



NOTICE and AGENDA for
Kalamazoo County Consolidated Dispatch Authority
TECHNICAL ADVISORY COMMITTEE
January 5, 2022 – Regular Meeting

PLEASE TAKE NOTICE that a REGULAR Meeting of the Kalamazoo County Consolidated Dispatch Authority Technical Advisory Committee will be held on **Wednesday, January 5, 2022**, at 10:00 a.m. in the Chief Switalski Meeting Room at Kalamazoo County Consolidated Dispatch Authority, 7040 Stadium Drive, Kalamazoo Michigan for consideration of items, namely, on this Agenda.

ITEM 1 – CALL TO ORDER

ITEM 2 – ROLL CALL

Kalamazoo Dept of Public Safety	Portage Dept of Public Safety	Kalamazoo Medical Control	
Kalamazoo Township Police Dept.	Kalamazoo County Sheriff’s Ofc.	Kalamazoo Fire Chiefs Assoc.	
Michigan State Police	WMU Police Department		

ITEM 3 – ORGANIZATIONAL ITEMS

- A. Election of Chairperson
- B. Election of Vice-Chairperson

ITEM 4 – APPROVAL OF MEETING MINUTES

- C. November 3rd – Regular Meeting

ITEM 5 – CITIZENS’ TIME

The Committee welcome members of the public to express their ideas or concerns about issues affecting Kalamazoo County Consolidated Dispatch Authority. Members of the public wishing to speak are requested to stand at the podium and state your full name and address for the record. Each member of the public is limited to four minutes or less.

ITEM 6 – FOR CONSIDERATION

- A. Administrative Monthly Report
(Executive Director will provide a verbal update. The report will be distributed after its compiled)
- B. Old Business
- C. New Business
 - 1. 2021 LEIN Audit
 - 2. MPSCS Kalamazoo Subsystem Project Update
 - 3. CAD and Mobile System(s) – Exploring Opportunities
- D. Other Items
 - 1. Agency Round Table – Announcements and Comments
 - 2. Next meeting – March 2, 2022 (KCCDA - Chief Switalski Meeting Room)
 - 3. Adjournment

Kalamazoo County Consolidated Dispatch Authority (KCCDA) meetings are open to all without regard to race, color, national origin, sex or handicap. The KCCDA will provide special aid or assistance to attend a KCCDA meeting and will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting/hearing, to individuals with disabilities, upon four (4) business days’ notice to the KCCDA. Individuals with disabilities requiring auxiliary aids or services should contact the KCCDA in writing or by calling Chris McComb, KCCDA, 7040 Stadium Drive, Kalamazoo, 49009, Telephone: (269) 488-8911.



MEETING MINUTES for

Kalamazoo County Consolidated Dispatch Authority TECHNICAL ADVISORY COMMITTEE November 3, 2021 – Regular Meeting

ITEM 1 – CALL TO ORDER

The Regular Meeting of the Technical Advisory Committee was called to order by Chief Bryan Ergang at 10:00 a.m. on Wednesday, November 3, 2021, in the Chief Switalski Meeting Room at Kalamazoo County Consolidated Dispatch Authority, 7040 Stadium Drive, Kalamazoo, Michigan.

ITEM 2 –ROLL CALL

Members Present: Matt Huber (KDPS), Bryan Ergang (KTPD), Scott Ernstes (MSP), Nick Arnold (PDPS), Scott Merlo (WMUPD), Craig Dieringer (KCMCA), Chip Everett (KCFCA)

Others Present: Ryan McGregor, Jeff Troyer, Torie Rose, Jon Moored, Marty Ftacek, Chris McComb

ITEM 3 – APPROVAL OF MEETING MINUTES

A. September 1, 2021 – Regular Meeting

“Motion by Mr. Huber, second by Mr. Arnold to approve the September 1, 2021, Regular Meeting Minutes as presented.”

On a voice vote, **MOTION CARRIED.**

ITEM 4 – CITIZEN’S TIME

There were no citizen comments.

ITEM 5 - FOR CONSIDERATION

A. Administrative Monthly Report

Mr. Troyer stated that because it is so early in the month, the Administrative Reports are not completed yet and would be sent as soon as possible. He noted that the tower plans have been approved by Oshtemo Planning for N 6th St side and WMU BTR site. The purchase of the BTR from WMU is being finalized and should close in two to three weeks. Work and construction will start at Augusta and Portage this month, once building permits are received. The system is on schedule to come online in October of 2022. The Lamont Tower will need the foundation reinforced and steelwork done. Ravine Road had a clear inspection. There will be a November business practice review with the CAD system.

B. Old Business

1. Changes to Fire Response: PD Rollover Accidents & Trees/Limbs

Mr. Troyer stated there was follow up with Fire Comm Ops and at the Fire Chief's meeting. There will be dispatching of property damage incidents for a couple agencies. One nature code, property damage rollover. Starting with rollovers. Survey sent to agencies. Will implement rollout on Nov 10. Request for trees and limbs down. Will not dispatch those calls logistically. Believe that we can do it on the back end with Active 911. Can push out to fire agencies that would like to be notified and they will be responsible to call enroute and respond. No dispatcher action until unit calls enroute.

C. New Business

1. 2022 Meeting Dates

Mr. Troyer proposed the committee schedule meetings every other month with the option to call a special meeting whenever necessary. January will be the usual organizational meeting. He stated he would be sending out a reminder of primary and alternate to all agencies to see if any changes need to be made. Any changes should be sent back on departmental letterhead.

“Motion by Mr. Ernstes, second by Mr. Huber to approve the KCCDA Technical Advisory 2022 Meeting Dates as presented.”

On a voice vote, **MOTION CARRIED.**

C. Other Items

1. Agency Round Table

Mr. Troyer stated the LEIN entry forms have been getting better and he appreciated the help. LEIN audits are coming up so let staff know if you need anything. He believes things will go well.

Ms. Rose stated staff is starting to train on the fire side with one ECO II and training on law side with two ECO II's. She asked all agencies to please let their staff know and to try to have patience with them.

Mr. McGregor stated that iCitation will move to a new server in the next two months. He will notify the IT group of the dates.

Mr. Moored stated there would potentially be some downtime during the morning for database update. He will notify everyone as soon as a date is set as it will impact all systems.

Mr. Ftacek thanked everyone for getting radio IDs to him.

2. Next Meeting

The next Technical Advisory Board meeting will be Wednesday, January 5, 2022, and will be held in the Chief Switalski Meeting Room at KCCDA, 7040 Stadium Drive, Kalamazoo, MI 49009.

3. Adjournment

The meeting was adjourned at 10:43 a.m.