



MEETING MINUTES for

Kalamazoo County Consolidated Dispatch Authority TECHNICAL ADVISORY COMMITTEE July 12, 2023 – Regular Meeting

ITEM 1 – CALL TO ORDER

The Regular Meeting of the Technical Advisory Committee was called to order by Chief Scott Merlo at 10:00 a.m. on Wednesday, July 12, 2023, in the Chief Switalski Meeting Room at Kalamazoo County Consolidated Dispatch Authority, 7040 Stadium Drive, Kalamazoo, Michigan.

ITEM 2 –ROLL CALL

Members Present: Scott Merlo (WMUPD), Chris Franks (KDPS), Bryan Ergang (KTPD), Craig Dieringer (KCMCA), Jeff Christensen (KCSO), Nick Arnold (PDPS), Gerry Luedeking (KCFCA)

Others Present: Ryan McGregor, Jeff Heppler, Steve Stryd, Jeff Troyer, Torie Rose, Jon Moored, and Chris McComb

ITEM 3 – APPROVAL OF MEETING MINUTES

A. Regular Meeting Minutes from May 3, 2023

“Motion by Mr. Ergang, second by Mr. McGregor to approve the Regular Meeting Minutes from May 3, 2023, as presented.”

On a voice vote, MOTION CARRIED.

B. Special Meeting Minutes from May 25, 2023

“Motion by Mr. Ergang, second by Mr. Franks to approve the Special Meeting Minutes from May 25, 2023, as presented.”

On a voice vote, MOTION CARRIED.

ITEM 4 - CITIZENS' TIME

There was none.

ITEM 5 – FOR CONSIDERATION

A. Administrative Monthly Report

Mr. Troyer stated the report was included in the packet and provided an overview.

B. Old Business

1. Kalamazoo MPSCS Simulcast Subsystem Project (Update)

Mr. Troyer stated the Oshtemo Tower took a lightening hit during a few months ago. He stated the damage was covered by warranty, but they are working on installing additional grounding. The project will be completed by the end of the month.

2. Live-Stream Video Application

Mr. Troyer stated administration has not yet reviewed applications after the two demonstrations due to working on the CAD and Mobile System functionality requirements. He stated the proposals will be pursued at the September or November meeting.

3. Conditional Bonds

Mr. Troyer stated an email was sent to everyone in attendance at the last meeting to clarify what was being requested from the courts. He stated a response was received from Circuit Court regarding Juvenile Bond Conditions but no other responses. He stated he would draft another letter asking for the data and stating we will contact Calhoun County Courts.

C. New Business

1. Joint RFP – CAD & Mobile Solution

Mr. Troyer stated administration met with KDPS and KCSO and discussed a joint RFP for the three separate subsystems – Law RMS, JMS, and CAD & Mobile. He stated KCCDA will have the CAD and Mobile System portion ready by the first or second week of August. The group decided the RFP didn't have to be for a complete public safety suite so each subsystem can be bid separately. Cohl, Stoker, Toskey will oversee the baseline terms and conditions of the RFP. The goal is to bring RFP to TAC in September.

2. Unified Communications Plan & Recommend Templates

Mr. Troyer stated a subcommittee met to talk about call signs and to work on moving toward a unified communications plan. He stated dispatch will use the recommended templates and unencrypted talkgroups. He hoped to bring back a plan in September.

3. Resolution 2023-02: Utilization of KCCDA MPSCS Member Fee Credits by Agencies

Mr. Troyer stated the \$413k of MPSCS member fee credits expire in ten years. There is no way we will use the credits we have accumulated. The proposed resolution/policy sets forth a process for the credits to be used for agencies directly dispatched by KCCDA who meet the criterion in the policy. A request for credit use can be submitted to Mr. Troyer on a first come first serve basis and there is a limit per agency, per year.

“Motion by Mr. Ergang, second by Mr. Christensen to approve and recommend approval of Resolution 2032-02: Utilization of KCCDA MPSCS Member Fee Credits by Agencies to the Board.”

On a voice vote, MOTION CARRIED.

ITEM 6 – OTHER ITEMS

D. Announcements and Member Comments

Mr. Dieringer inquired if anything further was needed for transitioning MSU1 and 2 to the County Ops channel.

Mr. Troyer stated everything was ready to go but Dr. Fales wanted to wait until the new group of fellows came in.

E. Next Meeting

The next regular scheduled Technical Advisory Committee meeting will be Wednesday, September 6, 2023, at 10:00 am, and will be held in the Chief Switalski Meeting Room at KCCDA, 7040 Stadium Drive, Kalamazoo, MI 49009.

ITEM 7 - ADJOURNMENT

F. Adjournment

The meeting adjourned at 10:46 a.m.