



MINUTES

REGULAR MEETING

November 9, 2021

ITEM 1 – CALL TO ORDER

The Regular Meeting of the Kalamazoo County Consolidated Dispatch Authority Board was called to order by Vice Chair Jim Ritsema at 4:00 p.m. in the Chief Switalski Meeting Room, Kalamazoo County Consolidated Dispatch Authority, 7040 Stadium Drive, Kalamazoo, Michigan on Tuesday, November 9, 2021.

ITEM 2 – ROLL CALL

Members Present: Jim Ritsema; Adam Herringa; Steven Leuty; Rick Fuller; John Gisler; Scott Ernstes; Chad Tackett; William Fales

Others Present: Craig Dieringer, Jeff Troyer, Torie Rose

ITEM 3 – APPROVAL OF MEETING MINUTES

A. September 9, 2021 – Regular Meeting

“Motion by Mr. Fuller, second by Mr. Herringa to approve the meeting minutes for the September 9, 2021, Regular Meeting as presented.”

On a voice vote, **MOTION CARRIED.**

ITEM 4 - CITIZENS TIME

There was none.

ITEM 5 – PUBLIC HEARING – 2022 BUDGET

Vice Chair Ritsema opened the public hearing on the proposed 2022 budget.

Mr. Troyer gave an overview of the budget that was included in the packet. Mr. Fuller asked a question regarding the savings shown for KCCDA’s internet fees. Mr. Troyer stated there is an error in the formula on the budget summary for last year’s total. The correct amount is \$96,190.

Vice Chair Ritsema read the public hearing statement and asked if any public wished to provide comment on the proposed budget. No comments were received . Mr. Ritsema closed the public hearing.

ITEM 6 – FOR CONSIDERATION

A. Executive Director Report

1. Administration's Monthly Report

Mr. Troyer gave an overview of the monthly administrative report included in the packet.

2. September and October Reconciliation Reports

Mr. Troyer reviewed the September and October bank statement reconciliation reports.

3. Year-to-Date Budget Performance Report

The Budget Performance Report was included in the packet.

4. Correspondence

a. KCFCA Representative on Finance Committee Letter dated October 27, 2021

Correspondence was received from the Kalamazoo County Fire Chiefs Association requesting for Jeff Vanderwiere (primary) and Matt Beauchamp (alternate) to represent them on the Finance Committee.

"Motion by Dr. Fales, second by Mr. Fuller to approve Jeff Vanderwiere and Matt Beauchamp as KCFCA representatives on the Finance Committee as requested in their correspondence."

On a voice vote, **MOTION CARRIED.**

B. Committee Reports

1. Executive Committee – No one present from the Executive Committee.

Mr. Troyer stated the Executive Committee reviewed the budget and discussed the Fire Suppression System.

2. Personnel Committee – Adam Herringa

Mr. Herringa stated their first personnel committee meeting is scheduled for November 29, 2021.

3. Technical Advisory Committee

Mr. Troyer stated there were no action items for consideration from the Technical Advisory Committee.

a. Meeting Minutes from September 1, 2021

Mr. Troyer stated meeting minutes were included in the board packet.

4. Finance Committee

Mr. Troyer stated the Finance Committee met and discussed the budget proposal. The Finance Committee is in support of the budget proposal. Vice Chair Ritsema asked for a motion to support the 2022 Budget Proposal.

"Motion by Chad Tackett, second by Rick Fuller to approve the the Budget for fiscal year ending December 31, 2022 consisting of expenditures totaling \$10,036,941."

On a roll call vote, Yes – 8, No – 0. **MOTION CARRIED.**

C. Old Business

There was none.

D. New Business

1. Resolution 2021-02: P.A. 152 Compliance

Vice Chair Ritsema asked for motion to approve Resolution 2021-02 adopting the Hard Cap Health Care Cost Option as set forth in Public Act 152 of 2011 as amended, the Publicly Funded Health Insurance Contribution Act.

“Motion by Dr. Fales, second by Scott Ernstes to approve Resolution 2021-02: P.A. 152 Compliance.

On a voice vote, **MOTION CARRIED.**

2. Resolution 2021-03 – Support for House Bill 5026.

Mr. Troyer provided a high level overview of Public Act 32 of 1986 as amended which includes a sunset date of 12/31/2021. He provided a summary of the changes House Bill 5026 will make to the Act. Vice Chair Ritsema asked for a motion to support House Bill 5026.

“Motion by Scott Ernstes, second by Chad Tackett to approve Resolution 2021-03 supporting House Bill 5026, as passed by the House, amending the Emergency 9-1-1 Service Enabling Act.”

On a voice vote, **MOTION CARRIED.**

E. Other Items

1. Member Comments

Mr. Fuller wanted to thank everyone for helping out when Sgt. Proxmire passed as well as the previous day when there were several major incidents taking place. He stated yesterday was a great example of dispatch coordinating everyone. He thanked everyone for the team efforts and support.

2. Next regular scheduled meeting – December 9, 2021

3. Adjournment

The meeting was adjourned at 4:42 p.m.

Torie Rose
Deputy Director of KCCDA