



# **MEETING MINUTES**

## **Kalamazoo County Consolidated Dispatch Authority EXECUTIVE COMMITTEE March 4, 2025**

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### **ITEM 1 – CALL TO ORDER**

The Regular Meeting of the Executive Committee, held in the Chief Switalski Meeting Room at KCCDA was called to order by Jim Ritsema at 4:00 p.m. on Tuesday, March 4, 2025.

### **ITEM 2 – ROLL CALL**

Members Present: Rick Fuller, Pat McGinnis, Jim Ritsema, Tracie Moored

Others Present: Jeff Troyer, Torie Rose, Chris McComb

### **ITEM 3 – APPROVAL OF MEETING MINUTES**

A. Meeting Minutes from January 7, 2025

“Motion by Mr. Fuller, second by Mr. McGinnis to approve the meeting minutes from January 7, 2025, as presented.”

On a voice vote, MOTION CARRIED.

### **ITEM 4 – CITIZENS’ TIME**

There was none.

### **ITEM 5 – FOR CONSIDERATION**

A. Old Business

There was none.

B. New Business

1. Draft Board Agenda for March 13

Mr. Troyer stated the Personnel Committee has completed the Executive Director’s Performance Appraisal and it will be presented for acceptance. The Technical Advisory Committee will be reviewing two items at their meeting tomorrow and, if approved, will present them to the Board. The first item, the radio template project resolution, was included in this meeting packet. A second item, a MOU template for end-user agencies to use the Imprivata multi-factor authentication solution, was just added to the agenda and was distributed in this meeting. The Board will need to approve the administrative fees for the Imprivata licenses.

**ITEM 6 – OTHER ITEMS**

A. Announcements and Member Comments

Ms. Moored stated she nor her alternate would be attending the Board meeting.

B. Next Meeting – May 6, 2025, at 4:00 p.m.

**ITEM 7 – ADJOURNMENT**

The meeting was adjourned at 4:19 p.m.