



MINUTES

REGULAR MEETING

July 10, 2025

ITEM 1 – CALL TO ORDER

The Regular Meeting of the Kalamazoo County Consolidated Dispatch Authority Board was called to order by Chair Jan VanDerKley at 3:30 p.m. in the Chief Switalski Meeting Room, Kalamazoo County Consolidated Dispatch Authority, 7040 Stadium Drive, Kalamazoo, Michigan on Thursday, July 10, 2025.

ITEM 2 – ROLL CALL

Members Present: Jan VanDerKley, Scott Merlo, Pat McGinnis, Nick Arnold, Bryan Ergang, Dale Deleeuw, Rick Fuller, Greg McComb, Mike Bentley

Others Present: Jeff Heppler, Jeff Troyer, Victoria Rose, Chris McComb

ITEM 3 – APPROVAL OF MEETING MINUTES

“Motion by Mr. Fuller, second by Mr. Arnold to approve the meeting minutes of the May 8, 2025, Regular Meeting as presented.”

On a voice vote, **MOTION CARRIED.**

ITEM 4 - CITIZENS' TIME

There was none.

ITEM 5 – FOR CONSIDERATION

A. Executive Director Report

1. Administrative Monthly Report

Mr. Troyer stated the report was included in the packet. He noted that Network and Systems Administrator Jon Moored accepted a position at Allegan County and his last day will be July 24. The position has been posted, and first-round interviews will be conducted in the next week. After the last meeting there was a storm burst on May 15, causing very high call load. He stated the Authority will do more informational releases about when it is necessary to call 911 during storm events. On the 16th, there was a major Metronet outage, and service was switched to an alternate provider. Mr. Troyer noted a snapshot of how AVA has been working was included in the packet.

2. May and June Reconciliation Reports

Mr. Troyer stated the reconciliation reports were included in the packet. He noted there was a \$2.5 million transfer to the MIClass investment account after the quarterly millage was received.

3. Year-to-date Budget Performance Reports

a. 2025 General Fund

b. 2025 Capital Projects Fund

Mr. Troyer stated the reports were included in the packet. He stated he has followed up with the County because only January and February 911 funds have been received.

4. Correspondence

Mr. Troyer stated that the Board of Commissioners' Resolution appointing Ryan Tibbets as alternate to the Board of Directors and the Personnel Committee as well as primary on the Finance Committee was included in the packet.

B. Committee Reports

1. Executive Committee – Jan VanDerKley

Ms. VanDerKley stated the committee minutes were included.

2. Personnel Committee – Pat McGinnis

Mr. McGinnis stated the Personnel Committee had no report.

3. Technical Advisory Committee – Scott Merlo

Mr. Merlo stated the Technical Advisory Committee had nothing to report.

4. Finance Committee – Tracie Moored

Ms. Moored stated the Finance Committee had nothing to report.

C. Old Business

1. Back-Up Dispatch Center Lease Agreement

Mr. Troyer stated there has been a tentative agreement between the County and the City of Portage and he received the first draft of the lease agreement. He stated he would have more information at the September meeting.

D. New Business

1. Michigan Tri-Share Program Modifications

a. Employer Agreement – 2025 Addendum

b. Administrative Guidelines – Dependent Care Assistance Program V2

Mr. Troyer stated that the Tri-Share program sent notification of addendums to the program. The program will be expanded from a maximum income threshold of 325% above the Federal Poverty Limit to 400%. They have added a sub-program, Care-Share, to allow employer coverage of one third of the costs, within the income threshold. There has also been a clarification of the limitation of one, seven-night camp per child.

McGinnis, Fuller CARRIED

“Motion by Mr. McGinnis, second by Mr. Fuller to approve the Michigan Tri-Share Employer Agreement 2025 Addendum and version two of the Dependent Care Assistance Program Administrative Guidelines as presented.”

On a voice vote, **MOTION CARRIED.**

2. Closed Session MCL 15.268(c) – Strategy and negotiations sessions connected with the negotiation of a collective bargaining agreement

Request to enter closed session

“Motion by Mr. McGinnis, second by Mr. McComb to retire to closed session to discuss strategy connected with the negotiation of a collective bargaining agreement.”

On a roll call vote, Yes – 9, No – 0. **MOTION CARRIED.**

The Board retired to closed session at 3:54 p.m.

The Board returned to open session at 4:28 p.m.

ITEM 6 – OTHER ITEMS

A. Announcements and Member Comments

Ms. VanDerKley announced that Mr. Troyer was awarded the International Communications Center Director of the Year for the Association of Public Safety Communications Officials. She presented the submission made to APCO that led to the award. Ms. VanDerKley recognized and congratulated Mr. Troyer on his accomplishments and for all he’s done for the Authority.

Mr. Troyer stated he was thankful for his staff, especially Deputy Director Rose.

Mr. McComb stated he and his agency will miss Network and Systems Administrator Jon Moored. He stated this is an incredible loss for KCCDA.

B. Next regular scheduled meeting – September 2, 2025 (Chief Switalski Meeting Room)

ITEM 7 - ADJOURNMENT

The meeting was adjourned at 4:34 p.m.

Chris McComb
Deputy Clerk of KCCDA Board of Directors