



NOTICE and AGENDA for
Kalamazoo County Consolidated Dispatch Authority
BOARD OF DIRECTORS
May 12, 2022 – Regular Meeting

PLEASE TAKE NOTICE that a REGULAR Meeting of the Kalamazoo County Consolidated Dispatch Authority (KCCDA) Board of Directors will be held in the Chief Switalski Meeting Room at KCCDA, 7040 Stadium Drive, Kalamazoo, Michigan on **Thursday, May 12th, 2022** at 3:30 p.m. for consideration of items, namely, on this Agenda.

ITEM 1 – CALL TO ORDER

ITEM 2 – ROLL CALL

ITEM 3 – APPROVAL OF MEETING MINUTES

- A. March 10, 2022 – Regular Meeting

ITEM 4 – CITIZENS’ TIME

The Board welcomes members of the public to express their ideas or concerns about issues affecting Kalamazoo County Consolidated Dispatch Authority. Members of the public wishing to speak are requested to stand at the podium and state your full name and address for the record. Each member of the public is limited to four minutes or less.

ITEM 5 – FOR CONSIDERATION

- A. Executive Director Report
 - 1. Administrative Monthly Report
 - 2. March and April Reconciliation Reports
 - 3. Year-to-Date Budget Performance Report
 - a. FY-2022
 - b. FY-2021 (FINAL)
 - 4. Correspondence:
- B. Committee Reports
 - 1. Executive Committee – Jan Van Der Kley
 - a. Meeting Minutes from March 1, 2022
 - b. UPDATE – County ARPA Funds Grant Application
 - 2. Personnel Committee – Adam Herringa
 - 3. Technical Advisory Committee – Bryan Ergang
 - a. Meeting Minutes from March 2, 2022
 - 4. Finance Committee – Don Martin
 - a. Presentation of Fiscal Year 2021 Audit
 - b. 2022 Budget Amendment – Revision I (*Roll Call*)
- C. Old Business
- D. New Business

ITEM 6 – OTHER ITEMS

- A. Announcements and Member Comments
- B. Next regular scheduled meeting – July 14th, 2022 (Chief Switalski Meeting Room)

ITEM 7 – ADJOURNMENT

Kalamazoo County Consolidated Dispatch Authority (KCCDA) meetings are open to all without regard to race, color, national origin, sex or handicap. The KCCDA will provide special aid or assistance to attend a KCCDA meeting and will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting/hearing, to individuals with disabilities, upon four (4) business days' notice to the KCCDA. Individuals with disabilities requiring auxiliary aids or services should contact the KCCDA by writing (email: admin@kccda911.org) or calling: Chris McComb, KCCDA, 7040 Stadium Drive, Kalamazoo, 49009, Telephone: (269) 488-8911.



MINUTES

REGULAR MEETING

March 10, 2022

ITEM 1 – CALL TO ORDER

The Regular Meeting of the Kalamazoo County Consolidated Dispatch Authority Board was called to order by Chairperson Jan VanDerKley at 3:30 p.m. in the Chief Switalski Meeting Room, Kalamazoo County Consolidated Dispatch Authority, 7040 Stadium Drive, Kalamazoo, Michigan on Thursday, March 10, 2022.

ITEM 2 – ROLL CALL

Members Present: Matt Huber; Adam Herringa; Vic Ledbetter; John Gisler; William Fales; Don Martin; Dexter Mitchell; Jan VanDerKley; Scott Merlo; Chad Tackett

Others Present: Craig Dieringer; Jeff Troyer; Victoria Rose; Chris McComb

ITEM 3 – APPROVAL OF MEETING MINUTES

A. January 13, 2022 – Regular Meeting

“Motion by Mr. Martin, second by Mr. Herringa to approve the meeting minutes for the January 13, 2022, Organizational Meeting as presented.”

On a voice vote, **MOTION CARRIED.**

ITEM 4 - CITIZENS TIME

There was none.

ITEM 5 –FOR CONSIDERATION

A. Executive Director Report

1. Administration’s Monthly Report

Mr. Troyer stated the report was included in packet. He noted that April 10 – 16 is National Public Safety Telecommunicator week and there will be a full week of events planned for dispatch. He also reminded the Boar of KCCDA’s perfect attendance incentive which recognizes and allows dispatch staff with no call-ins in a calendar year to attend a national conference. In 2021, KCCDA had eleven people with perfect attendance. This is fantastic; especially during the COVID pandemic. To address the lack of applicants we’ve been seeing, staff researched and considered the cost of a branding/advertising campaign. Rather than requesting monies to support a campaign, administration tried several different

ideas with the last posting and we had thirty-six applicants, which is way more than we've had in the last few rounds of hiring.

2. January and February Reconciliation Reports

Mr. Troyer stated the reconciliation reports of the General Checking and MIClass accounts were attached. He noted that on the January Mercantile account reconciliation, the first payroll of the year was significantly higher because of the HSA deposits and that was the only anomaly in report.

3. Year-to-Date Budget Performance Report

- a. FY-2022
- b. FY-2021

Mr. Troyer stated there were no anomalies in the budget performance reports. The audit has started and should be ready to present to the Finance Committee in April and then to the Board at the May meeting.

4. Correspondence

There was none.

B. Committee Reports

1. Executive Committee – Jan VanDerKley

a. County ARPA Funds Grant Application

Chairperson VanDerKley stated the FEMA reimbursements applied for were denied because some items didn't qualify because it was a back-up site. The remainder fell under the Federal threshold. The County has opened up their application process for ARPA funds and the Executive Director plans to submit an application under mitigation strategies and essential worker premium pay. It will be done in two rounds, with the preliminary round to put in a request, then we will receive feedback on the submission and an opportunity to modify the request before the application deadline closes April 15th. This will offer essential worker premium pay up to \$7,500 for employees. We are seeking support for the Executive Director to submit a grant application for ARPA funds and after the first submittal, have discretion to modify and submit the final application. Mr. Troyer advised he would try to obtain the greatest dollar amount for the employees up to \$7,500.

Mr. Herringa stated the grant request would be for \$7,500 for all dispatch employees, based on the County's plan for the same. How does support for that request look on the county level?

Mr. Gisler stated it has been discussed at the last couple meetings and there is support for it. He thinks there will be \$1,000 for starters and the \$7,500 is a good possibility.

Mr. Herringa stated the Executive Committee thought we should match the County for continuity.

“Motion by Mr. Martin, second by Mr. Huber to approve the Executive Director submitting a grant application(s) in these categories and allow the Executive Director discretion in developing fair and equitable guidelines for essential worker premium pay.”

On a voice vote, **MOTION CARRIED.**

b. National Interoperability Workshop – Salt Lake City, 7/26-7/28

Ms. VanDerKley stated Mr. Troyer has been asked to represent Michigan at the State 911 Administrator’s Meeting in Salt Lake City in July. It will be a great opportunity to see what other centers are doing and the State will pay for his travel; either directly or reimburse KCCDA. The Executive Committee is supportive of bringing this to the Board for support.

“Motion by Mr. Herringa, second by Mr. Merlo to approve the Executive Director to attend the Interoperability Workshop in Salt Lake City in July.”

On a voice vote, **MOTION CARRIED.**

2. Personnel Committee – Adam Herringa
 - a. Meeting Minutes from January 25, 2022, and February 16, 2022
 - b. Executive Director Performance Evaluation

Mr. Herringa stated the Personnel Committee met in January and February to discuss the Executive Director’s Performance Evaluation. Mr. Troyer reached outstanding remarks. The only threes that were given were because they were in areas that were hard for the committee to determine; especially during COVID. His average score was a 4.1.

Mr. Mitchell stated Mr. Troyer earned very good remarks.

“Motion by Mr. Mitchell, second by Mr. Martin to approve the Executive Director’s Performance Evaluation for February 2021 through January 2022 with a 4.177 rating – Exceeds Normal Job Expectations.”

On a voice vote, **MOTION CARRIED.**

3. Technical Advisory Committee – Scott Merlo
 - a. Meeting Minutes from January 5, 2022

Mr. Merlo stated the Technical Advisory Committee met but had nothing new to report.

4. Finance Committee – Don Martin

Mr. Martin stated the Finance Committee has not met and has nothing to report.

C. Old Business

1. Bylaw Revisions

Mr. Troyer stated the revisions were discussed at the January meeting. The sixty-day notice for changes was given and nothing was noted other than the recommended revisions. The revisions realign the Bylaws to what is happening.

“Motion by Mr. Herringa, second by Mr. Mitchell to approve the Bylaw Revisions as presented.”

On a roll call vote, Yes – 10, No – 0. **MOTION CARRIED.**

D. New Business

1. Salary Adjustment Request

Mr. Troyer advised that a staff member had been given a job proposal from a private company. He stated that we can't match the offer, but he would like to move the staff member up two steps and one step for PTO accrual. The staff member would have advanced in PTO accrual in about a year and a half. He stated he is hopeful the employee will stay. .

“Motion by Mr. Martin, second by Mr. Huber to authorize the Executive Director to offer a two-step salary adjustment/increase to administrative employee #005 effective March 20th if the employee chooses to stay.”

On a voice vote, **MOTION CARRIED.**

ITEM 6 – OTHER ITEMS

A. Announcements and Member Comments

There were none.

B. Next regular scheduled meeting – May 12, 2022 (Chief Switalski Meeting Room)

ITEM 7 - ADJOURNMENT

The meeting was adjourned at 4:11 p.m.

Chris McComb
Deputy Clerk of KCCDA Board of Directors

KCCDA Administrative Report

April 2022

(Completed May 6, 2022)

Meetings, Discussions, Conference Calls, & Events

The following is a summary of meetings/conference calls, events, and presentations attended by KCCDA's Administrative Team during the timeframe indicated above:

- 49 – Meetings, Video/Telephone Conferences and Presentations

Tasks and/or Projects

The following are tasks worked on by the KCCDA Administration during this period.

- **NATIONAL PUBLIC SAFETY TELECOMMUNICATOR WEEK**
National Public Safety Telecommunicator Week was celebrated April 10th thru the 16th. We had various things planned all week including themed dress days, special food options on Thursday and Friday, prizes for various competitions and gifts. Thank you to all of the agencies and organizations who helped make National Telecommunicator Week special for our staff!
- **COVID-19**
KCCDA is operating at COVID-19 Continuity of Operations Plan of Action Level four. The facility is open without restrictions except the dispatch center workspace. If a non-employee is going into the dispatch center workspace, the non-employee must complete a Health Assessment Tool and wear a mask the entire time they are in the dispatch center.

Since the onset of the pandemic, KCCDA has had 29 different occurrences of an employee testing positive for COVID-19; one case during the month of April.

- **COMPUTER AIDED DISPATCH AND MOBILE COMPUTING SYSTEM**
Administration remains open to exploring other CAD and Mobile systems and will continue to work closely with partner agencies as they explore various records management systems. Demos scheduled with Central Square for May 10th and Hexagon on July 19th. These are initial demos so the administrative team can evaluate the environment and functionality to determine whether or not to involve a larger evaluation team.
- **911 TELEPHONY SYSTEM – ON-SITE CONTROLLER PROJECT**
The scope of work and contract for the on-site controller installation approved in the 2022 budget is complete (reviewed and approved by legal counsel) and executed. Due to delays in hardware availability, the on-site controller will not be installed until early fall.

- PUBLIC SAFETY RADIO COMMUNICATIONS EXPANSION PROJECT

Remediation work is complete at the Lamont (5108) and Teki/Battle Creek (5706) sites.

Below is a progress report for each of the green (new) tower site locations:

****WMU BTR2 Site #5112****

The following work was recently completed and/or is scheduled:

- Foundation for tower and shelter pad poured
- Tower was stacked on May 4th
- Shelter will be delivered on May 10th
- Electrical has been scheduled.

****Augusta Site #5114****

The following work was recently completed and/or is scheduled:

- Fencing is complete
- Compound has been stoned
- Electric and Gas Service has been scheduled

****Oshtemo (Kzoo West) Site #5111****

The following work was recently completed and/or is scheduled:

- Fencing is complete
- Electric is complete

****Portage Site #5113****

The following work was recently completed and/or is scheduled:

- Fencing is complete
- Access drive complete and ready for Portage to lay asphalt
- Electric is awaiting easement agreements and a revised site plan (modified electric route).

- FINANCIAL AUDIT

The 2021 financial audit was presented to the Finance Committee on May 3rd and will be presented to the Board of Directors on May 13th.

- KCCDA STAFFING

The following is a snapshot of KCCDA staffing levels as of May 4th:

POSITION/TITLE	Staffing from former PSAPs	POSITIONS Budgeted	POSITIONS Filled	NOTES
ECO – I	0	12	5	
ECO – II	28	36	25	
PT ECO's	0	4	8	2-PT Pool/Contract

Dispatch Supervisor	6	6	6	
TOTAL:	34	58	44	

We have three new ECO-I's starting on May 16th and an ECO-II has accepted our job offer but does not currently have a start date as she has not relocated the area yet (anticipated in the next three to four months).

We will open our application period again on May 9th for ECO I and II's.

- MONTH END FINANCIALS

The April bank statements were reconciled with the general ledgers on May 6th.

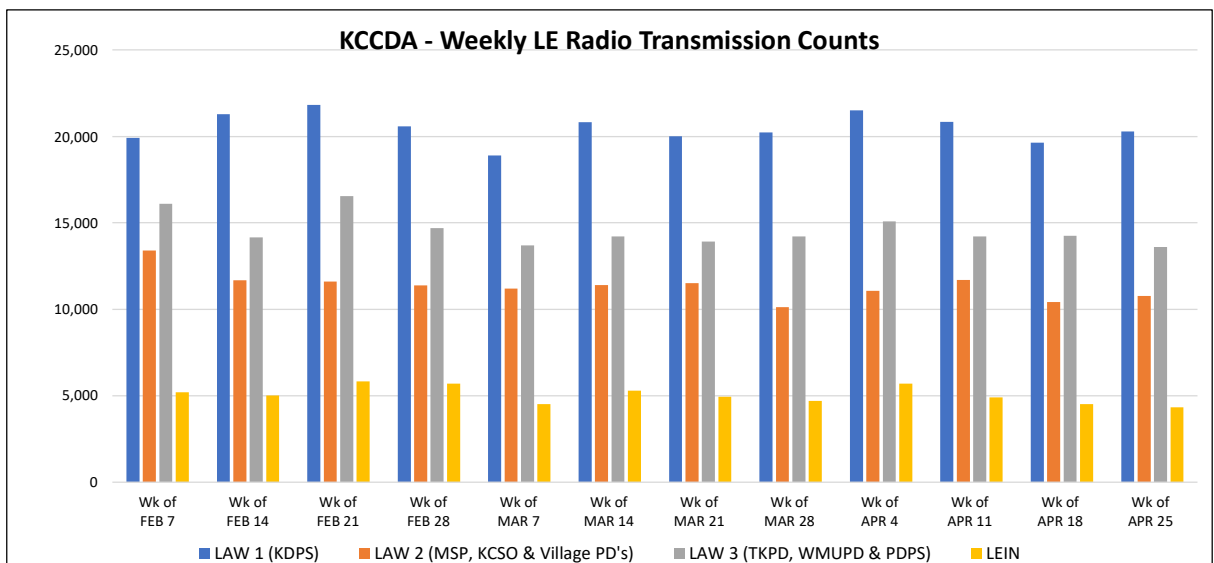
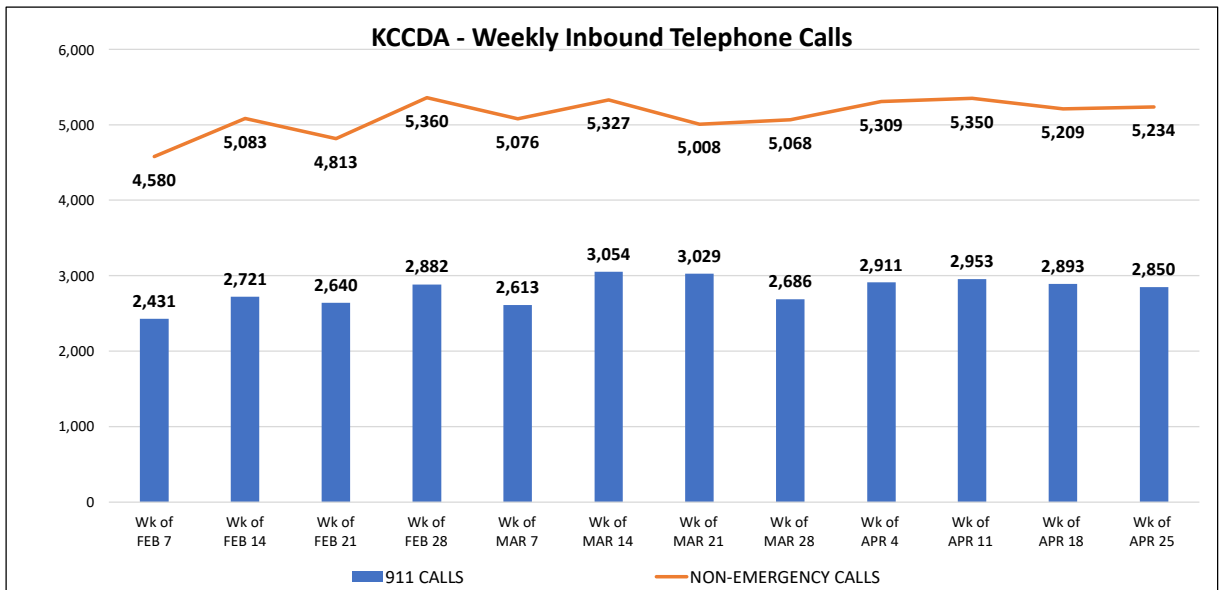
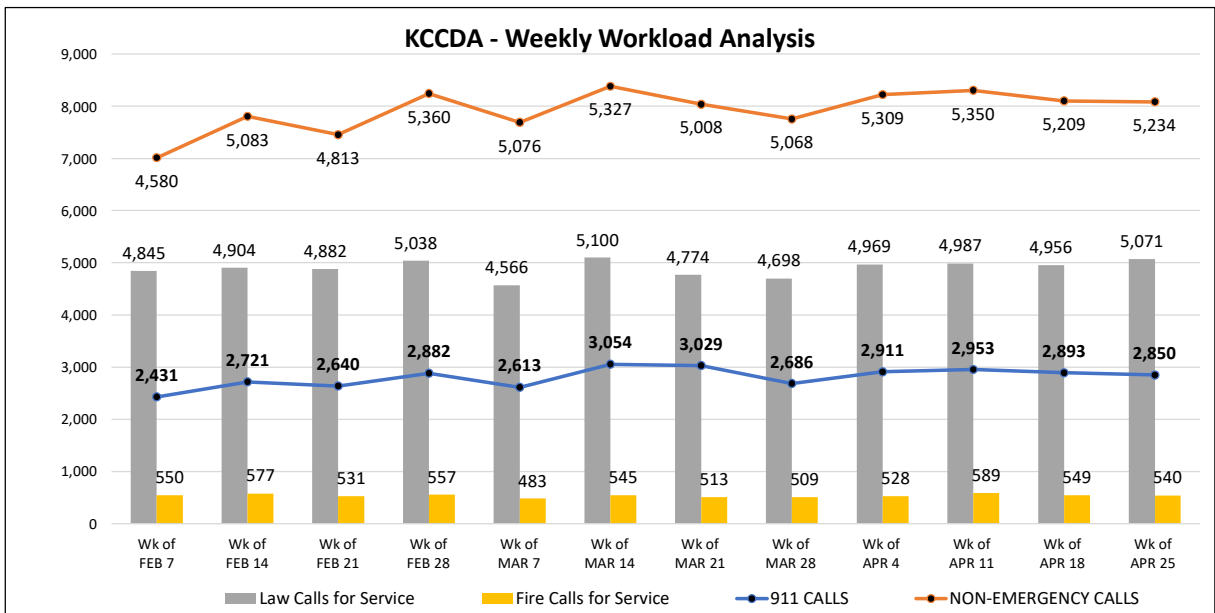
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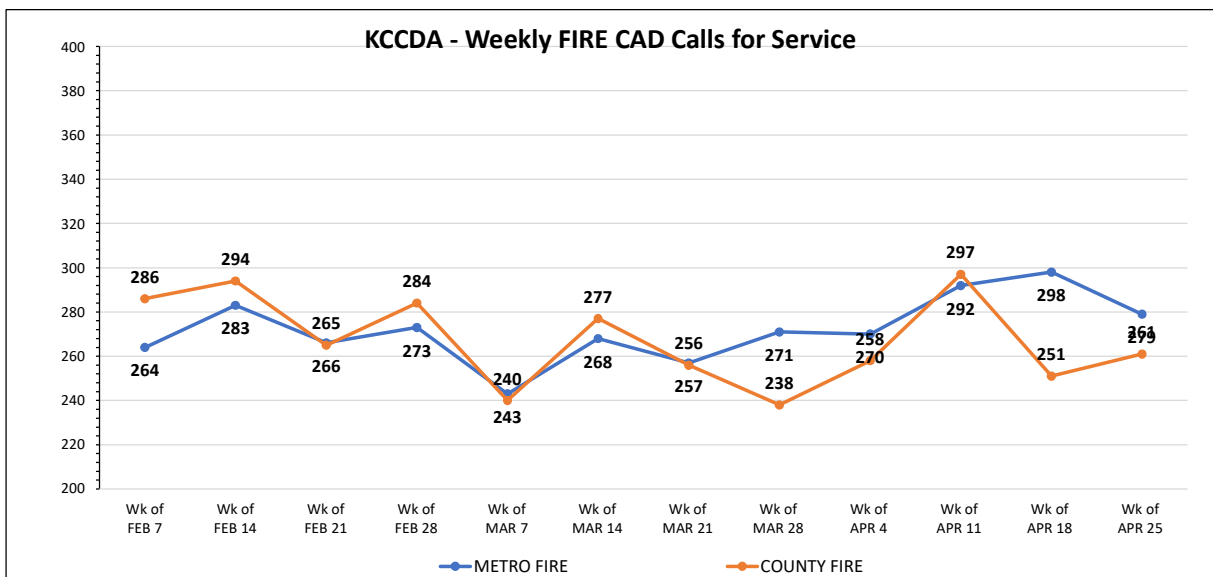
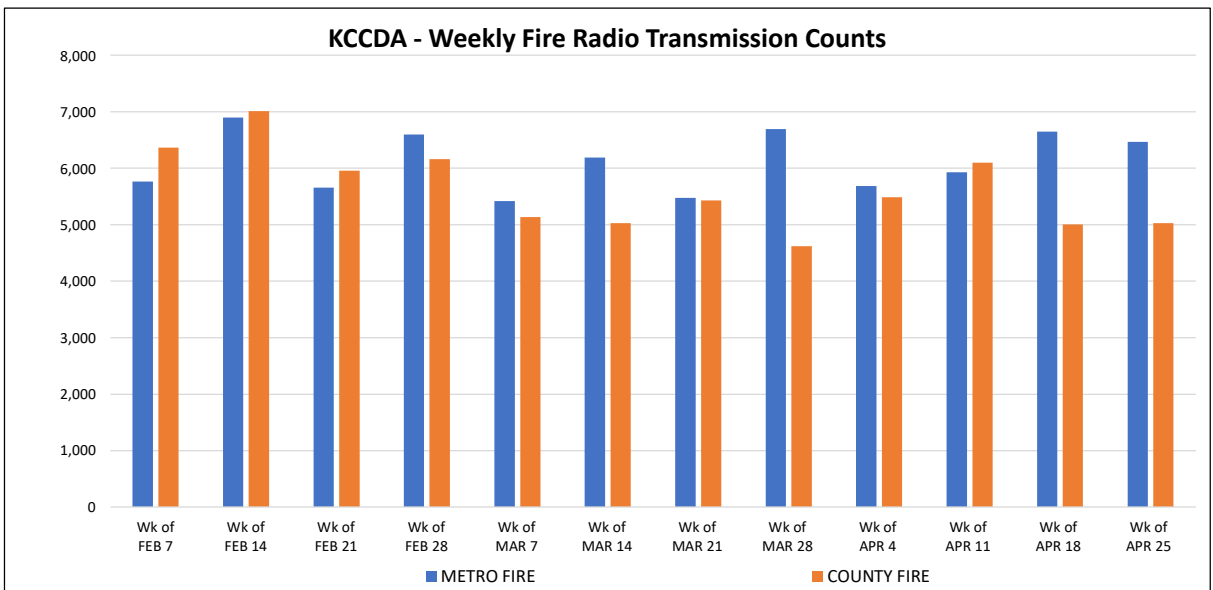
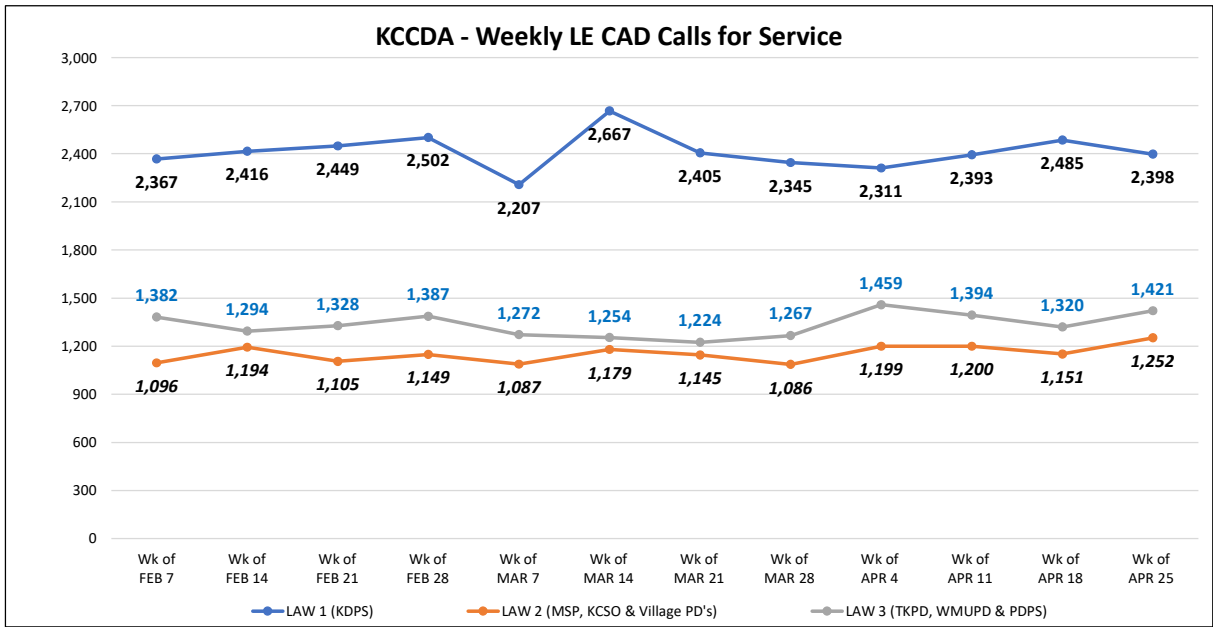
Attached are several different statistical and performance metrics reports:

- ✓ Monthly Accolades, Complaints and Suggestions
- ✓ Weekly workload graphs
- ✓ 2022 and 2021 Monthly workload statistics
- ✓ Emergency Call Wait Time Report

April 2022 - Accolades, Complaints and Suggestions

Date Recvd	Related Dept	Received From	Incident Number	Date of Incident	Chief Accolade, Complaint or Suggestion	Investigative Results	KCCDA Actions (if any)
4/5/2022	PFD	A/C VanderWiere	CFS #501	4/5/2022	Delay in dispatch time/CFS was processed as a medical not a Hazmat Incident.	<p>The Pfizer dispatcher called and stated they had a colleague that was exposed to some Methylene Chloride vapors and that he is down as he is overwhelmed by the vapors. The KCCDA call taker proceeded to get location information and then states at 23:18:00 that she is transferring the call to Pride Care. The Pfizer dispatcher states ok. At no point prior to this did he ask for Portage Fire nor did he advise Life was already enroute. Once the call was transferred to Pride and the KCCDA call taker announced the call, the Pfizer dispatcher stated he also called Life. This prompted questioning from the KCCDA call taker as she is now trying to figure out what is going on. At 23:18:55, the Pfizer dispatcher states he was asked to call someone from Portage as well. Again, this prompts the dispatcher to ask whether they need portage or if they have their own rescue responding as it is our understanding, they have their own fire/rescue. She then hangs up with Pride and keeps the caller on the phone so she can transfer to Life. At this point, Life EMS has not called KCCDA which they typically do if they also need the fire department to respond so this has added to the confusion. The KCCDA call taker even states during the phone call she is going to call Life to figure out what's going on because they haven't heard from Life. At 23:19:25, she transfers the call to Life EMS. Once the KCCDA call taker gets Life on the phone and confirms they are enroute, the Pfizer dispatcher chimes in and states his on-scene command asked him to call Portage as well. The KCCDA call taker does confirm with Life that Portage Fire should go enroute at which point Life states, "if they are requesting Portage, yes."</p>	<p>This call would have gone much differently if the Pfizer dispatcher had stated Life was already enroute and the Incident Commander on scene is requesting Portage Fire Department respond due to a hazardous spill along with a person down.</p> <p>Info was passed along to the Training Supervisor and also requested that A/C VanderWiere follow up with Pfizer. It is advised that Pfizer do some remedial training to their staff when calling into the dispatch center for specific resources to be sent.</p> <p>No action taken with the call taker. Given the call and the confusion of the call, the call taker handled it to the best of her abilities.</p>
4/21/2022	Pride Care	Jessica Sutter	CFS #7758	4/21/2022	<p>My dispatch center wanted to give a shout out "THANK YOU" to Jeff Koch at KCCDA for his calm voice and de-escalation technique in dealing with a heroin overdose patient who was combative after administration of Narcan in a vehicle on the side of the highway.</p> <p>It was clear that he prioritized scene safety and his verbiage/demeanor was effective.</p>		
4/26/2022	N/A	Citizen - Phillip	CFS #1564	4/24/2022	FOIA request for the audio portion of the CFS. Chris McComb processed the FOIA and sent the requested info to the citizen. Mrs. McComb received the following compliment in return: After listening to this, I am once again impressed with the professionalism of your team.....Please pass on my compliments to the dispatcher and officers if you get a chance. The accolade was sent to ECO Vanzile who handled the call as well as his direct supervisor.		
4/27/2022	RFD	Chief Leudecking	CFS #3811	4/27/2022	Request to look into why RFD was sent to a MED 3 Transport of a subject having mental issues.	<p>DD Rose reviewed the phone calls/radio traffic associated with this. Original call came in at 8:44:52 and was a transfer from Calhoun County. Dispatcher transferred to Pride after establishing it was a medical call for service. Pride gave a Med 2 priority at 8:47:19. RFD was toned out at 8:48:27 and was advised Pride gave a Med 2 priority. At 8:51:52, Pride called back to advise they would be responding Med 3 and staging. They requested PD also be enroute as once they continued to question the caller it was established the dad (as this was a 3rd party caller) did not know EMS was coming and could possibly be violent. He has apparently been known to be in the past. At 8:52:51, the Fire Dispatcher updated Richland FD of that MED 3 status.</p>	<p>Unknown why Pride Care made this a MED 2 initially but KCCDA call taker and dispatcher handled the call appropriately. Call information was relayed back to Chief Leudecking.</p>





2022 ALL RADIO TRANSMISSIONS

(Includes Dispatch to Field Units, Field Unit to Dispatch, and Field Unit to Field Unit)

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>YTD TOTAL</u>
<u>Primary Dispatch:</u>													
LAW 1	80,131	81,948	88,383	88,511									338,973
LAW 2	54,502	48,102	50,238	46,911									199,753
LAW 3	62,381	62,493	62,827	61,175									248,876
METRO FIRE	26,232	24,094	26,285	27,192									103,803
COUNTY FIRE	25,775	24,678	23,817	22,586									96,856
LEIN	18,550	20,658	21,960	21,053									82,221
<u>Tactical Channels:</u>													
800-TAC 1	5,830	3,680	5,528	5,444									20,482
800-TAC 2	917	631	1,103	689									3,340
800-TAC 3	350	234	911	462									1,957
800-TAC 4	384	176	278	1363									2,201
800-TAC 5	303	350	1,391	1,772									3,816
800-TAC 6	138	49	154	70									411
800-TAC 7	12	1	1	78									92
800-TAC 8	665	14	0	0									679
TOTAL:	276,170	267,108	282,876	277,306	0	0	0	0	0	0	0	0	1,103,460
<i>Compared to 2021:</i>	<i>-5.93%</i>	<i>8.24%</i>	<i>-4.80%</i>										

2022 TELEPHONE CALLS

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTAL</u>
PHONE CALLS													
911 CALLS	12,341	11,372	12,713	12,415									48,841
NON-EMERGENCY	22,199	20,846	23,047	22,567									88,659
TOTAL:	34,540	32,218	35,760	34,982	0	0	0	0	0	0	0	0	137,500
<i>Compared to 2021:</i>	<i>-0.12%</i>	<i>-2.60%</i>	<i>-2.96%</i>	<i>-6.16%</i>									

2022 CAD CALLS FOR SERVICE

(Does not include canceled calls)

<u>DISPATCH POSITION:</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTAL</u>
LAW 1	9,691	9,487	10,742	10,293									40,213
LAW 2	5,019	4,501	5,055	5,047									19,622
LAW 3	5,189	5,330	5,660	5,991									22,170
METRO FIRE	1,185	1,085	1,138	1,236									4,644
COUNTY FIRE	1,318	1,135	1,043	1,120									4,616
TOTAL:	22,402	21,538	23,638	23,687	0	0	0	0	0	0	0	0	91,265
<i>Compared to 2021:</i>	<i>-1.12%</i>	<i>3.82%</i>	<i>-3.57%</i>	<i>-0.06%</i>									

2021 ALL RADIO TRANSMISSIONS

(Includes Dispatch to Field Units, Field Unit to Dispatch, and Field Unit to Field Unit)

	<u>JAN</u>	<u>FEB</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>YTD TOTAL</u>
<u>Primary Dispatch:</u>													
LAW 1	90,943	84,548	93,572	96,031	103,685	104,492	104,529	101,576	98,046	97,996	86,902	92,206	1,154,526
LAW 2	56,993	27,709	53,711	49,827	54,972	55,928	56,140	50,601	49,262	53,517	53,678	55,625	617,963
LAW 3	62,548	56,234	61,817	64,597	67,129	66,861	66,559	68,713	64,201	63,886	58,762	61,144	762,451
METRO FIRE	26,637	25,146	28,929	26,487	27,405	29,732	29,926	37,006	30,245	28,743	29,007	26,953	346,216
COUNTY FIRE	24,163	25,219	25,368	24,007	25,686	28,372	25,789	32,371	27,218	28,492	26,441	26,938	320,064
LEIN	20,864	18,198	25,675	25,173	23,977	25,094	26,075	25,678	24,156	24,871	20,411	19,759	279,931
<u>Tactical Channels:</u>													
800-TAC 1	5,320	4402	4,631	5,190	9,261	7,458	7,179	6,275	6,458	10,189	7,674	4,444	78,481
800-TAC 2	1359	759	1,104	648	1079	876	474	1209	1859	2056	384	621	12,428
800-TAC 3	896	514	376	562	383	603	646	6275	792	617	719	1298	13,681
800-TAC 4	126	59	7	110	612	43	379	544	664	848	768	288	4,448
800-TAC 5	2,204	2,066	1,249	932	2,370	1,669	1,189	2,402	981	2,804	5,510	1,121	24,497
800-TAC 6	461	237	7	373	309	39	305	628	253	1,549	349	170	4,680
800-TAC 7	2	0	1	0	2	41	261	118	4	26	6	29	490
800-TAC 8	29	1	5	0	0	1	152	4	0	6	0	137	335
TOTAL:	292,545	245,092	296,452	293,937	316,870	321,209	319,603	333,400	304,139	315,600	290,611	290,733	3,620,191
<i>Compared to 2020:</i>	<i>-13.02%</i>	<i>-28.02%</i>	<i>1.52%</i>	<i>17.69%</i>	<i>2.74%</i>	<i>1.43%</i>	<i>1.48%</i>	<i>7.24%</i>	<i>1.75%</i>	<i>2.44%</i>	<i>-0.60%</i>	<i>-0.66%</i>	<i>0.04%</i>

2021 TELEPHONE CALLS

	<u>JAN</u>	<u>FEB</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTAL</u>
PHONE CALLS													
911 CALLS	12,478	11,598	13,165	13,504	15,532	16,596	15,888	16,320	15,134	15,647	13,857	13,755	173,474
NON-EMERGENCY	22,104	21,457	23,652	23,632	25,123	28,234	27,685	28,774	26,628	27,352	24,066	23,745	302,452
TOTAL:	34,582	33,055	36,817	37,136	40,655	44,830	43,573	45,094	41,762	42,999	37,923	37,500	475,926
<i>Compared to 2020:</i>	<i>-2.58%</i>	<i>-2.83%</i>	<i>9.85%</i>	<i>20.59%</i>	<i>12.77%</i>	<i>8.24%</i>	<i>3.16%</i>	<i>7.87%</i>	<i>8.73%</i>	<i>11.29%</i>	<i>7.52%</i>	<i>9.42%</i>	<i>8.01%</i>

2021 CAD CALLS FOR SERVICE

(Does not include canceled calls)

<u>DISPATCH POSITION:</u>	<u>JAN</u>	<u>FEB</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTAL</u>
LAW 1	9,824	9,137	10,933	10,516	11,037	10,803	11,237	10,447	10,947	10,340	9,765	10,247	125,233
LAW 2	5,304	4,584	5,599	5,341	5,766	5,860	5,767	4,718	4,883	5,198	5,182	5,530	63,732
LAW 3	5,311	4,923	5,713	5,572	5,665	5,653	5,733	5,571	5,348	5,732	5,279	5,331	65,831
METRO FIRE	1,097	932	1,152	1,132	1,178	1,242	1,223	1,395	1,259	1,267	1,186	1,217	14,280
COUNTY FIRE	1,117	1,139	1,085	1,140	1,270	1,367	1,276	1,406	1,310	1,333	1,294	1,343	15,080
TOTAL:	22,653	20,715	24,482	23,701	24,916	24,925	25,236	23,537	23,747	23,870	22,706	23,668	284,156
<i>Compared to 2020:</i>	<i>-4.50%</i>	<i>-7.79%</i>	<i>13.28%</i>	<i>22.54%</i>	<i>4.29%</i>	<i>5.19%</i>	<i>3.90%</i>	<i>0.35%</i>	<i>-1.44%</i>	<i>0.72%</i>	<i>3.71%</i>	<i>4.74%</i>	<i>3.94%</i>

Emergency Call Wait Time Report

For (KCCDA)

Creation Date: 05/03/2022 07:50:24 AM

Grouping: KCCDA

Date Range: 04/01/2022 12:00:00 AM - 04/30/2022 11:59:59 PM

Filter Criteria: Please, refer to the last page.

Detail Information

KCCDA		None	0 - 10	11 - 20	21 - 30	31 - 40	41 - 50	51 - 60	>= 61	Total
KCCDA	Call Count	2	11,890	1,203	276	53	14	3	8	13,449
	Cumulative Percentage		88 %	97 %	99 %	100 %	100 %	100 %	100 %	
Total	Call Count	2	11,890	1,203	276	53	14	3	8	13,449
	Cumulative Percentage		88 %	97 %	99 %	100 %	100 %	100 %	100 %	

Creation Date: 05/03/2022 07:50:24 AM

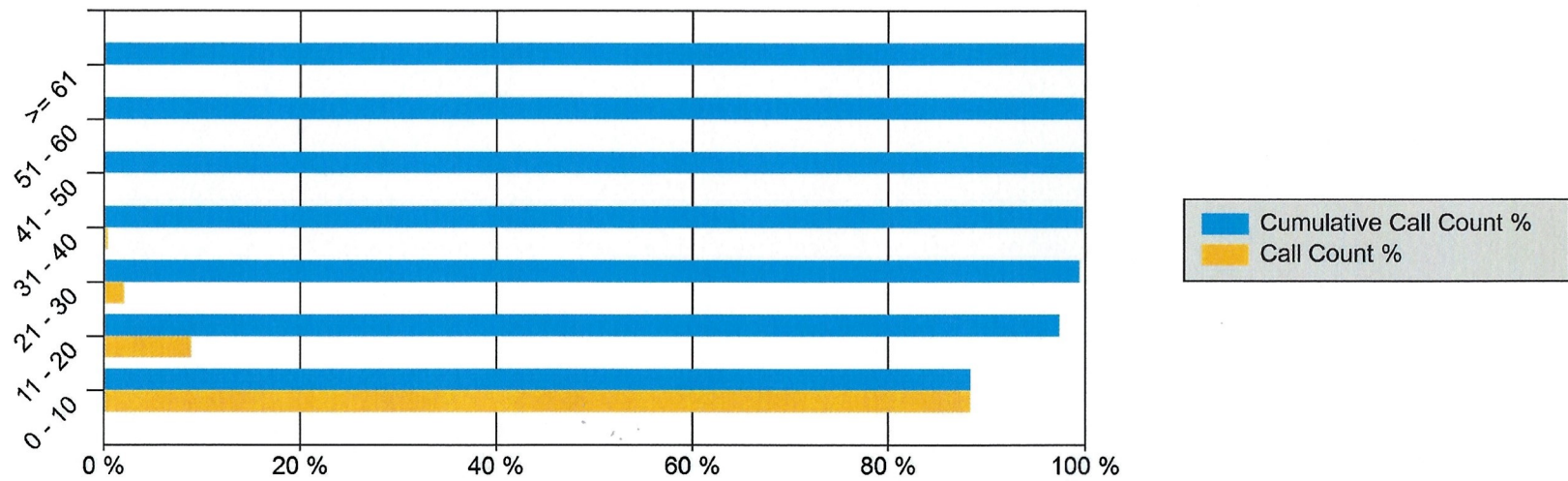
Grouping: KCCDA

Date Range: 04/01/2022 12:00:00 AM - 04/30/2022 11:59:59 PM

Filter Criteria: Please, refer to the last page.

Summary Chart

Call Count % by Wait Time Range



For (KCCDA)

Creation Date: 05/03/2022 07:50:24 AM

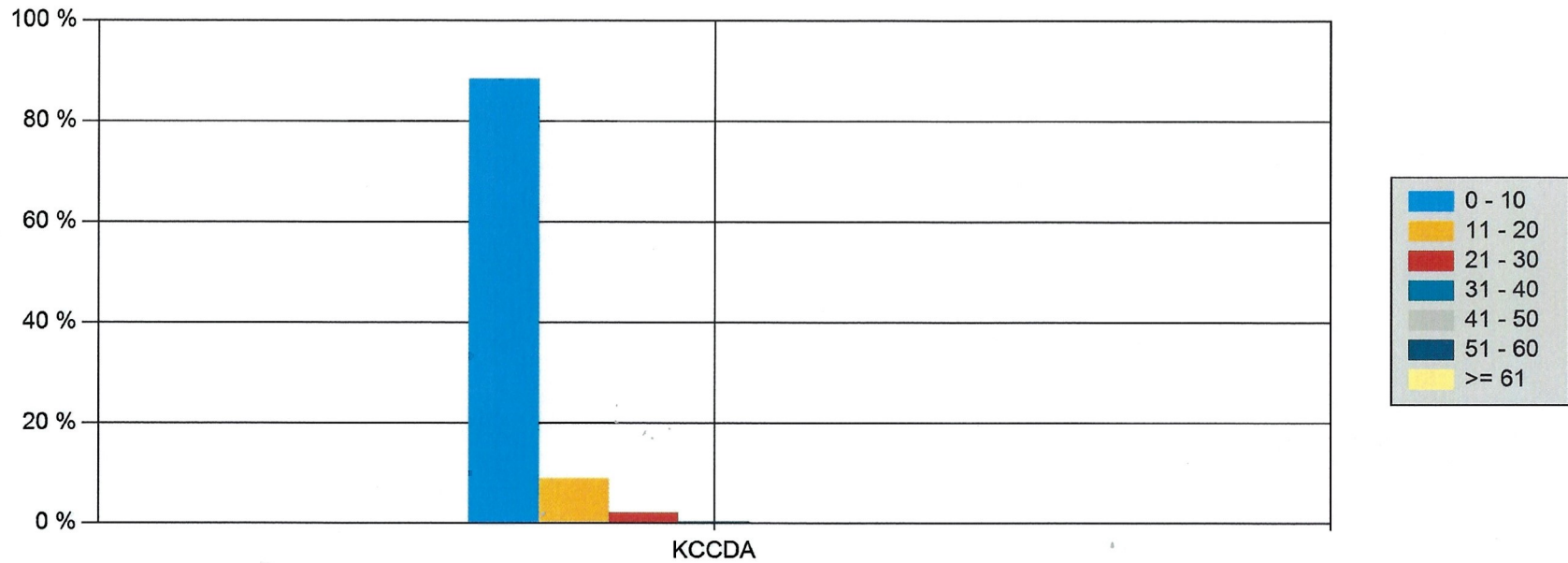
Grouping: KCCDA

Date Range: 04/01/2022 12:00:00 AM - 04/30/2022 11:59:59 PM

Filter Criteria: Please, refer to the last page.

Detail Chart

Call Count % by Wait Time (KCCDA)



Kalamazoo County Dispatch Authority

Mercantile General Busn. Checking, Period Ending 03/31/2022

RECONCILIATION REPORT

Reconciled on: 04/11/2022

Reconciled by: Jeff Troyer

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	941,634.03
Checks and payments cleared (50).....	-388,378.52
Deposits and other credits cleared (4).....	1,819,883.56
Statement ending balance.....	<u>2,373,139.07</u>
Uncleared transactions as of 03/31/2022.....	-43,147.79
Register balance as of 03/31/2022.....	2,329,991.28
Cleared transactions after 03/31/2022.....	0.00
Uncleared transactions after 03/31/2022.....	-134,880.08
Register balance as of 04/11/2022.....	2,195,111.20

Details

Checks and payments cleared (50)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/17/2022	Bill Payment	2819	TransUnion Risk and Alternati...	-295.00
02/17/2022	Bill Payment	2820	Vicki Downs	-99.00
02/17/2022	Bill Payment	2830	Cohl, Stoker & Toskey, P.C.	-418.00
02/28/2022	Expense	March 22 HMO	Blue Cross Blue Shield of Mic...	-2,008.40
02/28/2022	Expense	March 22 HSA	Blue Cross Blue Shield of Mic...	-33,677.67
02/28/2022	Expense	March 22	Consumers Life Insurance Co...	-813.19
03/10/2022	Bill Payment	2852	Dixon Lawn Care	-2,900.00
03/10/2022	Bill Payment	2859	Michigan State Police - Cash...	-387.00
03/10/2022	Bill Payment	2858	AT&T - Box 5011	-2,664.10
03/10/2022	Bill Payment	2857	DirectTV	-129.24
03/10/2022	Bill Payment	2855	TransUnion Risk and Alternati...	-295.00
03/10/2022	Bill Payment	2854	Precision Printer Services, Inc.	-608.00
03/10/2022	Bill Payment	2853	Peninsula Fiber Network	-2,135.00
03/10/2022	Bill Payment	2851	CTS Telecom, Inc.	-3,395.63
03/10/2022	Bill Payment	2850	Crown Castle	-6,687.49
03/10/2022	Bill Payment	2849	Victoria Rose	-163.68
03/10/2022	Bill Payment	2848	Siegfried & Crandall, P.C.	-4,000.00
03/10/2022	Bill Payment	2847	MLive Media Group	-445.00
03/10/2022	Bill Payment	2846	Language Line Services, Inc	-257.60
03/10/2022	Bill Payment	2845	Insight Public Sector, Inc.	-813.48
03/10/2022	Bill Payment	2844	Republic Services	-189.07
03/10/2022	Bill Payment	2843	MACNLOW Associates	-150.00
03/10/2022	Bill Payment	2842	Sohn Linen Service	-82.92
03/10/2022	Bill Payment	2841	DL Gallivan Office Solutions	-54.13
03/10/2022	Bill Payment	2840	Besco	-110.50
03/10/2022	Bill Payment	2839	Rose Pest Solutions	-85.00
03/10/2022	Bill Payment	2838	Roe Comm	-34,000.00
03/10/2022	Bill Payment	2837	Insight Direct USA	-7,511.01
03/10/2022	Bill Payment	2835	VISA - Mercantile Bank of Mic...	-756.09
03/10/2022	Bill Payment	2833	Tyler Technologies, Inc.	-1,649.25
03/10/2022	Bill Payment	2834	AT&T Mobility	-492.99
03/11/2022	Expense	031122	PAYROLL	-123,352.87
03/12/2022	Expense	031122	MERS - Alerus Financial	-390.00
03/12/2022	Expense	031122	MERS - Alerus Financial	-472.18
03/12/2022	Expense	031122	MERS - Alerus Financial	-3,793.76
03/12/2022	Expense	031122	MERS - Alerus Financial	-12,101.61
03/15/2022	Expense	Feb22	Mercantile Bank of Michigan	-50.00
03/24/2022	Bill Payment	2860	Unum Insurance Company of ...	-3,265.11
03/24/2022	Bill Payment	2861	Consumers Energy	-3,095.74

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/24/2022	Bill Payment	2862	AT&T Mobility	-493.99
03/24/2022	Bill Payment	2864	Cohl, Stoker & Toskey, P.C.	-506.00
03/24/2022	Bill Payment	2865	West Michigan Office Interiors	-792.00
03/24/2022	Bill Payment	2866	DirectTV	-129.24
03/24/2022	Bill Payment	2867	Williams Building Services LLC	-2,260.00
03/24/2022	Bill Payment	2870	Sohn Linen Service	-41.46
03/25/2022	Expense	032522	PAYROLL	-113,638.87
03/26/2022	Expense	03.25.22	MERS - Alerus Financial	-472.18
03/26/2022	Expense	03.25.22	MERS - Alerus Financial	-12,261.97
03/26/2022	Expense	03.25.22	MERS - Alerus Financial	-3,598.10
03/26/2022	Expense	03.25.22	MERS - Alerus Financial	-390.00
Total				-388,378.52

Deposits and other credits cleared (4)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/02/2022	Deposit		Kalamazoo County - Millage ...	1,524,975.00
03/02/2022	Deposit		Kalamazoo County - Surcharg...	292,282.68
03/18/2022	Deposit			2,315.09
03/31/2022	Deposit		Mercantile Bank of Michigan	310.79
Total				1,819,883.56

Additional Information

Uncleared checks and payments as of 03/31/2022

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/28/2018	Expense	PAYROLL	PAYROLL	-66.07
05/14/2020	Bill Payment	1984	Bel Aire Heating and Air Cond...	-311.31
08/28/2020	Expense	Sept 20	Consumers Life Insurance Co...	-518.21
04/28/2021	Bill Payment	2421	DirectTV	-122.99
01/18/2022	Bill Payment	2773	Dena Dunn	-198.00
01/18/2022	Bill Payment	2790	Detroit Wayne Mental Health ...	-200.00
02/17/2022	Bill Payment	2832	APCO International	-2,940.00
02/17/2022	Expense	021722	Mercantile Bank of Michigan	-30.00
03/24/2022	Bill Payment	2868	Carl Clatterbuck Agency	-300.00
03/24/2022	Bill Payment	2869	DL Gallivan Office Solutions	-16.90
03/24/2022	Bill Payment	2863	Besco	-95.00
03/30/2022	Expense	April 22	Consumers Life Insurance Co...	-879.88
03/30/2022	Expense	April 22	Blue Cross Blue Shield of Mic...	-34,457.11
03/30/2022	Expense	HMO April 22	Blue Cross Blue Shield of Mic...	-3,012.32
Total				-43,147.79

Uncleared deposits and other credits as of 03/31/2022

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/10/2022	Bill Payment	2836	Consumers Energy - Damage...	0.00
Total				0.00

Uncleared checks and payments after 03/31/2022

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/08/2022	Expense	040822	PAYROLL	-117,872.28
04/09/2022	Expense	040922	MERS - Alerus Financial	-12,490.49
04/09/2022	Expense	040822	MERS - Alerus Financial	-390.00
04/09/2022	Expense	040822	MERS - Alerus Financial	-3,655.13
04/09/2022	Expense	040822	MERS - Alerus Financial	-472.18
Total				-134,880.08

Kalamazoo County Dispatch Authority

Mercantile General Busn. Checking, Period Ending 04/29/2022

RECONCILIATION REPORT

Reconciled on: 05/06/2022

Reconciled by: Jeff Troyer

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	2,373,139.07
Checks and payments cleared (51).....	-372,360.56
Deposits and other credits cleared (1).....	258.89
Statement ending balance.....	<u>2,001,037.40</u>
Uncleared transactions as of 04/29/2022.....	-3,571.64
Register balance as of 04/29/2022.....	1,997,465.76
Cleared transactions after 04/29/2022.....	0.00
Uncleared transactions after 04/29/2022.....	-86,364.15
Register balance as of 05/06/2022.....	1,911,101.61

Details

Checks and payments cleared (51)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/17/2022	Bill Payment	2832	APCO International	-2,940.00
03/24/2022	Bill Payment	2868	Carl Clatterbuck Agency	-300.00
03/24/2022	Bill Payment	2869	DL Gallivan Office Solutions	-16.90
03/24/2022	Bill Payment	2863	Besco	-95.00
03/30/2022	Expense	April 22	Blue Cross Blue Shield of Mic...	-34,457.11
03/30/2022	Expense	HMO April 22	Blue Cross Blue Shield of Mic...	-3,012.32
03/30/2022	Expense	April 22	Consumers Life Insurance Co...	-879.88
04/08/2022	Expense	040822	PAYROLL	-117,872.28
04/09/2022	Expense	040822	MERS - Alerus Financial	-3,655.13
04/09/2022	Expense	040822	MERS - Alerus Financial	-472.18
04/09/2022	Expense	040822	MERS - Alerus Financial	-390.00
04/09/2022	Expense	040922	MERS - Alerus Financial	-12,490.49
04/12/2022	Bill Payment	2883	CTS Telecom, Inc.	-3,399.05
04/12/2022	Bill Payment	2882	Consumers Energy	-199.63
04/12/2022	Bill Payment	2881	Antenna Designs	-2,055.75
04/12/2022	Bill Payment	2880	Language Line Services, Inc	-565.62
04/12/2022	Bill Payment	2879	Hi-Tech Electric Company	-759.00
04/12/2022	Bill Payment	2878	Bronson Healthcare Group	-545.00
04/12/2022	Bill Payment	2877	One Way Products	-464.20
04/12/2022	Bill Payment	2876	Clear Choice Headsets & Tec...	-596.00
04/12/2022	Bill Payment	2875	Republic Services	-200.76
04/12/2022	Bill Payment	2874	Rose Pest Solutions	-85.00
04/12/2022	Bill Payment	2873	Carl Clatterbuck Agency	-1,500.00
04/12/2022	Bill Payment	2872	Besco	-151.75
04/12/2022	Bill Payment	2871	AT&T - Box 5011	-2,661.48
04/12/2022	Bill Payment	2884	Dixon Lawn Care	-1,690.00
04/12/2022	Bill Payment	2888	Peninsula Fiber Network	-2,135.00
04/12/2022	Bill Payment	2887	Victoria Rose	-103.37
04/12/2022	Bill Payment	2886	Sohn Linen Service	-41.46
04/12/2022	Bill Payment	2885	TransUnion Risk and Alternati...	-295.00
04/15/2022	Expense	Mar22	Mercantile Bank of Michigan	-50.00
04/19/2022	Bill Payment	2889	Besco	-84.75
04/19/2022	Bill Payment	2902	Sohn Linen Service	-41.46
04/19/2022	Bill Payment	2901	DL Gallivan Office Solutions	-6.17
04/19/2022	Bill Payment	2900	Williams Building Services LLC	-2,260.00
04/19/2022	Bill Payment	2899	John Bastian	-38.30
04/19/2022	Bill Payment	2898	AT&T Mobility	-494.89
04/19/2022	Bill Payment	2897	Cohl, Stoker & Toskey, P.C.	-550.00
04/19/2022	Bill Payment	2896	Integrity Business Solutions	-411.90

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/19/2022	Bill Payment	2890	VISA - Mercantile Bank of Mic...	-4,342.49
04/19/2022	Bill Payment	2891	HelpNet	-375.00
04/19/2022	Bill Payment	2892	Siegfried & Crandall, P.C.	-3,100.00
04/19/2022	Bill Payment	2894	Consumers Energy	-2,945.74
04/19/2022	Bill Payment	2895	Insight Direct USA	-2,386.33
04/21/2022	Expense	BCBS-May22	Blue Cross Blue Shield of Mic...	-33,798.41
04/21/2022	Expense	HMO-May22	Blue Cross Blue Shield of Mic...	-2,510.36
04/22/2022	Expense	042222	PAYROLL	-108,550.34
04/23/2022	Expense	042222	MERS - Alerus Financial	-11,805.98
04/23/2022	Expense	042222	MERS - Alerus Financial	-3,716.90
04/23/2022	Expense	042222	MERS - Alerus Financial	-472.18
04/23/2022	Expense	042222	MERS - Alerus Financial	-390.00
Total				-372,360.56

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/29/2022	Deposit		Mercantile Bank of Michigan	258.89
Total				258.89

Additional Information

Uncleared checks and payments as of 04/29/2022

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/28/2018	Expense	PAYROLL	PAYROLL	-66.07
05/14/2020	Bill Payment	1984	Bel Aire Heating and Air Cond...	-311.31
08/28/2020	Expense	Sept 20	Consumers Life Insurance Co...	-518.21
04/28/2021	Bill Payment	2421	DirecTV	-122.99
01/18/2022	Bill Payment	2773	Dena Dunn	-198.00
01/18/2022	Bill Payment	2790	Detroit Wayne Mental Health ...	-200.00
02/17/2022	Expense	021722	Mercantile Bank of Michigan	-30.00
04/19/2022	Bill Payment	2893	APCO International	-1,260.00
04/21/2022	Expense	May 22	Consumers Life Insurance Co...	-865.06
Total				-3,571.64

Uncleared deposits and other credits as of 04/29/2022

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/10/2022	Bill Payment	2836	Consumers Energy - Damage...	0.00
Total				0.00

Uncleared checks and payments after 04/29/2022

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/03/2022	Bill Payment	2906	Besco	-101.75
05/03/2022	Bill Payment	2918	Sohn Linen Service	-41.46
05/03/2022	Bill Payment	2917	TransUnion Risk and Alternati...	-295.00
05/03/2022	Bill Payment	2916	CTS Telecom, Inc.	-3,379.67
05/03/2022	Bill Payment	2915	Michigan Chapter of APCO	-2,975.00
05/03/2022	Bill Payment	2903	Police Legal Sciences	-4,180.00
05/03/2022	Bill Payment	2904	Michigan Municipal Risk Man...	-13,076.75
05/03/2022	Bill Payment	2905	Unum Insurance Company of ...	-3,325.05
05/03/2022	Bill Payment	2907	DirecTV	-122.99
05/03/2022	Bill Payment	2908	INdigital	-27,500.00
05/03/2022	Bill Payment	2909	Rose Pest Solutions	-92.00
05/03/2022	Bill Payment	2910	AT&T - Box 5011	-2,661.48
05/03/2022	Bill Payment	2911	Hi-Tech Electric Company	-1,675.00
05/03/2022	Bill Payment	2912	Insight Direct USA	-9,458.60

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/03/2022	Bill Payment	2913	DeWolf & Associates	-795.00
05/03/2022	Bill Payment	2914	MACNLOW Associates	-275.00
05/07/2022	Expense		MERS - Alerus Financial	-390.00
05/07/2022	Expense		MERS - Alerus Financial	-472.18
05/07/2022	Expense		MERS - Alerus Financial	-3,514.61
05/07/2022	Expense		MERS - Alerus Financial	-12,032.61
Total				-86,364.15

Kalamazoo County Dispatch Authority

Michigan CLASS, Period Ending 03/31/2022

RECONCILIATION REPORT

Reconciled on: 04/11/2022

Reconciled by: Jeff Troyer

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	14,475.26
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (1).....	3.38
Statement ending balance.....	<u>14,478.64</u>

Register balance as of 03/31/2022.....14,478.64

Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/31/2022	Deposit		Michigan CLASS	3.38
Total				3.38

Kalamazoo County Dispatch Authority

Michigan CLASS, Period Ending 04/30/2022

RECONCILIATION REPORT

Reconciled on: 05/06/2022

Reconciled by: Jeff Troyer

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	14,478.64
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (1).....	5.34
Statement ending balance.....	<u>14,483.98</u>

Register balance as of 04/30/2022.....14,483.98

Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/30/2022	Deposit		Michigan CLASS	5.34
Total				5.34



Kalamazoo County Consolidated Dispatch Authority

Budget vs. Actuals: 2022

January - December 2022

	2911 - GENERAL OPERATIONS			2913 - TRAINING			TOTAL		
	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING
Income									
400.000 Use of Fund Balance		2,480,385.00	2,480,385.00				\$0.00	\$2,480,385.00	\$2,480,385.00
402.000 Property Taxes	1,524,975.00	6,099,900.00	4,574,925.00				\$1,524,975.00	\$6,099,900.00	\$4,574,925.00
615.010 Surcharge Revenue - State 911		484,000.00	484,000.00		44,000.00	44,000.00	\$0.00	\$528,000.00	\$528,000.00
615.020 Surcharge Revenue - Local 911		1,080,000.00	1,080,000.00				\$0.00	\$1,080,000.00	\$1,080,000.00
665.000 Interest Earned	525.65	3,000.00	2,474.35				\$525.65	\$3,000.00	\$2,474.35
667.000 Rent/Lease Revenue		7,200.00	7,200.00				\$0.00	\$7,200.00	\$7,200.00
671.000 Miscellaneous Revenue	7.80	250.00	242.20				\$7.80	\$250.00	\$242.20
Total Income	\$1,525,508.45	\$10,154,735.00	\$8,629,226.55	\$0.00	\$44,000.00	\$44,000.00	\$1,525,508.45	\$10,198,735.00	\$8,673,226.55
GROSS PROFIT	\$1,525,508.45	\$10,154,735.00	\$8,629,226.55	\$0.00	\$44,000.00	\$44,000.00	\$1,525,508.45	\$10,198,735.00	\$8,673,226.55
Expenses									
700 thru 718 Personnel Services							\$0.00	\$0.00	\$0.00
702.010 Salaries - Administration	92,875.87	401,411.00	308,535.13				\$92,875.87	\$401,411.00	\$308,535.13
702.020 Wages - Regular					12,000.00	12,000.00	\$0.00	\$12,000.00	\$12,000.00
702.021 Administrative Support	37,595.69	57,924.00	20,328.31				\$37,595.69	\$57,924.00	\$20,328.31
702.022 Dispatch Supervisors	124,529.44	394,379.00	269,849.56				\$124,529.44	\$394,379.00	\$269,849.56
702.023 ECO II's	452,287.98	1,727,726.00	1,275,438.02				\$452,287.98	\$1,727,726.00	\$1,275,438.02
702.024 ECO I's	92,998.29	458,281.00	365,282.71				\$92,998.29	\$458,281.00	\$365,282.71
702.026 Bereavement	2,201.28		(2,201.28)				\$2,201.28	\$0.00	\$ (2,201.28)
702.029 Healthy Wrkplc Leave	11,308.03		(11,308.03)				\$11,308.03	\$0.00	\$ (11,308.03)
702.040 Wages - Short Term Disability	1,915.47		(1,915.47)				\$1,915.47	\$0.00	\$ (1,915.47)
Total 702.020 Wages - Regular	722,836.18	2,638,310.00	1,915,473.82		12,000.00	12,000.00	\$722,836.18	\$2,650,310.00	\$1,927,473.82
702.030 Wages - Overtime		315,787.00	315,787.00				\$0.00	\$315,787.00	\$315,787.00
702.031 Administrative Support	102.45		(102.45)				\$102.45	\$0.00	\$ (102.45)
702.032 Dispatch Supervisors	31,173.71		(31,173.71)				\$31,173.71	\$0.00	\$ (31,173.71)
702.033 ECO II's	74,158.91		(74,158.91)				\$74,158.91	\$0.00	\$ (74,158.91)
702.034 ECO I's	11,650.39		(11,650.39)				\$11,650.39	\$0.00	\$ (11,650.39)
Total 702.030 Wages - Overtime	117,085.46	315,787.00	198,701.54				\$117,085.46	\$315,787.00	\$198,701.54
702.050 CTO Pay	3,766.25	23,000.00	19,233.75				\$3,766.25	\$23,000.00	\$19,233.75
706.000 Wages - Holiday Premium	29,789.38	143,966.00	114,176.62				\$29,789.38	\$143,966.00	\$114,176.62
712.000 Payment in Lieu of Benefits	17,775.00	54,600.00	36,825.00				\$17,775.00	\$54,600.00	\$36,825.00
715.010 Auto Allowance	3,617.60	8,683.00	5,065.40				\$3,617.60	\$8,683.00	\$5,065.40
Total 700 thru 718 Personnel Services	987,745.74	3,585,757.00	2,598,011.26		12,000.00	12,000.00	\$987,745.74	\$3,597,757.00	\$2,610,011.26
719 thru 725 Benefits and Taxes									
719.000 Workers Comp Insurance	2,884.00	12,416.00	9,532.00				\$2,884.00	\$12,416.00	\$9,532.00
720.010 Medical/Health Insurance	112,430.76	435,626.00	323,195.24				\$112,430.76	\$435,626.00	\$323,195.24
720.020 Dental Insurance	9,786.56	35,164.00	25,377.44				\$9,786.56	\$35,164.00	\$25,377.44
720.030 Vision Insurance	1,816.60	7,937.00	6,120.40				\$1,816.60	\$7,937.00	\$6,120.40
720.040 Life Insurance	4,350.04	9,809.00	5,458.96				\$4,350.04	\$9,809.00	\$5,458.96
720.050 Unemployment		9,000.00	9,000.00				\$0.00	\$9,000.00	\$9,000.00
720.060 HSA Contributions	71,400.00	93,100.00	21,700.00				\$71,400.00	\$93,100.00	\$21,700.00
720.070 Short-Term Disability Insurance	10,089.72	34,398.00	24,308.28				\$10,089.72	\$34,398.00	\$24,308.28



Kalamazoo County Consolidated Dispatch Authority

Budget vs. Actuals: 2022

January - December 2022

	2911 - GENERAL OPERATIONS			2913 - TRAINING			TOTAL		
	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING
721.000 Social Security	60,028.87	220,891.00	160,862.13				\$60,028.87	\$220,891.00	\$160,862.13
722.000 Medicare	14,038.96	51,660.00	37,621.04				\$14,038.96	\$51,660.00	\$37,621.04
725.010 Retirement - MERS DC	81,921.78	286,410.00	204,488.22				\$81,921.78	\$286,410.00	\$204,488.22
725.020 Retirement - MERS 457	2,865.46	8,673.00	5,807.54				\$2,865.46	\$8,673.00	\$5,807.54
725.030 Retirement - MERS HCSP	33,602.56	59,027.00	25,424.44				\$33,602.56	\$59,027.00	\$25,424.44
Total 719 thru 725 Benefits and Taxes	405,215.31	1,264,111.00	858,895.69				\$405,215.31	\$1,264,111.00	\$858,895.69
726 thru 799 Supplies							\$0.00	\$0.00	\$0.00
727.000 Office Supplies	2,545.93	15,000.00	12,454.07				\$2,545.93	\$15,000.00	\$12,454.07
730.000 Maintenance Supplies	950.48	6,000.00	5,049.52				\$950.48	\$6,000.00	\$5,049.52
740.000 Uniform Supplies		8,000.00	8,000.00				\$0.00	\$8,000.00	\$8,000.00
760.000 Kitchen Supplies	146.88	1,750.00	1,603.12				\$146.88	\$1,750.00	\$1,603.12
764.000 Food Supplies	54.99	1,750.00	1,695.01				\$54.99	\$1,750.00	\$1,695.01
Total 726 thru 799 Supplies	3,698.28	32,500.00	28,801.72				\$3,698.28	\$32,500.00	\$28,801.72
800 thru 969 Services & Other Charges							\$0.00	\$0.00	\$0.00
801.010 Contractual Services	374,492.83	623,956.00	249,463.17				\$374,492.83	\$623,956.00	\$249,463.17
805.010 Professional Services - Audit	7,100.00	7,100.00	0.00				\$7,100.00	\$7,100.00	\$0.00
810.000 Administrative Fees		3,600.00	3,600.00				\$0.00	\$3,600.00	\$3,600.00
813.000 Legal Fees	1,474.00	22,000.00	20,526.00				\$1,474.00	\$22,000.00	\$20,526.00
820.010 Interpreter Fees	1,153.63	4,800.00	3,646.37				\$1,153.63	\$4,800.00	\$3,646.37
835.010 Medical Services - Physical Exams	2,234.00	2,500.00	266.00				\$2,234.00	\$2,500.00	\$266.00
835.020 Medical Services - Drug Testing	100.00	1,500.00	1,400.00				\$100.00	\$1,500.00	\$1,400.00
850.010 Telephone Service	4,432.02	14,750.00	10,317.98				\$4,432.02	\$14,750.00	\$10,317.98
850.020 Internet Service	33,122.16	96,190.00	63,067.84				\$33,122.16	\$96,190.00	\$63,067.84
850.030 Copying	71.81	2,500.00	2,428.19				\$71.81	\$2,500.00	\$2,428.19
850.040 Mailing	42.74	3,000.00	2,957.26				\$42.74	\$3,000.00	\$2,957.26
870.010 Travel - Training/Registration	652.99	10,000.00	9,347.01	8,375.00	24,000.00	15,625.00	\$9,027.99	\$34,000.00	\$24,972.01
870.020 Travel - Lodging	(201.91)	8,000.00	8,201.91		2,500.00	2,500.00	\$ (201.91)	\$10,500.00	\$10,701.91
870.030 Travel- Meals/Food	68.93	5,000.00	4,931.07		2,500.00	2,500.00	\$68.93	\$7,500.00	\$7,431.07
870.040 Travel - Mileage	305.35	4,000.00	3,694.65		2,500.00	2,500.00	\$305.35	\$6,500.00	\$6,194.65
870.050 Travel - Other	(618.29)	4,000.00	4,618.29		500.00	500.00	\$ (618.29)	\$4,500.00	\$5,118.29
871.010 Education Expense		2,000.00	2,000.00				\$0.00	\$2,000.00	\$2,000.00
900.000 Printing		2,000.00	2,000.00				\$0.00	\$2,000.00	\$2,000.00
905.000 Advertising	2,570.00	3,000.00	430.00				\$2,570.00	\$3,000.00	\$430.00
915.000 Dues & Subscriptions	227.67	9,000.00	8,772.33				\$227.67	\$9,000.00	\$8,772.33
920.010 Utilities - Gas	2,002.83	8,000.00	5,997.17				\$2,002.83	\$8,000.00	\$5,997.17
920.020 Utilities - Electricity	11,904.96	55,000.00	43,095.04				\$11,904.96	\$55,000.00	\$43,095.04
920.030 Utilities - Water & Sewer	1,057.68	4,000.00	2,942.32				\$1,057.68	\$4,000.00	\$2,942.32
934.010 Repair & Maintenance - Equipment	4,399.30	25,000.00	20,600.70				\$4,399.30	\$25,000.00	\$20,600.70
955.000 Miscellaneous Operating	5,133.29	20,000.00	14,866.71				\$5,133.29	\$20,000.00	\$14,866.71
958.010 Insurance Premium	39,230.25	65,000.00	25,769.75				\$39,230.25	\$65,000.00	\$25,769.75
Total 800 thru 969 Services & Other Charges	490,956.24	1,005,896.00	514,939.76	8,375.00	32,000.00	23,625.00	\$499,331.24	\$1,037,896.00	\$538,564.76
970 thru 989 Equipment & Capital Outlay							\$0.00	\$0.00	\$0.00



Kalamazoo County Consolidated Dispatch Authority

Budget vs. Actuals: 2022

January - December 2022

	2911 - GENERAL OPERATIONS			2913 - TRAINING			TOTAL		
	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING
976.000 Project Costs	4,200.00	150,000.00	145,800.00				\$4,200.00	\$150,000.00	\$145,800.00
980.000 Equipment/Software - Capital	27,500.00	2,580,385.00	2,552,885.00				\$27,500.00	\$2,580,385.00	\$2,552,885.00
980.010 Equipment/Software - Small	6,342.78	30,000.00	23,657.22				\$6,342.78	\$30,000.00	\$23,657.22
980.020 Facility - Capital		10,745.00	10,745.00				\$0.00	\$10,745.00	\$10,745.00
980.030 Land - Capital	35,033.00		(35,033.00)				\$35,033.00	\$0.00	\$ (35,033.00)
Total 970 thru 989 Equipment & Capital Outlay	73,075.78	2,771,130.00	2,698,054.22				\$73,075.78	\$2,771,130.00	\$2,698,054.22
990 thru 994 Debt Service							\$0.00	\$0.00	\$0.00
991.010 Loan/Lease - Principal		1,208,598.00	1,208,598.00				\$0.00	\$1,208,598.00	\$1,208,598.00
991.020 Loan/Lease - Interest		124,949.00	124,949.00				\$0.00	\$124,949.00	\$124,949.00
Total 990 thru 994 Debt Service		1,333,547.00	1,333,547.00				\$0.00	\$1,333,547.00	\$1,333,547.00
Total Expenses	\$1,960,691.35	\$9,992,941.00	\$8,032,249.65	\$8,375.00	\$44,000.00	\$35,625.00	\$1,969,066.35	\$10,036,941.00	\$8,067,874.65
NET OPERATING INCOME	\$ (435,182.90)	\$161,794.00	\$596,976.90	\$ (8,375.00)	\$0.00	\$8,375.00	\$ (443,557.90)	\$161,794.00	\$605,351.90
NET INCOME	\$ (435,182.90)	\$161,794.00	\$596,976.90	\$ (8,375.00)	\$0.00	\$8,375.00	\$ (443,557.90)	\$161,794.00	\$605,351.90



Kalamazoo County Consolidated Dispatch Authority

2021 Budget - REVISION II - Budget Performance Report

January - December 2021

	2911 - GENERAL OPERATIONS			2913 - TRAINING			TOTAL		
	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING
Income									
400.000 Use of Fund Balance	3,394,819.00	3,394,819.00	0.00	20,889.00	20,889.00	0.00	\$3,415,708.00	\$3,415,708.00	\$0.00
402.000 Property Taxes	5,901,100.00	5,901,100.00	0.00				\$5,901,100.00	\$5,901,100.00	\$0.00
569.000 State Grants - Other	79,146.08	79,146.00	(0.08)				\$79,146.08	\$79,146.00	\$ (0.08)
615.010 Surcharge Revenue - State 911	480,567.00	484,000.00	3,433.00	46,413.00	44,000.00	(2,413.00)	\$526,980.00	\$528,000.00	\$1,020.00
615.020 Surcharge Revenue - Local 911	1,149,934.38	1,080,000.00	(69,934.38)				\$1,149,934.38	\$1,080,000.00	\$ (69,934.38)
665.000 Interest Earned	3,208.62	2,500.00	(708.62)				\$3,208.62	\$2,500.00	\$ (708.62)
667.000 Rent/Lease Revenue	7,200.00	7,200.00	0.00				\$7,200.00	\$7,200.00	\$0.00
671.000 Miscellaneous Revenue	295.00	300.00	5.00				\$295.00	\$300.00	\$5.00
676.000 Other Revenue - Reimbursements							\$0.00	\$0.00	\$0.00
676.010 Insurance Claims	4,971.26	4,971.00	(0.26)				\$4,971.26	\$4,971.00	\$ (0.26)
Total 676.000 Other Revenue - Reimbursements	4,971.26	4,971.00	(0.26)				\$4,971.26	\$4,971.00	\$ (0.26)
Total Income	\$11,021,241.34	\$10,954,036.00	\$ (67,205.34)	\$67,302.00	\$64,889.00	\$ (2,413.00)	\$11,088,543.34	\$11,018,925.00	\$ (69,618.34)
GROSS PROFIT	\$11,021,241.34	\$10,954,036.00	\$ (67,205.34)	\$67,302.00	\$64,889.00	\$ (2,413.00)	\$11,088,543.34	\$11,018,925.00	\$ (69,618.34)
Expenses									
700 thru 718 Personnel Services							\$0.00	\$0.00	\$0.00
702.010 Salaries - Administration	277,603.47	277,605.00	1.53	1,947.00	1,947.00	0.00	\$279,550.47	\$279,552.00	\$1.53
702.020 Wages - Regular							\$0.00	\$0.00	\$0.00
702.021 Administrative Support	105,409.79	108,008.00	2,598.21	329.00	329.00	0.00	\$105,738.79	\$108,337.00	\$2,598.21
702.022 Dispatch Supervisors	312,717.28	320,448.00	7,730.72	5,205.00	5,205.00	0.00	\$317,922.28	\$325,653.00	\$7,730.72
702.023 ECO II's	1,241,723.15	1,273,678.00	31,954.85	14,134.00	14,134.00	0.00	\$1,255,857.15	\$1,287,812.00	\$31,954.85
702.024 ECO I's	444,162.41	455,222.00	11,059.59	9,054.00	9,054.00	0.00	\$453,216.41	\$464,276.00	\$11,059.59
702.026 Bereavement	4,880.51		(4,880.51)				\$4,880.51	\$0.00	\$ (4,880.51)
702.028 Paid Administrative Leave	2,593.40		(2,593.40)				\$2,593.40	\$0.00	\$ (2,593.40)
702.029 Healthy Wrkplc Leave	11,355.68		(11,355.68)				\$11,355.68	\$0.00	\$ (11,355.68)
702.040 Wages - Short Term Disability	(125.85)		125.85				\$ (125.85)	\$0.00	\$125.85
Total 702.020 Wages - Regular	2,122,716.37	2,157,356.00	34,639.63	28,722.00	28,722.00	0.00	\$2,151,438.37	\$2,186,078.00	\$34,639.63
702.030 Wages - Overtime		399,107.00	399,107.00				\$0.00	\$399,107.00	\$399,107.00
702.031 Administrative Support	2,043.77		(2,043.77)				\$2,043.77	\$0.00	\$ (2,043.77)
702.032 Dispatch Supervisors	72,471.58		(72,471.58)				\$72,471.58	\$0.00	\$ (72,471.58)
702.033 ECO II's	239,318.77		(239,318.77)				\$239,318.77	\$0.00	\$ (239,318.77)
702.034 ECO I's	68,310.05		(68,310.05)				\$68,310.05	\$0.00	\$ (68,310.05)
Total 702.030 Wages - Overtime	382,144.17	399,107.00	16,962.83				\$382,144.17	\$399,107.00	\$16,962.83
702.050 CTO Pay	17,442.22	20,000.00	2,557.78				\$17,442.22	\$20,000.00	\$2,557.78
706.000 Wages - Holiday Premium	126,564.88	132,183.00	5,618.12				\$126,564.88	\$132,183.00	\$5,618.12
712.000 Payment in Lieu of Benefits	53,150.00	53,275.00	125.00				\$53,150.00	\$53,275.00	\$125.00
715.010 Auto Allowance	8,682.24	8,683.00	0.76				\$8,682.24	\$8,683.00	\$0.76
Total 700 thru 718 Personnel Services	2,988,303.35	3,048,209.00	59,905.65	30,669.00	30,669.00	0.00	\$3,018,972.35	\$3,078,878.00	\$59,905.65
719 thru 725 Benefits and Taxes							\$0.00	\$0.00	\$0.00
719.000 Workers Comp Insurance	3,785.00	5,936.00	2,151.00				\$3,785.00	\$5,936.00	\$2,151.00
720.010 Medical/Health Insurance	333,066.46	337,730.00	4,663.54				\$333,066.46	\$337,730.00	\$4,663.54
720.020 Dental Insurance	29,604.96	29,670.00	65.04				\$29,604.96	\$29,670.00	\$65.04



Kalamazoo County Consolidated Dispatch Authority

2021 Budget - REVISION II - Budget Performance Report

January - December 2021

	2911 - GENERAL OPERATIONS			2913 - TRAINING			TOTAL		
	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING
720.030 Vision Insurance	3,029.12	2,286.00	(743.12)				\$3,029.12	\$2,286.00	\$ (743.12)
720.040 Life Insurance	5,587.59	4,890.00	(697.59)				\$5,587.59	\$4,890.00	\$ (697.59)
720.050 Unemployment		4,000.00	4,000.00				\$0.00	\$4,000.00	\$4,000.00
720.060 HSA Contributions	74,900.00	74,900.00	0.00				\$74,900.00	\$74,900.00	\$0.00
720.070 Short-Term Disability Insurance	30,712.93	30,776.00	63.07				\$30,712.93	\$30,776.00	\$63.07
721.000 Social Security	183,815.93	187,925.00	4,109.07				\$183,815.93	\$187,925.00	\$4,109.07
722.000 Medicare	42,989.25	42,872.00	(117.25)				\$42,989.25	\$42,872.00	\$ (117.25)
725.010 Retirement - MERS DC	203,614.14	219,750.00	16,135.86				\$203,614.14	\$219,750.00	\$16,135.86
725.020 Retirement - MERS 457	7,901.80	8,299.00	397.20				\$7,901.80	\$8,299.00	\$397.20
725.030 Retirement - MERS HCSP	42,406.26	42,406.00	(0.26)				\$42,406.26	\$42,406.00	\$ (0.26)
Total 719 thru 725 Benefits and Taxes	961,413.44	991,440.00	30,026.56				\$961,413.44	\$991,440.00	\$30,026.56
726 thru 799 Supplies							\$0.00	\$0.00	\$0.00
727.000 Office Supplies	11,985.10	15,000.00	3,014.90				\$11,985.10	\$15,000.00	\$3,014.90
730.000 Maintenance Supplies	1,518.40	5,000.00	3,481.60				\$1,518.40	\$5,000.00	\$3,481.60
740.000 Uniform Supplies	5,336.21	8,000.00	2,663.79				\$5,336.21	\$8,000.00	\$2,663.79
760.000 Kitchen Supplies	1,274.55	2,000.00	725.45				\$1,274.55	\$2,000.00	\$725.45
764.000 Food Supplies		2,000.00	2,000.00				\$0.00	\$2,000.00	\$2,000.00
Total 726 thru 799 Supplies	20,114.26	32,000.00	11,885.74				\$20,114.26	\$32,000.00	\$11,885.74
800 thru 969 Services & Other Charges							\$0.00	\$0.00	\$0.00
801.010 Contractual Services	541,773.52	603,195.00	61,421.48				\$541,773.52	\$603,195.00	\$61,421.48
805.010 Professional Services - Audit	6,900.00	6,900.00	0.00				\$6,900.00	\$6,900.00	\$0.00
810.000 Administrative Fees	3,408.17	3,600.00	191.83				\$3,408.17	\$3,600.00	\$191.83
813.000 Legal Fees	11,167.79	18,000.00	6,832.21				\$11,167.79	\$18,000.00	\$6,832.21
820.010 Interpreter Fees	3,913.33	4,600.00	686.67				\$3,913.33	\$4,600.00	\$686.67
835.010 Medical Services - Physical Exams	2,317.00	2,500.00	183.00				\$2,317.00	\$2,500.00	\$183.00
835.020 Medical Services - Drug Testing	580.00	1,000.00	420.00				\$580.00	\$1,000.00	\$420.00
850.010 Telephone Service	12,057.82	15,000.00	2,942.18				\$12,057.82	\$15,000.00	\$2,942.18
850.020 Internet Service	89,996.97	91,900.00	1,903.03				\$89,996.97	\$91,900.00	\$1,903.03
850.030 Copying	292.21	600.00	307.79				\$292.21	\$600.00	\$307.79
850.040 Mailing	497.88	700.00	202.12				\$497.88	\$700.00	\$202.12
870.010 Travel - Training/Registration	7,781.27	8,000.00	218.73	25,721.00	25,820.00	99.00	\$33,502.27	\$33,820.00	\$317.73
870.020 Travel - Lodging	5,883.80	7,000.00	1,116.20	5,210.59	5,500.00	289.41	\$11,094.39	\$12,500.00	\$1,405.61
870.030 Travel- Meals/Food	2,047.97	4,500.00	2,452.03	975.74	1,200.00	224.26	\$3,023.71	\$5,700.00	\$2,676.29
870.040 Travel - Mileage	1,552.16	3,000.00	1,447.84	902.05	1,200.00	297.95	\$2,454.21	\$4,200.00	\$1,745.79
870.050 Travel - Other	3,496.61	3,500.00	3.39	195.00	500.00	305.00	\$3,691.61	\$4,000.00	\$308.39
871.010 Education Expense		1,000.00	1,000.00				\$0.00	\$1,000.00	\$1,000.00
900.000 Printing	268.45	1,000.00	731.55				\$268.45	\$1,000.00	\$731.55
905.000 Advertising	107.52	1,000.00	892.48				\$107.52	\$1,000.00	\$892.48
915.000 Dues & Subscriptions	5,239.94	8,000.00	2,760.06				\$5,239.94	\$8,000.00	\$2,760.06
920.010 Utilities - Gas	3,541.08	3,500.00	(41.08)				\$3,541.08	\$3,500.00	\$ (41.08)
920.020 Utilities - Electricity	42,791.15	42,000.00	(791.15)				\$42,791.15	\$42,000.00	\$ (791.15)
920.030 Utilities - Water & Sewer	3,339.24	3,500.00	160.76				\$3,339.24	\$3,500.00	\$160.76
934.010 Repair & Maintenance - Equipment	11,849.73	20,000.00	8,150.27				\$11,849.73	\$20,000.00	\$8,150.27



Kalamazoo County Consolidated Dispatch Authority

2021 Budget - REVISION II - Budget Performance Report

January - December 2021

	2911 - GENERAL OPERATIONS			2913 - TRAINING			TOTAL		
	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING
955.000 Miscellaneous Operating	3,940.61	12,000.00	8,059.39				\$3,940.61	\$12,000.00	\$8,059.39
958.010 Insurance Premium	58,005.00	58,005.00	0.00				\$58,005.00	\$58,005.00	\$0.00
964.010 Refunds and Rebates Expense	2,645,396.00	2,645,396.00	0.00				\$2,645,396.00	\$2,645,396.00	\$0.00
Total 800 thru 969 Services & Other Charges	3,468,145.22	3,569,396.00	101,250.78	33,004.38	34,220.00	1,215.62	\$3,501,149.60	\$3,603,616.00	\$102,466.40
970 thru 989 Equipment & Capital Outlay							\$0.00	\$0.00	\$0.00
976.000 Project Costs	6,146.00	17,000.00	10,854.00				\$6,146.00	\$17,000.00	\$10,854.00
980.000 Equipment/Software - Capital	1,860,295.00	1,860,295.00	0.00				\$1,860,295.00	\$1,860,295.00	\$0.00
980.010 Equipment/Software - Small	13,163.87	25,000.00	11,836.13				\$13,163.87	\$25,000.00	\$11,836.13
980.020 Facility - Capital	41,050.00	41,150.00	100.00				\$41,050.00	\$41,150.00	\$100.00
980.030 Land - Capital	2,000.00	36,000.00	34,000.00				\$2,000.00	\$36,000.00	\$34,000.00
Total 970 thru 989 Equipment & Capital Outlay	1,922,654.87	1,979,445.00	56,790.13				\$1,922,654.87	\$1,979,445.00	\$56,790.13
990 thru 994 Debt Service							\$0.00	\$0.00	\$0.00
991.010 Loan/Lease - Principal	1,183,001.00	1,183,001.00	0.00				\$1,183,001.00	\$1,183,001.00	\$0.00
991.020 Loan/Lease - Interest	150,545.00	150,545.00	0.00				\$150,545.00	\$150,545.00	\$0.00
Total 990 thru 994 Debt Service	1,333,546.00	1,333,546.00	0.00				\$1,333,546.00	\$1,333,546.00	\$0.00
Total Expenses	\$10,694,177.14	\$10,954,036.00	\$259,858.86	\$63,673.38	\$64,889.00	\$1,215.62	\$10,757,850.52	\$11,018,925.00	\$261,074.48
NET OPERATING INCOME	\$327,064.20	\$0.00	\$ (327,064.20)	\$3,628.62	\$0.00	\$ (3,628.62)	\$330,692.82	\$0.00	\$ (330,692.82)
Other Expenses									
995.000 Fund Transfers Out	330,692.82		(330,692.82)				\$330,692.82	\$0.00	\$ (330,692.82)
Total Other Expenses	\$330,692.82	\$0.00	\$ (330,692.82)	\$0.00	\$0.00	\$0.00	\$330,692.82	\$0.00	\$ (330,692.82)
NET OTHER INCOME	\$ (330,692.82)	\$0.00	\$330,692.82	\$0.00	\$0.00	\$0.00	\$ (330,692.82)	\$0.00	\$330,692.82
NET INCOME	\$ (3,628.62)	\$0.00	\$3,628.62	\$3,628.62	\$0.00	\$ (3,628.62)	\$0.00	\$0.00	\$0.00



KALAMAZOO COUNTY CONSOLIDATED DISPATCH AUTHORITY

Agenda Request Form

Please fill in the boxes below with the appropriate information.

Name: Agency:

Phone Number: Length of Time Needed: Agenda Item #:

Topic:

Brief Description:

The attached meeting minutes are presented to the Board for informational purposes, no action necessary.

Proposed Motion:

No action

Agenda Request Approved: Meeting Date: Time:

Persons or items will not be placed on a meeting agenda without an agenda request form first being completed. The agenda request form must be accompanied by information that substantiates and justifies your request. Lack of this information may cause a delay in your request being acted upon by the Board of Directors. Agenda requests must be received by 9:00 a.m. on Monday of the week preceding the monthly meeting date. Completed forms should be delivered to an Officer of the Board of Directors or sent electronically to admin@kccda911.org. If you have any questions regarding this form, please feel free to contact KCCDA's administrative office at (269) 488-8911.



MEETING MINUTES for
Kalamazoo County Consolidated Dispatch Authority
EXECUTIVE COMMITTEE
March 1, 2022

ITEM 1 – CALL TO ORDER

The Regular Meeting of the Executive Committee, held in the Administrative Conference Room at KCCDA, was called to order by Jan VanDerKley at 4:00 p.m. on Tuesday, March 1, 2022.

ITEM 2 – ROLL CALL

Members Present: Jan VanDerKley, Jim Ritsema, Adam Herringa

Others Present: Jeff Troyer

ITEM 3 – APPROVAL OF MEETING MINUTES

There were no meeting minutes for approval.

ITEM 4 - CITIZENS TIME

There were no public comments.

ITEM 5 – FOR CONSIDERATION

A. OLD BUSINESS

There was no old business.

B. NEW BUSINESS

1. County ARPA Funds Grant Application

Mr. Troyer explained the County ARPA Fund Grant opportunity and proposed submitting two separate categorical applications – Mitigation and Prevention, and Essential Work Premium Pay. The mitigation and prevention application will be for the equipment and supplies that were purchased to establish an alternate dispatch center in the Chief Switalski Meeting Room so the primary dispatch center could be completely disinfected during COVID. Furthermore, Troyer proposed submission of essential work premium pay for all KCCDA staff for the work conducted during the 24 months peak COVID. Discussion occurred regarding the amount per employee and whether to develop our own administrative guidelines like the First Responder Hazard Pay or solely use the same standards the County was considering for their employees. The Committee agreed to recommend to the Board to support the Executive Director submitting the two applications and for the essential work premium pay to match the amount discussed publicly by the County Board of Commissioners for their employees - \$7,500.

2. National Interop Workshop – Salt Lake City July 26-28

Mr. Troyer advised the Committee that as Chairperson of the State 911 Committee, the State 911 Administrator has asked him to be part of the Michigan delegation at a National Interoperability Workshop in Salt Lake City, Utah July 26th – 28th. The workshop is being hosted by the National

Association of State 911 Administrators and will include State 911 Administrators, Statewide Interoperability Coordinators (SWICS), and State Emergency Notification Coordinators. The workshop's detailed agenda hasn't been released but it is anticipated the 25th and 29th will be travel days. In accordance with the Executive Director's Employment Agreement, the Board must approve all out of state travel that requires overnight accommodations. The cost for the Executive Director to attend will be covered by the State. The Committee agreed to support and recommend this travel be approved by the Board of Directors.

3. Review Agenda Items for Board of Directors Meeting on March 10th

Mr. Troyer presented and reviewed the draft agenda for the Board of Directors Meeting scheduled for March 10, 2022. The Committee agreed with the draft agenda.

ITEM 6 – OTHER ITEMS

There were no other items.

ITEM 7 – ADJOURNMENT

The meeting was adjourned at 4:23 p.m.



KALAMAZOO COUNTY CONSOLIDATED DISPATCH AUTHORITY

Agenda Request Form

Please fill in the boxes below with the appropriate information.

Name: Agency:

Phone Number: Length of Time Needed: Agenda Item #:

Topic:

Brief Description:

The Executive Committee and Executive Director will provide the Board an update on KCCDA’s ARPA grant applications.

Proposed Motion:

No action necessary.

Agenda Request Approved: Meeting Date: Time:

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KALAMAZOO COUNTY CONSOLIDATED DISPATCH AUTHORITY

Agenda Request Form

Please fill in the boxes below with the appropriate information.

Name: Agency:

Phone Number: Length of Time Needed: Agenda Item #:

Topic:

Brief Description:

The attached meeting minutes are presented to the Board for informational purposes, no action necessary.

Proposed Motion:

No action

Agenda Request Approved: Meeting Date: Time:

Persons or items will not be placed on a meeting agenda without an agenda request form first being completed. The agenda request form must be accompanied by information that substantiates and justifies your request. Lack of this information may cause a delay in your request being acted upon by the Board of Directors. Agenda requests must be received by 9:00 a.m. on Monday of the week preceding the monthly meeting date. Completed forms should be delivered to an Officer of the Board of Directors or sent electronically to admin@kccda911.org. If you have any questions regarding this form, please feel free to contact KCCDA's administrative office at (269) 488-8911.



MEETING MINUTES for

Kalamazoo County Consolidated Dispatch Authority TECHNICAL ADVISORY COMMITTEE March 2, 2022 – Regular Meeting

ITEM 1 – CALL TO ORDER

The Regular Meeting of the Technical Advisory Committee was called to order by Chief Bryan Ergang at 10:00 a.m. on Wednesday, March 2, 2022, in the Chief Switalski Meeting Room at Kalamazoo County Consolidated Dispatch Authority, 7040 Stadium Drive, Kalamazoo, Michigan.

ITEM 2 –ROLL CALL

Members Present: Matt Huber (KDPS), Bryan Ergang (KTPD), Nick Arnold (PDPS), Jeff Christiansen (KCSO); Scott Merlo (WMUPD), Craig Dieringer (KCMCA), Jerry Leudecking (KCFCA)

Others Present: Torie Rose, Jon Moored, Marty Ftacek, Steve Stryd, Jeff Heppler

ITEM 3 - APPROVAL OF MEETING MINUTES

A. January 5 – Regular Meeting

“Motion by Mr. Merlo, second by Mr. Arnold to approve the January 5, 2022, Regular Meeting Minutes as presented.”

On a voice vote, **MOTION CARRIED.**

ITEM 4 – CITIZEN’S TIME

There were no citizen comments.

ITEM 5 - FOR CONSIDERATION

A. Administrative Monthly Report

Ms. Rose stated the monthly reports are not yet completed. She advised Mr. Troyer will distribute the monthly administrative report electronically when it was completed.

B. Old Business

1. MPSCS Kalamazoo Subsystem Project Update

Ms. Rose gave an update regarding the Public Safety Radio Communication Expansion Project. Ms. Rose stated KCCDA closed on the purchase of the WMU BTR site property on February 17th. The other 3 sites (Augusta, Oshtemo, Portage) have the following work completed or scheduled:

- Shelter and Generator are set
- Tower is fully erected, and antennas are being installed
- Waiting on Electric and Gas Service at the site (requested 60 days ago)

Project is progressing as it should and is still on track to be completed at the targeted date.

2. Talk groups

Ms. Rose stated Director Troyer sent out a document in the TAC packet that referenced "Talkgroup Optimization." He also included a list of all talkgroups in Kalamazoo County. Mr. Rose stated Director Troyer is asking each agency to look at the list of talkgroups and start thinking about if there are any talkgroups that would need to be broadcasted outside of Kalamazoo County. The MPSCS is restructuring the talkgroups in the State and this is part of that restructuring. Ms. Rose stated this is for informational purposes only at this time. Director Troyer will be sending out an email to all the agencies detailing what is needed and a deadline so a county wide list can be compiled prior to the next TAC meeting.

C. New Business

1. Emergency Management Request to patch 39COM & Countywide VHF

Ms. Rose stated Emergency Management has replaced a repeater at Borgess Hospital. Because of this they would like to patch 39COM & Countywide VHF. Ms. Rose stated that discussions have been had at both the Fire and Law Comm Ops Groups and neither group had an opposition to it. Ms. Rose stated KCCDA was looking for a vote from this group so a formal response could be given to Emergency Management. Some further discussion was had.

"Motion by Mr. Arnold, second by Mr. Huber to approve the request by Emergency Management to patch 39COM & Countywide VHF."

On a voice vote, **MOTION CARRIED.**

2. Statewide Tornado Drill – March 23, 2022

Ms. Rose stated this was just a reminder the Statewide Tornado Drill is occurring on March 23, 2022 at 1pm. KCCDA will participate and will activate any sirens we have the ability to activate. Ms. Rose stated KCCDA will utilize social media to inform the public and encouraged all agencies to do the same.

3. Update on Crew Force, CAD Web Viewer, and time intervals for call transfers with EMS Agencies

Ms. Rose stated she received a request from Craig Dieringer to update the group on Crew Force, CAD Web Viewer, and time intervals for call transfers with the EMS agencies. Ms. Rose stated Crew Force has been deployed at Pride Care, however, they are not currently using it yet. There have discussions with Life EMS to install a Crew Force license with them. Both Life EMS and Pride Care have access to CAD Web Viewer. Pride Care utilizes it on every call. Life EMS does not have it at every position, so we are unsure if they are using it at all. Ms. Rose stated KCCDA is working with the phone vendor to find a solution to the time interval reporting. Indigital believes they have a solution, so KCCDA is working with them to find a time to test the solution before rolling it out to all positions within the center.

ITEM 6 – OTHER ITEMS

A. Announcements and Member Comments

1. Agency Round Table - None

2. Next Meeting

The next Technical Advisory Board meeting will be Wednesday, May 5, 2022 at 10am, and will be held in the Chief Switalski Meeting Room at KCCDA, 7040 Stadium Drive, Kalamazoo, MI 49009.

3. Adjournment

The meeting was adjourned at 10:24 a.m.



KALAMAZOO COUNTY CONSOLIDATED DISPATCH AUTHORITY

Agenda Request Form

Please fill in the boxes below with the appropriate information.

Name: Agency:

Phone Number: Length of Time Needed: Agenda Item #:

Topic:

Brief Description:

The Fiscal Year 2021 Audit (completed by Siegfried Crandall) was presented by the Executive Director to the Finance Committee Members at the meeting on May 3rd. The Finance Committee reviewed the audit details and noted KCCDA is in a very good financial position.

Mr. Steven Bryer from Siegfried Crandall will be at the Board of Directors Meeting to present the audit and answer any questions.

Note: This was the last year of our three-year contract with Siegfried Crandall for audit services. The Executive Director will be issuing an RFP for these services this summer.

Proposed Motion:

Agenda Request Approved: Meeting Date: Time:

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March 25, 2022

To the Board of Directors
Kalamazoo County Consolidated Dispatch Authority

We have audited the financial statements of the governmental activities and the major fund of the Kalamazoo County Consolidated Dispatch Authority (the Authority), a discretely presented component unit Governmental Fund of the County of Kalamazoo, Michigan (the County), as of and for the year ended December 31, 2021. Professional standards require that we provide you with information about our responsibilities under auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated January 11, 2022. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Authority are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2021. We noted no transactions entered into by the Authority during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements was capital asset depreciation.

Management's estimate of capital asset depreciation is based on the estimated useful lives of the Authority's capital assets. We evaluated the key factors and assumptions used to develop the capital asset depreciation in determining that they are reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Audit Adjustments

For purposes of this letter, professional standards define an audit adjustment as a proposed correction of the financial statements that, in our judgment, may not have been detected except through our auditing procedures. Management has recorded all of our proposed audit adjustments.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated March 25, 2022.

Other Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Authority's auditor. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to management's discussion and analysis and budgetary comparison information, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's response to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

Restriction on Use

This information is intended solely for the use of management, the Board of Directors of the Kalamazoo County Consolidated Dispatch Authority, and the State of Michigan Department of Treasury and is not intended to be and should not be used by anyone other than these specified parties.

Siegfried Crandall P.C.

***Kalamazoo County Consolidated Dispatch Authority
Kalamazoo County, Michigan***

FINANCIAL STATEMENTS

Year ended December 31, 2021

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INDEPENDENT AUDITOR'S REPORT

Board of Directors
Kalamazoo County Consolidated Dispatch Authority
Kalamazoo, Michigan

Opinions

We have audited the accompanying financial statements of the governmental activities and the major fund of the Kalamazoo County Consolidated Dispatch Authority (the Authority), a discretely presented component unit Governmental Fund of the County of Kalamazoo, Michigan (the County), as of and for the year ended December 31, 2021, and the related notes to the financial statements, as listed in the contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund information of the Authority, as of December 31, 2021, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Authority, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Emphasis of Matter

As described in Note 1 to the financial statements, the basic financial statements referred to above include only the Authority and do not purport to, and do not, present fairly the financial position of the County, as of December 31, 2021, the change in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management’s discussion and analysis and budgetary comparison information, as listed in the contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Requirements by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 25, 2022, on our consideration of the Authority’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Authority’s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority’s internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Siegfried Crandall P.C.". The signature is written in a cursive, flowing style.

March 25, 2022

MANAGEMENT'S DISCUSSION AND ANALYSIS

The following discussion and analysis is intended as a narrative overview of the Kalamazoo County Consolidated Dispatch Authority's (the Authority) financial activities for the fiscal year ended December 31, 2021. Please read it in conjunction with the Authority's financial statements.

FINANCIAL HIGHLIGHTS

- The Authority's total net position decreased \$342,889 as a result of this year's activities.
- Of the \$10,775,201 total net position reported, \$2,304,760 (21 percent) is available to be used at the Authority's discretion, without constraints established by debt covenants, enabling legislation, or other legal requirements.
- The General Fund's unassigned fund balance at the end of the fiscal year was \$2,188,804, which represents 20 percent of the actual total General Fund expenditures for the current fiscal year.

Overview of the financial statements

The Authority's annual report is comprised of three parts: management's discussion and analysis, the basic financial statements, and required supplementary information. The basic financial statements include two kinds of statements that present different views of the Authority:

- The first two statements are government-wide financial statements that provide both long-term and short-term information about the Authority's overall financial status.
- The remaining statements are fund financial statements that focus on individual parts of the Authority, reporting the Authority's operations in more detail than the government-wide financial statements.
 - Governmental funds statements explain how government services, like general government and public safety, are financed in the short-term, as well as what remains for future spending.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The financial statements are followed by a section of required supplementary information that further explains and supports the information in the financial statements.

A comparative analysis of the government-wide financial statements for 2021 and 2020 is also presented.

Government-wide financial statements

The government-wide financial statements report information about the Authority as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Position includes all of the Authority's assets and liabilities. All of the current year's revenues and expenses are accounted for in the Statement of Activities, regardless of when cash is received or paid.

The two government-wide statements report the Authority's net position and how it has changed. Net position (the difference between the Authority's assets and liabilities) is one way to measure the Authority's financial health, or position.

- Over time, increases or decreases in the Authority's net position are an indicator of whether its financial health is improving or deteriorating, respectively.
- To assess the overall health of the Authority, you need to consider additional nonfinancial factors, such as the condition of the Authority's capital assets.

The government-wide financial statements present governmental activities. These activities include functions most commonly associated with government (e.g., public safety). Contributions from local units and surcharge/9-1-1 fee revenues generally fund these services.

Fund financial statements

The fund financial statements provide more detailed information about the Authority's most significant fund - not the Authority as a whole. Funds are accounting devices that the Authority uses to keep track of specific sources of funding and spending for particular purposes. The Authority's lone fund, its General Fund, accounts for the expenses involved in providing services to the Authority's patrons, with the majority of funding coming from contributions from local units and surcharges/9-1-1 fees to cover the costs of operation. This fund uses the modified accrual basis of accounting.

FINANCIAL ANALYSIS OF THE AUTHORITY AS A WHOLE

Net position

Total net position at the end of the fiscal year was \$10,775,201. Of this total, \$5,990,056 represents net investment in capital assets, while \$2,480,385 is restricted for a capital project and, consequently, unrestricted net position was \$2,304,760.

Condensed financial information
Net position

	<u>2021</u>	<u>2020</u>
Current assets	\$ 4,910,196	\$ 7,962,871
Capital assets	11,008,030	9,445,105
 Total assets	 15,918,226	 17,407,976
 Current and other liabilities	 125,051	 88,911
Long-term liabilities	5,017,974	6,200,975
 Total liabilities	 5,143,025	 6,289,886
 Net assets:		
Net investment in capital assets	5,990,056	3,244,130
Restricted	2,480,385	4,340,681
Unrestricted	2,304,760	3,533,279
 Total net position	 <u>\$ 10,775,201</u>	 <u>\$ 11,118,090</u>

Changes in net position

The Authority's total revenues of \$7,672,835 in 2021 were \$1,379,390 higher than total revenues in 2020 (\$6,293,445). In 2021, the Authority received \$5,901,100 in local contributions (a new County tax levy), which accounts for the majority of the current increase. Total 2021 expenses of \$8,015,724 were \$2,856,313 higher than the total 2020 expenses (\$5,150,411). Expenses increased primarily due to payments to member units of \$2,645,396 for reimbursements of original start-up costs during fiscal year ending December 31, 2021.

Condensed financial information
Changes in net position

	<u>2021</u>	<u>2020</u>
Program Revenues:		
Charges for services	\$ 1,689,380	\$ 1,652,676
Operating grants and contributions	5,980,246	4,604,648
General revenues - interest	<u>3,209</u>	<u>36,121</u>
 Total revenues	 <u>7,672,835</u>	 <u>6,293,445</u>
 Public safety expenses	 8,015,724	 5,150,411
 Changes in net position	 <u>\$ (342,889)</u>	 <u>\$ 1,143,034</u>
 Net position at end of year	 <u>\$ 10,775,201</u>	 <u>\$ 11,118,090</u>

FINANCIAL ANALYSIS OF THE AUTHORITY'S FUND

The Authority's only governmental fund is its General Fund. The General Fund, which is the Authority's operating fund, uses the modified accrual method of accounting, which provides a short-term perspective that measures the flow of financial resources. The fund balance decreased by \$3,085,015, as revenues of \$7,672,835, were less than total expenditures of \$10,757,850, which includes \$1,922,655 in capital outlay expenditures in the current year.

General Fund budgetary highlights

The Authority amended the budget by increasing revenues by \$82,667, primarily due to a projected increase of federal grants. The expenditure budget was decreased by \$87,288, primarily due to a projected decrease in capital outlay expenditures.

Revenues were \$69,618 higher than budgeted, with the primary difference occurring in charges for services. Expenditures were \$261,075 lower than the amounts appropriated, which was primarily due to lower than anticipated operating and capital outlay costs.

The total variances resulted in a \$330,693 positive budget variance, with an actual decrease in fund balance of \$3,085,015 compared to a budget that anticipated a decrease of \$3,415,708 in fund balance.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital assets

The Authority's investment in capital assets as of December 31, 2021, totals \$11,008,030 (net of accumulated depreciation). Capital assets consist of buildings and improvements, equipment, and land. The net increase in capital assets totaled \$1,562,925, including additions of \$1,903,345, which was offset by \$340,420 in depreciation expense. Major capital asset additions during the year include the following:

- Fire suppression improvements for \$41,050
- Equipment improvements for \$1,860,295

More detailed information about the Authority's capital assets is presented in Note 4 of the notes to the basic financial statements.

Debt

The Authority reported long-term debt at the end of the year in the amount of \$5,017,974, a reduction of \$1,183,001 from the prior year as all principal and payments were made in a timely manner.

More detailed information about the Authority's long-term obligations is presented in Note 6 of the notes to the basic financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The Authority's Board of Directors and management consider many factors when setting the annual budget. One of the most important factors affecting the budget is ensuring sufficient funds are available to meet ongoing costs of operation.

CONTACTING THE AUTHORITY'S FINANCIAL MANAGEMENT

Questions regarding any information provided in this report or requests for additional financial information should be addressed to:

Kalamazoo County Consolidated Dispatch Authority
7040 Stadium Drive
Kalamazoo, MI 49009

BASIC FINANCIAL STATEMENTS

Kalamazoo County Consolidated Dispatch Authority

STATEMENT OF NET POSITION

December 31, 2021

ASSETS

Current assets:

Cash	\$ 1,829,142
Investments	14,474
Accounts receivable	459,839
Deposit	2,480,385
Prepaid items	<u>126,356</u>

Total current assets 4,910,196

Noncurrent assets:

Capital assets not being depreciated	6,124,903
Capital assets, net of accumulated depreciation	<u>4,883,127</u>

Total noncurrent assets 11,008,030

Total assets 15,918,226

LIABILITIES

Current liabilities:

Accounts payable	52,231
Accrued payroll	62,420
Accrued interest	10,400
Current portion - note payable	<u>1,208,598</u>

Total current liabilities 1,333,649

Noncurrent liabilities - note payable 3,809,376

Total liabilities 5,143,025

NET POSITION

Net investment in capital assets	5,990,056
Restricted - for capital project	2,480,385
Unrestricted	<u>2,304,760</u>

Total net position \$ 10,775,201

See notes to financial statements

Kalamazoo County Consolidated Dispatch Authority

STATEMENT OF ACTIVITIES

Year ended December 31, 2021

PROGRAM EXPENSES

Public safety:

Dispatch services	\$ 7,520,959
Depreciation	340,420
Interest	<u>154,345</u>

Total program expenses 8,015,724

PROGRAM REVENUES

Charges for services	1,689,380
Operating grants and contributions	<u>5,980,246</u>

Total program revenues 7,669,626

Net program expenses (346,098)

GENERAL REVENUES

Investment return	<u>3,209</u>
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CHANGE IN NET POSITION (342,889)

NET POSITION - BEGINNING 11,118,090

NET POSITION - ENDING \$ 10,775,201

See notes to financial statements

Kalamazoo County Consolidated Dispatch Authority

BALANCE SHEET - governmental funds

December 31, 2021

	<u>General</u>
ASSETS	
Cash	\$ 1,829,142
Investments	14,474
Accounts receivable	459,839
Deposit	2,480,385
Prepaid items	<u>126,356</u>
Total assets	<u>\$ 4,910,196</u>
LIABILITIES AND FUND BALANCES	
Liabilities:	
Accounts payable	\$ 52,231
Accrued payroll	<u>62,420</u>
Total liabilities	<u>114,651</u>
Fund balances:	
Nonspendable	126,356
Restricted - for capital project	2,480,385
Unassigned	<u>2,188,804</u>
Total fund balances	<u>4,795,545</u>
Total liabilities and fund balances	<u>\$ 4,910,196</u>
Reconciliation of the balance sheet to the statement of net position:	
Total fund balance - total governmental funds	\$ 4,795,545
Amounts reported for <i>governmental activities</i> in the statement of net position (page 10) are different because:	
Capital assets used in <i>governmental activities</i> are not financial resources and, therefore, are not reported in the governmental funds.	11,008,030
Long-term liabilities, consisting of notes payable, are not due and payable in the current period and, therefore, are not reported in the governmental funds.	(5,017,974)
Interest payable is not due and payable in the current period and, therefore, is not reported in the governmental funds.	<u>(10,400)</u>
Net position of <i>governmental activities</i>	<u>\$ 10,775,201</u>

See notes to financial statements

Kalamazoo County Consolidated Dispatch Authority

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -
governmental funds**

Year ended December 31, 2021

	<u>General</u>
REVENUES	
Federal grants	\$ 79,146
Charges for services	1,676,914
Contributions from local units	5,901,100
Interest and rentals	10,409
Other	<u>5,266</u>
Total revenues	<u>7,672,835</u>
EXPENDITURES	
Current - public safety	7,501,649
Debt service:	
Principal	1,183,001
Interest	150,545
Capital outlay	<u>1,922,655</u>
Total expenditures	<u>10,757,850</u>
NET CHANGES IN FUND BALANCES	(3,085,015)
FUND BALANCES - BEGINNING	<u>7,880,560</u>
FUND BALANCES - ENDING	<u>\$ 4,795,545</u>
Reconciliation of the statement of revenues, expenditures, and changes in fund balances to the statement of activities:	
Net change in fund balance - total governmental funds	\$ (3,085,015)
Amounts reported for <i>governmental activities</i> in the statement of activities (page 11) are different because:	
Capital assets:	
Assets acquired	1,903,345
Provision for depreciation	(340,420)
Long-term debt - debt principal payments	1,183,001
Change in other assets/liabilities - increase in accrued interest payable	<u>(3,800)</u>
Change in net position of <i>governmental activities</i>	<u>\$ (342,889)</u>

See notes to financial statements

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Kalamazoo County Consolidated Dispatch Authority (the Authority) conform to accounting principles generally accepted in the United States of America (hereinafter referred to as generally accepted accounting principles) as applicable to governmental units. The following is a summary of the more significant accounting policies.

Reporting entity:

The Authority is a discretely presented component unit Governmental Fund of the County of Kalamazoo, Michigan (the County). The Authority works to provide dispatch and integrated communication of emergency police, fire, and medical services within Kalamazoo County.

The basic financial statements of the Authority do not include other operations of the County.

Government-wide and fund financial statements:

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all activities of the Authority. Governmental activities are normally supported by contributions from local units and surcharge revenues.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Interest and other items not properly included among program revenues are reported instead as general revenues.

Measurement focus, basis of accounting, and financial statement presentation:

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

Governmental funds financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available if they are collected within the current period, or soon enough thereafter, to pay liabilities of the current period. For this purpose, the Authority generally considers revenues to be available if they are expected to be collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

Grants, charges for services, and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable only when cash is received by the Authority.

The Authority reports a single major governmental fund, its General Fund. This fund accounts for all financial resources of the Authority.

Amounts reported as program revenues include: (1) charges to customers or applicants for goods, services, or privileges provided and (2) operating and capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program revenues.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Assets, liabilities, and equity:

Cash and investments - Cash is considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. Investments are reported at fair value.

Receivables - All receivables are considered to be fully collectible and are due within one year.

Prepaid items - Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid items.

Capital assets - Capital assets, which include property, equipment, and vehicles, are defined by the Authority as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value as of the date received. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Buildings and improvements	40 years
Equipment	5 - 15 years
Software	6 years

Net position - Net position represents the difference between assets and liabilities. The Authority currently reports two categories of net position, net investment in capital assets and unrestricted net position.

Net position flow assumption - Sometimes, the Authority will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted - net position and unrestricted - net position in the government-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Authority's policy to consider restricted - net position to have been depleted before unrestricted - net position is applied.

Fund equity - Governmental funds report nonspendable fund balances for amounts that cannot be spent because they are either (a) not in spendable form or (b) legally required to be maintained intact. Restricted fund balances are reported when externally imposed constraints are placed on the use of resources by grantors, contributors, or laws and regulations of other governments. Committed fund balance is imposed by formal action of the Authority's Board. The Authority Board retains the authority to assign fund balances as to purpose. Unassigned fund balances are amounts that do not fall into any other category above. When the Authority incurs an expenditure for purposes for which various fund balance classifications can be used, it is the Authority's policy to use the restricted fund balance first, followed by committed fund balance, then assigned fund balance and, finally, unassigned fund balance.

Use of estimates - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Accordingly, actual results could differ from those estimates.

NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Budgetary information - An annual budget is adopted on a basis consistent with generally accepted accounting principles for the General Fund. The budget document presents information by function and line-item. The legal level of budgetary control adopted by the governing body is the function level. Budget appropriations are considered to be spent once the goods are delivered or the services rendered. All annual appropriations lapse at the end of the fiscal year. There were no reportable budgetary variances at December 31, 2021.

NOTE 3 - CASH AND INVESTMENTS

Deposits - State statutes and the Authority's investment policy authorize the Authority to make deposits in the accounts of federally insured banks, credit unions, and savings and loan associations. The Authority's deposits are in accordance with statutory authority. As of December 31, 2021, the Authority had deposits with a carrying amount of \$1,829,142.

Custodial credit risk is the risk that, in the event of the failure of a financial institution, the Authority will not be able to recover its deposits. The Authority's investment policy does not specifically address custodial credit risk for deposits. At December 31, 2021, \$1,602,848 of the Authority's bank balances of \$1,852,848 was exposed to custodial credit risk because it was uninsured and uncollateralized.

Investments - State statutes and the Authority's investment policy authorize the Authority to invest in a) obligations of the U.S. Treasury, agencies, and instrumentalities; b) commercial paper rated within the two (2) highest rate classifications, which mature not more than 270 days after the date of purchase; c) repurchase agreements, collateralized by U.S. governmental securities; d) bankers' acceptances; e) mutual funds composed of otherwise legal investments; and f) investment pools organized under the local government investment pool act.

Credit risk. Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This risk is measured by the assignment of a rating by a nationally recognized statistical rating organization. The Authority's investment policy does not contain requirements that would limit exposure to credit risk for investments. The credit quality ratings of the Authority's investments are as follows:

<u>Investment type</u>	<u>Fair Value</u>	<u>Rating</u>	<u>Rating Organization</u>
Michigan CLASS Investment Pool	\$ 14,474	AAAm	Standard and Poor's

Investments in entities that calculate net asset value per share - The Authority holds shares in an investment pool where the fair value of the investment is measured on a recurring basis using net asset value per share of the investment pool as a practical expedient. At December 31, 2021, the fair value, unfunded commitments, and redemption rules of these investments are as follows:

	<u>Michigan CLASS</u>
Fair value at December 31, 2021	\$ 14,474
Unfunded commitments	none
Redemption frequency	n/a
Notice period	none

NOTE 4 - CAPITAL ASSETS

Capital asset activity for the year ended December 31, 2021, was as follows:

	<u>Beginning balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending balance</u>
Governmental activities:				
Capital assets not being depreciated:				
Land	\$ 294,273	\$ -	\$ -	\$ 294,273
Construction in progress	<u>3,927,285</u>	<u>1,903,345</u>	<u>-</u>	<u>5,830,630</u>
Total capital assets not being depreciated, net	<u>4,221,558</u>	<u>1,903,345</u>	<u>-</u>	<u>6,124,903</u>
Capital assets being depreciated:				
Buildings and improvements	2,581,994	-	-	2,581,994
Equipment and furnishings	<u>3,352,051</u>	<u>-</u>	<u>-</u>	<u>3,352,051</u>
Subtotal	<u>5,934,045</u>	<u>-</u>	<u>-</u>	<u>5,934,045</u>
Less accumulated depreciation for:				
Buildings and improvements	(265,344)	(97,799)	-	(363,143)
Equipment and furnishings	<u>(445,154)</u>	<u>(242,621)</u>	<u>-</u>	<u>(687,775)</u>
Subtotal	<u>(710,498)</u>	<u>(340,420)</u>	<u>-</u>	<u>(1,050,918)</u>
Total capital assets being depreciated, net	<u>5,223,547</u>	<u>(340,420)</u>	<u>-</u>	<u>4,883,127</u>
Governmental activities capital assets, net	<u>\$ 9,445,105</u>	<u>\$ 1,562,925</u>	<u>\$ -</u>	<u>\$ 11,008,030</u>

All depreciation expense was charged to the public safety function.

NOTE 5 - RISK MANAGEMENT

The Authority is exposed to various risks of loss related to property loss, torts, errors and omissions, employee injuries (workers' compensation), and medical benefits provided to employees. The Authority has purchased commercial insurance for each of these claims and is neither self-insured, nor participates in a shared-risk pool. During the past period, settlements did not exceed insurance coverage.

NOTE 6 - LONG-TERM OBLIGATIONS

At December 31, 2021, long-term obligations consist of an installment purchase agreement, \$6,200,975, payable in annual installments of \$1,333,546, including interest at 2.490%; final payment is due December 2025. The debt is secured by the full faith and credit of the Authority.

NOTE 6 - LONG-TERM OBLIGATIONS (continued)

Long-term obligation activity for the year ended December 31, 2021, was as follows:

<u>Description</u>	<u>Beginning balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending balance</u>	<u>Amounts due within one year</u>
Installment purchase agreement	\$ 6,200,975	\$ -	\$ (1,183,001)	\$ 5,017,974	\$ 1,208,598

Debt service requirements at December 31, 2021, are as follows:

<u>Year ended December 31,</u>	<u>Principal</u>	<u>Interest</u>
2022	1,208,598	128,948
2023	1,238,692	94,854
2024	1,269,536	64,010
2025	<u>1,301,148</u>	<u>32,399</u>
Totals	<u>\$ 5,017,974</u>	<u>\$ 320,211</u>

All outstanding debt of the Authority is direct placement or direct borrowing debt.

NOTE 7 - DEFINED CONTRIBUTION PENSION PLAN

The Authority provides pension benefits for the executive director through a defined contribution plan. In a defined contribution plan, benefits depend solely on amounts contributed to the plan, plus investment earnings. The executive director is eligible to participate after the date of hire. The Authority contributes an amount equal to 10% and the executive director has the option to contribute. The Authority's contributions for the executive director (and interest allocated to the employee's account) are fully vested upon entering the plan. The Authority made the required contributions of \$11,938, for the year ended December 31, 2021. At December 31, 2021, the Authority reported no accrued liability as part of the contributions to the plan. The Authority is not a trustee of the plan, nor is the Authority responsible for investment management of plan assets.

The Authority also provides pension benefits for all employees except the executive director through a defined contribution plan. The employees are eligible to participate after the date of hire. The Authority contributes an amount equal to 5% and the employees have the option to contribute. The Authority will match employee contributions up to a maximum of an additional 3%. The Authority's contributions for the employees (and interest allocated to the employee's account) are fully vested upon the completion of two years of service. The Authority made the required contributions of \$229,082, for the year ended December 31, 2021. At December 31, 2021, the Authority reported no accrued liability as part of the contributions to the plan. The Authority is not a trustee of the plan, nor is the Authority responsible for investment management of plan assets.

Forfeitures may be used to reduce or reallocate employer contributions. There were forfeitures of \$33,902 during the current fiscal year that were used to reduce the Authorities pension expense.

NOTE 8 - DEFERRED COMPENSATION PLAN

The Authority offers its employees a deferred compensation plan created in accordance with Internal Revenue Code, Section 457. The assets of the plan were held in trust (custodial accounts), as described in IRC Section 457(g) for the exclusive benefit of the participants (employees) and their beneficiaries. The custodian thereof, for the exclusive benefit of the participants, holds the custodial accounts for the beneficiaries of this Section 457 plan and the assets may not be diverted to any other use. The administrators are agents of the employer for purposes of providing direction to the custodian of the custodial account from time to time for the investment of the funds held in the account, transfer of assets to or from the account, and all other matters. In accordance with the provisions of GASB Statement No. 32, plan balances and activities are not reflected in the Authority's financial statements.

NOTE 9 - UPCOMING ACCOUNTING PRONOUNCEMENT

Governmental Accounting Standards Board (GASB) Statement No. 87, *Leases*, was issued by the GASB in June 2017 and will be effective for periods beginning after June 15, 2021. The objective of this Statement is to increase the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use the underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities

REQUIRED SUPPLEMENTARY INFORMATION

Kalamazoo County Consolidated Dispatch Authority
BUDGETARY COMPARISON SCHEDULE - General Fund
Year ended December 31, 2021

	<i>Original budget</i>	<i>Final budget</i>	<i>Actual</i>	<i>Variance with final budget positive (negative)</i>
REVENUES				
Federal grants	\$ -	\$ 79,146	\$ 79,146	\$ -
Charges for services	1,606,000	1,608,000	1,676,914	68,914
Contributions from local units	5,901,100	5,901,100	5,901,100	-
Interest and rentals	13,200	9,700	10,409	709
Other	250	5,271	5,266	(5)
Total revenues	<u>7,520,550</u>	<u>7,603,217</u>	<u>7,672,835</u>	<u>69,618</u>
EXPENDITURES				
Public safety:				
Personnel costs	3,263,175	3,078,878	3,018,972	59,906
Employee benefits	1,103,658	991,440	961,414	30,026
Contractual services	603,195	603,195	541,774	61,421
Professional services	40,100	36,600	28,286	8,314
Insurance	40,000	58,005	58,005	-
Repairs and maintenance	25,000	20,000	11,850	8,150
Travel	60,000	61,220	53,766	7,454
Supplies	32,000	32,000	20,114	11,886
Utilities	166,900	155,900	151,725	4,175
Payments to member units	2,645,396	2,645,396	2,645,396	-
Miscellaneous	43,000	23,300	10,347	12,953
Total public safety	<u>8,022,424</u>	<u>7,705,934</u>	<u>7,501,649</u>	<u>204,285</u>
Debt service:				
Principal	-	1,183,001	1,183,001	-
Interest	-	150,545	150,545	-
Capital outlay	<u>3,083,789</u>	<u>1,979,445</u>	<u>1,922,655</u>	<u>56,790</u>
Total expenditures	<u>11,106,213</u>	<u>11,018,925</u>	<u>10,757,850</u>	<u>261,075</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>(3,585,663)</u>	<u>(3,415,708)</u>	<u>(3,085,015)</u>	<u>330,693</u>
OTHER FINANCING SOURCES				
Debt proceeds	<u>2,893,789</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGES IN FUND BALANCES	(691,874)	(3,415,708)	(3,085,015)	330,693
FUND BALANCES - BEGINNING	<u>7,880,560</u>	<u>7,880,560</u>	<u>7,880,560</u>	<u>-</u>
FUND BALANCES - ENDING	<u>\$ 7,188,686</u>	<u>\$ 4,464,852</u>	<u>\$ 4,795,545</u>	<u>\$ 330,693</u>

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

Board of Directors
Kalamazoo County Consolidated Dispatch Authority
Kalamazoo, Michigan

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities and the major fund of the Kalamazoo County Consolidated Dispatch Authority (the Authority), a discretely presented component unit Governmental Fund of the County of Kalamazoo, Michigan, as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements, and have issued our report thereon dated March 25, 2022.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Authority's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Authority's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described below, we have identified certain deficiencies in internal control that we consider to be material weaknesses.

Finding 2021-001 - Financial statement preparation

Condition and criteria: All governmental units in Michigan are required to prepare financial statements in accordance with generally accepted accounting principles (GAAP). This is the responsibility of management. The preparation of financial statements in accordance with GAAP requires internal controls over both (1) recording, processing, and summarizing accounting data (i.e., maintaining internal accounting records), and (2) reporting government-wide and fund financial statements, including the related notes to the financial statements (i.e., external financial reporting).

As is the case with many small and medium-sized governmental units, the Authority relied on its independent external auditor to assist with the preparation of the financial statements, the related notes, and the management's discussion and analysis as part of its external financial reporting process. Accordingly, the Authority's ability to prepare financial statements in accordance with GAAP is based, in part, on its reliance on its external auditor, who cannot by definition be considered part of the Authority's internal controls.

Cause: This condition was caused by the Authority's decision to outsource the preparation of its annual financial statements to the external auditor rather than incur the costs of obtaining the necessary training and expertise required for the Authority to perform this task internally because outsourcing the task is considered more cost effective.

Effect: The Authority lacks complete internal controls over the preparation of its financial statements in accordance with GAAP and relies, at least in part, on assistance from its external auditor for assistance with this task.

Auditor's Recommendation: We recommend that management continue to monitor the relative costs and benefits of securing the internal or other external resources necessary to prepare a draft of the Authority's annual financial statements versus contracting with its auditor for these services.

Management Response: Management has made an ongoing evaluation of the respective costs and benefits of obtaining internal or external resources, specifically for the preparation of financial statements in accordance with GAAP and has determined that the additional benefits derived from implementing such a system would not outweigh the costs incurred to do so. Management will continue to review the draft financial statements and notes prior to approving them and accepting responsibility for their content and presentation.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Authority's Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the Authority's response to the finding identified in our audit and described above. The Authority's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Siegfried Crandall P.C." The signature is written in a cursive, flowing style.

March 25, 2022



KALAMAZOO COUNTY CONSOLIDATED DISPATCH AUTHORITY

Agenda Request Form

Please fill in the boxes below with the appropriate information.

Name: Agency:

Phone Number: Length of Time Needed: Agenda Item #:

Topic:

Brief Description:

The attached 2022 Budget Amendment memorandum and supporting documentation was presented by the Executive Director to the Finance Committee Members at the meeting on May 3rd. The Finance Committee reviewed amendment in detail.

The Finance Committee unanimously approved the Budget Amendment and recommends the same to the Board of Directors for consideration.

Proposed Motion:

*****ROLL CALL VOTE*****

Motion to approve the 2022 Budget Amendment Revision I as presented including total expenditures of \$9,810,674.

Agenda Request Approved: Meeting Date: Time:

Persons or items will not be placed on a meeting agenda without an agenda request form first being completed. The agenda request form must be accompanied by information that substantiates and justifies your request. Lack of this information may cause a delay in your request being acted upon by the Board of Directors. Agenda requests must be received by 9:00 a.m. on Monday of the week preceding the monthly meeting date. Completed forms should be delivered to an Officer of the Board of Directors or sent electronically to admin@kccda911.org. If you have any questions regarding this form, please feel free to contact KCCDA’s administrative office at (269) 488-8911.



Kalamazoo County Consolidated Dispatch Authority



DATE: April 26, 2022

TO: Finance Committee Members and Board of Directors

FROM: Jeff Troyer
KCCDA Executive Director

SUBJECT: REVISION I – FY2022 Budget Amendment

I hereby present to the Finance Committee members and Board of Directors for consideration an amendment, Revision I, to the 2022 Budget. The proposed amendment reflects carry-overs from projects/business items started in 2021 but not completed, and up-to-date personnel projections and actual 2022 benefit elections.

The key aspects of this amendment include:

- **Revenues – Increase in Federal Grants**

KCCDA has been awarded two FEMA Public Assistance grants totaling \$78,235. It is unknown when these monies will be received but the additional revenues are included in this revision.

- **Personnel Services & Benefits and Taxes Recalculated**

All costs associated to personnel services and benefits and taxes have been recalculated to reflect year-to-date actuals, including benefit elections for the fiscal year. The recalculation of personnel services resulted in a savings of \$241,074 and the corresponding benefits and taxes included an additional \$155,226. These two categories combined for reduced expenditures totaling \$396,300. Position budgeting spreadsheets are included on pages 4 thru 6 for further details.

- **Services and Other Charges**

This categorical has minor changes that offset each other; net zero. The minor changes include:

- A reduction in insurance premiums for property and liability coverage with MMRMA of \$10,000.
- Increase in advertising of \$2,500 for vacant position postings and job fairs.
- \$7,500 increase in travel costs split among lodging, meals/food, mileage, and other travel expenses to account for increased travel costs.



Kalamazoo County Consolidated Dispatch Authority



- **Equipment and Capital Outlay**

This categorical includes the following changes:

- \$35,033 increase to Land – Capital. This amount was budgeted in 2021 for the purchase of the WMU tower site land. KCCDA did not finalize the purchase of the property until mid-February requiring this expenditure to carry-forward to 2022.
- \$75,000 was originally budgeted for the On-Site Controller for Vesta Telephony System (project #2 in the original budget). The final contract cost was negotiated at \$55,000 resulting in a \$20,000 reduction for this project.
- *NEW PROJECT: RADIO SYSTEM* – County VHF System move from Haverhill Water Tower to new 12th Street Tower. A request not to exceed \$50,000 is included to move all equipment, feedlines, and antennas from the Haverhill Water Tower to our new 12th Street Tower. This must be done as the City of Portage is refurbishing the water tower this fall.
- *NEW PROJECT: RADIO SYSTEM* – County VHF System move from Richland leased tower site to our new Augusta tower. A request not to exceed \$80,000 is included to move all existing equipment, purchase a new microwave path, and incorporate our new Augusta tower site into the County VHF simulcast ring network.
- *NEW PROJECT: FACILITY* – For the last two winters, we have experienced problems with ice dams forming on the roof of the facility. A request not to exceed \$25,000 is included to engage roofing contractors to resolve these issues.

NOTE: A quote from Roe-Comm (KCCDA's radio communications service and support vendor) for the Radio System new projects above is included on pages 7 thru 14. The quote was received at the end of March and equipment prices continue to increase.

The result of the above Equipment and Capital Outlay changes equates to an increase in expenditures of \$170,033.

Attached to this memorandum are two reports illustrating the line-item budgetary revisions included in this amendment:

- ✓ 2022 Budget Amendment – REVISION I Net Changes

This document, pages 15 thru 17, shows the original adopted budget, net changes resulting from line-item transfers (year-to-date) and the proposed net changes included in this amendment and the new revised budget.



Kalamazoo County Consolidated Dispatch Authority



✓ 2022 REVISION I Budget Performance Report

Pages 18 thru 20 is a budget performance report showing the amended budget as proposed herein and the year-to-date expenditures.

Summary

The proposed budget amendment, Revision I, increases revenues by \$78,235 and decreases overall expenditures by \$226,267; equating to net changes of \$304,502. The amendment results in revised total expenditures of \$9,810,674 which equates to an anticipated surplus at year's end totaling \$466,296.

I recommend adoption of the proposed 2022 REVISION I budget amendment.

POSITION BUDGETING - Compensation, Taxes & Benefits

PSTN #	Position/Title	Wage Line Item	Emp. ID or Vacant (V)	Regular Wages	OT (Reg Sched)	Holiday Premium	Allow & Comps	Social Sec	Medi-care	MERS DC	MERS 457	MERS HCSP	Work Comp	Medical Ins.	HSA Contr.	Dental & Vision	Life Ins.	Disab. Ins.
01	ECO-I	702.024	037	\$46,488		\$2,615	\$4,550	\$3,326	\$778	\$4,292		\$930	\$192	OptOut		\$1,275	\$161	\$585
02	ECO-I	702.024	045	\$43,139		\$2,427	\$4,550	\$3,107	\$727	\$4,009		\$863	\$178	OptOut		\$1,275	\$161	\$585
03	ECO-I	702.024	064	\$38,688		\$2,176		\$2,534	\$593	\$3,269		\$774	\$159	\$4,856	\$1,400	\$338	\$161	\$585
04	ECO-I	702.024	071	\$38,688		\$2,176		\$2,534	\$593	\$3,269		\$774	\$159	\$14,090		\$676	\$161	\$585
05	ECO-I	702.024	075 (10)	\$32,240		\$1,828		\$2,112	\$494	\$2,725		\$774	\$133	\$8,662	\$2,100	\$507	\$121	\$439
06	ECO-I	702.024	HK (8)	\$25,293		\$1,430		\$1,657	\$387	\$2,138		\$759	\$104	\$2,428	\$700	\$169	\$81	\$293
07	ECO-I	702.024	AM (8)	\$25,293		\$1,430		\$1,657	\$387	\$2,138		\$759	\$104	\$5,775	\$1,400	\$338	\$81	\$293
08	ECO-I	702.024	KW (8)	\$25,293		\$1,430		\$1,657	\$387	\$2,138		\$759	\$104	\$6,446	\$1,400	\$637	\$81	\$293
09	ECO-I	702.024	V-6	\$18,970		\$1,067		\$1,242	\$291	\$1,603		\$759	\$78	\$1,942	\$560	\$135	\$64	\$234
10	ECO-I	702.024	V-6	\$18,970		\$1,067		\$1,242	\$291	\$1,603		\$759	\$78	\$4,620	\$1,120	\$270	\$64	\$234
11	ECO-I	702.024	V-6	\$18,970		\$1,067		\$1,242	\$291	\$1,603		\$759	\$78	\$5,157	\$1,120	\$510	\$64	\$234
12	ECO-I	702.024	V-0	\$0		\$0		\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0
13	ECO-II	702.023	013	\$57,512		\$3,235		\$3,766	\$881	\$4,860		\$1,150	\$237	\$4,856	\$1,400	\$338	\$161	\$585
14	ECO-II	702.023	014	\$57,512		\$3,235		\$3,766	\$881	\$4,860		\$1,150	\$237	\$11,549	\$2,800	\$676	\$161	\$585
15	ECO-II	702.023	019	\$57,512		\$3,235		\$3,766	\$881	\$4,860		\$1,150	\$237	\$11,549	\$2,800	\$676	\$161	\$585
16	ECO-II	702.023	021	\$57,512		\$3,235	\$4,550	\$4,048	\$947	\$5,224		\$1,150	\$237	OptOut		\$676	\$161	\$585
17	ECO-II	702.023	022	\$57,512		\$3,235		\$3,766	\$881	\$4,860		\$1,150	\$237	\$12,892	\$2,800	\$1,275	\$161	\$585
18	ECO-II	702.023	023	\$57,512		\$3,235		\$3,766	\$881	\$4,860		\$1,150	\$237	\$12,892	\$2,800	\$1,275	\$161	\$585
19	ECO-II	702.023	024	\$57,512		\$3,235	\$4,550	\$4,048	\$947	\$5,224		\$1,150	\$237	OptOut		\$1,275	\$161	\$585
20	ECO-II	702.023	025	\$57,512		\$3,235		\$3,766	\$881	\$4,860		\$1,150	\$237	\$12,892	\$2,800	\$1,275	\$161	\$585
21	ECO-II	702.023	026	\$57,512		\$3,235		\$3,766	\$881	\$4,860		\$1,150	\$237	\$12,892	\$2,800	\$1,275	\$161	\$585
22	ECO-II	702.023	027	\$57,512		\$3,235		\$3,766	\$881	\$4,860		\$1,150	\$237	\$11,549	\$2,800	\$676	\$161	\$585
23	ECO-II	702.023	030	\$57,512		\$3,235		\$3,766	\$881	\$4,860		\$1,150	\$237	\$12,892	\$2,800	\$1,275	\$161	\$585
24	ECO-II	702.023	031	\$57,512		\$3,235		\$3,766	\$881	\$4,860		\$1,150	\$237	\$12,892	\$2,800	\$1,275	\$161	\$585
25	ECO-II	702.023	032	\$57,512		\$3,235		\$3,766	\$881	\$4,860		\$1,150	\$237	\$12,892	\$2,800	\$1,275	\$161	\$585
26	ECO-II	702.023	033	\$55,619		\$3,129		\$3,642	\$852	\$4,700		\$1,112	\$229	\$4,856	\$1,400	\$338	\$161	\$585
27	ECO-II	702.023	034	\$55,619		\$3,129		\$3,642	\$852	\$4,700		\$1,112	\$229	\$4,856	\$1,400	\$338	\$161	\$585
28	ECO-II	702.023	035	\$55,619		\$3,129	\$4,550	\$3,924	\$918	\$5,064		\$1,112	\$229	OptOut		\$338	\$161	\$585
29	ECO-II	702.023	049	\$46,155		\$2,596	\$4,550	\$3,305	\$773	\$4,264		\$923	\$190	OptOut		OptOut	\$161	\$585
30	ECO-II	702.023	051	\$44,262		\$2,490	\$4,550	\$3,181	\$744	\$4,104		\$885	\$182	OptOut		OptOut	\$161	\$585
31	ECO-II	702.023	057	\$46,155		\$2,596	\$3,250	\$3,224	\$754	\$4,160		\$923	\$190	OptOut		OptOut	\$161	\$585
32	ECO-II	702.023	059	\$44,262		\$2,490		\$2,899	\$678	\$3,740		\$885	\$182	\$4,856	\$1,400	\$338	\$161	\$585

POSITION BUDGETING - Compensation, Taxes & Benefits

PSTN #	Position/Title	Wage Line Item	Emp. ID or Vacant (V)	Regular Wages	OT (Reg Sched)	Holiday Premium	Allow & Comps	Social Sec	Medi-care	MERS DC	MERS 457	MERS HCSP	Work Comp	Medical Ins.	HSA Contr.	Dental & Vision	Life Ins.	Disab. Ins.
33	ECO-II	702.023	061	\$44,262		\$2,490		\$2,899	\$678	\$3,740		\$885	\$182	\$14,090		\$676	\$161	\$585
34	ECO-II	702.023	062	\$46,155		\$2,596	\$4,550	\$3,305	\$773	\$4,264		\$923	\$190	OptOut		\$1,275	\$161	\$585
35	ECO-II	702.023	063	\$46,155		\$2,596	\$3,250	\$3,224	\$754	\$4,160		\$923	\$190	OptOut		\$676	\$161	\$585
36	ECO-II	702.023	067	\$44,262		\$2,490		\$2,899	\$678	\$3,740		\$885	\$182	\$12,892	\$2,800	\$1,275	\$161	\$585
37	ECO-II	702.023	070	\$42,370		\$2,383	\$1,950	\$2,896	\$677	\$3,580		\$847	\$175	OptOut		OptOut	\$161	\$585
38	ECO-II	702.023	074	\$42,370		\$2,383		\$2,775	\$649	\$3,580		\$847	\$175	\$4,856	\$1,400	\$338	\$161	\$585
39	ECO-II	702.023	V-4	\$14,406		\$810		\$943	\$221	\$1,217		\$288	\$59	\$809	\$350	\$57	\$161	\$585
40	ECO-II	702.023	V-4	\$14,406		\$810		\$943	\$221	\$1,217		\$288	\$59	\$1,925	\$700	\$115	\$161	\$585
41	ECO-II	702.023	V-4	\$14,406		\$810		\$943	\$221	\$1,217		\$288	\$59	\$2,149	\$700	\$217	\$81	\$293
42	ECO-II	702.023	V-4	\$14,406		\$810		\$943	\$221	\$1,217		\$288	\$59	OptOut	\$700	\$0	\$81	\$293
43	ECO-II	702.023	V-0	\$0		\$0		\$0	\$0	\$0		\$0	\$0					
44	ECO-II	702.023	V-0	\$0		\$0		\$0	\$0	\$0		\$0	\$0					
45	ECO-II (filled with PT-Pool)	702.023	029	\$26,863		\$1,995		\$1,789	\$418	\$2,309			\$113					
46	ECO-II (filled with PT Pool)	702.023	041	\$24,024		\$2,703		\$1,657	\$388	\$2,138			\$104					
47	ECO-II (filled with PT'er)	702.023	055	\$24,970		\$768		\$1,596	\$373	\$2,059			\$100					
48	ECO-II (filled with PT'er)	702.023	056	\$24,970		\$768		\$1,596	\$373	\$2,059			\$100					
49	ECO - Part Time	702.023	020	\$28,756		\$885		\$1,838	\$430	\$2,371			\$116					
50	ECO - Part Time	702.023	040	\$30,030		\$739		\$1,908	\$446	\$2,462			\$120					
51	ECO - Part Time	702.023	043	\$29,904		\$797		\$1,903	\$445	\$2,456			\$120					
52	ECO - Part Time	702.023	053	\$24,970		\$768		\$1,596	\$373	\$2,059			\$100					
53	Dispatch Supv. - Shift	702.022	008	\$64,576	\$6,797	\$3,824		\$4,662	\$1,090	\$6,016		\$1,359	\$267	\$11,549	\$2,800	\$676	\$161	\$585
54	Dispatch Supv. - Shift	702.022	009	\$64,576	\$6,797	\$3,824		\$4,662	\$1,090	\$6,016		\$1,359	\$267	\$11,549	\$2,800	\$676	\$161	\$585
55	Dispatch Supv. - Shift	702.022	011	\$66,631	\$7,014	\$3,945		\$4,811	\$1,125	\$6,207		\$1,403	\$275	\$11,549	\$2,800	\$676	\$161	\$585
56	Dispatch Supv. - Shift	702.022	017	\$60,485	\$6,367	\$3,581		\$4,367	\$1,021	\$5,635		\$1,273	\$250	\$11,549	\$2,800	\$676	\$161	\$585
57	Dispatch Supv. - QA	702.022	010	\$70,138	\$7,014	\$3,945		\$5,028	\$1,176	\$6,488		\$1,403	\$289	\$12,892	\$2,800	\$1,275	\$161	\$585
58	Dispatch Supv. - Training	702.022	007	\$67,974	\$6,797	\$3,824	\$4,550	\$5,155	\$1,206	\$6,288		\$1,359	\$280	OptOut		\$338	\$161	\$585
59	Exec. Admin. Assistant	702.021	004	\$57,924				\$3,591	\$840	\$4,634		\$1,158	\$226	\$12,892	\$2,800	\$1,275	\$161	\$585
60	Systems Support Spec.	702.021	003	\$63,165				\$3,916	\$916	\$5,053		\$1,263	\$246	\$12,892	\$2,800	\$1,275	\$161	\$585
61	Systems Support Spec. (new)	702.021	JJ-8	\$39,515				\$2,450	\$573	\$3,161		\$790	\$154	\$4,856	\$2,800	\$1,275	\$161	\$585
62	Network/Systems Admin	702.010	005	\$84,020			\$3,250	\$5,411	\$1,265	\$6,982	\$1,745	\$1,680	\$328	OptOut		OptOut	\$161	\$585
63	Deputy Director	702.010	002	\$87,203				\$5,407	\$1,264	\$6,976	\$1,744	\$1,744	\$340	\$11,549	\$2,800	\$551	\$161	\$585
64	Executive Director	702.010	001	\$122,420			\$8,683	\$8,128	\$1,901	\$12,242	\$5,244	\$3,673	\$477	\$12,892	\$2,800	\$1,091	\$1,356	\$3,978
Varies	OVERTIME (Various)	702.030	X		\$275,000			\$17,050	\$3,988	\$22,000								

POSITION BUDGETING - Compensation, Taxes & Benefits

	Regular Wages	OT (Reg Sched)	Holiday Premium	Allow & Comps	Social Sec	Medi-care	MERS DC	MERS 457	MERS HCSP	Work Comp	Medical Ins.	HSA Contr.	Dental & Vision	Life Ins.	Disab. Ins.
TOTALS:	\$2,813,691	\$315,787	\$130,872	\$61,333	\$205,944	\$48,164	\$266,968	\$8,734	\$55,504	\$11,484	\$349,180	\$78,050	\$35,126	\$8,995	\$31,736
		702.030	706.000		721.000	722.000	725.010	725.020	725.030	719.000	720.010	720.060		720.040	720.070

Line Item Summary	
Salaries - Administration 702.010	\$293,643
Wages - Regular 702.020	\$2,520,048

Line Item Summary	
712.000	\$52,650
715.010	\$8,683

LINE ITEM SUMMARY	
720.020: Fringe - Dental	\$28,658
720.030: Fringe - Vision	\$6,468

Wages - Regular Subclassifications

Administrative Support - 702.021	\$160,604
Dispatch Supervisors - 702.022	\$394,379
ECO II's - 702.023	\$1,633,034
ECO I's - 702.024	\$332,030

Kalamazoo County Consolidated Dispatch Authority

Attn: Jeff Troyer
7040 Stadium Drive
Kalamazoo, MI 49009

Prepared by:

Rick Hochstedler
Communications Consultant

ROE-COMM., INC.



Communications Solutions for now and beyond!

1400 Ramona Avenue, Portage, MI 49002 USA

269.327.1045

www.roecomm.com

Since 1950

March 23, 2022

Jeff Troyer
Kalamazoo County Consolidated Dispatch Authority
7040 Stadium Drive
Kalamazoo, MI 49009

Dear Jeff:

We wish to thank you for your interest in our company. I want to assure you careful consideration has gone into the analysis of your current communications needs. The following system reflects considerations regarding your current environment, as well as expected growth and change in your organization and the surrounding community.

In this proposal, you will find a review of our discussion of your communication needs and how the proposed solution will meet your needs. Implementation details are also outlined so that you may clearly know how **ROE-COMM, INC** will put these solutions in place for you. The appendix will detail the equipment list and the itemized pricing.

Sincerely,

A handwritten signature in black ink that reads "Rick Hochstedler". The signature is written in a cursive, flowing style.

Rick Hochstedler
Sales Manager

Enclosures

ROE COMMUNICATIONS VALUE ADDED CAPABILITIES

More to meet your needs -

Roe Communications has been the area leader providing wireless solutions since 1950. Many of our solutions include equipment from Motorola Solutions Inc, Motorola Solutions is specified more often than all other brands combined.

As a Motorola Solutions Service Shop, Roe Communication, Inc. has over 65+ years experience servicing Kalamazoo and its surrounding communities. We provide in-shop or on-site service on a contract or time and materials basis, therefore, allowing you worry-free and cost-effective maintenance of your radios.

Roe Communications, Inc. offers a complete line of communications equipment tailored to meet your specific needs and budget, with Communications Consultants to assist in the design and Field Technicians to troubleshoot any problems which may occur after installation.

MOTOROLA's National Parts Depot has twenty-four hour service, assuring your prompt delivery of replacement parts, if needed.

MOTOROLA Professional Series products carry a 5 year essential services limited warranty against defects in manufacturing.

ROE-COMM., INC is your Elite Service Partner and Multiple Award-Winning Dealer located in South-Western Michigan.

A variety of creative finance options and terms are available to meet your needs.

APPENDIX
EQUIPMENT DESCRIPTION AND PRICES

Qty.	Item Description	Subtotals:
Haverhill Site Move		
<i>Network Clock Antenna:</i>		
1	Spectracom Compatible 26dB Active GPS Antenna	
1	50' LMR400 with N-Type Connectors	
4	EZ N-Male Connectors	
1	Polyphaser GPS Antenna Surge Suppressor	
1	GPS Antenna Mounting Bracket	
		\$619.00
<i>VHF High Gain Omni Antenna:</i>		
1	Omni-Directional DB224 6 dB Gain Antenna, 150-160 MHz Antenna to Mast Mounting Bracket Included 225' 7/8" Low Loss Transmission Line Cable (2) Premium Type Connectors (N-Male/N-Female) (2) Hoisting Grips Pre-Laced Cable on J Hooks (70) 7/8" Snap-Ins for 200 Cable Run 4 Ground Straps (Top and Bottom) Polyphaser Lightning Arrester N-Female (2) Weather Proofing Kit (5 Connections) <i>Modify FCC License - Relocate (2) FB2 Sites</i>	
		\$3,394.00
<i>Tower Labor:</i>		
1	Install the Following Equipment for New Transmitter 20' VHF 5/6 dB Gain Base Station Antenna on Tower Leg Tower Section with all necessary Mounting Hardware 7/8" Heliac Feedline, Ground Strap Top and Bottom, Tie Down Cables, Seal Connectors and Route Cable into Communications Shelter and Terminate Ends Analyze Antenna System for Proper Operation	
		\$3,943.00
<i>Relocate Microwave PTP820</i>		
<i>Wireless 11 GHz Broadband PTP Link:</i>		
2	11 GHz Path License, Coordination & Filing Fees	
<i>PTP Connectorized Antennas, Feedline, Grounding</i>		
1	LMR400 50 Ohm Feedline for IDU to RFU's 500ft	
2	LMR400 Hoisting Grip for Tower and Towers Pre-laced	

14	LMR400 Snap In Grips (Pack 10)	
4	Cambium PTP820 Gas Tube Surge Arrester	
8	Coax Grounding Kit for LMR400 Cable	
8	N-Male LMR400 Connector - EZ-400-NMH-x	
2	6' LMR Jumper Cables w/N Type Connectors	
2	RW 34.2 dBi 2', .11-12 GHz High Performance Dish Includes Clamps and Mounting Hardware HP2	
2	1' Stand Off with 2 3/8" or 4" Mast Mounting Pipe	
		\$8,630.00

Labor to Relocate Equipment from Haverhill

1	Labor to Prep and Install Grounding and Antenna System Prep, Rack Relocation, Installation and Grounding, Re-Aim Microwave, PM and Test All Equipment and Antennas for Proper Operation, Tune and Test Site for Overlap and Performance	
---	---	--

Haverhill Labor to Remove Dishes, Feedline and Antennas

1	Remove Existing 11 GHz 2' Dish x (2) and (1) VHF Omni, LMR400, 7/8" Feedline and All Associated Hardware	
---	--	--

Contract Labor to Install MW Dish and Aim

2	Install 2' Dish and Side Arms, Aim Antennas and Route Feedline or CAT5 to Radios, Install Grounding and Jumpers and Test for Proper Operation	
1	Roe-Comm Ground Work to Assist with Microwave Terminations, Installation, Aiming, Access and Antenna Work	

\$21,800.00

PM, Engineering, Staging and Hardware Integration:

1	Stage and Integrate Alarms and Test, Coordinate Site Work, In-House Service Configuration, Testing and Alarm Management	
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\$3,750.00

System Investment:

\$42,136.00

Augusta Site Relocation and New MW Path

Network Clock Antenna:

- 1 Spectracom Compatible 26dB Active GPS Antenna
 - 1 50' LMR400 with N-Type Connectors
 - 4 EZ N-Male Connectors
 - 1 Polyphaser GPS Antenna Surge Suppressor
 - 1 GPS Antenna Mounting Bracket
- \$619.00

VHF High Gain Omni Antenna:

- 1 Omni-Directional DB224 6 dB Gain Antenna, 150-160 MHz
Antenna to Mast Mounting Bracket Included
225' 7/8" Low Loss Transmission Line Cable
(2) Premium Type Connectors (N-Male/N-Female)
(2) Hoisting Grips Pre-Laced Cable on J Hooks
(70) 7/8" Snap-Ins for 200 Cable Run
4 Ground Straps (Top and Bottom)
Polyphaser Lightning Arrester N-Female
(2) Weather Proofing Kit (5 Connections)
Modify FCC License - Relocate (2) FB2 Sites
- \$3,394.00

Tower Labor:

- 1 Install the Following Equipment for New Transmitter
20' VHF 5/6 dB Gain Base Station Antenna on Tower Leg
Tower Section with all necessary Mounting Hardware
7/8" Heliac Feedline, Ground Strap Top and Bottom,
Tie Down Cables, Seal Connectors and Route Cable
into Communications Shelter and Terminate Ends
Analyze Antenna System for Proper Operation
Note: Plan is to Reuse Oxley Antenna System
- \$3,943.00

MW Path

Wireless 11 GHz Broadband PTP Link:

- 4 Cambium Networks PTP820G Dual Modem Ethernet
 - 2 Activation Key 100M w/ACM - 1 Per Unit
 - 2 Activation Key for G.8032 Network Redundancy
 - 2 Activation Key for Gigabit Ethernet Port (Enables 2nd Port)
 - 2 Activation Key for De-Dup, per Tx Chan
 - 2 Cambium RFU-C, 11GHz, TR490 ChLz, Hi
 - 2 Cambium RFU-C, 11GHz, TR490 ChLz, Lo
 - 2 11 GHz Path License, Coordination & Filing Fees
- \$29,020.00

PTP Connectorized Antennas, Feedline, Grounding

- 1 LMR400 50 Ohm Feedline for IDU to RFU's 3200ft
- 2 LMR400 Hoisting Grip for WT and Towers Pre-laced
- 12 LMR400 Snap In Grips (Pack 10)
- 4 Cambium PTP820 Gas Tube Surge Arrester
- 8 Coax Grounding Kit for LMR400 Cable
- 1 RJ-45 OD Shielded Connectors (25)
- 8 N-Male LMR400 Connector - EZ-400-NMH-x
- 2 6' LMR Jumper Cables w/N Type Connectors
- 2 RW 34.7 dBi 3', .11-12 GHz High Performance Dish
Includes Clamps and Mounting Hardware
- Note: Deduct \$3,362 if reuse of Haverhill Dishes
- 2 Saddle Mount Clamps and 6' Mast for (2) Sites
- 2 Meanwell 7.3 Amp 48 VDC Power Supply

\$9,370.00

PTP Setup and Configure & Install at Sites

- 1 Configure PTP820's, Stage and Test, Deliver and Install
at 1 Sites, Includes Pre-Engineering, Frequency Prog
Staging and IP Configuration, Reconfigure Ring
Add Augusta MW Ring to SNMP Tait Alarm Manager

Labor to Relocate Equipment from Augusta

- 1 Labor to Prep and Install Grounding and Antenna
System Prep, Rack Relocation, Installation and
Grounding, Re-Aim Microwave, PM and Test All
Equipment and Antennas for Proper Operation, Tune
and Test Site for Overlap and Performance

Richland Labor to Remove Dishes, Feedline and Antennas

- 1 Remove Existing 4.9 GHz 2' Dish x (1) and (1)
VHF Omni, LMR400, 7/8" Feedline and
All Associated Hardware

Contract Labor to Install MW Dish and Aim

- 2 Install 2' Dish and Side Arms, Aim Antennas and Route
Feedline or CAT5 to Radios, Install Grounding and
Jumpers and Test for Proper Operation

- 1 Roe-Comm Ground Work to Assist with Microwave
Terminations, Installation, Aiming, Access and
Antenna Work

\$25,800.00

PM, Engineering, Staging and Hardware Integration:

- 1 Stage and Integrate Alarms and Test, Coordinate Site Work, In-House Service Configuration, Testing and Alarm Management

\$3,750.00

System Investment:

\$75,277.00

IMPLEMENTATION:

Delivery of equipment will take place approximately 12-20 weeks after order is completed. Roe-Comm, Inc will be available after installation to answer any questions regarding use of system.

TERMS & CONDITIONS:

- 50% upon order
- 40% upon Installation
- 10% System Acceptance

ACCEPTANCE:

Signature: _____

Date: _____

Title: _____

Customer agrees to purchase terms and understands that a 20% restocking fee will be applied for any returned non-stock items. Other fees and charges may apply.

**Kalamazoo County Consolidated Dispatch Authority
2022 Budget Amendment - REVISION I Net Changes
January - December 2022**

	2911 - General Operations				2913 - Training				ALL BUSINESS UNITS			
	ORIGINAL Budget	YTD TXFRS	REV. I (net change)	REVISED BUDGET	ORIGINAL Budget	YTD TXFRS	REV. I (net change)	REVISED BUDGET	ORIGINAL Budget	YTD TXFRS	REV. I (net change)	REVISED BUDGET
REVENUES												
400.000 Use of Fund Balance	2,480,385			2,480,385				0	2,480,385	0	0	2,480,385
402.000 Property Taxes	6,099,900			6,099,900				0	6,099,900	0	0	6,099,900
528.000 Federal Grants	0		78,235	78,235				0	0	0	78,235	78,235
615.010 Surcharge - State 911	484,000			484,000	44,000			44,000	528,000	0	0	528,000
615.020 Surcharge - Local 911	1,080,000			1,080,000				0	1,080,000	0	0	1,080,000
665.000 Interest Earned	3,000			3,000				0	3,000	0	0	3,000
667.000 Rent/Lease Revenue	7,200			7,200				0	7,200	0	0	7,200
671.000 Miscellaneous Revenue	250			250				0	250	0	0	250
TOTAL REVENUES	\$ 10,154,735	\$ -	\$ 78,235	\$ 10,232,970	\$ 44,000	\$ -	\$ -	\$ 44,000	\$ 10,198,735	\$ -	\$ 78,235	\$ 10,276,970
EXPENDITURES												
700-718 Personnel Services												
702.010 Salaries - Administration	401,411		(107,768)	293,643				0	401,411	0	(107,768)	293,643
702.020 Wages - Regular	2,638,310		(118,262)	2,520,048	12,000			12,000	2,650,310	0	(118,262)	2,532,048
702.030 Wages - Overtime	315,787			315,787				0	315,787	0	0	315,787
702.050 CTO Pay	23,000			23,000				0	23,000	0	0	23,000
706.000 Wages - Holiday Premium	143,966		(13,094)	130,872				0	143,966	0	(13,094)	130,872
712.000 Payment in Lieu of Benefits	54,600		(1,950)	52,650				0	54,600	0	(1,950)	52,650
715.010 Auto Allowance	8,683			8,683				0	8,683	0	0	8,683
Personnel Services Subtotal	3,585,757	0	(241,074)	3,344,683	12,000	0	0	12,000	3,597,757	0	(241,074)	3,356,683
719-725 Benefits and Taxes												
719.000 Workers Comp Insurance	12,416		(932)	11,484				0	12,416	0	(932)	11,484
720.010 Medical/Health Insurance	435,626		(86,446)	349,180				0	435,626	0	(86,446)	349,180
720.020 Dental Insurance	35,164		(6,506)	28,658				0	35,164	0	(6,506)	28,658
720.030 Vision Insurance	7,937		(1,469)	6,468				0	7,937	0	(1,469)	6,468
720.040 Life Insurance	9,809		(814)	8,995				0	9,809	0	(814)	8,995
720.050 Unemployment	9,000			9,000				0	9,000	0	0	9,000
720.060 HSA Contributions	93,100		(15,050)	78,050				0	93,100	0	(15,050)	78,050
720.070 Short-Term Disability	34,398		(2,662)	31,736				0	34,398	0	(2,662)	31,736
721.000 Social Security	220,891		(14,947)	205,944				0	220,891	0	(14,947)	205,944

	2911 - General Operations				2913 - Training				ALL BUSINESS UNITS			
	ORIGINAL Budget	TXFRS (net change)	REV. I (net change)	REVISED BUDGET	ORIGINAL Budget	TXFRS (net change)	REV. I (net change)	REVISED BUDGET	ORIGINAL Budget	TXFRS (net change)	REV. I (net change)	REVISED BUDGET
722.000 Medicare	51,660		(3,496)	48,164				0	51,660	0	(3,496)	48,164
725.010 Retirement - MERS DC	286,410		(19,442)	266,968				0	286,410	0	(19,442)	266,968
725.020 Retirement - MERS 457	8,673		61	8,734				0	8,673	0	61	8,734
725.030 Retirement - MERS HCSP	59,027		(3,523)	55,504				0	59,027	0	(3,523)	55,504
Benefits and Taxes Subtotal	1,264,111	0	(155,226)	1,108,885	0	0	0	0	1,264,111	0	(155,226)	1,108,885
726-799 Supplies												
727.000 Supplies - Office	15,000			15,000				0	15,000	0	0	15,000
730.000 Supplies - Maintenance	6,000			6,000				0	6,000	0	0	6,000
740.000 Supplies - Uniform	8,000			8,000				0	8,000	0	0	8,000
760.000 Supplies - Kitchen	1,750			1,750				0	1,750	0	0	1,750
764.000 Supplies - Food	1,750			1,750				0	1,750	0	0	1,750
Supplies Subtotal	32,500	0	0	32,500	0	0	0	0	32,500	0	0	32,500
800-969 Services and Other Charges												
801.010 Contractual Services	623,956			623,956				0	623,956		0	623,956
805.010 Prof Services - Audit	7,100			7,100				0	7,100		0	7,100
810.000 Administrative Fees	3,600			3,600				0	3,600		0	3,600
813.000 Legal Fees	22,000			22,000				0	22,000		0	22,000
820.010 Interpreter Fees	4,800			4,800				0	4,800		0	4,800
835.010 Medical - Physical Exams	2,500			2,500				0	2,500		0	2,500
835.020 Medical - Drug Testing	1,500			1,500				0	1,500		0	1,500
850.010 Telephone Service	14,750			14,750				0	14,750		0	14,750
850.020 Internet Service	96,190			96,190				0	96,190		0	96,190
850.030 Copying	2,500			2,500				0	2,500		0	2,500
850.040 Mailing	3,000			3,000				0	3,000		0	3,000
870.010 Travel - Training/Reg	10,000			10,000	24,000			24,000	34,000		0	34,000
870.020 Travel - Lodging	8,000		1,000	9,000	2,500			2,500	10,500		1,000	11,500
870.030 Travel- Meals/Food	5,000		1,000	6,000	2,500			2,500	7,500		1,000	8,500
870.040 Travel - Mileage	4,000		1,000	5,000	2,500			2,500	6,500		1,000	7,500
870.050 Travel - Other	4,000		4,500	8,500	500			500	4,500		4,500	9,000
871.010 Education Expense	2,000			2,000				0	2,000		0	2,000
900.000 Printing	2,000			2,000				0	2,000		0	2,000
905.000 Advertising	3,000		2,500	5,500				0	3,000		2,500	5,500
915.000 Dues & Subscriptions	9,000			9,000				0	9,000		0	9,000
920.010 Utilities - Gas	8,000			8,000				0	8,000		0	8,000
920.020 Utilities - Electricity	55,000			55,000				0	55,000		0	55,000
920.030 Utilities - Water & Sewer	4,000			4,000				0	4,000		0	4,000
934.010 Repair & Maintenance	25,000			25,000				0	25,000		0	25,000

955.000 Miscellaneous Operating	20,000		20,000			0		20,000	0	20,000		
958.010 Insurance Premium	65,000	(10,000)	55,000			0		65,000	(10,000)	55,000		
Services and Other Charges Subtotal	1,005,896	0	1,005,896	32,000	0	0	32,000	1,037,896	0	1,037,896		
	2911 - General Operations				2913 - Training				ALL BUSINESS UNITS			
	ORIGINAL Budget	TXFRS (net change)	REV. I (net change)	REVISED BUDGET	ORIGINAL Budget	TXFRS (net change)	REV. I (net change)	REVISED BUDGET	ORIGINAL Budget	TXFRS (net change)	REV. I (net change)	REVISED BUDGET
970-989 Equipment & Capital Outlay												
976.000 Project Costs	150,000			150,000				0	150,000	0		150,000
980.000 Equip/Software - Capital	2,580,385		110,000	2,690,385				0	2,580,385	110,000		2,690,385
980.010 Equip/Software - Small	30,000			30,000				0	30,000	0		30,000
980.020 Facility - Capital	10,745		25,000	35,745				0	10,745	25,000		35,745
980.030 Land - Capital	0		35,033	35,033				0	0	35,033		35,033
Equipment & Capital Outlay Subtotal	2,771,130	0	170,033	2,941,163	0	0	0	0	2,771,130	0	170,033	2,941,163
990-994 Debt Service												
991.010 Loan/Lease - Principal	1,208,598			1,208,598				0	1,208,598	0		1,208,598
991.020 Loan/Lease - Interest	124,949			124,949				0	124,949	0		124,949
Debt Service Subtotal	1,333,547	0	0	1,333,547	0	0	0	0	1,333,547	0	0	1,333,547
TOTAL EXPENDITURES	\$ 9,992,941	\$ -	\$ (226,267)	\$ 9,766,674	\$ 44,000	\$ -	\$ -	\$ 44,000	\$ 10,036,941	\$ -	\$ (226,267)	\$ 9,810,674
Net Operating Income	\$ 161,794	\$ -	\$ 304,502	\$ 466,296	\$ -	\$ -	\$ -	\$ -	\$ 161,794	\$ -	\$ 304,502	\$ 466,296



Kalamazoo County Consolidated Dispatch Authority

Budget vs. Actuals: 2022 Budget - REVISION I

January - December 2022

	2911 - GENERAL OPERATIONS			2913 - TRAINING			TOTAL		
	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING
Income									
400.000 Use of Fund Balance		2,480,385	2,480,385				\$0	\$2,480,385	\$2,480,385
402.000 Property Taxes	1,524,975	6,099,900	4,574,925				\$1,524,975	\$6,099,900	\$4,574,925
528.000 Federal Grants - Other		78,235	78,235				\$0	\$78,235	\$78,235
615.010 Surcharge Revenue - State 911		484,000	484,000		44,000	44,000	\$0	\$528,000	\$528,000
615.020 Surcharge Revenue - Local 911		1,080,000	1,080,000				\$0	\$1,080,000	\$1,080,000
665.000 Interest Earned	520	3,000	2,480				\$520	\$3,000	\$2,480
667.000 Rent/Lease Revenue		7,200	7,200				\$0	\$7,200	\$7,200
671.000 Miscellaneous Revenue	8	250	242				\$8	\$250	\$242
Total Income	\$1,525,503	\$10,232,970	\$8,707,467	\$0	\$44,000	\$44,000	\$1,525,503	\$10,276,970	\$8,751,467
GROSS PROFIT	\$1,525,503	\$10,232,970	\$8,707,467	\$0	\$44,000	\$44,000	\$1,525,503	\$10,276,970	\$8,751,467
Expenses									
700 thru 718 Personnel Services							\$0	\$0	\$0
702.010 Salaries - Administration	81,543	293,643	212,100				\$81,543	\$293,643	\$212,100
702.020 Wages - Regular					12,000	12,000	\$0	\$12,000	\$12,000
702.021 Administrative Support	33,051	160,604	127,553				\$33,051	\$160,604	\$127,553
702.022 Dispatch Supervisors	109,386	394,380	284,994				\$109,386	\$394,380	\$284,994
702.023 ECO II's	397,645	1,633,034	1,235,389				\$397,645	\$1,633,034	\$1,235,389
702.024 ECO I's	85,723	332,030	246,307				\$85,723	\$332,030	\$246,307
702.026 Bereavement	2,201		(2,201)				\$2,201	\$0	\$(2,201)
702.029 Healthy Wrkplc Leave	11,308		(11,308)				\$11,308	\$0	\$(11,308)
702.040 Wages - Short Term Disability	1,915		(1,915)				\$1,915	\$0	\$(1,915)
Total 702.020 Wages - Regular	641,229	2,520,048	1,878,819		12,000	12,000	\$641,229	\$2,532,048	\$1,890,819
702.030 Wages - Overtime		315,787	315,787				\$0	\$315,787	\$315,787
702.031 Administrative Support	102		(102)				\$102	\$0	\$(102)
702.032 Dispatch Supervisors	28,636		(28,636)				\$28,636	\$0	\$(28,636)
702.033 ECO II's	60,292		(60,292)				\$60,292	\$0	\$(60,292)
702.034 ECO I's	10,799		(10,799)				\$10,799	\$0	\$(10,799)
Total 702.030 Wages - Overtime	99,829	315,787	215,958				\$99,829	\$315,787	\$215,958
702.050 CTO Pay	3,496	23,000	19,504				\$3,496	\$23,000	\$19,504
706.000 Wages - Holiday Premium	29,789	130,872	101,083				\$29,789	\$130,872	\$101,083
712.000 Payment in Lieu of Benefits	15,800	52,650	36,850				\$15,800	\$52,650	\$36,850
715.010 Auto Allowance	2,894	8,683	5,789				\$2,894	\$8,683	\$5,789
Total 700 thru 718 Personnel Services	874,581	3,344,683	2,470,102		12,000	12,000	\$874,581	\$3,356,683	\$2,482,102
719 thru 725 Benefits and Taxes							\$0	\$0	\$0
719.000 Workers Comp Insurance	2,884	11,484	8,600				\$2,884	\$11,484	\$8,600
720.010 Medical/Health Insurance	100,419	349,180	248,761				\$100,419	\$349,180	\$248,761



Kalamazoo County Consolidated Dispatch Authority

Budget vs. Actuals: 2022 Budget - REVISION I

January - December 2022

	2911 - GENERAL OPERATIONS			2913 - TRAINING			TOTAL		
	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING
720.020 Dental Insurance	8,731	28,658	19,927				\$8,731	\$28,658	\$19,927
720.030 Vision Insurance	1,621	6,468	4,847				\$1,621	\$6,468	\$4,847
720.040 Life Insurance	2,945	8,995	6,050				\$2,945	\$8,995	\$6,050
720.050 Unemployment		9,000	9,000				\$0	\$9,000	\$9,000
720.060 HSA Contributions	71,400	78,050	6,650				\$71,400	\$78,050	\$6,650
720.070 Short-Term Disability Insurance	6,765	31,736	24,971				\$6,765	\$31,736	\$24,971
721.000 Social Security	53,179	205,944	152,765				\$53,179	\$205,944	\$152,765
722.000 Medicare	12,437	48,164	35,727				\$12,437	\$48,164	\$35,727
725.010 Retirement - MERS DC	73,062	266,968	193,906				\$73,062	\$266,968	\$193,906
725.020 Retirement - MERS 457	2,546	8,734	6,188				\$2,546	\$8,734	\$6,188
725.030 Retirement - MERS HCSP	33,603	55,504	21,901				\$33,603	\$55,504	\$21,901
Total 719 thru 725 Benefits and Taxes	369,590	1,108,885	739,295				\$369,590	\$1,108,885	\$739,295
726 thru 799 Supplies							\$0	\$0	\$0
727.000 Office Supplies	2,532	15,000	12,468				\$2,532	\$15,000	\$12,468
730.000 Maintenance Supplies	950	6,000	5,050				\$950	\$6,000	\$5,050
740.000 Uniform Supplies		8,000	8,000				\$0	\$8,000	\$8,000
760.000 Kitchen Supplies	147	1,750	1,603				\$147	\$1,750	\$1,603
764.000 Food Supplies	55	1,750	1,695				\$55	\$1,750	\$1,695
Total 726 thru 799 Supplies	3,684	32,500	28,816				\$3,684	\$32,500	\$28,816
800 thru 969 Services & Other Charges							\$0	\$0	\$0
801.010 Contractual Services	367,141	623,956	256,815				\$367,141	\$623,956	\$256,815
805.010 Professional Services - Audit	7,100	7,100	0				\$7,100	\$7,100	\$0
810.000 Administrative Fees		3,600	3,600				\$0	\$3,600	\$3,600
813.000 Legal Fees	1,474	22,000	20,526				\$1,474	\$22,000	\$20,526
820.010 Interpreter Fees	1,154	4,800	3,646				\$1,154	\$4,800	\$3,646
835.010 Medical Services - Physical Exams	2,234	2,500	266				\$2,234	\$2,500	\$266
835.020 Medical Services - Drug Testing	100	1,500	1,400				\$100	\$1,500	\$1,400
850.010 Telephone Service	3,716	14,750	11,034				\$3,716	\$14,750	\$11,034
850.020 Internet Service	27,797	96,190	68,393				\$27,797	\$96,190	\$68,393
850.030 Copying	72	2,500	2,428				\$72	\$2,500	\$2,428
850.040 Mailing	43	3,000	2,957				\$43	\$3,000	\$2,957
870.010 Travel - Training/Registration	553	10,000	9,447	150	24,000	23,850	\$703	\$34,000	\$33,297
870.020 Travel - Lodging	(202)	9,000	9,202		2,500	2,500	\$ (202)	\$11,500	\$11,702
870.030 Travel- Meals/Food	69	6,000	5,931		2,500	2,500	\$69	\$8,500	\$8,431
870.040 Travel - Mileage	305	5,000	4,695		2,500	2,500	\$305	\$7,500	\$7,195
870.050 Travel - Other	(618)	8,500	9,118		500	500	\$ (618)	\$9,000	\$9,618
871.010 Education Expense		2,000	2,000				\$0	\$2,000	\$2,000
900.000 Printing		2,000	2,000				\$0	\$2,000	\$2,000



Kalamazoo County Consolidated Dispatch Authority

Budget vs. Actuals: 2022 Budget - REVISION I

January - December 2022

	2911 - GENERAL OPERATIONS			2913 - TRAINING			TOTAL		
	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING
905.000 Advertising	2,570	5,500	2,930				\$2,570	\$5,500	\$2,930
915.000 Dues & Subscriptions	228	9,000	8,772				\$228	\$9,000	\$8,772
920.010 Utilities - Gas	2,003	8,000	5,997				\$2,003	\$8,000	\$5,997
920.020 Utilities - Electricity	11,905	55,000	43,095				\$11,905	\$55,000	\$43,095
920.030 Utilities - Water & Sewer	956	4,000	3,044				\$956	\$4,000	\$3,044
934.010 Repair & Maintenance - Equipment	2,724	25,000	22,276				\$2,724	\$25,000	\$22,276
955.000 Miscellaneous Operating	5,133	20,000	14,867				\$5,133	\$20,000	\$14,867
958.010 Insurance Premium	26,154	55,000	28,847				\$26,154	\$55,000	\$28,847
Total 800 thru 969 Services & Other Charges	462,610	1,005,896	543,286	150	32,000	31,850	\$462,760	\$1,037,896	\$575,136
970 thru 989 Equipment & Capital Outlay							\$0	\$0	\$0
976.000 Project Costs	4,200	150,000	145,800				\$4,200	\$150,000	\$145,800
980.000 Equipment/Software - Capital		2,690,385	2,690,385				\$0	\$2,690,385	\$2,690,385
980.010 Equipment/Software - Small	6,343	30,000	23,657				\$6,343	\$30,000	\$23,657
980.020 Facility - Capital		35,745	35,745				\$0	\$35,745	\$35,745
980.030 Land - Capital	35,033	35,033	0				\$35,033	\$35,033	\$0
Total 970 thru 989 Equipment & Capital Outlay	45,576	2,941,163	2,895,587				\$45,576	\$2,941,163	\$2,895,587
990 thru 994 Debt Service							\$0	\$0	\$0
991.010 Loan/Lease - Principal		1,208,598	1,208,598				\$0	\$1,208,598	\$1,208,598
991.020 Loan/Lease - Interest		124,949	124,949				\$0	\$124,949	\$124,949
Total 990 thru 994 Debt Service		1,333,547	1,333,547				\$0	\$1,333,547	\$1,333,547
Total Expenses	\$1,756,041	\$9,766,674	\$8,010,633	\$150	\$44,000	\$43,850	\$1,756,191	\$9,810,674	\$8,054,483
NET OPERATING INCOME	\$ (230,538)	\$466,296	\$696,834	\$ (150)	\$0	\$150	\$ (230,688)	\$466,296	\$696,984
NET INCOME	\$ (230,538)	\$466,296	\$696,834	\$ (150)	\$0	\$150	\$ (230,688)	\$466,296	\$696,984