



## **MEETING MINUTES for**

### **Kalamazoo County Consolidated Dispatch Authority TECHNICAL ADVISORY COMMITTEE September 6, 2023 – Regular Meeting**

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#### **ITEM 1 – CALL TO ORDER**

The Regular Meeting of the Technical Advisory Committee was called to order by Chief Scott Merlo at 10:00 a.m. on Wednesday, September 6, 2023, in the Chief Switalski Meeting Room at Kalamazoo County Consolidated Dispatch Authority, 7040 Stadium Drive, Kalamazoo, Michigan.

#### **ITEM 2 –ROLL CALL**

Members Present: Scott Merlo (WMUPD), Scott Ernstes (MSP), Matt Huber (KDPS), Scott Jackson (KTPD), Craig Dieringer (KCMCA), Jeff Christensen (KCSO), Jeff VanderWiere (PDPS), Gerry Luedecking (KCFCA)

Others Present: Ryan McGregor, Jeff Heppler, Steve Stryd, Martin Brown, Jeff Troyer, Torie Rose, Jon Moored, Marty Ftacek, Marie Gleesing and Chris McComb

#### **ITEM 3 – APPROVAL OF MEETING MINUTES**

##### **A. Regular Meeting Minutes from July 12, 2023**

“Motion by Mr. Ernstes, second by Mr. McGregor to approve the Regular Meeting Minutes from July 12, 2023, as presented.”

On a voice vote, MOTION CARRIED.

#### **ITEM 4 - CITIZENS’ TIME**

Mr. Heppler stated there is an issue with the State of Michigan validating records in smaller agencies. The State sends over a record for validation, but smaller agencies don’t have LEIN terminals, so they don’t know what they need to validate. Mr. Troyer stated that dispatch can assist in the validation process by sending the required notification for any agency who doesn’t have direct access but technically the agency themselves must do the validation of the records.

Mr. Heppler also stated the County Board discussed conditional bonds at their meeting last night and have concerns.

#### **ITEM 5 – FOR CONSIDERATION**

##### **A. Administrative Monthly Report**

Mr. Troyer stated the report was included in the packet and provided an overview.

##### **B. Old Business**

###### **1. Kalamazoo MPSCS Simulcast Subsystem Project (Update)**

Mr. Troyer stated the project is complete and will be signed off by the end of the month.

## 2. Live-Stream Video and Picture Application

Mr. Troyer stated that they currently use Texty for Text-to-911, but it doesn't have the ability to receive live pictures or video. Prepared Live will most likely replace Texty with one application for video and text to 911. He stated he asked for the price to be locked for two to three years for end-user license costs. After determining how much video is used then, the service may possibly be shared with field units. A recommendation will be brought to the November meeting.

## 3. Conditional Bonds

Mr. Troyer stated there were three email chains included in the packet. He noted that he requested the courts inquire with other courts about their processes, but no response has been received. Ms. Rose reached out to Calhoun County and explained their process. Since the last TAC meeting, KCCDA has received quite a few conditional bonds that have random officers or law enforcement personnel listed as the protected party. It is believed they are sending them like that because we only enter conditional bonds with protected parties.

The Committee agreed that there is never a reason for an officer to be listed as a protected party.

Mr. Troyer stated he would gather information from other PSAPs as to how conditional bonds are handled in their jurisdictions and draft a letter on behalf of TAC for their consideration at the next meeting.

## 4. Unified Communications Plan

Mr. Troyer stated the draft plan was included in the packet. He stated it was not being brought forward for approval, only review and approval. It needs to go to the Fire and Law Comm Ops workgroups for their review. He stated he expected approval from the comm ops groups, and the plan will come back to this group for approval at the next meeting.

### C. New Business

#### 1. Joint Request for Proposal – CAD and Mobile, LE RMS, and JMS

Mr. Troyer stated each of the three systems are separate within the RFP. The cost proposals and contracts will be separate, and nothing ties KCCDA to the other contracts or vendors. He asked TAC to approve the RFP requirements.

“Motion by Mr. Huber, supported by Mr. Ernstes to approve the requirements of the Joint Request for Proposal - CAD and Mobile, LE RMS, and JMS as presented.”

On a voice vote, MOTION CARRIED.

#### 2. Tyler Technology/New World Production Environment Upgrade

Mr. Troyer stated the Tyler test environment has been maxing out with almost nothing going on. Tyler stated there was no fix but there is a work around. Staff is not comfortable with the work around and are unsure if that will work in a production environment. Until they find a fix, staff is not comfortable moving

forward with the upgrade. Mr. Troyer stated he would keep everyone posted on what decision is made and when the upgrade will move forward.

**ITEM 6 – OTHER ITEMS**

D. Announcements and Member Comments

Mr. Ernstes announced that Cimmeron McRae would be the new Assistant Post Commander for MSP Paw Paw.

E. Next Meeting

The next regular scheduled Technical Advisory Committee meeting will be Wednesday, November 1, 2023, at 10:00 am, and will be held in the Chief Switalski Meeting Room at KCCDA, 7040 Stadium Drive, Kalamazoo, MI 49009.

**ITEM 7 - ADJOURNMENT**

F. Adjournment

The meeting adjourned at 10:59 a.m.