



MEETING MINUTES

Kalamazoo County Consolidated Dispatch Authority EXECUTIVE COMMITTEE

September 2, 2025

ITEM 1 – CALL TO ORDER

The Regular Meeting of the Executive Committee, held in the Chief Switalski Meeting Room at KCCDA, was called to order by Jim Ritsema at 4:00 p.m. on Tuesday, September 2, 2025.

ITEM 2 – ROLL CALL

Members Present: Jim Ritsema, Rick Fuller, Tracie Moored, Pat McGinnis

Others Present: Jeff Troyer, Torie Rose, Chris McComb

ITEM 3 – APPROVAL OF MEETING MINUTES

A. Meeting Minutes from July 1, 2025

“Motion by Mr. Fuller, second by Ms. Moored to approve the meeting minutes from July 1, 2025, as presented.”

On a voice vote, MOTION CARRIED.

ITEM 4 – CITIZENS’ TIME

There was none.

ITEM 5 – FOR CONSIDERATION

A. Old Business

1. Back-Up Dispatch Center

Mr. Troyer stated the County, and the City of Portage were getting closer to a purchase agreement on the property. He then provided an overview of the draft lease terms that have been negotiated with the County.

B. New Business

1. Draft Board Agenda for September 11, 2025

Mr. Troyer stated the draft agenda was included in the packet. He noted that the Board’s closed session minutes from July 10 were not listed on the draft agenda, but they will be added. He then presented an overview of the Board agenda items.

ITEM 6 – **OTHER ITEMS**

A. Announcements and Member Comments

Mr. McGinnis expressed his appreciation to staff for changing to sustainable practices with cups that can be washed instead of thrown away. He noted that the company used to provide bottles of water was from Battle Creek and requested staff to consider changing to a company from Kalamazoo.

B. Next Meeting – November 4, 2025, at 4:00 p.m.

ITEM 7 – **ADJOURNMENT**

The meeting was adjourned at 4:15 p.m.