



MEETING MINUTES for

Kalamazoo County Consolidated Dispatch Authority TECHNICAL ADVISORY COMMITTEE September 1, 2021 – Regular Meeting

ITEM 1 – CALL TO ORDER

The Regular Meeting of the Technical Advisory Committee was called to order by Chief Bryan Ergang at 10:00 a.m. on Wednesday, September 1, 2021, in the Chief Switalski Meeting Room at Kalamazoo County Consolidated Dispatch Authority, 7040 Stadium Drive, Kalamazoo, Michigan.

ITEM 2 –ROLL CALL

Members Present: Matt Huber (KDPS), Bryan Ergang (KTPD), Scott Ernstes (MSP), Dan Mills (PDPS), Ryan McGregor (WMUPD), Craig Dieringer (KCMCA), Gerry Leudecking (KCFCA)

Others Present: Chip Everett, Jeff Hepner, Jeff Troyer, Torie Rose, Jon Moored, Sarah Clark, Chris McComb

ITEM 3 – APPROVAL OF MEETING MINUTES

A. July 7, 2021 – Regular Meeting

“Motion by Mr. Huber, second by Mr. McGregor to approve the July 7, 2021, Regular Meeting Minutes as presented.”

On a voice vote, **MOTION CARRIED.**

ITEM 4 – CITIZEN’S TIME

There were no citizen comments.

ITEM 5 - FOR CONSIDERATION

A. Administrative Monthly Report

Mr. Troyer stated that because it is so early in the month, the Administrative Reports are not completed yet and would be sent as soon as possible. He noted that there were two all staff meetings held to review operational procedures. He also provided an update on the tower sites, noting that we now have the building permit for the Augusta site and the other three are in the Planning and Zoning stage.

Mr. Mills inquired if the Authority is still on schedule with Motorola. Mr. Troyer stated we are still on schedule for October or November of 2022, and we anticipate breaking ground in late October of 2021. Mr. Mills asked if VHF would be abandoned when the project was complete. Mr. Troyer confirmed the Portage Police Division VHF would be abandoned.

B. Old Business

There was none.

C. New Business

1. Staged EMS Units (KCMCA)

Mr. Dieringer stated that EMS units are very shorthanded. There have been several times when crews are being staged for long periods and many times forgotten. He asked that Dispatch notify EMS crews as soon as possible that they are released.

Ms. Rose stated that EMS crews could also do a status check with Dispatch also. Communication between both entities needs to be better.

Mr. Troyer stated that part of the challenge is that we have resources being monitored by various systems. EMS is dispatched by their dispatchers and not necessarily ours so their systems should be reminding their dispatch staff to check in with the crews.

2. Possible Changes to Fire Response (KCFCA to discuss) PD Accidents & Trees/Limbs

Mr. Troyer stated that there has been a request from a fire agency to be dispatched on all property damage accidents and another request was received for trees and limbs down. Both requests would require significant changes in CAD and operationally. The requests will be going through the correct channels for discussion. We haven't done a significant amount of research on the changes. The issues will be discussed at the Fire Chief's meeting and may come back to this group. The system can handle this, but whether our staffing can logistically handle is another story. We looked at the statistics from the agency that requested to be dispatched on property damage accidents, and it would triple their runs from last year. Therefore, if four or five departments decide to do this, the workload would be too much for a single fire dispatcher.

D. Other Items

1. Member Comments

Mr. Ernstes thanked Dispatch for helping the troopers with the calls during their coverage in the county.

Mr. Dieringer asked how dispatching MSU 3 is going. Mr. Troyer stated he would like to direct dispatch the MSU units.

2. Next Meeting

The next Technical Advisory Board meeting will be Wednesday, November 3, 2021, and will be held in the Chief Switalski Meeting Room at KCCDA, 7040 Stadium Drive, Kalamazoo, MI 49009.

3. Adjournment

The meeting was adjourned at 10:39 a.m.