



MINUTES

REGULAR MEETING

September 8, 2022

ITEM 1 – CALL TO ORDER

The Regular Meeting of the Kalamazoo County Consolidated Dispatch Authority Board was called to order by Chairperson Jan VanDerKley at 3:30 p.m. in the Chief Switalski Meeting Room, Kalamazoo County Consolidated Dispatch Authority, 7040 Stadium Drive, Kalamazoo, Michigan on Thursday, September 8, 2022.

ITEM 2 – ROLL CALL

Members Present: Jim Ritsema, Matt Huber, Pat McGinnis, Jim VanDyken, John Gisler, William Fales, Scott Ernestes, Don Martin, Dexter Mitchell, Jan VanDerKley, Greg McComb

Others Present: Craig Dieringer, Victoria Rose, Chris McComb

ITEM 3 – APPROVAL OF MEETING MINUTES

A. July 14, 2022 – Regular Meeting

“Motion by Mr. Martin, second by Mr. Mitchell to approve the meeting minutes for the July 14, 2022, Regular Meeting as presented.”

On a voice vote, **MOTION CARRIED.**

ITEM 4 - CITIZENS TIME

There was none.

ITEM 5 –FOR CONSIDERATION

A. Executive Director Report

1. Administrative Monthly Report

Ms. Rose reviewed the Administrative Report, noting that there were three employee COVID cases in August, two new ECO I's started, all towers are complete except Portage, but we are still scheduled to go live by the end of the year. She noted they will have to put it off until next year if we cannot go live before December 15. The Tyler upgrade went well. Forty-seven of 58 dispatch positions are currently filled.

2. July and August Reconciliation Reports

Ms. Rose stated the reconciliation reports were included in the packet. No anomalies were noted.

3. Year-to-Date Budget Performance Report

Ms. Rose stated the Performance Report was included in the packet. No anomalies were noted.

4. Correspondence

- A. WMU Office of the President – Letter Appointing Alternate Representative

Ms. Rose stated the newly appointed alternates for the WMU Board of Director seats will be Tracie Moore and Tim Unangst.

- B. Committee Reports

1. Executive Committee – Jan VanDerKley

Ms. VanDerKley stated the committee had nothing to report.

2. Personnel Committee – Pat McGinnis

Mr. McGinnis stated the committee will be conducting Mr. Troyer's annual review and contract negotiations before the November Board meeting.

3. Technical Advisory Committee – Bryan Ergang

- a. MPSCS Part I and II Integration Agreements

Ms. Rose stated we are requesting reapproval of the MPSCS Integration Agreements. They were previously approved by the Board, but MPSCS requested a few changes. The changes were minor and legal counsel has approved.

“Motion by Mr. Ritsema, second by Mr. Mitchell to approve the three MPSCS Integration Agreements as presented.”

On a voice vote, **MOTION CARRIED.**

4. Finance Committee – Don Martin

Mr. Martin stated the Finance Committee will be meeting about the budget next month.

- B. Old Business

There was none.

- C. New Business

There was no new business.

ITEM 6 – OTHER ITEMS

A. Announcements and Member Comments

Mr. Gisler stated the new Justice Center is on budget, they are trying to accommodate the new judge but are having trouble getting doors for Judge's quarters. PlazaCourt extended the lease for four months at no charge so they can finish construction.

B. Next regular scheduled meeting – November 10, 2022 (Chief Switalski Meeting Room)

ITEM 7 - ADJOURNMENT

The meeting was adjourned at 3:52 p.m.

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Chris McComb  
Deputy Clerk of KCCDA Board of Directors