830,005</b>	<b>0</b>	<b>431</b>	<b>16,650</b>	<b>0</b>	<b>0</b>	<b>431</b>