MEETING MINUTES

Kalamazoo County Consolidated Dispatch Authority
TECHNICAL ADVISORY COMMITTEE
May 7, 2025 – Regular Meeting

ITEM 1 – **CALL TO ORDER**

The Regular Meeting of the Technical Advisory Committee was called to order by Chief Scott Merlo at 10:00 a.m. on Wednesday, May 7, 2025, in the Chief Switalski Meeting Room at Kalamazoo County Consolidated Dispatch Authority, 7040 Stadium Drive, Kalamazoo, Michigan.

ITEM 2 –**ROLL CALL**

Members Present: Scott Merlo (WMUPD), Matt Huber (KDPS), Bryan Ergang (KTPD), Mike Bentley (KCMCA), Nicholas Armold (PDPS), Chip Everett (KCFCA)

Others Present: Logan Bishop, Ryan McGregor, Jeff Troyer, Torie Rose, Jon Moored, Marty Ftacek, Marie Gleesing and Chris McComb

ITEM 3 - **APPROVAL OF MEETING MINUTES**

    A.   Regular Meeting Minutes from March 5, 2025

    "Motion by Mr. Huber, second by Mr. Armold to approve the Regular Meeting Minutes from March 5, 2025, as presented."

On a voice vote, **MOTION CARRIED**.

ITEM 4 - **CITIZENS' TIME**

There was none.

ITEM 5 – **FOR CONSIDERATION**

    A.   Administrative Monthly Report

Mr. Troyer stated the Administrative Report will be distributed when completed. He noted that the ECO hiring posting just closed. The posting was active for one week and there were fifty-five people who signed up for skills testing.

    B.   Old Business

        1.   Calhoun County Transition – LE to AES Encryption & Fire to MPSCS

Mr. Troyer stated that Calhoun County will be switching to AES encryption and new talkgroups by June 1. This impacts all agencies going into Calhoun County, including fire mutual aid. They plan to turn off their VHF system right immediately after the transition.

C. New Business

    1. Proposed NEW Fire Talkgroup – 39CFPAG, 39CFOPS, 39MFPAG, 39MFOPS

Mr. Troyer stated that there are four new fire talkgroups that were approved by Fire Comm Ops and he is asking this committee approve. They will be patched to each county and metro fire alert and operations channels.

"Motion by Mr. Ergang, second by Mr. Armold to approve the addition of four new fire talkgroups, 39CFPAG, 39CFOPS, 39MFPAG, and 39MFOPS as presented."

On a voice vote, **MOTION CARRIED**.

    2. Behavioral Health Crisis Calls

Mr. Troyer stated that Administration has been working with 988 to develop best practices to transfer behavioral health crisis calls to them. He stated there will be more to come, hopefully with a recommendation in July.

Mr. Merlo stated WMU has their own crisis handling system through the college and would like to work with dispatch too.

    3. Tyler Public Safety System – Server Migration & Upgrade

    a. ASAP – Network Configurations for Law Enforcement using LERMS

    b. June 30th – Functional Testing Must be Complete

    c. August 26 – Migration to New Server

Mr. Troyer stated Law Enforcement Agencies have until June 30 to test and make sure they are connected to the server. There will be a test migration on June 30. Once the actual migration starts, there is no halting it, so everyone needs to work on making sure they are connected now

    4. Law Enforcement Agencies – Two Factor Authentication

Mr. Troyer presented the question of where everyone stood with enabling two factor authentication. Portage, KTPD, and City are done, County IT will be rolling it out soon and WMU is working on it.

    5. CJIS Guidance – Criminal Justice Information Encryption Over Land Mobile Radio

Mr. Troyer stated that a release from MSP was included in the packet. The release states that MSP requires CJIS encryption by October 21, 2026. After that date, MSP's CJIS audit staff will audit to the requirement and require a written corrective action plan be submitted for findings of non-compliance. Dispatch will have to transition to AES encryption.

ITEM 6 – **OTHER ITEMS**

      D.   Announcements and Member Comments

There were none.

      E.   Next Meeting

The next regular scheduled Technical Advisory Committee meeting will be Wednesday, July 2, 2025, at 10:00 am, and will be held in the Chief Switalski Meeting Room at KCCDA, 7040 Stadium Drive, Kalamazoo, MI 49009.

ITEM 7 - **ADJOURNMENT**

      F.   Adjournment

The meeting adjourned at 10:30 a.m.