



MEETING MINUTES for
Kalamazoo County Consolidated Dispatch Authority
FINANCE COMMITTEE
April 29, 2025

ITEM 1 – CALL TO ORDER

The Regular Meeting of the Finance Committee, held in the Chief Switalski Meeting Room, was called to order by Chair Tracie Moored at 2:00 p.m. on Tuesday, April 29, 2025.

ITEM 2 – ROLL CALL

Members Present: Tracie Moored, Bryan Ergang, Jim Ritsema, Kevin Catlin, Cheri Bell

Others Present: Jeff Troyer, Torie Rose, Chris McComb

ITEM 3 – APPROVAL OF MEETING MINUTES

A. October 28, 2024 – Regular Meeting

“Motion by Mr. Catlin, second by Mr. Ergang to approve the minutes of the October 28, 2024, meetings of the Finance Committee.”

On a voice vote, **MOTION CARRIED.**

ITEM 4 - CITIZENS TIME

There were no public comments.

ITEM 5 – FOR CONSIDERATION

A. OLD BUSINESS

There was no old business.

B. NEW BUSINESS

1. 2024 Financial Audit Presentation

Alex Schaffer of Kruggel Lawton CPA presented the 2024 Financial Audit.

“Motion by Mr. Ritsema, supported by Mr. Catlin to receive and accept 2024 Financial Audit as presented.”

On a voice vote, **MOTION CARRIED.**

2. 2025 General Fund Budget Amendment – REVISION I

Mr. Troyer presented the 2025 General Fund Budget Amendment – REVISION I, which included a new contract with GovWorx for their CommsCoach Quality Assurance applicaiton and an additional \$250,000 allocation to the Capital Project Fund.

“Motion by Mr. Ergang, supported by Mr. Ritsema to adopt the proposed 2025 General Fund Budget Amendment – REVISION II as presented.”

On a roll call vote, Yes – 5, No- 0. **MOTION CARRIED.**

3. 2025 Capital Projects Fund Amendment – REVISION I

Mr. Troyer presented the 2025 Capital Projects Fund Amendment – REVISION I.

“Motion by Mr. Catlin, supported by Mr. Ergang to approve the 2025 Capital Projects Fund Amendment – REVISION I as presented.”

On a roll call vote, Yes – 5, No – 0. **MOTION CARRIED.**

ITEM 6 - **OTHER ITEMS**

A. Announcements and Member Comments

There were none.

B. Next Regular Scheduled Meeting

The next regular scheduled meeting of the KCCDA Finance Committee is August 26, 2025.

ITEM 7 - **ADJOURNMENT**

The meeting was adjourned at 2:38 p.m.