



MEETING MINUTES for

Kalamazoo County Consolidated Dispatch Authority TECHNICAL ADVISORY COMMITTEE March 1, 2023 – Regular Meeting

ITEM 1 – CALL TO ORDER

The Regular Meeting of the Technical Advisory Committee was called to order by Chief Scott Merlo at 10:00 a.m. on Wednesday, March 1, 2023, in the Chief Switalski Meeting Room at Kalamazoo County Consolidated Dispatch Authority, 7040 Stadium Drive, Kalamazoo, Michigan.

ITEM 2 –ROLL CALL

Members Present: Scott Merlo (WMUPD), Scott Ernstes (MSP), Matt Huber (KDPS), Scott Jackson (KTPD), Craig Dieringer (KCMCA), Steve Stryd (KCSO), Nick Arnold (PDPS), Chip Everett (KCFCA)

Others Present: Chris Franks, Jeff Heppler, Ryan McGregor, Jeff VanderWiere, Jeff Troyer (via Conference Bridge), Torie Rose, Jon Moored, Marty Ftacek, Justin Johnson, Sarah Clark, and Chris McComb

ITEM 3 – CITIZENS' TIME

There was none.

ITEM 4 – FOR CONSIDERATION

A. Administrative Monthly Report

Mr. Troyer stated the monthly reports were not completed because it was too early in the month. They will be compiled and distributed at a later date.

B. Old Business

1. MPSCS Kalamazoo Subsystem Project (Update)

Mr. Troyer presented an update on the MPSCS Kalamazoo Subsystem Project, stating it was nearing the end. The system is up and functioning well. System Support Specialists Marty Ftacek and Justin Johnson went out with Motorola to conduct drive testing throughout the county yesterday. The results will be presented in this month's administrative report and TAC will review it at the May meeting.

C. New Business

1. REVISION – SOP 04.01 Fire Communications Plan

Mr. Troyer stated it was discovered the policy didn't match how we were operating so the revision changes the policy to reflect operations. He noted that Climax is the only department that doesn't go on Med 3 so we will not send mutual aid in that case. He stated there will be another revision coming to update tower sites and the whole section of communications and departments.

“Motion by Mr. Huber, second by Mr. Stryd to approve REVISED – SOP 04.01 Fire Communications Plan.”

On a voice vote, MOTION CARRIED

2. Prepared Live Discussion

Mr. Troyer inquired if the Committee would like to, we proceed with Prepared Live. He stated he did demo another product, but it will cost about \$110,000 per year. The cost structure is on the end user agencies. If the committee believes there is benefit and wants to proceed, he recommended a two phase process. He suggested trying it on the PSAP side first and see how much we use it before the end users invest. He stated it brings something into the center that we don't have today, and staff has control over it. It was not something we would use every day, but it has benefits.

The Committee held discussion on the pros and cons of Prepared Live.

"Motion by Mr. Ernstes, second by Mr. Huber to proceed with implementing Prepared Live for the PSAP and evaluate if it is right for the end user agencies at a later date."

On a voice vote, MOTION CARRIED.

3. Conditional Bonds

Ms. Rose stated she conducted a survey and found conditional bonds are not entered by any other PSAP. PSAPs also do not confirm them, that is done through the jail or the agency themselves. She stated there have been conversations with the courts on who should be entering the bonds and there has been no change. She noted the dispatch staff is spending a lot of time of them.

The Committee held discussion on what agency should be entering the bonds.

Ms. Rose stated she would set up another meeting with the courts.

Mr. Merlo stated it should be stressed that there was a united front who believed that it should be the courts entering the bonds.

4. Agreement with Integrated Services of Kalamazoo for Computer Aided Dispatch System Limited Records Access

Mr. Troyer stated this agreement allows ISK read-only access to CAD incidents with the Behavioral Health code.

"Motion by Mr. Ernstes, second by Mr. Arnold to approve the agreement with Integrated Services of Kalamazoo for Computer Aided Dispatch System limited records access."

On a voice vote, MOTION CARRIED.

5. Cost Analysis for KCCDA to host Law Enforcement Hexagon RMS/JMS

Mr. Moored presented a review of the cost analysis for KCCDA to host Hexagon RMS/JMS for law enforcement. He stated we currently host these systems through Tyler but with Hexagon would be different from anything we currently have. Compared to what we have now, this will require another twenty-two servers; basically doubling our environment size.

Mr. Troyer stated this requires incorporating this system into our operational environment so there may be additional costs. He stated he has reached out to legal counsel regarding the financial aspect of this system. We know 911 surcharge fees cannot be used to pay for this equipment nor to support it because its solely law enforcement records and jail management, but Mr. Troyer has specifically asked

legal counsel to look at the 911 millage language and whether or not the system would fit into an allowed expenditure. Since this is a completely different system, there will still have to be an interface which KCCDA is permitted to pay for. He stated KCCDA might be able to host the system, but the end user agencies may need to pay for it.

Mr. Merlo stated the discussion will be postponed until the next TAC meeting to see what the attorneys say and give the end users some time to review.

ITEM 6 – **OTHER ITEMS**

D. Announcements and Member Comments

There were none.

E. Next Meeting

The next regular scheduled Technical Advisory Committee meeting will be Wednesday, May 3, 2023, at 10:00 am, and will be held in the Chief Switalski Meeting Room at KCCDA, 7040 Stadium Drive, Kalamazoo, MI 49009.

ITEM 7 - **ADJOURNMENT**

F. Adjournment

The meeting was adjourned at 11:06 a.m.