



**NOTICE and AGENDA for**  
**Kalamazoo County Consolidated Dispatch Authority**  
**BOARD OF DIRECTORS**  
**March 12, 2026 – Regular Meeting**

**PLEASE TAKE NOTICE** that a REGULAR Meeting of the Kalamazoo County Consolidated Dispatch Authority (KCCDA) Board of Directors will be held in the Chief Switalski Meeting Room at KCCDA, 7040 Stadium Drive, Kalamazoo, Michigan on **Thursday, March 12, 2026** at 3:30 p.m. for consideration of items, namely, on this Agenda.

**ITEM 1 – CALL TO ORDER**

**ITEM 2 – ROLL CALL**

<b>Western Michigan University</b> <i>Jan VanDerKley, Chair</i> (Alt. C. Ghiringhelli)	<b>City of Portage</b> <i>Pat McGinnis, Vice-Chair</i> (Alt. A. Herringa)
<b>Western Michigan University</b> <i>Scott Merlo</i> (Alt. T. Unangst)	<b>City of Portage</b> <i>Nicole Miller</i> (Alt. P. Randall)
<b>City of Kalamazoo</b> <i>Jim Ritsema</i> (Alt. R. Tibbets)	<b>Township of Kalamazoo</b> <i>Tracie Moored, Treasurer</i> (Alt. D. Combs)
<b>City of Kalamazoo</b> <i>Matt Huber</i> (Alt. D. Boysen)	<b>Township of Kalamazoo</b> <i>Scott Jackson</i> (Alt. D. Combs)
<b>Kalamazoo County Board of Commissioners</b> <i>Dale Deleeuw</i> (Alt. J. Heppler)	<b>Kalamazoo County Fire Chiefs Association</b> <i>Greg McComb</i> (Alt. S. Smith)
<b>Kalamazoo County Sheriff</b> <i>Richard Fuller, Clerk</i> (Alt. M. Greenlee)	<b>Michigan State Police</b> <i>Scott Ernestes</i> (Alt. D. Hinz)
<b>Kalamazoo County Medical Control Authority</b> <i>William Fales</i> (Alt. M. Bentley)	

**ITEM 3 – APPROVAL OF MEETING MINUTES**

- A. January 8, 2026 – Regular Meeting

**ITEM 4 – CITIZENS’ TIME**

The Board welcomes members of the public to express their ideas or concerns about issues affecting Kalamazoo County Consolidated Dispatch Authority. Members of the public wishing to speak are requested to stand or raise your hand. Please wait for the Chairperson to confirm you. Once acknowledged, please state your full name and address for the record, followed by your comments. Each member of the public is limited to four minutes or less.

**ITEM 5 – FOR CONSIDERATION**

- A. Executive Director Reports
  - 1. Administrative Monthly Report
  - 2. January and February Reconciliation Reports
  - 3. Year-to-Date Budget Performance Reports
    - a. 2025 General Fund
    - b. 2025 Capital Projects Fund
    - c. 2026 General Fund
    - d. 2026 Capital Projects Fund
  - 4. Correspondence
    - a. Charter Township of Kalamazoo – Board of Directors and Committee Appointments (Requires Approval)
    - b. Township of Kalamazoo Police Department – Technical Advisory Committee Alternate Appointment (Requires Approval)
- B. Committee Reports

1. Executive Committee – Jan Van Der Kley
    - a. DRAFT Minutes for January 6<sup>th</sup> Regular Meeting and February 19<sup>th</sup> Special Meeting (Information Only)
    - b. Back-up Emergency Communications Center Update
  2. Personnel Committee – Matt Huber
  3. Technical Advisory Committee – Scott Ernstes
    - a. Minutes for January 7<sup>th</sup> Regular Meeting, February 2<sup>nd</sup> Special Meeting, and DRAFT Minutes for March 4<sup>th</sup> Regular Meeting (Information Only)
    - b. Radio Readiness Program Guidelines
  4. Finance Committee – Tracie Moored
- C. Old Business
- D. New Business
1. 2026 Executive Director Goals
  2. Stadium Drive Facility Renovation/Construction Project Update
  3. Executive Director Employment Agreement – Life Insurance

#### **ITEM 6 – OTHER ITEMS**

- A. Announcements and Member Comments
- B. Next regular scheduled meeting – May 14, 2026 (Chief Switalski Meeting Room)

#### **ITEM 7 – ADJOURNMENT**

KCCDA meetings are open to all without regard to religion, race, color, national origin, sex, sexual orientation, gender identity or expression, height, weight, familial status, marital status, disability, or any other legally protected class. The KCCDA will provide special aid or assistance to attend a KCCDA meeting and will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting/hearing, to individuals with disabilities, upon four (4) business days' notice to the KCCDA. Individuals with disabilities requiring auxiliary aids or services should contact KCCDA by emailing [admin@kccda911.org](mailto:admin@kccda911.org) or calling (269) 488-8911.



# KALAMAZOO COUNTY CONSOLIDATED DISPATCH AUTHORITY

## Agenda Request Form

Please fill in the boxes below with the appropriate information.

Name:  Agency:

Phone Number:  Length of Time Needed:  Agenda Item #:

Topic:

**Brief Description:**

The attached meeting minutes are presented for consideration.

**Proposed Motion:**

Motion to approve the meeting minutes as presented.

Agenda Request Approved:  Meeting Date:  Time:

Persons or items will not be placed on a meeting agenda without an agenda request form first being completed. The agenda request form must be accompanied by information that substantiates and justifies your request. Lack of this information may cause a delay in your request being acted upon by the Board of Directors. Agenda requests must be received by 9:00 a.m. on Monday of the week preceding the monthly meeting date. Completed forms should be delivered to an Officer of the Board of Directors or sent electronically to [admin@kccda911.org](mailto:admin@kccda911.org). If you have any questions regarding this form, please feel free to contact KCCDA's administrative office at (269) 488-8911.



MINUTES

REGULAR MEETING

January 8, 2026

ITEM 1 – CALL TO ORDER

The Regular Meeting of the Kalamazoo County Consolidated Dispatch Authority Board was called to order by Chair Jan VanDerKley at 3:30 p.m. in the Chief Switalski Meeting Room, Kalamazoo County Consolidated Dispatch Authority, 7040 Stadium Drive, Kalamazoo, Michigan on Thursday, January 8, 2026.

ITEM 2 – ROLL CALL

Members Present: Jan VanDerKley, Scott Merlo, Ryan Tibbets, Matt Huber, Pat McGinnis (arrived at 3:34), Tracie Moored, Bryan Ergang, Dale Deleeuw, Rick Fuller, Greg McComb, Scott Ernstes, Mike Bentley

Others Present: Jeff Troyer, Victoria Rose, Chris McComb

ITEM 3 – ORGANIZATIONAL ITEMS

A. Election of 2026 Officers – Chairperson, Vice-Chairperson, Treasurer and Clerk

Mr. Fuller nominated Jan VanDerKley as Chairperson, Pat McGinnis as Vice-Chairperson, Tracie Moored as Treasurer and himself as Clerk for 2026. Mr. Ergang supported the nomination.

“Motion by Mr. Ergang, second by Mr. Huber to close the nominations and appoint Jan VanDerKley as Chairperson, Pat McGinnis as Vice-Chairperson, Tracie Moored as Treasurer and Rick Fuller as Clerk of the Kalamazoo County Consolidated Dispatch Authority for 2026.”

On a roll call vote, Yes – 11, No – 0. **MOTION CARRIED.**

B. Appointment of Personnel Committee Chairperson

Chair VanDerKley appointed Matt Huber as Chair of the Personnel Committee Chairperson.

ITEM 4 - APPROVAL OF MEETING MINUTES

“Motion by Mr. Merlo, second by Mr. Ernstes to approve the meeting minutes of the November 13, 2025, Regular Meeting as presented.”

On a voice vote, **MOTION CARRIED.**

ITEM 5 - CITIZENS' TIME

There was none.

ITEM 6 - FOR CONSIDERATION

A. Executive Director Report

1. Administrative Monthly Report

Mr. Troyer stated the report was included in the packet. He stated it was another successful holiday luncheon, with close to fifty people in attendance and a lot of good conversation. He noted dispatch will be posting for ECOs again on January 20.

2. November and December Reconciliation Reports

Mr. Troyer stated the reconciliation reports were included in the packet.

3. Year-to-date Budget Performance Reports

a. 2025 General Fund

b. 2025 Capital Projects Fund

Mr. Troyer stated the reports were included in the packet.

4. Correspondence

a. City of Portage – Board of Directors Appointment

b. City of Portage – Finance Committee Appointment

c. Portage Department of Public Safety – Technical Advisory Committee Appointment

“Motion by Mr. McGinnis, second by Mr. Fuller to approve the City of Portage proposed Committee appointments as presented.”

On a voice vote, **MOTION CARRIED.**

B. Committee Reports

1. Executive Committee – Jan VanDerKley

Ms. VanDerKley stated the committee had nothing to report.

2. Personnel Committee – Pat McGinnis

a. December 1 DRAFT Meeting Minutes

b. Collective Bargaining Agreement with UAW Local 2290 Unit 5 (1/1/26-12/31/28)

Mr. McGinnis stated the Collective Bargaining Agreement was complete and recommended by the Personnel Committee for approval.

“Motion by Mr. Fuller, second by Mr. McGinnis to approve the Collective Bargaining Agreement with UAW Local 2290 Unit 5 as presented.”

On a voice vote, **MOTION CARRIED.**

c. Executive Director Performance Evaluation

Mr. McGinnis stated a robust and positive response was received for the Executive Director’s Performance Evaluation.

“Motion by Mr. McComb, second by Mr. Tibbets to approve the Executive Director’s Performance Evaluation with an overall rating of 4.2675 out of 5.”

Ms. VanDerKley thanked Mr. Troyer for his leadership and his commitment to improve and evolve and recognize how important the Authority was to the community. He was the inaugural director, and we are fortunate to have him here.

Mr. Ernstes stated he appreciated Mr. Troyer’s forward thinking in planning, noting that doesn’t happen in a lot of places.

On a voice vote, **MOTION CARRIED.**

d. Executive Director Employment Agreement

Mr. McGinnis stated that Mr. Troyer has received excellent evaluations all along and has been easy to work with. He noted the salary was only set for first year, and the remaining years will be considered each year to be determined on the staff increases. Added to this contract is the agreement that in the event he retires before age sixty-five, he will be able to stay on the Authority’s insurance plan through age sixty-five if he pays the premiums.

Mr. Fuller noted the insurance clause was for Mr. Troyer and his spouse.

“Motion by Mr. Merlo, second by Mr. Tibbets to approve the three-year Employment Agreement with Jeff Troyer to continue as the Executive Director.”

On a voice vote, **MOTION CARRIED.**

“Motion by Mr. Ritsema, second by Mr. Ernstes to approve the revisions to KCCDA policy 4.4 – Funeral Leave and 7.11 – Short-term Disability Coverage effective January 1, 2026, as presented.”

On a voice vote, **MOTION CARRIED.**

3. Technical Advisory Committee – Scott Ernstes

Mr. Ernstes announced that he was the new Chairperson and Mr. Merlo is Vice Chair. He stated the Committee approved blanket Talkgroup letters. There were many people in attendance for information about the radio readiness project. The Committee requested a third option with a standard dollar amount per agency. The Committee will have a work group session to further discuss the Radio Readiness Program later in the month, with a goal to provide a referral to the Board in March.

4. Finance Committee – Tracie Moored

Ms. Moored stated the Committee had nothing to report.

C. Old Business

There was none.

D. New Business

1. 7040 Stadium Drive Facility Assessment and Drawings

Mr. Troyer introduced Kris Nelson from Schley Nelson Architects and presented the facility assessment completed by them. He noted the mechanical and HVAC were in good shape and there were structural items that would take priority.

“Motion by Mr. Fuller, second by Mr. Huber to adopt the plan as presented with the current administrative facility assessment to start the project.”

On a voice vote, **MOTION CARRIED.**

2. Schley Nelson Architects Phase II Proposal (RFP #25-01)

Mr. Troyer stated that as part of the RFP, there were two phases. Phase II was the final design and construction services for a fixed amount of \$70,900. He stated Administration has been pleased with their correspondence and the progress work with them and therefore recommended approval.

“Motion by Mr. Ernestes, second by Mr. Merlo approve Schley Nelson Architect’s proposal for Phase II work as indicated in RFP #25-01 totaling \$70,900.”

On a voice vote, MOTION CARRIED.

ITEM 7 – OTHER ITEMS

A. Announcements and Member Comments

Ms. VanDerKley recognized Mr. Ergang’s retirement, adding he was a steadfast member who had added value with energy and insight. She stated she appreciated getting to know him and wished him the very best.

B. Next regular scheduled meeting – March 12, 2026 (Chief Switalski Meeting Room)

ITEM 8 - ADJOURNMENT

The meeting was adjourned at 4:04 p.m.

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Chris McComb  
Deputy Clerk of KCCDA Board of Directors

# **KCCDA Administrative Report**

*February 2026*

*(Completed March 9, 2026)*

## **Meetings, Discussions, Conference Calls, & Events**

*The following is a summary of meetings/conference calls, events, and presentations attended by KCCDA's Administrative Team during the timeframe indicated above:*

- 53 – Meetings, Video/Telephone Conferences, and Presentations

## **Tasks and/or Projects**

*The following are tasks carried out by the KCCDA Administration during this period.*

- **2026 CAPITAL IMPROVEMENT PROJECTS**

The following is a list of Capital Improvement Projects approved for the current budget year:

- ***#1 – Back-Up ECC (Budget: \$690,000 = \$500 equip/\$190 reno)***  
Administration has been evaluating two separate facilities as potential locations for a different back-up emergency communications center (ECC). The Executive Committee held a Special Meeting on February 19<sup>th</sup> and requested the Executive Director to pursue a partnership agreement with the Township of Kalamazoo for compatible space.
- ***#2 – 7040 Stadium Drive Facility Upgrades (Budget: \$1,100,000)***  
Schley Nelson Architects and administration are working on the bid documents. We anticipate the bid documents to be released this week, and bids will close in early April (specific date yet to be determined). This will allow us ample time to evaluate bids able to make a recommendation on a general contractor at the May Board meeting.
- ***#3 – Kalamazoo MPSCS Subsystem Tower Work (Budget: \$36,120)***  
KCCDA subsystem tower foundations will be cleaned, cracks repaired with Elephant Armor, sealed with Elephant Shield, and a topcoat of Vetrofluid applied this summer. The quote for the work has been executed and sent to MPSCS. After the weather breaks, MPSCS's contractor will schedule and complete the work.
- ***#4 – Radio Readiness Program (Budget: \$4,000,000)***  
Since the end-user agency Radio Readiness Program was approved by the Board in November '25 as part of the 2026 Capital Projects Fund budget, administration has been working with the Technical Advisory Committee (TAC) to develop program guidelines; including a funding model for the program. At last week's TAC Meeting (March 4<sup>th</sup>), the Committee approved the guidelines and will be presenting them for consideration to the Board on March 12<sup>th</sup>.

- *2025 #6 – VHF Radio Communications Monitoring System Upgrade (Budget: \$34,670)*  
This project was not completed in 2025 and will be carried forward into the new year. The new server has been racked and configured to allow Roe Comm remote connectivity so they can begin configuring the application/software.
- *Kalamazoo MPSCS Subsystem – Interference Causing Digital Traffic & System Busy*  
Over the past several weeks, we received multiple reports of digitized radio traffic and/or public safety users getting the “busy bonk” instead of a channel grant when trying to transmit on our MPSCS Subsystem. Our IT staff, in conjunction with MPSCS technicians, was able to identify a malfunctioning facility Bi-Directional Amplifier (BDA) near our prime simulcast tower site (5112). This interference was causing simulcast system channels to be occupied or busy thus reducing channel capacity on the system. The owner of the BDA turned off the system and the subsystem returned to normative functionality.
- *KCCDA STAFFING*  
The following is a snapshot of KCCDA staffing levels as of March 9, 2026:

<b>POSITION/TITLE</b>	<b>POSITIONS Budgeted</b>	<b>POSITIONS Filled</b>	<b>NOTES</b>
ECO – I	16	9	
ECO – II	32	26	
PT ECO’s	7	6	
Dispatch Supervisor	6	6	
<b>TOTAL:</b>	<b>61</b>	<b>47</b>	

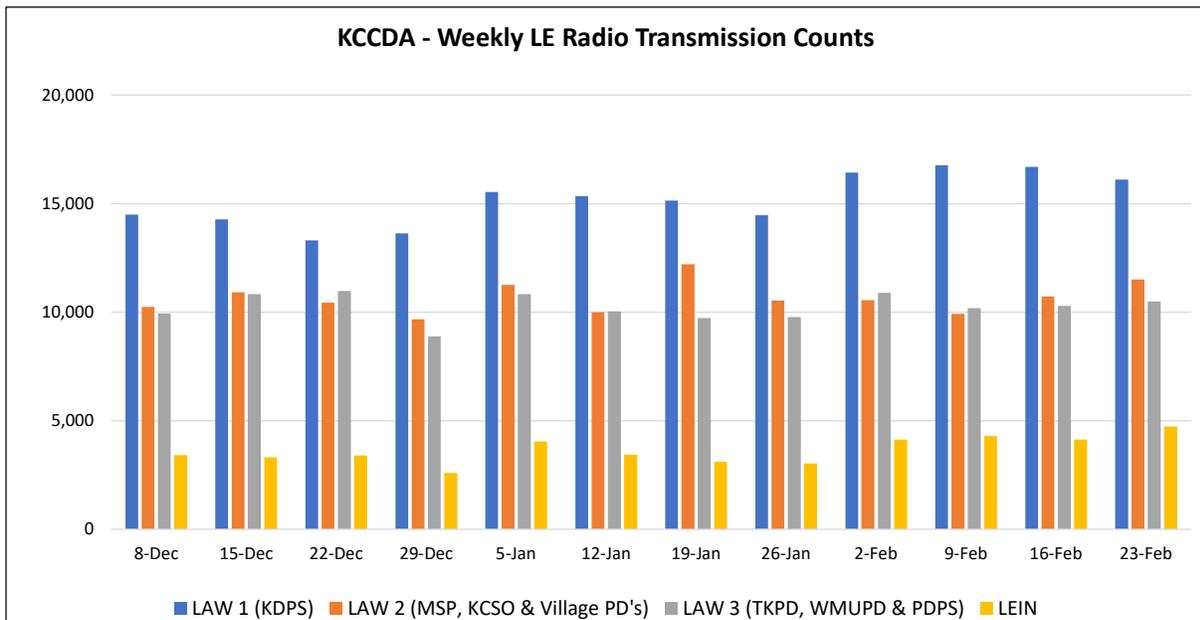
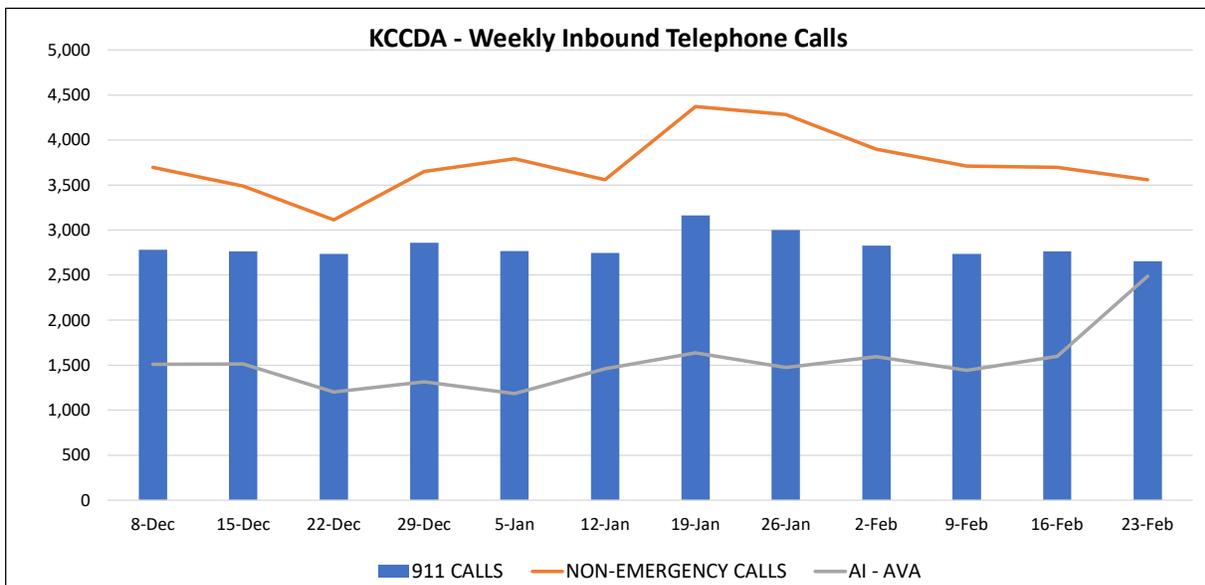
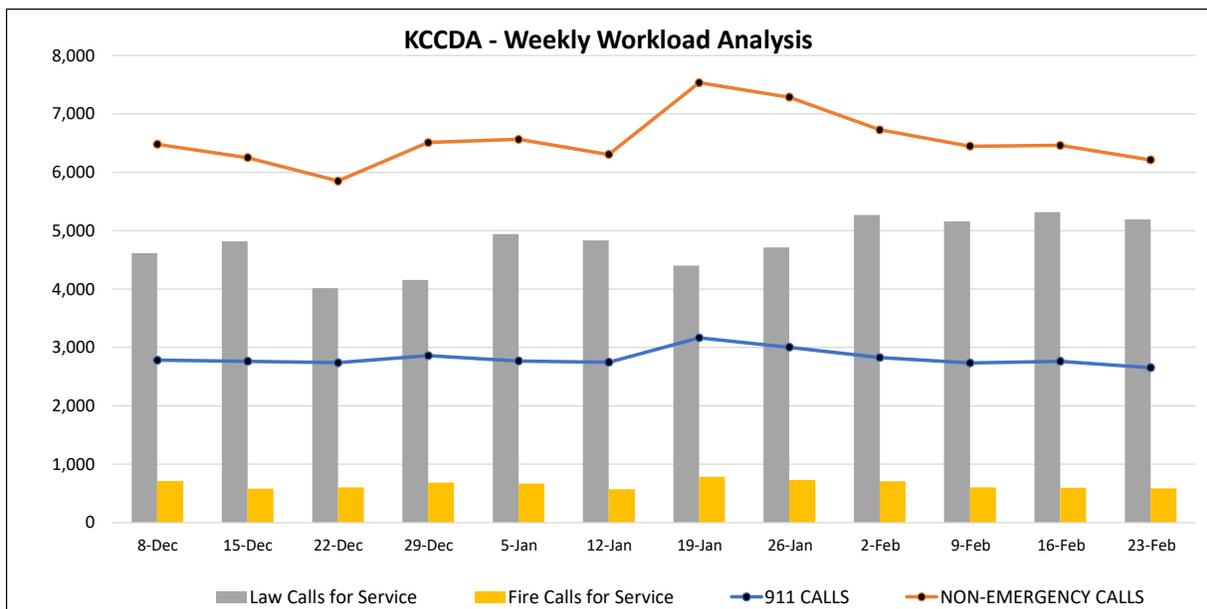
KCCDA would like to welcome ECO-II Kailey Thorn who began her employment today. Two additional ECO-I’s will begin their employment on March 30<sup>th</sup>.

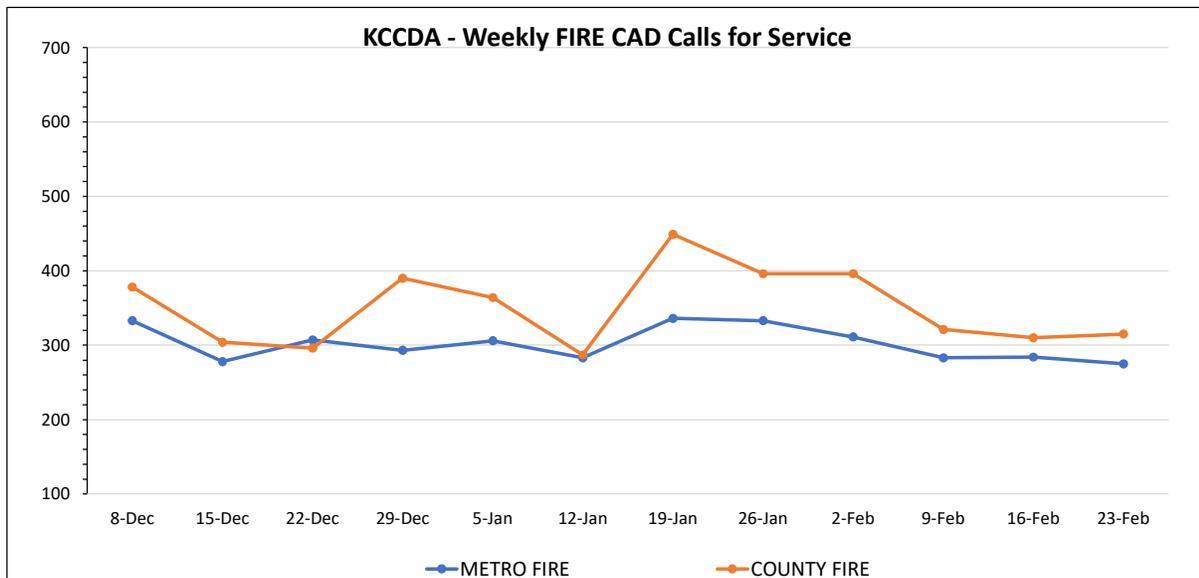
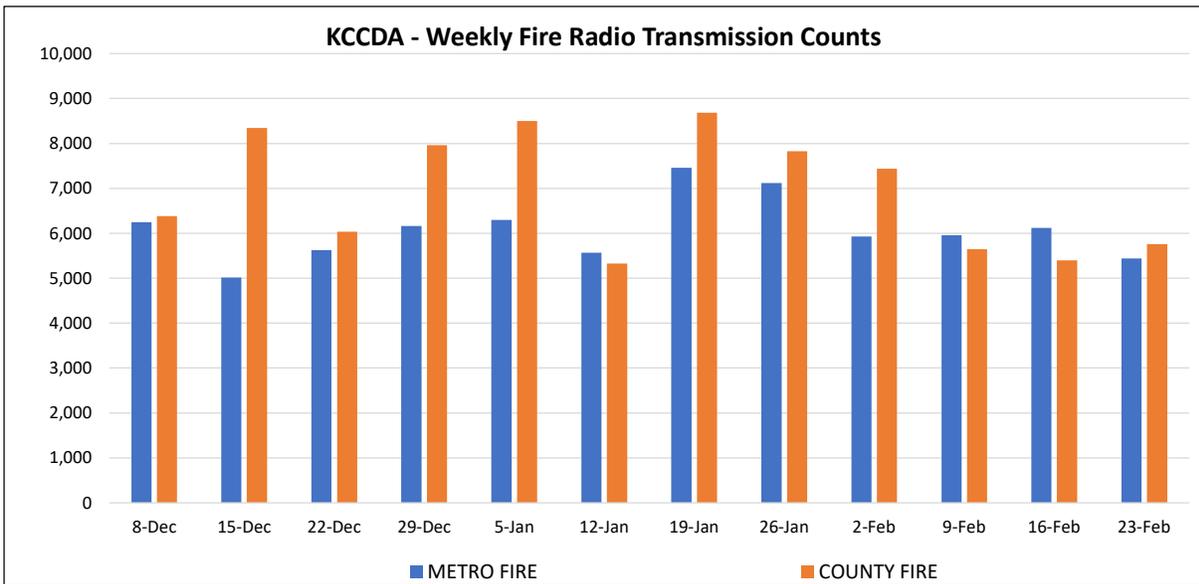
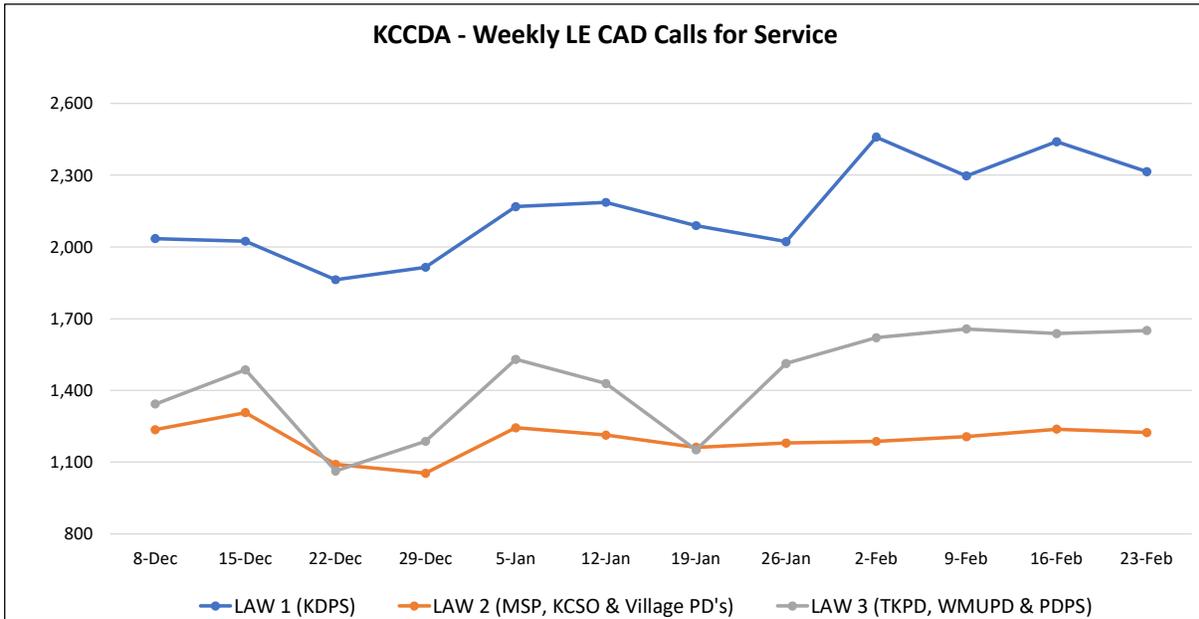
- *MONTH END FINANCIALS*  
The Michigan Class investment account and Mercantile General Business Checking were reconciled against the general ledger on March 9, 2026.
- *STATISTICS & METRICS*  
Attached are several different statistical and performance metrics reports:
  - ✓ Monthly Accolades, Complaints, and Suggestions
  - ✓ Weekly Workload Graphs
  - ✓ 2026 and 2025 Monthly workload statistics
  - ✓ Emergency Call Wait Time Report
  - ✓ Aurelian AI Non-Emergency Call Handling Statistics

# February 2026 - Accolades, Complaints and Suggestions

Date Recvd	Related Dept	Received From	Incident Number	Date of Incident	Chief Accolade, Complaint or Suggestion	Investigative Results	KCCDA Actions (if any)
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NO REPORTS





## 2026 ALL RADIO TRANSMISSIONS

(Includes Dispatch to Field Units, Field Unit to Dispatch, and Field Unit to Field Unit)

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>YTD TOTAL</u>
<b><u>Primary Dispatch:</u></b>													
LAW 1	66,253	65,764											132,017
LAW 2	47,609	42,581											90,190
LAW 3	44,052	41,891											85,943
METRO FIRE	28,962	23,545											52,507
COUNTY FIRE	33,178	24,322											57,500
LEIN	14,747	17,011											31,758
<b><u>Tactical Channels:</u></b>													
800-TAC 1	6,236	5,291											11,527
800-TAC 2	1,294	816											2,110
800-TAC 3	2,038	700											2,738
800-TAC 4	550	613											1,163
800-TAC 5	1,406	7,497											8,903
800-TAC 6	5	68											73
800-TAC 7	0	0											0
800-TAC 8	21	3											24
<b>TOTAL:</b>	<b>246,351</b>	<b>230,102</b>	<b>0</b>	<b>476,453</b>									
<i>Compared to 2025:</i>	<i>-1.03%</i>	<i>5.97%</i>											

## 2026 TELEPHONE CALLS

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTAL</u>
<b>KCCDA PHONE CALLS:</b>													
911 CALLS	12,867	10,966											23,833
NON-EMERGENCY	17,397	14,908											32,305
<b>VOICE CALL TOTAL:</b>	<b>30,264</b>	<b>25,874</b>	<b>0</b>	<b>56,138</b>									
<i>Compared to 2025:</i>	<i>-0.68%</i>	<i>-1.87%</i>											
<b>AI - AVA PROCESSED:</b>	<b>6,608</b>	<b>6,086</b>											<b>12,694</b>

## 2026 CAD CALLS FOR SERVICE

(Does not include canceled calls)

<b><u>DISPATCH POSITION:</u></b>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTAL</u>
LAW 1	10,359	9,513											19,872
LAW 2	5,179	4,781											9,960
LAW 3	6,096	6,567											12,663
METRO FIRE	1,373	1,153											2,526
COUNTY FIRE	1,643	1,334											2,977
<b>TOTAL:</b>	<b>24,650</b>	<b>23,348</b>	<b>0</b>	<b>47,998</b>									
<i>Compared to 2025:</i>	<i>5.86%</i>	<i>4.18%</i>											

## 2025 ALL RADIO TRANSMISSIONS

(Includes Dispatch to Field Units, Field Unit to Dispatch, and Field Unit to Field Unit)

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>YTD TOTAL</u>
<b><u>Primary Dispatch:</u></b>	No Radio Recording Oct 10-14												
LAW 1	65,625	62,252	80,213	76,824	81,754	84,888	86,024	79,529	79,490	59,817	68,313	61,086	<b>885,815</b>
LAW 2	46,481	38,959	43,957	44,590	47,716	49,501	51,864	49,620	47,594	34,745	43,529	46,730	<b>545,286</b>
LAW 3	51,781	44,828	52,683	54,064	51,437	50,040	50,197	52,806	51,200	40,523	45,579	46,382	<b>591,520</b>
METRO FIRE	28,194	22,388	26,509	27,077	29,311	27,719	29,403	29,065	25,863	22,431	23,762	26,556	<b>318,278</b>
COUNTY FIRE	28,503	23,272	22,461	26,778	30,469	26,650	26,138	32,479	27,713	24,298	28,352	32,325	<b>329,438</b>
LEIN	16,629	15,938	20,074	19,887	19,869	19,101	21,765	20,506	21,021	14,103	16,611	14,526	<b>220,030</b>
<b><u>Tactical Channels:</u></b>													
800-TAC 1	5,313	4,458	4,861	4,925	6,766	7,032	4,372	5,440	4,880	4,069	4,862	4,485	<b>61,463</b>
800-TAC 2	1,095	811	1,035	1,008	1,075	629	1,192	736	1,381	1,536	1,915	1,075	<b>13,488</b>
800-TAC 3	1,862	1,611	2,466	2,687	1,797	2,285	1,678	1,747	704	801	1,529	1,361	<b>20,528</b>
800-TAC 4	407	177	557	445	593	410	361	243	376	282	230	115	<b>4,196</b>
800-TAC 5	2,876	1,671	3,332	2,939	1,994	2,363	3,637	2,013	4,906	990	1,614	957	<b>29,292</b>
800-TAC 6	61	7	15	41	24	12	1	53	443	1,956	208	19	<b>2,840</b>
800-TAC 7	54	1	455	20	12	94	6	100	712	66	0	1	<b>1,521</b>
800-TAC 8	17	1	9	69	2	150	485	25	2	322	17	43	<b>1,142</b>
<b>TOTAL:</b>	<b>248,898</b>	<b>216,374</b>	<b>258,627</b>	<b>261,354</b>	<b>272,819</b>	<b>270,874</b>	<b>277,123</b>	<b>274,362</b>	<b>266,285</b>	<b>205,939</b>	<b>236,521</b>	<b>235,661</b>	<b>3,024,837</b>
<i>Compared to 2024:</i>	<i>-4.38%</i>	<i>-20.08%</i>	<i>-2.79%</i>	<i>1.61%</i>	<i>-7.30%</i>	<i>-8.98%</i>	<i>-5.08%</i>	<i>-5.62%</i>	<i>-5.41%</i>	<i>-32.03%</i>	<i>-8.19%</i>	<i>-3.61%</i>	

## 2025 TELEPHONE CALLS

	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTAL</u>
<b>KCCDA PHONE CALLS:</b>													
911 CALLS	11,992	10,486	13,394	12,912	15,908	14,742	14,898	15,095	14,355	13,968	12,566	12,466	<b>162,782</b>
NON-EMERGENCY	18,478	15,873	18,906	17,581	19,780	19,149	19,362	18,733	17,758	17,635	16,271	16,007	<b>215,533</b>
<b>VOICE CALL TOTAL:</b>	<b>30,470</b>	<b>26,359</b>	<b>32,300</b>	<b>30,493</b>	<b>35,688</b>	<b>33,891</b>	<b>34,260</b>	<b>33,828</b>	<b>32,113</b>	<b>31,603</b>	<b>28,837</b>	<b>28,473</b>	<b>378,315</b>
<i>Compared to 2024:</i>	<i>-10.73%</i>	<i>-17.14%</i>	<i>-4.56%</i>	<i>-13.15%</i>	<i>-11.79%</i>	<i>-18.74%</i>	<i>-11.77%</i>	<i>-13.75%</i>	<i>-18.60%</i>	<i>-16.62%</i>	<i>-13.54%</i>	<i>-9.30%</i>	
<b>AI - AVA PROCESSED:</b>	6,832	5,495	6,859	6,854	7,371	7,556	8,659	7,458	7,614	7,408	6,610	6,340	<b>85,056</b>

## 2025 CAD CALLS FOR SERVICE

(Does not include canceled calls)

<b><u>DISPATCH POSITION:</u></b>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTAL</u>
LAW 1	8,929	9,072	10,570	10,140	10,952	10,474	11,044	8,641	10,417	10,259	9,505	8,968	<b>118,971</b>
LAW 2	5,096	4,779	5,769	5,160	5,547	5,397	5,580	4,486	5,571	5,534	5,273	5,280	<b>63,472</b>
LAW 3	6,352	5,909	6,790	7,484	6,593	6,153	6,868	5,382	6,726	6,986	6,157	6,121	<b>77,521</b>
METRO FIRE	1,340	1,257	1,536	1,392	1,488	1,441	1,539	1,219	1,379	1,419	1,345	1,350	<b>16,705</b>
COUNTY FIRE	1,488	1,355	1,565	1,344	1,721	1,442	1,465	1,217	1,319	1,541	1,514	1,581	<b>17,552</b>
<b>TOTAL:</b>	<b>23,205</b>	<b>22,372</b>	<b>26,230</b>	<b>25,520</b>	<b>26,301</b>	<b>24,907</b>	<b>26,496</b>	<b>20,945</b>	<b>25,412</b>	<b>25,739</b>	<b>23,794</b>	<b>23,300</b>	<b>294,221</b>
<i>Compared to 2024:</i>	<i>2.46%</i>	<i>-2.47%</i>	<i>10.77%</i>	<i>4.38%</i>	<i>1.89%</i>	<i>-2.91%</i>	<i>1.46%</i>	<i>-26.45%</i>	<i>-0.40%</i>	<i>1.22%</i>	<i>2.15%</i>	<i>1.91%</i>	

# Emergency Call Wait Time Range

For (Month)



Creation Date: 03/02/2026 12:42:04 PM

Grouping: Month

Date Range: 02/01/2026 12:00:00 AM - 02/28/2026 11:59:59 PM

Filter Criteria: Please, refer to the last page.

## Detail Information

Month		None	0 - 10	11 - 20	21 - 30	31 - 40	41 - 50	51 - 60	>= 61	Total
Feb	Call Count	95	10,047	626	128	27	6	7	6	10,942
	Cumulative Percentage		93 %	98 %	100 %	100 %	100 %	100 %	100 %	
Total	Call Count	95	10,047	626	128	27	6	7	6	10,942
	Cumulative Percentage		93 %	98 %	100 %	100 %	100 %	100 %	100 %	

# Emergency Call Wait Time Range

For (Month)



Creation Date: 03/02/2026 12:42:04 PM

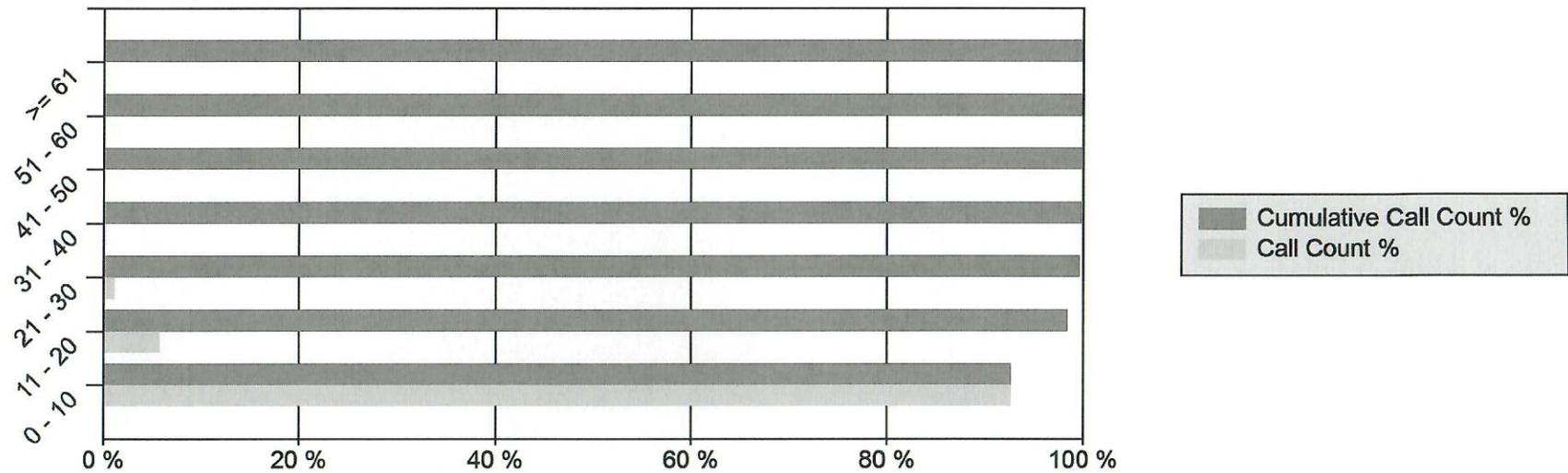
Grouping: Month

Date Range: 02/01/2026 12:00:00 AM - 02/28/2026 11:59:59 PM

Filter Criteria: Please, refer to the last page.

## Summary Chart

### Call Count % by Wait Time Range



# Emergency Call Wait Time Range

For (Month)



Creation Date: 03/02/2026 12:42:04 PM

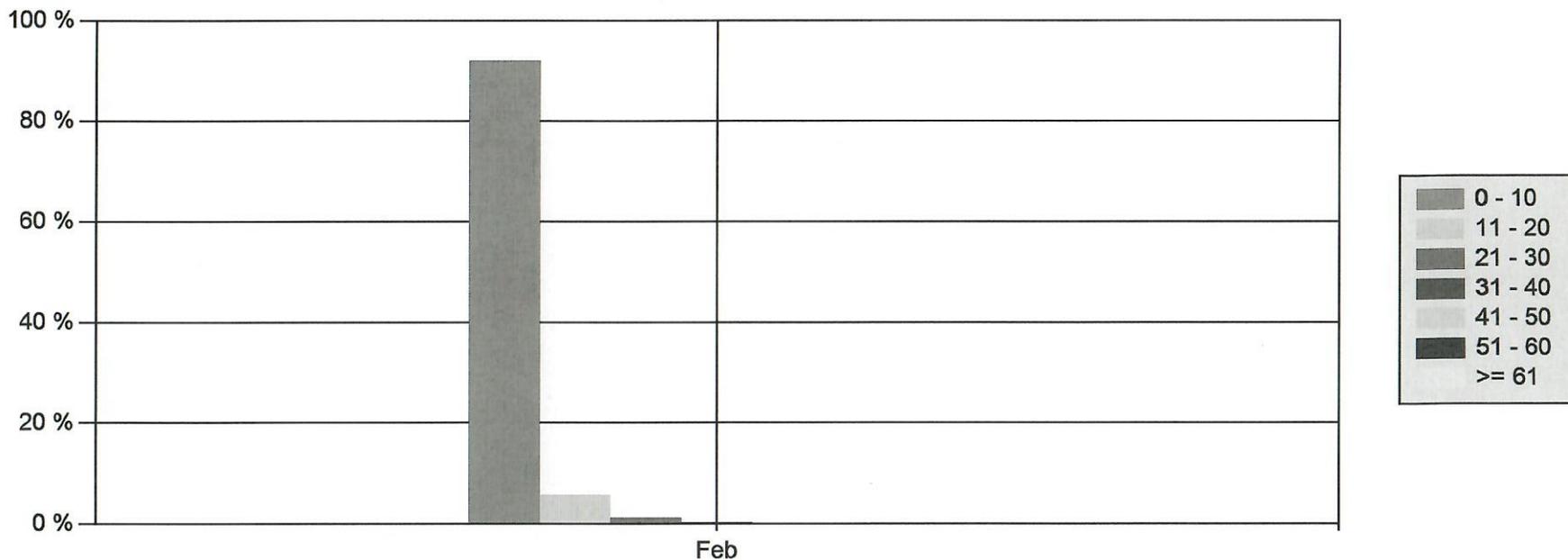
Grouping: Month

Date Range: 02/01/2026 12:00:00 AM - 02/28/2026 11:59:59 PM

Filter Criteria: Please, refer to the last page.

## Detail Chart

Call Count % by Wait Time (Month)



# Performance - Kalamazoo

Time Range  
February 1, 2026 - February 28, 2026

**10,314**  
Calls Handled

**4,228**  
Calls Transferred to Dispatch

**165**  
Allowlisted Calls

**897**  
Potential Emergency Calls

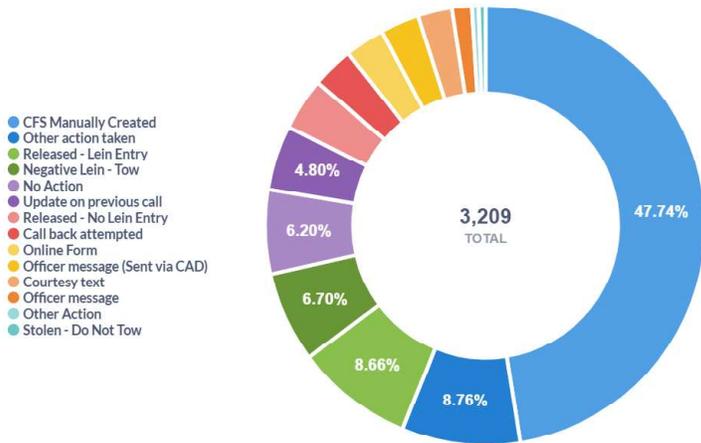
**40.99%**  
Calls Transferred to Dispatch

**3,209**  
Action Items Generated

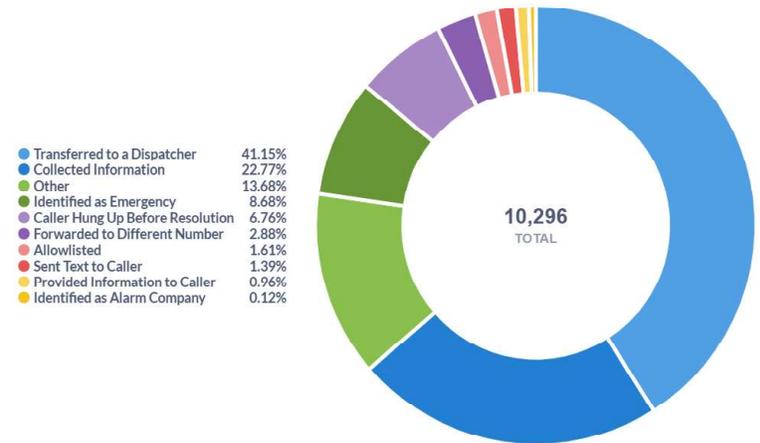
**99.1%**  
Action Items Handled Successfully

**2.57**  
Median Time to Resolve Call (in Minutes)

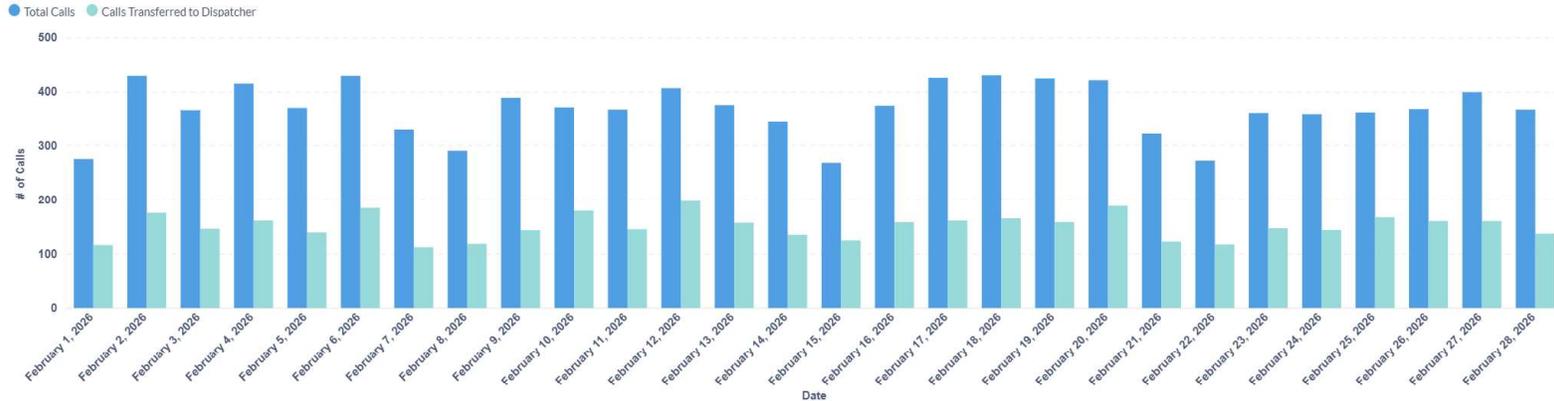
Action Items By Resolution Type



Call Outcome



Total Calls Handled & Calls Transferred to Dispatch



Median Time to Acknowledgement & Resolution



# Performance

Stats	Feedback	External Feedback	Leaderboard
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## External Feedback

Form Version

1/8/2026, 13:15 ▼

 2/1, 00:00 EST - 2/28, 23:59 EST

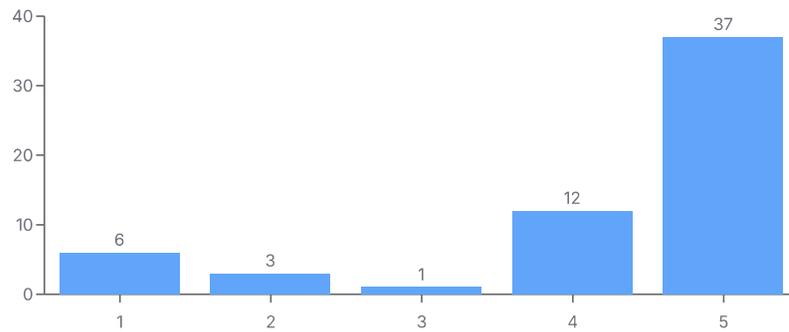
 Export CSV

### Feedback Responses

View responses by question, with tables for text and charts for ratings

#### Question 1

### How would you rate your call experience?



Total responses: 59

#### Question 2

Kalamazoo County Dispatch Authority

Mercantile General Busn, Checking, Period Ending 01/30/2026

RECONCILIATION REPORT

Reconciled on: 02/06/2026

Reconciled by: Jeff Troyer

Any changes made to transactions after this date aren't included in this report.

Summary		USD
Statement beginning balance		1,928,467.81
Checks and payments cleared (61)		-702,972.96
Deposits and other credits cleared (2)		19,219.38
Statement ending balance		<u>1,244,714.23</u>
Uncleared transactions as of 01/30/2026		-66,456.95
Register balance as of 01/30/2026		1,177,627.90
Cleared transactions after 01/30/2026		629.38
Uncleared transactions after 01/30/2026		591,775.33
Register balance as of 02/06/2026		1,770,032.61

Details

Checks and payments cleared (61)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/01/2025	Bill Payment	4777	Catering by GMC	-1,098.80
12/18/2025	Bill Payment	4794	Jeffery Troyer	-634.90
12/18/2025	Bill Payment	4799	Peninsula Fiber Network	-937.00
12/18/2025	Bill Payment	4804	DL Gallivan Office Solutions	-160.90
12/18/2025	Bill Payment	4806	INDigital	-76,130.16
12/18/2025	Expense	Jan 26	Consumers Life Insurance Company	-988.52
12/18/2025	Bill Payment	4785	Hi-Tech Electric Company	-365.00
12/18/2025	Bill Payment	4786	Consumers Energy	-5,171.98
12/18/2025	Bill Payment	4788	Printmill	-303.62
12/18/2025	Bill Payment	4790	Besco	-170.00
12/18/2025	Bill Payment	4793	Clear Choice Headsets & Technology	-745.00
12/18/2025	Bill Payment	4791	911 Training Institute	-239.00
01/06/2026	Bill Payment	4820	Sohn Linen Service	-48.02
01/06/2026	Bill Payment	4821	The Sign Shop	-135.00
01/06/2026	Bill Payment	4822	HelpNet	-375.00
01/06/2026	Bill Payment	4823	Language Line Services, Inc	-520.60
01/06/2026	Bill Payment	4824	Williams Building Services LLC	-2,460.00
01/06/2026	Bill Payment	4825	Michigan State Police - Cashiers Office	-387.00
01/06/2026	Bill Payment	4826	Robert Landeck	-478.11
01/06/2026	Bill Payment	4827	DirecTV	-140.00
01/06/2026	Bill Payment	4829	NinjaOne	-3,600.00
01/06/2026	Bill Payment	4828	Standard Insurance Company	-1,259.38
01/06/2026	Bill Payment	4832	Insight Public Sector, Inc.	-594.70
01/06/2026	Bill Payment	4831	NENA	-1,368.00
01/06/2026	Bill Payment	4811	Integrity Business Solutions	-71.44
01/06/2026	Bill Payment	4812	Dixon Lawn Care	-3,480.00
01/06/2026	Bill Payment	4813	Consumers Energy	-361.49
01/06/2026	Bill Payment	4814	Besco	-344.00
01/06/2026	Bill Payment	4815	DL Gallivan Office Solutions	-140.69
01/06/2026	Bill Payment	4816	Rave Wireless, Inc.	-44,727.00
01/06/2026	Bill Payment	4830	Victoria Rose	-224.00
01/06/2026	Bill Payment	4818	Complete Team Outfitter	-5,282.62
01/06/2026	Bill Payment	4819	Trace3	-5,445.00
01/08/2026	Bill Payment	4843	Roto-Rooter	-493.95
01/08/2026	Bill Payment	4833	MACNLOW Associates	-1,500.00
01/08/2026	Bill Payment	4834	PowerDMS	-3,859.32
01/08/2026	Bill Payment	4835	Consumers Energy	-465.23
01/08/2026	Bill Payment	4836	Bianca Lara	-202.85
01/08/2026	Bill Payment	4837	TransUnion Risk and Alternative Data Soluti...	-320.00
01/08/2026	Bill Payment	4838	Republic Services	-354.73
01/08/2026	Bill Payment	4839	DL Gallivan Office Solutions	-109.88
01/08/2026	Bill Payment	4840	VISA - Mercantile Bank of Michigan	-4,339.36
01/08/2026	Bill Payment	4841	Peninsula Fiber Network	-1,385.00
01/08/2026	Bill Payment	4842	Oshemo Township	-67.13
01/08/2026	Bill Payment	4844	Travelers - RMD	-2,620.00
01/08/2026	Bill Payment	4845	VISA - Mercantile Bank of Michigan	-1,724.62
01/09/2026	Expense	01.09.26	PAYROLL	-281,242.04
01/10/2026	Expense	010926	MERS - Alerus Financial	-541.40
01/10/2026	Expense	010926	MERS - Alerus Financial	-19,907.35
01/10/2026	Expense	010926	MERS - Alerus Financial	-5,995.58
01/10/2026	Expense	010926	MERS - Alerus Financial	-300.00
01/15/2026	Expense		Mercantile Bank of Michigan	-60.00
01/23/2026	Expense	01.23.26	PAYROLL	-141,642.97
01/23/2026	Expense	Feb 26	Consumers Life Insurance Company	-1,117.39
01/23/2026	Expense	Jan 26	Metronet	-4,217.97
01/23/2026	Expense	HSA Feb 26	Blue Cross Blue Shield of Michigan	-43,956.84
01/23/2026	Expense	HMO Feb 26	Blue Cross Blue Shield of Michigan	-6,666.02
01/24/2026	Expense	012326	MERS - Alerus Financial	-15,640.43
01/24/2026	Expense	012326	MERS - Alerus Financial	-5,014.57
01/24/2026	Expense	012326	MERS - Alerus Financial	-300.00
01/24/2026	Expense	012326	MERS - Alerus Financial	-541.40
<b>Total</b>				<b>-702,972.96</b>

Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/21/2026	Deposit			18,590.00
01/31/2026	Deposit		Mercantile Bank of Michigan	629.38
<b>Total</b>				<b>19,219.38</b>

**Additional Information**

Uncleared checks and payments as of 01/30/2026

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/25/2025	Bill Payment	4562	Kearstan Nast	-337.50
11/17/2025	Expense	111425 Special	MERS - Alerus Financial	-43.93
01/06/2026	Bill Payment	4817	MCDA	-700.00
01/28/2026	Bill Payment	4865	Standard Insurance Company	-1,259.38
01/28/2026	Bill Payment	4846	AT&T - Box 5019	-1,622.94
01/28/2026	Bill Payment	4847	Antenna Designs	-2,196.00
01/28/2026	Bill Payment	4849	Cohl, Stoker & Toskey, P.C.	-198.00
01/28/2026	Bill Payment	4850	OTM Cyber	-18,060.00
01/28/2026	Bill Payment	4851	Consumers Energy	-5,212.47
01/28/2026	Bill Payment	4852	Republic Services	-343.13
01/28/2026	Bill Payment	4853	Kruggel, Lawton & Company, LLC	-375.00
01/28/2026	Bill Payment	4855	DL Gallivan Office Solutions	-194.91
01/28/2026	Bill Payment	4856	Besco	-231.50
01/28/2026	Bill Payment	4857	AT&T Mobility	-546.33
01/28/2026	Bill Payment	4858	United Way of Northwest Michigan	-480.02
01/28/2026	Bill Payment	4859	Sohn Linen Service	-48.02
01/28/2026	Bill Payment	4860	Roe Comm	-32,248.68
01/28/2026	Bill Payment	4861	Michigan State Police - Cashiers Office	-975.00
01/28/2026	Bill Payment	4863	Insight Direct USA	-4.36
01/28/2026	Bill Payment	4864	DirecTV	-161.99
01/28/2026	Bill Payment	4866	Midwest Energy and Communications	-343.11
01/28/2026	Bill Payment	4867	Advantage Roofing & Exteriors	-770.00
01/28/2026	Bill Payment	4868	Rose Pest Solutions	-106.00
01/28/2026	Bill Payment	4869	Modemistic	-332.00
<b>Total</b>				<b>-66,790.27</b>

Uncleared deposits and other credits as of 01/30/2026

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/06/2025	Deposit		Snow, Chelsea Adele	333.32
<b>Total</b>				<b>333.32</b>

Uncleared checks and payments after 01/30/2026

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/02/2026	Expense	FSA-EEContributions	Mercantile Bank of Michigan	-269.24
02/07/2026	Expense		MERS - Alerus Financial	-4,364.15
02/07/2026	Expense		MERS - Alerus Financial	-300.00
02/07/2026	Expense		MERS - Alerus Financial	-541.40
02/07/2026	Expense		MERS - Alerus Financial	-9,057.42
<b>Total</b>				<b>-14,532.21</b>

Uncleared deposits and other credits after 01/30/2026

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/04/2026	Deposit		Kalamazoo County - Surcharge REV	457,203.54
02/18/2026	Deposit		Kalamazoo County - Surcharge REV	149,104.00
<b>Total</b>				<b>606,307.54</b>

Kalamazoo County Dispatch Authority

Mercantile General Busn. Checking, Period Ending 02/27/2026

RECONCILIATION REPORT

Reconciled on: 03/09/2026

Reconciled by: Jeff Troyer

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	1,244,714.23
Checks and payments cleared (74).....	-544,398.82
Deposits and other credits cleared (4).....	607,120.26
Statement ending balance.....	<u>1,307,435.67</u>
Uncleared transactions as of 02/27/2026.....	-80,961.33
Register balance as of 02/27/2026.....	1,226,474.34
Cleared transactions after 02/27/2026.....	0.00
Uncleared transactions after 02/27/2026.....	1,846,187.69
Register balance as of 03/09/2026.....	3,072,662.03

Details

Checks and payments cleared (74)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/28/2026	Bill Payment	4866	Midwest Energy and Commun...	-343.11
01/28/2026	Bill Payment	4867	Advantage Roofing & Exteriors	-770.00
01/28/2026	Bill Payment	4869	Modernistic	-332.00
01/28/2026	Bill Payment	4868	Rose Pest Solutions	-106.00
01/28/2026	Bill Payment	4846	AT&T - Box 5019	-1,622.94
01/28/2026	Bill Payment	4847	Antenna Designs	-2,196.00
01/28/2026	Bill Payment	4849	Cohl, Stoker & Toskey, P.C.	-198.00
01/28/2026	Bill Payment	4850	OTM Cyber	-18,060.00
01/28/2026	Bill Payment	4851	Consumers Energy	-5,212.47
01/28/2026	Bill Payment	4852	Republic Services	-343.13
01/28/2026	Bill Payment	4853	Kruggel, Lawton & Company, ...	-375.00
01/28/2026	Bill Payment	4855	DL Gallivan Office Solutions	-194.91
01/28/2026	Bill Payment	4856	Besco	-231.50
01/28/2026	Bill Payment	4857	AT&T Mobility	-546.33
01/28/2026	Bill Payment	4858	United Way of Northwest Mich...	-480.02
01/28/2026	Bill Payment	4859	Sohn Linen Service	-48.02
01/28/2026	Bill Payment	4860	Roe Comm	-32,248.68
01/28/2026	Bill Payment	4861	Michigan State Police - Cashi...	-975.00
01/28/2026	Bill Payment	4863	Insight Direct USA	-4.36
01/28/2026	Bill Payment	4864	DirecTV	-161.99
01/28/2026	Bill Payment	4865	Standard Insurance Company	-1,259.38
02/02/2026	Expense	FSA-EEContributions	Mercantile Bank of Michigan	-269.24
02/06/2026	Expense	02.06.26	PAYROLL	-159,346.42
02/07/2026	Expense	020626	MERS - Alerus Financial	-300.00
02/07/2026	Expense	020626	MERS - Alerus Financial	-541.40
02/07/2026	Expense	020626	MERS - Alerus Financial	-17,247.16
02/07/2026	Expense		MERS - Alerus Financial	-5,480.17
02/10/2026	Bill Payment	4875	Besco	-243.50
02/10/2026	Bill Payment	4870	MACNLOW Associates	-275.00
02/10/2026	Bill Payment	4871	Cohl, Stoker & Toskey, P.C.	-1,096.00
02/10/2026	Bill Payment	4872	Dixon Lawn Care	-6,838.00
02/10/2026	Bill Payment	4873	Consumers Energy	-930.37
02/10/2026	Bill Payment	4876	DL Gallivan Office Solutions	-79.00
02/10/2026	Bill Payment	4877	911 Training Institute	-379.00
02/10/2026	Bill Payment	4878	Michigan Critical Power	-467.90
02/10/2026	Bill Payment	4879	United Way of Northwest Mich...	-773.36
02/10/2026	Bill Payment	4880	Sohn Linen Service	-96.04
02/10/2026	Bill Payment	4881	Clear Choice Headsets & Tec...	-310.00
02/10/2026	Bill Payment	4882	Language Line Services, Inc	-1,815.97
02/10/2026	Bill Payment	4883	Williams Building Services LLC	-2,460.00

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/10/2026	Bill Payment	4884	TransUnion Risk and Alternati...	-320.00
02/10/2026	Bill Payment	4885	Bel Aire Heating and Air Condi...	-754.74
02/10/2026	Bill Payment	4886	VISA - Mercantile Bank of Mic...	-3,320.31
02/10/2026	Bill Payment	4887	Insight Direct USA	-4.36
02/10/2026	Bill Payment	4888	Peninsula Fiber Network	-1,385.00
02/10/2026	Bill Payment	4889	Advantage Roofing & Exteriors	-1,095.00
02/10/2026	Bill Payment	4890	Midwest Energy and Commun...	-349.96
02/10/2026	Bill Payment	4891	Insight Public Sector, Inc.	-3,255.10
02/10/2026	Bill Payment	4892	Travelers - RMD	-2,620.00
02/10/2026	Bill Payment	4893	Kzoom	-6,185.63
02/15/2026	Expense		Mercantile Bank of Michigan	-60.00
02/19/2026	Bill Payment	4899	Trellis - Kalamazoo	-265.50
02/19/2026	Bill Payment	4905	Victoria Rose	-452.40
02/19/2026	Bill Payment	4904	Kalamazoo City Treasurer	-582.23
02/19/2026	Bill Payment	4903	HelpNet	-375.00
02/19/2026	Bill Payment	4902	Excalibur Data Systems, Inc.	-5,700.00
02/19/2026	Bill Payment	4900	Michigan Critical Power	-903.23
02/19/2026	Bill Payment	4906	Total Fire Protection, Inc.	-250.00
02/19/2026	Bill Payment	4894	Christin Armstrong	-58.73
02/19/2026	Bill Payment	4895	AT&T - Box 5019	-1,622.94
02/19/2026	Bill Payment	4896	Consumers Energy	-4,121.96
02/19/2026	Bill Payment	4898	DL Gallivan Office Solutions	-174.02
02/19/2026	Bill Payment	4897	Besco	-75.00
02/20/2026	Expense		Consumers Life Insurance Co...	-1,097.77
02/20/2026	Expense	022026-Special	PAYROLL	-416.01
02/20/2026	Expense	022026	PAYROLL	-141,036.44
02/20/2026	Expense		Blue Cross Blue Shield of Mic...	-42,199.68
02/20/2026	Expense		Metronet	-4,200.20
02/21/2026	Expense	022026-Special	MERS - Alerus Financial	-63.49
02/21/2026	Expense	022026	MERS - Alerus Financial	-15,607.51
02/21/2026	Expense	022026-Special	MERS - Alerus Financial	-36.74
02/21/2026	Expense	022026	MERS - Alerus Financial	-541.40
02/21/2026	Expense	022026	MERS - Alerus Financial	-5,371.75
02/21/2026	Expense	022026	MERS - Alerus Financial	-35,239.35

**Total** -544,398.82

Deposits and other credits cleared (4)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/04/2026	Deposit		Kalamazoo County - Surcharg...	457,203.54
02/11/2026	Deposit			272.88
02/18/2026	Deposit		Kalamazoo County - Surcharg...	149,104.00
02/27/2026	Deposit		Mercantile Bank of Michigan	539.84

**Total** 607,120.26

**Additional Information**

Uncleared checks and payments as of 02/27/2026

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/25/2025	Bill Payment	4562	Kearstan Nast	-337.50
11/17/2025	Expense	111425 Special	MERS - Alerus Financial	-43.93
01/06/2026	Bill Payment	4817	MCDA	-700.00
02/10/2026	Bill Payment	4874	Schley Nelson Architects, Inc.	-10,697.39
02/19/2026	Bill Payment	4901	Michigan Municipal Risk Man...	-55,517.00
02/20/2026	Expense		Blue Cross Blue Shield of Mic...	-6,666.02
02/24/2026	Bill Payment	4915	Kzoom	-2,269.75
02/24/2026	Bill Payment	4909	Besco	-90.50
02/24/2026	Bill Payment	4910	Standard Insurance Company	-1,302.28
02/24/2026	Bill Payment	4911	DirectTV	-159.98
02/24/2026	Bill Payment	4912	Michigan Critical Power	-250.00

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/24/2026	Bill Payment	4913	Rose Pest Solutions	-106.00
02/24/2026	Bill Payment	4914	Trace3	-2,919.00
02/24/2026	Bill Payment	4907	Hi-Tech Electric Company	-150.00
02/24/2026	Bill Payment	4908	Printmill	-85.30
<b>Total</b>				<b>-81,294.65</b>

Uncleared deposits and other credits as of 02/27/2026

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/06/2025	Deposit		Snow, Chelsea Adele	333.32
<b>Total</b>				<b>333.32</b>

Uncleared checks and payments after 02/27/2026

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/07/2026	Expense		MERS - Alerus Financial	-541.40
03/07/2026	Expense		MERS - Alerus Financial	-300.00
03/07/2026	Expense		MERS - Alerus Financial	-63.49
03/07/2026	Expense		MERS - Alerus Financial	-9,057.42
<b>Total</b>				<b>-9,962.31</b>

Uncleared deposits and other credits after 02/27/2026

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/05/2026	Deposit		Kalamazoo County - Millage &...	1,856,150.00
<b>Total</b>				<b>1,856,150.00</b>

Kalamazoo County Dispatch Authority

Michigan CLASS, Period Ending 01/31/2026

RECONCILIATION REPORT

Reconciled on: 02/06/2026

Reconciled by: Jeff Troyer

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	6,993,873.34
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (1).....	22,856.82
Statement ending balance.....	<u>7,016,730.16</u>
Register balance as of 01/31/2026.....	7,016,730.16

Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/31/2026	Deposit		Michigan CLASS	22,856.82
<b>Total</b>				<b>22,856.82</b>

Kalamazoo County Dispatch Authority

Michigan CLASS, Period Ending 02/28/2026

RECONCILIATION REPORT

Reconciled on: 03/09/2026

Reconciled by: Jeff Troyer

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	7,016,730.16
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (1).....	20,413.26
Statement ending balance.....	<u>7,037,143.42</u>
Register balance as of 02/28/2026.....	7,037,143.42

Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/28/2026	Deposit		Michigan CLASS	20,413.26
<b>Total</b>				<b>20,413.26</b>



# Kalamazoo County Consolidated Dispatch Authority

## 2025 REV II General Fund Budget Performance Report

January - December 2025

	2911 - GENERAL OPERATIONS			2913 - TRAINING			TOTAL		
	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING
Income									
402.000 Property Taxes	6,937,071.01	6,937,071.00	(0.01)				\$6,937,071.01	\$6,937,071.00	\$ (0.01)
573.000 Local Community Stabilization Share	596,400.00	596,400.00	0.00				\$596,400.00	\$596,400.00	\$0.00
615.010 Surcharge Revenue - State 911	518,645.00	468,000.00	(50,645.00)			(392.00)	\$571,037.00	\$520,000.00	\$ (51,037.00)
615.020 Surcharge Revenue - Local 911	884,794.61	1,150,000.00	265,205.39	52,392.00	52,000.00		\$984,794.61	\$1,150,000.00	\$265,205.39
651.000 Charges for Services - User Fees	30,195.40	18,750.00	(11,445.40)				\$30,195.40	\$18,750.00	\$ (11,445.40)
665.000 Interest Earned	275,190.41	268,000.00	(7,190.41)				\$275,190.41	\$268,000.00	\$ (7,190.41)
667.000 Rent/Lease Revenue	8,700.00	8,700.00	0.00				\$8,700.00	\$8,700.00	\$0.00
671.000 Miscellaneous Revenue	7,372.38	5,917.00	(1,455.38)				\$7,372.38	\$5,917.00	\$ (1,455.38)
<b>Total Income</b>	<b>\$9,258,368.81</b>	<b>\$9,452,838.00</b>	<b>\$194,469.19</b>	<b>\$52,392.00</b>	<b>\$52,000.00</b>	<b>\$ (392.00)</b>	<b>\$9,310,760.81</b>	<b>\$9,504,838.00</b>	<b>\$194,077.19</b>
GROSS PROFIT	<b>\$9,258,368.81</b>	<b>\$9,452,838.00</b>	<b>\$194,469.19</b>	<b>\$52,392.00</b>	<b>\$52,000.00</b>	<b>\$ (392.00)</b>	<b>\$9,310,760.81</b>	<b>\$9,504,838.00</b>	<b>\$194,077.19</b>
Expenses									
700 thru 718 Personnel Services									
702.010 Salaries - Administration	358,465.26	355,796.00	(2,669.26)				\$358,465.26	\$355,796.00	\$ (2,669.26)
702.020 Wages - Regular	255,761.44	260,841.00	5,079.56		12,500.00		\$0.00	\$12,500.00	\$12,500.00
702.021 Administrative Support	427,349.57	447,212.00	19,862.43	5,682.90		(5,682.90)	\$255,761.44	\$260,841.00	\$5,079.56
702.022 Dispatch Supervisors	1,395,052.39	1,583,624.00	188,571.61	24,530.34		(24,530.34)	\$433,032.47	\$447,212.00	\$14,179.53
702.023 ECO II's	595,654.42	610,823.00	15,168.58	11,856.54		(11,856.54)	\$1,419,582.73	\$1,583,624.00	\$164,041.27
702.024 ECO I's	6,438.16		(6,438.16)				\$607,510.96	\$610,823.00	\$3,312.04
702.026 Bereavement	3,143.76		(3,143.76)				\$6,438.16	\$0.00	\$ (6,438.16)
702.040 Wages - Short Term Disability							\$3,143.76	\$0.00	\$ (3,143.76)
<b>Total 702.020 Wages - Regular</b>	<b>2,683,399.74</b>	<b>2,902,500.00</b>	<b>219,100.26</b>	<b>42,069.78</b>	<b>12,500.00</b>	<b>(29,569.78)</b>	<b>\$2,725,469.52</b>	<b>\$2,915,000.00</b>	<b>\$189,530.48</b>
702.030 Wages - Overtime	980.28	406,175.00	406,175.00				\$0.00	\$406,175.00	\$406,175.00
702.031 Administrative Support	94,160.16		(980.28)				\$980.28	\$0.00	\$ (980.28)
702.032 Dispatch Supervisors	228,031.34		(94,160.16)				\$94,160.16	\$0.00	\$ (94,160.16)
702.033 ECO II's	60,311.68		(228,031.34)				\$228,031.34	\$0.00	\$ (228,031.34)
702.034 ECO I's	383,483.46		(60,311.68)				\$60,311.68	\$0.00	\$ (60,311.68)
<b>Total 702.030 Wages - Overtime</b>	<b>406,175.00</b>	<b>406,175.00</b>	<b>22,691.54</b>				<b>\$383,483.46</b>	<b>\$406,175.00</b>	<b>\$22,691.54</b>
702.050 CTO Pay	15,029.64	25,000.00	9,970.36				\$15,029.64	\$25,000.00	\$9,970.36
706.000 Wages - Holiday Premium	159,565.08	172,362.00	12,796.92				\$159,565.08	\$172,362.00	\$12,796.92
712.000 Payment in Lieu of Benefits	50,900.00	51,900.00	1,000.00				\$50,900.00	\$51,900.00	\$1,000.00
714.000 Longevity	14,050.00	13,650.00	(400.00)				\$14,050.00	\$13,650.00	\$ (400.00)
715.010 Auto Allowance	8,688.00	8,688.00	0.00				\$8,688.00	\$8,688.00	\$0.00
<b>Total 700 thru 718 Personnel Services</b>	<b>3,673,581.18</b>	<b>3,936,071.00</b>	<b>262,489.82</b>	<b>42,069.78</b>	<b>12,500.00</b>	<b>(29,569.78)</b>	<b>\$3,715,650.96</b>	<b>\$3,948,571.00</b>	<b>\$232,920.04</b>
719 thru 725 Benefits and Taxes							\$0.00	\$0.00	\$0.00
719.000 Workers Comp Insurance	2,853.00	13,805.00	10,952.00				\$2,853.00	\$13,805.00	\$10,952.00
720.010 Medical/Health Insurance	400,439.55	405,717.00	5,277.45				\$400,439.55	\$405,717.00	\$5,277.45
720.020 Dental Insurance	28,509.78	32,824.00	4,314.22				\$28,509.78	\$32,824.00	\$4,314.22
720.030 Vision Insurance	5,502.39	5,138.00	(364.39)				\$5,502.39	\$5,138.00	\$ (364.39)



# Kalamazoo County Consolidated Dispatch Authority

## 2025 REV II General Fund Budget Performance Report

January - December 2025

	2911 - GENERAL OPERATIONS			2913 - TRAINING			TOTAL		
	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING
720.040 Life Insurance	7,983.14	10,737.00	2,753.86				\$7,983.14	\$10,737.00	\$2,753.86
720.050 Unemployment		9,000.00	9,000.00				\$0.00	\$9,000.00	\$9,000.00
720.060 HSA Contributions	98,281.25	114,219.00	15,937.75				\$98,281.25	\$114,219.00	\$15,937.75
720.070 Short-Term Disability Insurance	27,698.62	37,110.00	9,411.38				\$27,698.62	\$37,110.00	\$9,411.38
721.000 Social Security	223,272.71	243,404.00	20,131.29				\$223,272.71	\$243,404.00	\$20,131.29
722.000 Medicare	52,131.13	56,925.00	4,793.87				\$52,131.13	\$56,925.00	\$4,793.87
724.000 Dependent Care Assistance Program		30,000.00	30,000.00				\$0.00	\$30,000.00	\$30,000.00
724.010 DCAP Tri-Share	2,775.10		(2,775.10)				\$2,775.10	\$0.00	\$(2,775.10)
724.020 DCAP 1/3	3,245.51		(3,245.51)				\$3,245.51	\$0.00	\$(3,245.51)
<b>Total 724.000 Dependent Care Assistance Program</b>	<b>6,020.61</b>	<b>30,000.00</b>	<b>23,979.39</b>				<b>\$6,020.61</b>	<b>\$30,000.00</b>	<b>\$23,979.39</b>
725.010 Retirement - MERS DC	270,244.56	316,177.00	45,932.44				\$270,244.56	\$316,177.00	\$45,932.44
725.020 Retirement - MERS 457	24,640.72	25,317.00	676.28				\$24,640.72	\$25,317.00	\$676.28
725.030 Retirement - MERS HCSP	54,164.08	64,867.00	10,702.92				\$54,164.08	\$64,867.00	\$10,702.92
<b>Total 719 thru 725 Benefits and Taxes</b>	<b>1,201,741.54</b>	<b>1,365,240.00</b>	<b>163,498.46</b>				<b>\$1,201,741.54</b>	<b>\$1,365,240.00</b>	<b>\$163,498.46</b>
726 thru 799 Supplies							\$0.00	\$0.00	\$0.00
727.000 Office Supplies	7,571.30	15,000.00	7,428.70				\$7,571.30	\$15,000.00	\$7,428.70
730.000 Maintenance Supplies	2,980.84	6,000.00	3,019.16				\$2,980.84	\$6,000.00	\$3,019.16
740.000 Uniform Supplies	264.96	8,000.00	7,735.04				\$264.96	\$8,000.00	\$7,735.04
760.000 Kitchen Supplies	1,121.39	1,750.00	628.61				\$1,121.39	\$1,750.00	\$628.61
764.000 Food Supplies	299.48	1,750.00	1,450.52				\$299.48	\$1,750.00	\$1,450.52
<b>Total 726 thru 799 Supplies</b>	<b>12,237.97</b>	<b>32,500.00</b>	<b>20,262.03</b>				<b>\$12,237.97</b>	<b>\$32,500.00</b>	<b>\$20,262.03</b>
800 thru 969 Services & Other Charges							\$0.00	\$0.00	\$0.00
801.010 Contractual Services	793,739.37	919,941.00	126,201.63				\$793,739.37	\$919,941.00	\$126,201.63
805.010 Professional Services - Audit	6,700.00	6,700.00	0.00				\$6,700.00	\$6,700.00	\$0.00
810.000 Administrative Fees	3,600.00	3,600.00	0.00				\$3,600.00	\$3,600.00	\$0.00
813.000 Legal Fees	4,687.64	10,000.00	5,312.36				\$4,687.64	\$10,000.00	\$5,312.36
820.010 Interpreter Fees	5,889.40	12,000.00	6,110.60				\$5,889.40	\$12,000.00	\$6,110.60
835.010 Medical Services - Physical Exams	1,440.00	3,500.00	2,060.00				\$1,440.00	\$3,500.00	\$2,060.00
835.020 Medical Services - Drug Testing	468.00	1,500.00	1,032.00				\$468.00	\$1,500.00	\$1,032.00
850.010 Telephone Service	14,915.23	21,300.00	6,384.77				\$14,915.23	\$21,300.00	\$6,384.77
850.020 Internet Service	71,198.37	83,280.00	12,081.63				\$71,198.37	\$83,280.00	\$12,081.63
850.030 Copying		2,500.00	2,500.00				\$0.00	\$2,500.00	\$2,500.00
850.040 Mailing	90.70	3,000.00	2,909.30				\$90.70	\$3,000.00	\$2,909.30
870.010 Travel - Training/Registration	7,867.00	12,000.00	4,133.00	25,524.00	24,500.00	(1,024.00)	\$33,391.00	\$36,500.00	\$3,109.00
870.020 Travel - Lodging	16,163.68	21,000.00	4,836.32	9,842.33	9,500.00	(342.33)	\$26,006.01	\$30,500.00	\$4,493.99
870.030 Travel - Meals/Food	4,767.48	8,000.00	3,232.52	1,233.76	2,500.00	1,266.24	\$6,001.24	\$10,500.00	\$4,498.76
870.040 Travel - Mileage	4,683.49	5,000.00	316.51	1,288.84	2,500.00	1,211.16	\$5,972.33	\$7,500.00	\$1,527.67
870.050 Travel - Other	6,683.60	10,200.00	3,516.40	165.00	500.00	335.00	\$6,848.60	\$10,700.00	\$3,851.40
871.010 Education Expense	1,773.21	2,000.00	226.79				\$1,773.21	\$2,000.00	\$226.79
900.000 Printing	578.27	2,000.00	1,421.73				\$578.27	\$2,000.00	\$1,421.73



# Kalamazoo County Consolidated Dispatch Authority

## 2025 REV II General Fund Budget Performance Report

January - December 2025

	2911 - GENERAL OPERATIONS			2913 - TRAINING			TOTAL		
	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING
905.000 Advertising	10,765.57	12,000.00	1,234.43				\$10,765.57	\$12,000.00	\$1,234.43
915.000 Dues & Subscriptions	8,150.05	12,000.00	3,849.95				\$8,150.05	\$12,000.00	\$3,849.95
920.010 Utilities - Gas	3,783.87	8,000.00	4,216.13				\$3,783.87	\$8,000.00	\$4,216.13
920.020 Utilities - Electricity	72,049.57	76,000.00	3,950.43				\$72,049.57	\$76,000.00	\$3,950.43
920.030 Utilities - Water & Sewer	6,199.23	6,400.00	200.77				\$6,199.23	\$6,400.00	\$200.77
934.010 Repair & Maintenance - Equipment	14,243.51	28,000.00	13,756.49				\$14,243.51	\$28,000.00	\$13,756.49
955.000 Miscellaneous Operating	3,976.04	20,000.00	16,023.96				\$3,976.04	\$20,000.00	\$16,023.96
958.010 Insurance Premium	53,241.00	54,000.00	759.00				\$53,241.00	\$54,000.00	\$759.00
<b>Total 800 thru 969 Services &amp; Other Charges</b>	<b>1,117,654.28</b>	<b>1,343,921.00</b>	<b>226,266.72</b>	<b>38,053.93</b>	<b>39,500.00</b>	<b>1,446.07</b>	<b>\$1,155,708.21</b>	<b>\$1,383,421.00</b>	<b>\$227,712.79</b>
970 thru 989 Equipment & Capital Outlay							\$0.00	\$0.00	\$0.00
976.000 Project Costs	12,046.50	15,000.00	2,953.50				\$12,046.50	\$15,000.00	\$2,953.50
980.010 Equipment/Software - Small	28,794.88	39,000.00	10,205.12				\$28,794.88	\$39,000.00	\$10,205.12
<b>Total 970 thru 989 Equipment &amp; Capital Outlay</b>	<b>40,841.38</b>	<b>54,000.00</b>	<b>13,158.62</b>				<b>\$40,841.38</b>	<b>\$54,000.00</b>	<b>\$13,158.62</b>
990 thru 994 Debt Service							\$0.00	\$0.00	\$0.00
991.010 Loan/Lease - Principal	1,301,147.00	1,301,147.00	0.00				\$1,301,147.00	\$1,301,147.00	\$0.00
991.020 Loan/Lease - Interest	32,399.00	32,399.00	0.00				\$32,399.00	\$32,399.00	\$0.00
992.010 Lease - Facility		21,672.00	21,672.00				\$0.00	\$21,672.00	\$21,672.00
<b>Total 990 thru 994 Debt Service</b>	<b>1,333,546.00</b>	<b>1,355,218.00</b>	<b>21,672.00</b>				<b>\$1,333,546.00</b>	<b>\$1,355,218.00</b>	<b>\$21,672.00</b>
<b>Total Expenses</b>	<b>\$7,379,602.35</b>	<b>\$8,086,950.00</b>	<b>\$707,347.65</b>	<b>\$80,123.71</b>	<b>\$52,000.00</b>	<b>\$ (28,123.71)</b>	<b>\$7,459,726.06</b>	<b>\$8,138,950.00</b>	<b>\$679,223.94</b>
NET OPERATING INCOME	<b>\$1,878,766.46</b>	<b>\$1,365,888.00</b>	<b>\$ (512,878.46)</b>	<b>\$ (27,731.71)</b>	<b>\$0.00</b>	<b>\$27,731.71</b>	<b>\$1,851,034.75</b>	<b>\$1,365,888.00</b>	<b>\$ (485,146.75)</b>
Other Expenses							\$0.00	\$0.00	\$0.00
995 thru 999 Transfers Out & Other Financing Uses							\$0.00	\$0.00	\$0.00
995.010 Transfer Out - Capital Projects Fund	1,325,000.00	1,325,000.00	0.00				\$1,325,000.00	\$1,325,000.00	\$0.00
<b>Total 995 thru 999 Transfers Out &amp; Other Financing Uses</b>	<b>\$1,325,000.00</b>	<b>\$1,325,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,325,000.00</b>	<b>\$1,325,000.00</b>	<b>\$0.00</b>
<b>Total Other Expenses</b>	<b>\$1,325,000.00</b>	<b>\$1,325,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,325,000.00</b>	<b>\$1,325,000.00</b>	<b>\$0.00</b>
NET OTHER INCOME	<b>\$ (1,325,000.00)</b>	<b>\$ (1,325,000.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$ (1,325,000.00)</b>	<b>\$ (1,325,000.00)</b>	<b>\$0.00</b>
<b>NET INCOME</b>	<b>\$553,766.46</b>	<b>\$40,888.00</b>	<b>\$ (512,878.46)</b>	<b>\$ (27,731.71)</b>	<b>\$0.00</b>	<b>\$27,731.71</b>	<b>\$526,034.75</b>	<b>\$40,888.00</b>	<b>\$ (485,146.75)</b>



# Kalamazoo County Dispatch Authority

## 2025 REV II Capital Projects Fund Budget Performance Report

January - December 2025

	2930 - CAPITAL PROJECTS FUND						TOTAL		
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	
Income									
699.000 Other Financing - Transfers In	1,325,000.00	1,325,000.00	0.00	100.00 %	\$1,325,000.00	\$1,325,000.00	\$0.00	100.00 %	
<b>Total Income</b>	<b>\$1,325,000.00</b>	<b>\$1,325,000.00</b>	<b>\$0.00</b>	<b>100.00 %</b>	<b>\$1,325,000.00</b>	<b>\$1,325,000.00</b>	<b>\$0.00</b>	<b>100.00 %</b>	
GROSS PROFIT	<b>\$1,325,000.00</b>	<b>\$1,325,000.00</b>	<b>\$0.00</b>	<b>100.00 %</b>	<b>\$1,325,000.00</b>	<b>\$1,325,000.00</b>	<b>\$0.00</b>	<b>100.00 %</b>	
Expenses									
970 thru 989 Equipment & Capital Outlay					\$0.00	\$0.00	\$0.00	0.00%	
976.000 Project Costs		7,500.00	-7,500.00		\$0.00	\$7,500.00	\$ -7,500.00	0.00%	
980.000 Equipment/Software - Capital	211,776.48	385,957.00	-174,180.52	54.87 %	\$211,776.48	\$385,957.00	\$ -174,180.52	54.87 %	
980.020 Facility - Capital	22,681.73	332,600.00	-309,918.27	6.82 %	\$22,681.73	\$332,600.00	\$ -309,918.27	6.82 %	
<b>Total 970 thru 989 Equipment &amp; Capital Outlay</b>	<b>234,458.21</b>	<b>726,057.00</b>	<b>-491,598.79</b>	<b>32.29 %</b>	<b>\$234,458.21</b>	<b>\$726,057.00</b>	<b>\$ -491,598.79</b>	<b>32.29 %</b>	
<b>Total Expenses</b>	<b>\$234,458.21</b>	<b>\$726,057.00</b>	<b>\$ -491,598.79</b>	<b>32.29 %</b>	<b>\$234,458.21</b>	<b>\$726,057.00</b>	<b>\$ -491,598.79</b>	<b>32.29 %</b>	
NET OPERATING INCOME	<b>\$1,090,541.79</b>	<b>\$598,943.00</b>	<b>\$491,598.79</b>	<b>182.08 %</b>	<b>\$1,090,541.79</b>	<b>\$598,943.00</b>	<b>\$491,598.79</b>	<b>182.08 %</b>	
NET INCOME	<b>\$1,090,541.79</b>	<b>\$598,943.00</b>	<b>\$491,598.79</b>	<b>182.08 %</b>	<b>\$1,090,541.79</b>	<b>\$598,943.00</b>	<b>\$491,598.79</b>	<b>182.08 %</b>	



# Kalamazoo County Consolidated Dispatch Authority

## Budget vs. Actuals: 2026 General Fund Budget - Original

January - December 2026

	2911 - GENERAL OPERATIONS			2913 - TRAINING			TOTAL		
	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING
Income									
402.000 Property Taxes	1,681,802.75	7,651,262.00	5,969,459.25				\$1,681,802.75	\$7,651,262.00	\$5,969,459.25
573.000 Local Community Stabilization Share	174,347.25	697,389.00	523,041.75				\$174,347.25	\$697,389.00	\$523,041.75
615.010 Surcharge Revenue - State 911		468,000.00	468,000.00		52,000.00	52,000.00	\$0.00	\$520,000.00	\$520,000.00
615.020 Surcharge Revenue - Local 911	72.87	1,149,927.13	1,149,927.13				\$72.87	\$1,150,000.00	\$1,149,927.13
651.000 Charges for Services - User Fees		18,750.00	18,750.00				\$0.00	\$18,750.00	\$18,750.00
665.000 Interest Earned	44,439.30	250,000.00	205,560.70				\$44,439.30	\$250,000.00	\$205,560.70
667.000 Rent/Lease Revenue		10,200.00	10,200.00				\$0.00	\$10,200.00	\$10,200.00
671.000 Miscellaneous Revenue		50.00	50.00				\$0.00	\$50.00	\$50.00
<b>Total Income</b>	<b>\$1,900,662.17</b>	<b>\$10,245,651.00</b>	<b>\$8,344,988.83</b>	<b>\$0.00</b>	<b>\$52,000.00</b>	<b>\$52,000.00</b>	<b>\$1,900,662.17</b>	<b>\$10,297,651.00</b>	<b>\$8,396,988.83</b>
GROSS PROFIT	<b>\$1,900,662.17</b>	<b>\$10,245,651.00</b>	<b>\$8,344,988.83</b>	<b>\$0.00</b>	<b>\$52,000.00</b>	<b>\$52,000.00</b>	<b>\$1,900,662.17</b>	<b>\$10,297,651.00</b>	<b>\$8,396,988.83</b>
Expenses									
700 thru 718 Personnel Services							\$0.00	\$0.00	\$0.00
702.010 Salaries - Administration	44,933.91	366,784.00	321,850.09				\$44,933.91	\$366,784.00	\$321,850.09
702.020 Wages - Regular					15,000.00	15,000.00	\$0.00	\$15,000.00	\$15,000.00
702.021 Administrative Support	32,798.03	277,026.00	244,227.97				\$32,798.03	\$277,026.00	\$244,227.97
702.022 Dispatch Supervisors	48,733.89	508,815.00	460,081.11				\$48,733.89	\$508,815.00	\$460,081.11
702.023 ECO II's	208,247.73	1,875,028.00	1,666,780.27				\$208,247.73	\$1,875,028.00	\$1,666,780.27
702.024 ECO I's	80,836.49	802,298.00	721,461.51				\$80,836.49	\$802,298.00	\$721,461.51
702.026 Bereavement	960.24		(960.24)				\$960.24	\$0.00	\$ (960.24)
<b>Total 702.020 Wages - Regular</b>	<b>\$371,576.38</b>	<b>\$3,463,167.00</b>	<b>\$3,091,590.62</b>	<b>\$0.00</b>	<b>\$15,000.00</b>	<b>\$15,000.00</b>	<b>\$371,576.38</b>	<b>\$3,478,167.00</b>	<b>\$3,106,590.62</b>
702.030 Wages - Overtime		382,520.00	382,520.00				\$0.00	\$382,520.00	\$382,520.00
702.031 Administrative Support	91.58		(91.58)				\$91.58	\$0.00	\$ (91.58)
702.032 Dispatch Supervisors	10,815.43		(10,815.43)				\$10,815.43	\$0.00	\$ (10,815.43)
702.033 ECO II's	19,935.30		(19,935.30)				\$19,935.30	\$0.00	\$ (19,935.30)
702.034 ECO I's	4,581.81		(4,581.81)				\$4,581.81	\$0.00	\$ (4,581.81)
<b>Total 702.030 Wages - Overtime</b>	<b>\$35,424.12</b>	<b>\$382,520.00</b>	<b>\$347,095.88</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$35,424.12</b>	<b>\$382,520.00</b>	<b>\$347,095.88</b>
702.050 CTO Pay	3,403.18	25,000.00	21,596.82				\$3,403.18	\$25,000.00	\$21,596.82
706.000 Wages - Holiday Premium	26,585.18	218,929.00	192,343.82				\$26,585.18	\$218,929.00	\$192,343.82
712.000 Payment in Lieu of Benefits	7,000.00	48,750.00	41,750.00				\$7,000.00	\$48,750.00	\$41,750.00
714.000 Longevity		14,800.00	14,800.00				\$0.00	\$14,800.00	\$14,800.00
715.010 Auto Allowance	1,448.00	8,688.00	7,240.00				\$1,448.00	\$8,688.00	\$7,240.00
<b>Total 700 thru 718 Personnel Services</b>	<b>\$490,370.77</b>	<b>\$4,528,638.00</b>	<b>\$4,038,267.23</b>	<b>\$0.00</b>	<b>\$15,000.00</b>	<b>\$15,000.00</b>	<b>\$490,370.77</b>	<b>\$4,543,638.00</b>	<b>\$4,053,267.23</b>
719 thru 725 Benefits and Taxes							\$0.00	\$0.00	\$0.00
719.000 Workers Comp Insurance	4,803.34	15,917.00	11,113.66				\$4,803.34	\$15,917.00	\$11,113.66
720.010 Medical/Health Insurance	183,033.51	517,235.00	334,201.49				\$183,033.51	\$517,235.00	\$334,201.49
720.020 Dental Insurance	6,011.75	39,851.00	33,839.25				\$6,011.75	\$39,851.00	\$33,839.25
720.030 Vision Insurance	869.40	5,744.00	4,874.60				\$869.40	\$5,744.00	\$4,874.60
720.040 Life Insurance	3,650.31	10,167.00	6,516.69				\$3,650.31	\$10,167.00	\$6,516.69



# Kalamazoo County Consolidated Dispatch Authority

## Budget vs. Actuals: 2026 General Fund Budget - Original

January - December 2026

	2911 - GENERAL OPERATIONS			2913 - TRAINING			TOTAL		
	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING
720.050 Unemployment		9,000.00	9,000.00				\$0.00	\$9,000.00	\$9,000.00
720.060 HSA Contributions	104,125.00	125,375.00	21,250.00				\$104,125.00	\$125,375.00	\$21,250.00
720.070 Short-Term Disability Insurance	3,821.04	23,900.00	20,078.96				\$3,821.04	\$23,900.00	\$20,078.96
721.000 Social Security	29,018.85	278,308.00	249,289.15				\$29,018.85	\$278,308.00	\$249,289.15
722.000 Medicare	6,786.64	65,088.00	58,301.36				\$6,786.64	\$65,088.00	\$58,301.36
724.000 Dependent Care Assistance Program		30,000.00	30,000.00				\$0.00	\$30,000.00	\$30,000.00
724.010 DCAP Tri-Share	773.36		(773.36)				\$773.36	\$0.00	\$ (773.36)
<b>Total 724.000 Dependent Care Assistance Program</b>	<b>773.36</b>	<b>30,000.00</b>	<b>29,226.64</b>				<b>\$773.36</b>	<b>\$30,000.00</b>	<b>\$29,226.64</b>
725.010 Retirement - MERS DC	53,965.23	361,284.00	307,318.77				\$53,965.23	\$361,284.00	\$307,318.77
725.020 Retirement - MERS 457	3,861.19	26,907.00	23,045.81				\$3,861.19	\$26,907.00	\$23,045.81
725.030 Retirement - MERS HCSP		74,418.00	74,418.00				\$0.00	\$74,418.00	\$74,418.00
<b>Total 719 thru 725 Benefits and Taxes</b>	<b>400,719.62</b>	<b>1,583,194.00</b>	<b>1,182,474.38</b>				<b>\$400,719.62</b>	<b>\$1,583,194.00</b>	<b>\$1,182,474.38</b>
726 thru 799 Supplies							\$0.00	\$0.00	\$0.00
727.000 Office Supplies	143.05	15,000.00	14,856.95				\$143.05	\$15,000.00	\$14,856.95
730.000 Maintenance Supplies	297.26	6,000.00	5,702.74				\$297.26	\$6,000.00	\$5,702.74
740.000 Uniform Supplies		8,000.00	8,000.00				\$0.00	\$8,000.00	\$8,000.00
760.000 Kitchen Supplies		1,750.00	1,750.00				\$0.00	\$1,750.00	\$1,750.00
764.000 Food Supplies		1,750.00	1,750.00				\$0.00	\$1,750.00	\$1,750.00
<b>Total 726 thru 799 Supplies</b>	<b>440.31</b>	<b>32,500.00</b>	<b>32,059.69</b>				<b>\$440.31</b>	<b>\$32,500.00</b>	<b>\$32,059.69</b>
800 thru 969 Services & Other Charges							\$0.00	\$0.00	\$0.00
801.010 Contractual Services	541,828.96	1,032,233.00	490,404.04				\$541,828.96	\$1,032,233.00	\$490,404.04
805.010 Professional Services - Audit	975.00	9,000.00	8,025.00				\$975.00	\$9,000.00	\$8,025.00
810.000 Administrative Fees		3,600.00	3,600.00				\$0.00	\$3,600.00	\$3,600.00
813.000 Legal Fees	66.00	15,000.00	14,934.00				\$66.00	\$15,000.00	\$14,934.00
820.010 Interpreter Fees	942.24	10,000.00	9,057.76				\$942.24	\$10,000.00	\$9,057.76
835.010 Medical Services - Physical Exams		3,500.00	3,500.00				\$0.00	\$3,500.00	\$3,500.00
835.020 Medical Services - Drug Testing		1,500.00	1,500.00				\$0.00	\$1,500.00	\$1,500.00
850.010 Telephone Service	271.33	19,500.00	19,228.67				\$271.33	\$19,500.00	\$19,228.67
850.020 Internet Service	13,086.11	84,780.00	71,693.89				\$13,086.11	\$84,780.00	\$71,693.89
850.030 Copying		2,500.00	2,500.00				\$0.00	\$2,500.00	\$2,500.00
850.040 Mailing	113.64	3,000.00	2,886.36				\$113.64	\$3,000.00	\$2,886.36
870.010 Travel - Training/Registration	2,016.52	14,000.00	11,983.48	3,354.00	29,000.00	25,646.00	\$5,370.52	\$43,000.00	\$37,629.48
870.020 Travel - Lodging		20,000.00	20,000.00		2,500.00	2,500.00	\$0.00	\$22,500.00	\$22,500.00
870.030 Travel- Meals/Food	36.05	8,000.00	7,963.95		2,500.00	2,500.00	\$36.05	\$10,500.00	\$10,463.95
870.040 Travel - Mileage	452.40	5,000.00	4,547.60	58.73	2,500.00	2,441.27	\$511.13	\$7,500.00	\$6,988.87
870.050 Travel - Other	410.00	12,000.00	11,590.00		500.00	500.00	\$410.00	\$12,500.00	\$12,090.00
871.010 Education Expense		2,000.00	2,000.00				\$0.00	\$2,000.00	\$2,000.00
900.000 Printing	173.70	2,000.00	1,826.30				\$173.70	\$2,000.00	\$1,826.30
905.000 Advertising	4,655.63	12,000.00	7,344.37				\$4,655.63	\$12,000.00	\$7,344.37



# Kalamazoo County Consolidated Dispatch Authority

Budget vs. Actuals: 2026 General Fund Budget - Original

January - December 2026

	2911 - GENERAL OPERATIONS			2913 - TRAINING			TOTAL		
	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING	ACTUAL	BUDGET	REMAINING
915.000 Dues & Subscriptions	3,242.00	12,000.00	8,758.00				\$3,242.00	\$12,000.00	\$8,758.00
920.010 Utilities - Gas	511.93	8,000.00	7,488.07				\$511.93	\$8,000.00	\$7,488.07
920.020 Utilities - Electricity	5,318.36	76,000.00	70,681.64				\$5,318.36	\$76,000.00	\$70,681.64
920.030 Utilities - Water & Sewer	1,244.73	6,400.00	5,155.27				\$1,244.73	\$6,400.00	\$5,155.27
934.010 Repair & Maintenance - Equipment	1,423.47	28,000.00	26,576.53				\$1,423.47	\$28,000.00	\$26,576.53
955.000 Miscellaneous Operating	148.90	20,000.00	19,851.10				\$148.90	\$20,000.00	\$19,851.10
958.010 Insurance Premium	50,890.59	60,000.00	9,109.41				\$50,890.59	\$60,000.00	\$9,109.41
<b>Total 800 thru 969 Services &amp; Other Charges</b>	<b>627,807.56</b>	<b>1,470,013.00</b>	<b>842,205.44</b>	<b>3,412.73</b>	<b>37,000.00</b>	<b>33,587.27</b>	<b>\$631,220.29</b>	<b>\$1,507,013.00</b>	<b>\$875,792.71</b>
970 thru 989 Equipment & Capital Outlay							\$0.00	\$0.00	\$0.00
976.000 Project Costs		20,000.00	20,000.00				\$0.00	\$20,000.00	\$20,000.00
980.010 Equipment/Software - Small	323.99	40,000.00	39,676.01				\$323.99	\$40,000.00	\$39,676.01
<b>Total 970 thru 989 Equipment &amp; Capital Outlay</b>	<b>323.99</b>	<b>60,000.00</b>	<b>59,676.01</b>				<b>\$323.99</b>	<b>\$60,000.00</b>	<b>\$59,676.01</b>
990 thru 994 Debt Service		100.00	100.00				\$0.00	\$0.00	\$0.00
<b>Total 990 thru 994 Debt Service</b>	<b>100.00</b>	<b>100.00</b>	<b>100.00</b>				<b>\$0.00</b>	<b>\$100.00</b>	<b>\$100.00</b>
<b>Total Expenses</b>	<b>\$1,519,662.25</b>	<b>\$7,674,445.00</b>	<b>\$6,154,782.75</b>	<b>\$3,412.73</b>	<b>\$52,000.00</b>	<b>\$48,587.27</b>	<b>\$1,523,074.98</b>	<b>\$7,726,445.00</b>	<b>\$6,203,370.02</b>
NET OPERATING INCOME	<b>\$380,999.92</b>	<b>\$2,571,206.00</b>	<b>\$2,190,206.08</b>	<b>\$(3,412.73)</b>	<b>\$0.00</b>	<b>\$3,412.73</b>	<b>\$377,587.19</b>	<b>\$2,571,206.00</b>	<b>\$2,193,618.81</b>
Other Expenses							\$0.00	\$0.00	\$0.00
995 thru 999 Transfers Out & Other Financing Uses							\$0.00	\$0.00	\$0.00
995.010 Transfer Out - Capital Projects Fund		2,250,000.00	2,250,000.00				\$0.00	\$2,250,000.00	\$2,250,000.00
<b>Total 995 thru 999 Transfers Out &amp; Other Financing Uses</b>	<b>\$0.00</b>	<b>\$2,250,000.00</b>	<b>\$2,250,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,250,000.00</b>	<b>\$2,250,000.00</b>
<b>Total Other Expenses</b>	<b>\$0.00</b>	<b>\$(2,250,000.00)</b>	<b>\$(2,250,000.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$(2,250,000.00)</b>	<b>\$(2,250,000.00)</b>
NET OTHER INCOME	<b>\$380,999.92</b>	<b>\$321,206.00</b>	<b>\$(59,793.92)</b>	<b>\$(3,412.73)</b>	<b>\$0.00</b>	<b>\$3,412.73</b>	<b>\$377,587.19</b>	<b>\$321,206.00</b>	<b>\$(56,381.19)</b>
NET INCOME									



# Kalamazoo County Dispatch Authority

Budget vs. Actuals: 2026 Capital Projects Fund - Original

January - December 2026

2930 - CAPITAL PROJECTS FUND								TOTAL		
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET		
Income										
699.000 Other Financing - Transfers In		2,250,000.00	-2,250,000.00		\$0.00	\$2,250,000.00	\$ -2,250,000.00	0.00%		
<b>Total Income</b>	<b>\$0.00</b>	<b>\$2,250,000.00</b>	<b>\$ -2,250,000.00</b>	<b>0.00%</b>	<b>\$0.00</b>	<b>\$2,250,000.00</b>	<b>\$ -2,250,000.00</b>	<b>0.00%</b>		
GROSS PROFIT	<b>\$0.00</b>	<b>\$2,250,000.00</b>	<b>\$ -2,250,000.00</b>	<b>0.00%</b>	<b>\$0.00</b>	<b>\$2,250,000.00</b>	<b>\$ -2,250,000.00</b>	<b>0.00%</b>		
Expenses										
970 thru 989 Equipment & Capital Outlay					\$0.00	\$0.00	\$0.00	0.00%		
980.000 Equipment/Software - Capital		4,536,120.00	-4,536,120.00		\$0.00	\$4,536,120.00	\$ -4,536,120.00	0.00%		
980.020 Facility - Capital	10,697.39	1,290,000.00	-1,279,302.61	0.83 %	\$10,697.39	\$1,290,000.00	\$ -1,279,302.61	0.83 %		
<b>Total 970 thru 989 Equipment &amp; Capital Outlay</b>	<b>10,697.39</b>	<b>5,826,120.00</b>	<b>-5,815,422.61</b>	<b>0.18 %</b>	<b>\$10,697.39</b>	<b>\$5,826,120.00</b>	<b>\$ -5,815,422.61</b>	<b>0.18 %</b>		
<b>Total Expenses</b>	<b>\$10,697.39</b>	<b>\$5,826,120.00</b>	<b>\$ -5,815,422.61</b>	<b>0.18 %</b>	<b>\$10,697.39</b>	<b>\$5,826,120.00</b>	<b>\$ -5,815,422.61</b>	<b>0.18 %</b>		
NET OPERATING INCOME	<b>\$ -10,697.39</b>	<b>\$ -3,576,120.00</b>	<b>\$3,565,422.61</b>	<b>0.30 %</b>	<b>\$ -10,697.39</b>	<b>\$ -3,576,120.00</b>	<b>\$3,565,422.61</b>	<b>0.30 %</b>		
NET INCOME	<b>\$ -10,697.39</b>	<b>\$ -3,576,120.00</b>	<b>\$3,565,422.61</b>	<b>0.30 %</b>	<b>\$ -10,697.39</b>	<b>\$ -3,576,120.00</b>	<b>\$3,565,422.61</b>	<b>0.30 %</b>		

**From:** [Tracie Moored](#)  
**To:** [Jeff Troyer](#)  
**Cc:** [Scott Jackson](#)  
**Subject:** KCCDA Appointments  
**Date:** Sunday, February 1, 2026 15:09:36  
**Attachments:** [image001.png](#)

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Director Troyer,

Per Kalamazoo Township Board action on January 26, 2026, Scott Jackson will be replacing Bryan Ergang on the following:

Board of Directors; Finance Committee – Primary; Personnel Committee – Primary;  
Technical Advisory Committee – Primary

Please let me know if you have any questions~

Take care,

Tracie L. Moored  
Superintendent  
Charter Township of Kalamazoo  
1720 Riverview Dr.  
Kalamazoo, MI 49004



**From:** [Scott Jackson](#)  
**To:** [Jeff Troyer](#)  
**Cc:** [Darien Smith](#)  
**Subject:** RE: KCCDA Appointments  
**Date:** Monday, February 2, 2026 15:44:27  
**Attachments:** [image001.png](#)

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Jeff,

Lt. Darien Smith will be my alternate to the technical advisory committee (TAC).

Scott

### ***Chief Scott Jackson***

Township of Kalamazoo Police Department  
1720 Riverview Dr.  
Kalamazoo, MI 49004  
269-567-7523

[sajackson@ktwp.org](mailto:sajackson@ktwp.org)

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**From:** Jeff Troyer <JTroyer@kccda911.org>  
**Sent:** Monday, February 2, 2026 7:38 AM  
**To:** Tracie Moored <tmooored@ktwp.org>  
**Cc:** Scott Jackson <sajackson@ktwp.org>  
**Subject:** RE: KCCDA Appointments

[THIS IS AN EXTERNAL MESSAGE]

Thanks!

### **Jeffery Troyer**

Executive Director  
Kalamazoo County Dispatch Authority  
7040 Stadium Dr., Kalamazoo, MI 49009  
Ofc: (269) 488-6616  
Cell: (269) 718-2195  
[www.kccda911.org](http://www.kccda911.org)

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**From:** Tracie Moored <[tmooored@ktwp.org](mailto:tmooored@ktwp.org)>  
**Sent:** Sunday, February 1, 2026 15:09

**To:** Jeff Troyer <[JTroyer@kccda911.org](mailto:JTroyer@kccda911.org)>

**Cc:** Scott Jackson <[sajackson@ktpw.org](mailto:sajackson@ktpw.org)>

**Subject:** KCCDA Appointments

**CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Director Troyer,

Per Kalamazoo Township Board action on January 26, 2026, Scott Jackson will be replacing Bryan Ergang on the following:

Board of Directors; Finance Committee – Primary; Personnel Committee – Primary;  
Technical Advisory Committee – Primary

Please let me know if you have any questions~

Take care,

*Tracie L. Moored*

Superintendent

Charter Township of Kalamazoo

1720 Riverview Dr.

Kalamazoo, MI 49004





# KALAMAZOO COUNTY CONSOLIDATED DISPATCH AUTHORITY

## Agenda Request Form

Please fill in the boxes below with the appropriate information.

Name:  Agency:

Phone Number:  Length of Time Needed:  Agenda Item #:

Topic:

**Brief Description:**

The attached meeting minutes are presented to the Board for informational purposes, no action necessary.

**Proposed Motion:**

No action

Agenda Request Approved:  Meeting Date:  Time:

Persons or items will not be placed on a meeting agenda without an agenda request form first being completed. The agenda request form must be accompanied by information that substantiates and justifies your request. Lack of this information may cause a delay in your request being acted upon by the Board of Directors. Agenda requests must be received by 9:00 a.m. on Monday of the week preceding the monthly meeting date. Completed forms should be delivered to an Officer of the Board of Directors or sent electronically to [admin@kccda911.org](mailto:admin@kccda911.org). If you have any questions regarding this form, please feel free to contact KCCDA's administrative office at (269) 488-8911.



## **MEETING MINUTES**

### **Kalamazoo County Consolidated Dispatch Authority EXECUTIVE COMMITTEE**

**January 6, 2026**

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#### **ITEM 1 – CALL TO ORDER**

The Regular Meeting of the Executive Committee, held in the Chief Switalski Meeting Room at KCCDA, was called to order by Jan VanDerKley at 4:00 p.m. on Tuesday, January 6, 2025.

#### **ITEM 2 – ROLL CALL**

Members Present: Jan VanDerKley, Rick Fuller, Tracie Moored, Pat McGinnis

Others Present: Jeff Troyer, Torie Rose, Chris McComb

#### **ITEM 3 – APPROVAL OF MEETING MINUTES**

A. Meeting Minutes from September 2, 2025

“Motion by Mr. Fuller, second by Ms. Moored to approve the meeting minutes from September 2, 2026, as presented.”

On a voice vote, MOTION CARRIED.

#### **ITEM 4 – CITIZENS’ TIME**

There was none.

#### **ITEM 5 – FOR CONSIDERATION**

A. Old Business

There was none.

B. New Business

1. Draft Board Agenda for January 8, 2026

Mr. Troyer stated the draft agenda was included in the packet. The Committee reviewed and approved the proposed agenda.

2. Closed Session MCL 15.268(d) – To consider the purchase or lease of real property

“Motion by Mr. Fuller, second by Ms. Moored to retire to Closed Session to consider the purchase or lease of real property.”

On a roll call vote, Yes – 4, No – 0. MOTION CARRIED.

Mr. McGinnis recused himself from the Closed Session.

The Committee entered Closed Session at 4:23 p.m.

The Committee returned to Open Session at 4:48 p.m.

**ITEM 6 – OTHER ITEMS**

A. Announcements and Member Comments

There were none.

B. Next Meeting – March 3, 2026, at 4:00 p.m.

**ITEM 7 – ADJOURNMENT**

The meeting was adjourned at 4:59 p.m.

DRAFT



## MEETING MINUTES

### Kalamazoo County Consolidated Dispatch Authority EXECUTIVE COMMITTEE February 19, 2026

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#### ITEM 1 – CALL TO ORDER

The Special Meeting of the Executive Committee, held in the Chief Switalski Meeting Room at KCCDA, was called to order by Jan VanDerKley at 4:00 p.m. on Thursday, February 19, 2026.

#### ITEM 2 – ROLL CALL

Members Present: Jan VanDerKley, Pat McGinnis, Rick Fuller (arrived at 4:14), Tracie Moored, Matt Huber

Others Present: Jeff Troyer, Torie Rose, Chris McComb

#### ITEM 3 – CITIZENS' TIME

There was none.

#### ITEM 4 – FOR CONSIDERATION

1. Closed Session MCL 15.268(d) – To consider the purchase or lease of real property

“Motion by Mr. Huber, second by Ms. Moored to retire to Closed Session to consider the purchase or lease of real property.”

On a roll call vote, Yes – 5, No – 0. MOTION CARRIED.

Mr. McGinnis recused himself from the Closed Session.

Ms. Moored recused herself from the Closed Session.

The Committee entered Closed Session at 4:06 p.m.

The Committee returned to Open Session at 4:25 p.m.

“Motion by Mr. Fuller, second by Mr. Huber to advise the overall Board to move forward with the leasing option with Kalamazoo Township and authorize the Executive Director to negotiate the contract.”

On a voice vote, **MOTION CARRIED.**

Mr. McGinnis requested more information as to what the lease would entail. Mr. Troyer explained it would be dedicated space in the Township's new Administration and Police Department building that KCCDA would occupy.

**ITEM 6 – OTHER ITEMS**

A. Announcements and Member Comments

There were none.

B. Next Meeting – March 3, 2026, at 4:00 p.m.

**ITEM 7 – ADJOURNMENT**

The meeting was adjourned at 4:30 p.m.

DRAFT



# KALAMAZOO COUNTY CONSOLIDATED DISPATCH AUTHORITY

## Agenda Request Form

Please fill in the boxes below with the appropriate information.

Name:  Agency:

Phone Number:  Length of Time Needed:  Agenda Item #:

Topic:

**Brief Description:**

The Committee will provide an update on the Back-up Emergency Communications Center and the directive provided to the Executive Director at the Committee’s Special Meeting on February 19<sup>th</sup>.

**Proposed Motion:**

Agenda Request Approved:  Meeting Date:  Time:

Persons or items will not be placed on a meeting agenda without an agenda request form first being completed. The agenda request form must be accompanied by information that substantiates and justifies your request. Lack of this information may cause a delay in your request being acted upon by the Board of Directors. Agenda requests must be received by 9:00 a.m. on Monday of the week preceding the monthly meeting date. Completed forms should be delivered to an Officer of the Board of Directors or sent electronically to [admin@kccda911.org](mailto:admin@kccda911.org). If you have any questions regarding this form, please feel free to contact KCCDA’s administrative office at (269) 488-8911.



# KALAMAZOO COUNTY CONSOLIDATED DISPATCH AUTHORITY

## Agenda Request Form

Please fill in the boxes below with the appropriate information.

Name:  Agency:

Phone Number:  Length of Time Needed:  Agenda Item #:

Topic:

### Brief Description:

The attached meeting minutes are presented to the Board for informational purposes, no action necessary:

- January 7th Regular Meeting
- February 2nd Special Meeting
- DRAFT March 4th Regular Meeting

### Proposed Motion:

Agenda Request Approved:  Meeting Date:  Time:

Persons or items will not be placed on a meeting agenda without an agenda request form first being completed. The agenda request form must be accompanied by information that substantiates and justifies your request. Lack of this information may cause a delay in your request being acted upon by the Board of Directors. Agenda requests must be received by 9:00 a.m. on Monday of the week preceding the monthly meeting date. Completed forms should be delivered to an Officer of the Board of Directors or sent electronically to [admin@kccda911.org](mailto:admin@kccda911.org). If you have any questions regarding this form, please feel free to contact KCCDA's administrative office at (269) 488-8911.



## MEETING MINUTES

### Kalamazoo County Consolidated Dispatch Authority TECHNICAL ADVISORY COMMITTEE January 7, 2026 – Regular Meeting

---

#### ITEM 1 – CALL TO ORDER

The Regular Meeting of the Technical Advisory Committee was called to order by Chief Scott Merlo at 10:00 a.m. on Wednesday, January 7, 2026, in the Chief Switalski Meeting Room at Kalamazoo County Consolidated Dispatch Authority, 7040 Stadium Drive, Kalamazoo, Michigan.

#### ITEM 2 –ROLL CALL

Members Present: Scott Merlo (WMUPD), Scott Ernstes (MSP), Chris Franks (KDPS), Bryan Ergang (KTPD) (arrived at 10:09), Matt Wolfe (PDPS), Mike Bentley (KCMCA), Chip Everett (KCFCA)

Others Present: Scott Jackson, Don Ulsh, Jeff Sorensen, Ryan McGregor, Steve Stryd, Bryan Mayhew, Sean Gordon, Jairus Baird, Logan Bishop, Tracy McMillan, Bear Priest, Scott Smith, Justin Wolbrink, Mindy Sienko, Jeff Troyer, Torie Rose, and Chris McComb

#### ITEM 3 – ORGANIZATIONAL ITEMS

##### A. Election of 2026 Chairperson and Vice-Chairperson

Mr. Merlo nominated Mr. Ernstes to serve as Chairperson for 2026. Mr. Jackson supported.

Nominations for Chairperson were closed.

Mr. Ernstes nominated Mr. Merlo to serve as Vice-Chairperson for 2026.

Nominations for Vice-Chairperson were closed.

“Motion by Mr. Jackson, second by Mr. Franks to elect Mr. Ernstes as Chairperson and Mr. Merlo to serve as Vice-Chairperson of the KCCDA Technical Advisory Committee for 2026.”

On a voice vote, **MOTION CARRIED.**

#### ITEM 4 - APPROVAL OF MEETING MINUTES

##### A. Regular Meeting Minutes from November 5, 2025

“Motion by Mr. Merlo, second by Mr. Jackson to approve the Regular Meeting Minutes from November 5, 2025, as presented.”

On a voice vote, **MOTION CARRIED.**

#### ITEM 5 - CITIZENS' TIME

There was none.

**ITEM 6 – FOR CONSIDERATION**

A. Administrative Monthly Report

Mr. Troyer stated that the Administrative Monthly Report was included in the packet. The report included year end information. He noted that all Capital Projects have been completed except the backup center.

B. Old Business

1. Radio Readiness Project – DRAFT Administrative Guidelines

Mr. Troyer stated that in November, the Board approved the budget which includes the initial first year allocation to the Radio Readiness Project. He stated he anticipated a secondary allocation next year. The draft guidelines were presented to TAC, Fire Chiefs and at as many public meetings as possible. The goal was to have the guidelines ready for the March Board meeting. He stated he had received feedback with concerns about the initial cost estimates for radio replacements, mainly from the fire agencies. The goal is to have an equitable funding formula that works for everyone. Any radio that is purchased by a law enforcement agency must be multi-key encryption to handle our current encryption and be AES compatible, and any radio purchased by fire departments and KCMCA must be an eligible subscriber unit on the Kalamazoo MPSCS Subsystem. In addition, all radios must have the minimum required talkgroups according to the Unified Communications Plan.

After discussion, the committee decided to schedule a work session for late January or early February to discuss the matter further in detail. Before the work session, Mr. Troyer will work through some real-life examples with a couple agencies for the committee to use for reference.

C. New Business

1. Talkgroup LOA's for Neighboring County Dispatch Centers and the Agencies they Directly Dispatch (Allegan, Barry, Calhoun, Cass, St. Joseph and Van Buren)

Mr. Troyer stated we currently have a standard LOA for our talkgroups that is a blanket for dispatch centers. MPSCS is now requiring that we have a list of every agency covered by the center. A revised LOA would be sent out to meet MPSCS requirements.

“Motion by Mr. Ernstes, second by Mr. Ergang to approve the Kalamazoo County Talk-group(s) Letter of Authorization for Neighboring County Dispatch Centers as presented.”

On a voice vote, **MOTION CARRIED.**

**ITEM 7 – OTHER ITEMS**

D. Announcements and Member Comments

Mr. Ernstes announced Mr. Ergang retirement and thanked him for his service to the county and township.

Mr. Troyer welcomed new members Scott Jackson of KTPD and Matt Wolfe of PDPS.

E. Next Meeting

The next regular scheduled Technical Advisory Committee meeting will be Wednesday, March 4, 2026, at 10:00 am, and will be held in the Chief Switalski Meeting Room at KCCDA, 7040 Stadium Drive, Kalamazoo, MI 49009.

**ITEM 8 - ADJOURNMENT**

F. Adjournment

The meeting adjourned at 11:17 a.m.



## MEETING MINUTES

### Kalamazoo County Consolidated Dispatch Authority TECHNICAL ADVISORY COMMITTEE February 2, 2026 – Special Meeting

---

#### ITEM 1 – CALL TO ORDER

The Special Meeting of the Technical Advisory Committee was called to order by Chief Scott Merlo at 8:30 a.m. on Wednesday, February 2, 2026, in the Chief Switalski Meeting Room at Kalamazoo County Consolidated Dispatch Authority, 7040 Stadium Drive, Kalamazoo, Michigan.

#### ITEM 2 – ROLL CALL

Members Present: Scott Ernstes (MSP), Scott Merlo (WMUPD), Matt Huber (KDPS), Scott Jackson (KTPD), Bryan Mayhew (PDPS), Mike Bentley (KCMCA), Chip Everett (KCFCA)

Others Present: Ryan McGregor, Steve Stryd, Jairus Baird, Steve Stryd, Scott Smith, Scott Fuller, Greg McComb, Brian Klok, Thomas Proffitt, Jason Kruger, Ken Chapman, Josh Mastenbrook, Mindy Sienko, Rick Hochstedler, Jeff Troyer, Torie Rose, Jon Moored, Marty Ftacek, Tyler Rairigh, and Chris McComb

#### ITEM 3 – CITIZENS TIME

There was none.

#### ITEM 4 – FOR CONSIDERATION

##### A. Old Business

There was none.

##### B. New Business

##### 1. Radio Readiness Program Guidelines (Version 3) and Various Funding Options

Mr. Troyer stated that at the January TAC meeting the committee reviewed Version 2 of the guidelines. Version 3 presented a third funding option and was in the packet. The first item in the packet was new radio cost estimates. Prices were not guaranteed but he did talk to multiple vendors. The pricing was not manufacturer or model specific, and each agency would need to work directly with their vendor. Portables were much more costly than originally thought and no radios quoted were not public safety grade.

Mr. Troyer reviewed the draft program guidelines, noting it was very similar to a one-time grant program. No agency had to participate; the program was completely optional. There was \$4 million allotted for 2026, and possibly an additional \$4 million to be considered by the Board for next year. The program was specific to public safety radios included in the agency survey or that had been purchased since but were included in the survey. Radios that were not in service and radio caches are not eligible. Devices on MPSCS end of life list will not be eligible for reimbursement, they must be replaced.

Mr. Troyer presented a review of funding options. He noted that only one would be selected by the committee to go to the Board for approval. He reviewed options and examples of police and fire breakdowns. He clarified that funds would go directly to the agency, not the vendor. Funding was only available until December 31, 2027, as listed in the program guidelines. If funding runs out prior to that date, the program will end.

The Committee decided to vote on options at their next regular meeting on March 4.

Mr. Ernstes polled the committee and determined due to lack of interest, that option one could be removed. He encouraged everyone to reach out to their committee representative if they had any items for discussion at the March meeting.

#### **ITEM 5 – OTHER ITEMS**

##### **C. Announcements and Member Comments**

There was none.

##### **D. Next Meeting**

The next regular scheduled Technical Advisory Committee meeting will be Wednesday, March 4, 2026, at 10:00 am, and will be held in the Chief Switalski Meeting Room at KCCDA, 7040 Stadium Drive, Kalamazoo, MI 49009.

#### **ITEM 6 - ADJOURNMENT**

##### **E. Adjournment**

The meeting adjourned at 9:54 a.m.



## MEETING MINUTES

### Kalamazoo County Consolidated Dispatch Authority TECHNICAL ADVISORY COMMITTEE March 4, 2026 – Special Meeting

---

#### ITEM 1 – CALL TO ORDER

The Special Meeting of the Technical Advisory Committee was called to order by Lt. Scott Ernstes at 10:00 a.m. on Wednesday, March 4, 2026, in the Chief Switalski Meeting Room at Kalamazoo County Consolidated Dispatch Authority, 7040 Stadium Drive, Kalamazoo, Michigan.

#### ITEM 2 –ROLL CALL

Members Present: Scott Ernstes (MSP), Scott Merlo (WMUPD), Chris Franks (KDPS), Scott Jackson (KTPD), Bryan Mayhew (PDPS), Mike Bentley (KCMCA), Gerry Luedecking (KCFCA)

Others Present: Matt Huber (arrived 10:23), Logan Bishop, Steve Stryd, Jeff Heppler, Jairus Baird, Scott Smith, Greg McComb, Mike Smith, Brandi Janes, Kacey Coffey, Thomas Proffitt, Jason Kruger, Fred White, Rick Hochstedler, Jeff Troyer (electronic), Torie Rose, Jon Moored, Marty Ftacek, Marie Gleesing, Nicole Face and Chris McComb

#### ITEM 3 – APPROVAL OF MEETING MINUTES

- A. January 7<sup>th</sup> – Regular Meeting
- B. February 2<sup>nd</sup> – Special Meeting

“Motion by Mr. Merlo, second by Mr. Jackson to approve the minutes for the January 7, 2026, Regular Meeting and the February 2, 2026, Special Meeting as presented.”

On a voice vote, **MOTION CARRIED.**

#### ITEM 4 - CITIZENS TIME

There was none.

#### ITEM 4 – FOR CONSIDERATION

- A. Administrative Monthly Report

Ms. Rose stated since the meeting was so early in the month, the report would be distributed at a later date.

- B. Old Business

- 1. Radio Readiness Program Guidelines

Ms. Rose stated the revised guidelines were included in the packet, with the only change being that Option 1 was removed. She stated the Committee needed to decide which option to move forward with. She noted that Option 2 was a tiered approach while Option 3 was a set amount.

Mr. Troyer clarified that as long as a device meets the program criteria, it would be reimbursable.

“Motion by Mr. Merlo, second by Mr. Jackson to approve and recommend Board approval of the guidelines and funding Option Two.”

Mr. Stryd noted that the Sheriff’s Office preferred Option Three. Mr. Franks stated KDPS would also prefer Option Three.

The Committee held discussion and determined Option Two would be the better option for the majority of agencies.

On a roll call vote, YES – 7, NO – 1 (KDPS). **MOTION CARRIED.**

Ms. Rose stated the recommendation will go to the Board at their next meeting.

Mr. Ernstes thanked Mr. Troyer for putting everything together for the Radio Readiness Program. He noted that this kind of program wasn’t happening anywhere else in the state.

### C. New Business

#### 1. MOU Template – Radio Readiness Program

Ms. Rose stated the template MOU for end-user agencies was included in the packet and will be required if an agency wants to participate in the Radio Readiness Program.

Mr. Troyer stated this is the template agreement with end-user agencies that they will follow the guidelines for the Radio Readiness Program. These are one-time program monies and Dispatch will not hold responsibility for any maintenance or future expenses related to the radios. Mr. Troyer advised there is no need for approval but he advised the Committee he would provide a sample.

#### 2. AES Encryption Key and New AES Talkgroups

Mr. Troyer stated that as we move toward AES, decisions must be made. We have one of two choices with the actual encryption key itself, a custom key specific to Kalamazoo County or use the Statewide AES Law Enforcement Encryption Key. This allows for more interoperability and more key loading devices. He stated he was recommending going with the Statewide AES Encryption Key. The only downside to this is the only key loaders permitted with the Statewide Key are the KVL5000 model. While KCCDA has a KVL5000 key loader, KCSO’s and KDPS’s key loaders will become obsolete.

In addition to the encryption key, the memorandum also outlined the new AES encrypted talkgroups.

“Motion by Mr. Merlo, second by Mr. Franks to move forward with Statewide AES Encryption Key and talkgroups as presented.”

On a voice vote, **MOTION CARRIED.**

#### 3. REVISED SOP 10.03 – Unified Communications Plan

Ms. Rose stated this SOP has been in place for a while and the revisions just incorporate the addition of the new AES zones.

“Motion by Mr. Merlo, second by Mr. Mayhew to approve the revised Unified Communications Plan as presented.”

On a voice vote, **MOTION CARRIED.**

4. Multi-Jurisdictional Team Access to CAD

Ms. Rose stated she received a request for the members of SWET to have mobile licenses and access to CAD. She noted that not all members are from Kalamazoo County.

Mr. Troyer stated this was brought forward because of the out-of-county members.

Mr. Ernstes questioned if the access was only when they were on SWET.

Ms. Rose stated that dispatch would have to rely on communication from SWET as to who their members were. She noted that she runs an audit on users every year, but dispatch had no other way to keep up with members.

Mr. Troyer stated there are licenses available and each member would need an individual license. He suggested language that stated SWET would need to put in a request with each new member and notify Dispatch if a member left.

Ms. Rose noted that this request did not include NCIS access.

The Committee discussed options and past decisions.

Motion by Mr. Ernstes, second by Mr. Bishop to approve access to KCCDA CAD for the Southwest Enforcement Team (SWET) members presented on March 4, 2026, with the understanding that SWET will notify Dispatch any time a member is no longer active and a new request will be presented to the Committee for any new members.”

On a voice vote, **MOTION CARRIED.**

**ITEM 5 – OTHER ITEMS**

D. Announcements and Member Comments

Mr. Merlo thanked Mr. Troyer for joining remotely during his time off.

E. Next Meeting

The next regular scheduled Technical Advisory Committee meeting will be Wednesday, May 6, 2026, at 10:00 am, and will be held in the Chief Switalski Meeting Room at KCCDA, 7040 Stadium Drive, Kalamazoo, MI 49009.

**ITEM 6 - ADJOURNMENT**

F. Adjournment

The meeting adjourned at 10:33 a.m.



# KALAMAZOO COUNTY CONSOLIDATED DISPATCH AUTHORITY

## Agenda Request Form

Please fill in the boxes below with the appropriate information.

Name:  Agency:

Phone Number:  Length of Time Needed:  Agenda Item #:

Topic:

### Brief Description:

The Technical Advisory Committee presents and recommends the attached Radio Readiness Program Guidelines. TAC and administration have vetted/evaluated the proposed guidelines for three meetings; including a Special Meeting for the guidelines on February 2<sup>nd</sup>.

Attached to the guidelines are the three program funding options considered by TAC – known as Option 1, 2, & 3. Option Two was ultimately selected and incorporated into the guidelines.

In addition, the last two pages is a cost analysis for the project. The maximum program liability based on the 2024 public safety radio inventory survey and the radio replacement and/or reimbursement costs included in the guidelines is \$7,595,775. This amount does not include KCCDA radios that will be replaced as part of this project.

### Proposed Motion:

Motion to approve the Radio Readiness Program Guidelines as presented.

Agenda Request Approved:  Meeting Date:  Time:

Persons or items will not be placed on a meeting agenda without an agenda request form first being completed. The agenda request form must be accompanied by information that substantiates and justifies your request. Lack of this information may cause a delay in your request being acted upon by the Board of Directors. Agenda requests must be received by 9:00 a.m. on Monday of the week preceding the monthly meeting date. Completed forms should be delivered to an Officer of the Board of Directors or sent electronically to [admin@kccda911.org](mailto:admin@kccda911.org). If you have any questions regarding this form, please feel free to contact KCCDA’s administrative office at (269) 488-8911.



# Kalamazoo County Consolidated Dispatch Authority



**TO:** All Public Safety Agencies

**FROM:** Jeff Troyer, Executive Director

**DATE:** March 12, 2026

**SUBJECT:** Radio Readiness Program Guidelines

---

In 2024, KCCDA was asked to develop a timeline and plan to accomplish two very important public safety radio communication goals in the coming years:

- Transition all Law Enforcement Agencies to AES encryption for primary dispatch communications to comply with CJIS requirements.
- Migration of Fire Departments and Kalamazoo County Medical Control Authority from the Fire VHF Simulcast System to the Kalamazoo MPSCS Subsystem for primary communications.

To accomplish these goals, KCCDA's Capital Improvement Plan (utilized for planning purposes and presented to the Finance Committee on October 28, 2025), designates \$8,000,000 across the next two years (2026 - \$4 million and 2027 - \$4 million) to assist end-user agencies become *Radio Ready*. The associated funding is a one-time *optional* assistance program/grant and each qualifying end-user agency (directly dispatched by KCCDA) must choose whether to participate or not. Administration shall track program expenditures, and the Executive Director shall terminate the program if all allocated funds are expended prior to December 31, 2027.

The following are guidelines for administering the radio readiness program.

## **I. DEVICE ELIGIBILITY**

The following are eligibility requirements for radio communication devices that fall within the scope of this program:

- A. The readiness program is based on the public safety radio inventory survey completed in 2024 and *only applies to radios/devices directly attributable and dedicated to the delivery of 9-1-1 service within Kalamazoo County. This is further defined and permitted by the Michigan State 9-1-1 Committee's Allowable/Disallowable Usage of 9-1-1 fees list.*

- B. Radios included in the 2024 survey but utilized by an agency for purposes other than section I (A) above, are not eligible for this program. For example – radios listed on the survey but not in-service, cache radios, etc.
  
- C. Law Enforcement radios must be capable of multi-key encryption; specifically, DES-OFB and AES.
  - i. Radios not capable of multi-key encryption, are only eligible for “New Device” funding.
  - ii. Radios capable of DES-OFB and AES encryption, are eligible for “New Device” or “Reimbursement” funding.
  - iii. If an agency elects “Reimbursement” funding, the program monies must be utilized to ensure the radio is licensed and programmed with appropriate talkgroups and encryption to communicate with KCCDA on the Kalamazoo MPSCS Subsystem as soon as possible but no later than April 1, 2028.
  
- D. Fire and KCMCA radios must be capable of operating on the Kalamazoo MPSCS Subsystem.
  - i. VHF single-band radios are only eligible for “New Device” funding.
  - ii. Radios capable of operating on the Kalamazoo MPSCS Subsystem, are eligible for “New Device” or “Reimbursement” funding.
  - iii. If an agency elects “Reimbursement” funding, the program monies must be utilized to ensure the radio is programmed with appropriate talkgroups to communicate with KCCDA on the Kalamazoo MPSCS Subsystem as soon as possible but no later than April 1, 2028.
  
- E. Radios must be programmed with KCCDA Unified Communications Plan talkgroups in the primary dispatch zone.
  
- F. Radios eligible for reimbursement under Section III cannot be listed on the end-of-service/end-of-life list as determined by the MPSCS.
  
- G. Radio communication devices not included in the 2024 survey are not eligible for this program unless *all the following are true*:
  - i. The radios were purchased after the survey was completed (proof of purchase required).
  - ii. The radios replaced other/older radios identified on the agency’s survey. Therefore, only one or the other are eligible (not both).
  - iii. The radios meet all other eligibility requirements of these guidelines.

**II. RADIO REPLACEMENT COST(S)**

The radio readiness program budget is based on the following estimated radio replacement costs which include installation and any accessories. The replacement cost(s) are based on cost estimates obtained by KCCDA for public safety grade radios from multiple manufacturers and models.

A. Law Enforcement Radios (Multi-Key Encryption):

Portable Radio	\$6,000
Mobile Radio	\$5,000
Mobile Radio w/remote head	\$5,300
Control/Base Station	\$4,500

B. Fire Departments and KCMCA Radios (Unencrypted)

Portable Radio	\$6,000
Mobile Radio	\$5,000
Mobile Radio w/remote head	\$5,300
Mobile Radio w/ dual remote heads	\$6,000
Control/Base Station	\$4,500

**III. RADIO COMMUNICATION DEVICE FUNDING**

KCCDA's Radio Readiness Program will cover the following costs for radios that meet all the eligibility requirements:

NEW DEVICES

KCCDA will cover the cost of new devices up to the following maximum amount per unit:

Type	Law	
	Enforcement	Fire/KCMCA
Portable Radio	\$4,500	\$4,500
Mobile Radio	\$3,750	\$3,750
Mobile Radio w/remote head	\$3,975	\$3,975
Mobile Radio w/dual remote heads	\$4,500	\$4,500
Control/Base Station	\$3,750	\$3,750

Costs incurred by an agency for devices that exceed the above amount(s) are the agency's responsibility.

***DEVICES PURCHASED BEFORE THE EFFECTIVE DATE OF THESE GUIDELINES***

KCCDA will reimburse eligible devices up to a maximum amount equal to the percentage listed in the table below multiplied by the estimated replacement cost in Section II-A and II-B.

<b><u>Devices and/ or Purchase Date</u></b>	<b><u>Applicable Percent of Estimated Cost</u></b>
Devices Purchased 1/1/25 – 12/31/25	Reimburse 70%
Devices Purchased 1/1/24 – 12/31/24	Reimburse 65%
Devices Purchased 1/1/23 – 12/31/23	Reimburse 60%
Devices Purchased 1/1/22 – 12/31/22	Reimburse 55%
Devices Purchased 1/1/21 – 12/31/21	Reimburse 50%
Devices Purchased 1/1/20 – 12/31/20	Reimburse 45%
Devices Purchased 1/1/19 – 12/31/19	Reimburse 40%
Devices Purchased 1/1/18 – 12/31/18	Reimburse 35%
Devices Purchased 1/1/17 – 12/31/17	Reimburse 30%
Devices Purchased earlier than 12/31/16	Reimburse 25%

Reimbursement percentages shall only apply to costs actually incurred by the end-user agency minus any grant and/or endowment funds received in advance or part of a grant reimbursement program.

**IV. ADMINISTRATIVE**

KCCDA will work with each individual qualifying agency to determine which radio communication devices are eligible and the corresponding options/choices of funding based on the same. KCCDA will partner with the end-user agency and the agency’s radio communications vendor for initial procurement of new devices, additional encryption licensing, and the templating processes for new and reimbursable devices.

Administration shall develop internal tracking forms for each agency and standard MOU’s that must be executed prior to KCCDA funding being released to an end-user agency. All funding from KCCDA shall be paid directly to the end-user agency. No funding shall be released for new devices until a valid purchase order or executed quote has been issued by the end-user agency and the devices are received by the vendor. No funding shall be released for reimbursable devices until proof of purchase and the date the equipment was received can be verified.

The Executive Director shall be responsible for interpreting these guidelines. In the event there is a discrepancy, the Executive Director may seek guidance from the Technical Advisory Committee (TAC) but it is not required.

# **ALL FUNDING OPTIONS CONSIDERED**

## **OPTION 1**

### **I. RADIO COMMUNICATION DEVICE FUNDING**

KCCDA's Radio Readiness Program will cover the following costs for radios that meet all the eligibility requirements *up to a maximum amount equal to the percentage listed multiplied by the estimated replacement cost* in Section II-A and II-B above:

<b>Devices and/ or Purchase Date</b>	<b>Applicable Percent of Estimated Cost</b>
New Devices	KCCDA 75% (Agency Covers the Rest)
Devices Purchased 1/1/25 – 12/31/25	Reimburse 70%
Devices Purchased 1/1/24 – 12/31/24	Reimburse 65%
Devices Purchased 1/1/23 – 12/31/23	Reimburse 60%
Devices Purchased 1/1/22 – 12/31/22	Reimburse 55%
Devices Purchased 1/1/21 – 12/31/21	Reimburse 50%
Devices Purchased 1/1/20 – 12/31/20	Reimburse 45%
Devices Purchased 1/1/19 – 12/31/19	Reimburse 40%
Devices Purchased 1/1/18 – 12/31/18	Reimburse 35%
Devices Purchased 1/1/17 – 12/31/17	Reimburse 30%
Devices Purchased earlier than 12/31/16	Reimburse 25%

Reimbursement percentages shall only apply to costs actually incurred by the end-user agency minus any grant and/or endowment funds received in advance or part of a grant reimbursement program.

## **OPTION 2**

### **III. RADIO COMMUNICATION DEVICE FUNDING**

KCCDA's Radio Readiness Program will cover the following costs for radios that meet all the eligibility requirements:

#### NEW DEVICES

KCCDA will cover the cost of new devices up to the following maximum amount per unit:

<b>Type</b>	<b>Law</b>	
	<b>Enforcement</b>	<b>Fire/KCMCA</b>
Portable Radio	\$4,500	\$4,500
Mobile Radio	\$3,750	\$3,750
Mobile Radio w/remote head	\$3,975	\$3,975
Mobile Radio w/dual remote heads	\$4,500	\$4,500
Control/Base Station	\$3,750	\$3,750

Costs incurred by an agency for devices that exceed the above amount(s) are the agency's responsibility.

#### DEVICES PURCHASED BEFORE THE EFFECTIVE DATE OF THESE GUIDELINES

KCCDA will reimburse eligible devices up to a maximum amount equal to the percentage listed in the table below multiplied by the estimated replacement cost in Section II-A and II-B.

<b>Devices and/ or Purchase Date</b>	<b>Applicable Percent of Estimated Cost</b>
Devices Purchased 1/1/25 – 12/31/25	Reimburse 70%
Devices Purchased 1/1/24 – 12/31/24	Reimburse 65%
Devices Purchased 1/1/23 – 12/31/23	Reimburse 60%
Devices Purchased 1/1/22 – 12/31/22	Reimburse 55%
Devices Purchased 1/1/21 – 12/31/21	Reimburse 50%
Devices Purchased 1/1/20 – 12/31/20	Reimburse 45%
Devices Purchased 1/1/19 – 12/31/19	Reimburse 40%
Devices Purchased 1/1/18 – 12/31/18	Reimburse 35%
Devices Purchased 1/1/17 – 12/31/17	Reimburse 30%
Devices Purchased earlier than 12/31/16	Reimburse 25%

Reimbursement percentages shall only apply to costs actually incurred by the end-user agency minus any grant and/or endowment funds received in advance or part of a grant reimbursement program.

### **OPTION 3**

#### **III. RADIO COMMUNICATION DEVICE FUNDING**

KCCDA's Radio Readiness Program will cover the following costs for radios that meet all the eligibility requirements:

##### NEW DEVICES

KCCDA will cover the cost of new devices up to the following maximum amount per unit:

<b>Type</b>	<b>Law</b>	
	<b>Enforcement</b>	<b>Fire/KCMCA</b>
Portable Radio	\$4,500	\$4,500
Mobile Radio	\$3,750	\$3,750
Mobile Radio w/remote head	\$3,975	\$3,975
Mobile Radio w/dual remote heads	\$4,500	\$4,500
Control/Base Station	\$3,750	\$3,750

Costs incurred by an agency for devices that exceed the above amount(s) are the agency's responsibility.

##### DEVICES PURCHASED BEFORE THE EFFECTIVE DATE OF THESE GUIDELINES

KCCDA will reimburse eligible devices according to the following table:

<b>Type</b>	<b>Law</b>	
	<b>Enforcement</b>	<b>Fire/KCMCA</b>
Portable Radio	\$2,700	\$2,700
Mobile Radio	\$2,250	\$2,250
Mobile Radio w/remote head	\$2,385	\$2,385
Mobile Radio w/dual remote heads	\$2,700	\$2,700
Control/Base Station	\$2,250	\$2,250

# **KCCDA Radio Readiness Program - Cost Estimates**

Total Maximum Program Liability (all NEW radios at 75% & not including KCCDA): \$7,595,775

## **Law Enforcement**

<b>ALL RADIOS:</b>	<b>Quantity</b>	<b>Estimated Cost for New Radio w/Multi-Key Encryption</b>	<b>Total Cost</b>	<b>75% Cost</b>
Portables	704	\$6,000	\$4,224,000	<b>\$3,168,000</b>
Mobiles	164	\$5,000	\$820,000	<b>\$615,000</b>
Mobile w/Remote Head	247	\$5,300	\$1,309,100	<b>\$981,825</b>
Control/Base Stations	5	\$4,500	\$22,500	<b>\$16,875</b>
<b>TOTALS:</b>			<b>\$6,375,600</b>	<b>\$4,781,700</b>

<b>Radios Not Capable of AES Encryption:</b>	<b>Quantity</b>	<b>Estimated Cost for New Radio w/Multi-Key Encryption</b>	<b>Total Cost</b>	<b>KCCDA Cost</b>
Portables	308	\$6,000	\$1,848,000	<b>\$1,386,000</b>
Mobiles	8	\$5,000	\$40,000	<b>\$30,000</b>
Mobile w/Remote Head	118	\$5,300	\$625,400	<b>\$469,050</b>
Control/Base Stations	0	\$4,500	\$0	<b>\$0.00</b>
<b>TOTALS:</b>			<b>\$2,513,400</b>	<b>\$1,885,050</b>

<b>Remaining Radios:</b>		<b>Reimburse: 45%</b>		<b>New: 75%</b>	
Factored 50% New / 50% Reimburse		<b>Quantity</b>	<b>KCCDA Cost Per Unit</b>	<b>Total Cost</b>	
N R	Portables	198	\$4,500	\$891,000	
		198	\$2,700	\$534,600	
N R	Mobiles	78	\$3,750	\$292,500	
		78	\$2,250	\$175,500	
N R	Mobile w/Remote Head	65	\$3,975	\$258,375	
		64	\$2,385	\$152,640	
N R	Control/Base Stations	3	\$3,375	\$10,125	
		2	\$2,025	\$4,050	
<b>TOTALS:</b>				<b>\$2,318,790</b>	<b>\$4,203,840</b>

## Fire Departments & KCMCA

ALL RADIOS:	Quantity	Estimated Cost for New Unencrypted Radio	Total Cost	75% Cost
Portables	272	\$6,000	\$1,632,000	<b>\$1,224,000</b>
Mobiles	263	\$5,000	\$1,315,000	<b>\$986,250</b>
Mobile w/Remote Head	67	\$5,300	\$355,100	<b>\$266,325</b>
Mobile w/Dual Remote Heads	35	\$6,000	\$210,000	<b>\$157,500</b>
Control/Base Stations	48	\$5,000	\$240,000	<b>\$180,000</b>
<b>TOTALS:</b>			<b>\$3,752,100</b>	<b>\$2,814,075</b>

VHF RADIOS:	Quantity	Estimated Cost for New Unencrypted Radio	Total Cost	75% Cost
Portables	187	\$6,000	\$1,122,000	<b>\$841,500</b>
Mobiles	239	\$5,000	\$1,195,000	<b>\$896,250</b>
Mobile w/Remote Head	10	\$5,300	\$53,000	<b>\$39,750</b>
Mobile w/Dual Remote Heads	24	\$6,000	\$144,000	<b>\$108,000</b>
Control/Base Stations	47	\$5,000	\$235,000	<b>\$176,250</b>
<b>TOTALS:</b>			<b>\$2,749,000</b>	<b>\$2,061,750</b>

Remaining Radios:		<i>Reimburse: 45%</i>		<i>New: 75%</i>	
Factored 50% New / 50% Reimburse		Quantity	KCCDA Cost Per Unit	Total Cost	
N R	Portables	43	\$4,500	\$193,500	
		42	\$2,700	\$113,400	
N R	Mobiles	12	\$3,750	\$45,000	
		12	\$2,250	\$27,000	
N R	Mobile w/Remote Head	29	\$3,975	\$115,275	
		28	\$2,385	\$66,780	
N R	Mobile w/Dual Remote Heads	6	\$4,500	\$27,000	
		5	\$2,700	\$13,500	
N R	Control/Base Stations	1	\$3,750	\$3,750	
		0	\$2,250	\$0	
<b>TOTALS:</b>				<b>\$605,205</b>	<b>\$2,666,955</b>



# KALAMAZOO COUNTY CONSOLIDATED DISPATCH AUTHORITY

## Agenda Request Form

Please fill in the boxes below with the appropriate information.

Name:  Agency:

Phone Number:  Length of Time Needed:  Agenda Item #:

Topic:

**Brief Description:**

The Executive Director presents his recommended three goals to be incorporated into the Executive Director’s performance appraisal for the year. The Personnel Committee Chair, Matt Huber, and Troyer met on February 19<sup>th</sup> and discussed these goals.

**Proposed Motion:**

Motion to approve the three goals for the Executive Director as presented.

Agenda Request Approved:  Meeting Date:  Time:

Persons or items will not be placed on a meeting agenda without an agenda request form first being completed. The agenda request form must be accompanied by information that substantiates and justifies your request. Lack of this information may cause a delay in your request being acted upon by the Board of Directors. Agenda requests must be received by 9:00 a.m. on Monday of the week preceding the monthly meeting date. Completed forms should be delivered to an Officer of the Board of Directors or sent electronically to [admin@kccda911.org](mailto:admin@kccda911.org). If you have any questions regarding this form, please feel free to contact KCCDA’s administrative office at (269) 488-8911.



# Kalamazoo County Consolidated Dispatch Authority



**TO:** Board of Directors

**FROM:** Jeff Troyer, Executive Director 

**DATE:** February 13, 2026

**SUBJECT:** 2026 Executive Director Goals/Performance Objectives

Please accept the following recommendations to establish goals/performance objectives for the Executive Director. If approved, the goals will correspond to the Executive Director's performance appraisal for March 2026 through February 2027.

GOAL/PERFORMANCE OBJECTIVE #1

Explore operational and administrative collaborations with partner governmental units and public safety agencies to offer additional or improved services and solutions in a cost-effective manner.

GOAL/PERFORMANCE OBJECTIVE #2

Administer and manage KCCDA's Radio Readiness Program. The program is scheduled to run for two years (2026 & 2027) and consists of partnering with all law enforcement agencies, fire departments, and Kalamazoo County Medical Control Authority to replace and/or prepare 1,800 radios (preliminary estimate) for the communication goals identified in the Radio Readiness Program Guidelines.

GOAL/PERFORMANCE OBJECTIVE #3

Successfully manage the Stadium Drive facility improvements/renovations project and ensure construction tasks are completed on time while maintaining operations.

If you have any questions about the recommended goals above, please feel free to contact me at 269-718-2195 or via email at [jtroyer@kccda911.org](mailto:jtroyer@kccda911.org).



# KALAMAZOO COUNTY CONSOLIDATED DISPATCH AUTHORITY

## Agenda Request Form

Please fill in the boxes below with the appropriate information.

Name:  Agency:

Phone Number:  Length of Time Needed:  Agenda Item #:

Topic:

**Brief Description:**

The Executive Director will provide the Board an update on the Stadium Drive Facility Renovation project including the status of bid documents and timeline.

**Proposed Motion:**

Agenda Request Approved:  Meeting Date:  Time:

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# KALAMAZOO COUNTY CONSOLIDATED DISPATCH AUTHORITY

## Agenda Request Form

Please fill in the boxes below with the appropriate information.

Name:  Agency:

Phone Number:  Length of Time Needed:  Agenda Item #:

Topic:

### Brief Description:

In mid-January, the Executive Director reached out to Tom Armintrout with Acrisure (our 3rd party administrator) because KCCDA's Life Insurance policy for the Executive Director needed to be rebid upon the next renewal because the 10-year initial policy was going to expire on May 1, 2026 and it was maxed out at \$224k which does not meet the agreement language. The Employment Agreement stipulates:

#### Life and AD&D

KCCDA shall pay the amount of premium due for term life insurance and accidental death and dismemberment in the face amount of two (2) times the Executive Director's annual base salary (e.g. year one - \$291,380). Executive Director may elect to purchase additional life insurance through the policy administrator for his spouse and dependents at his own expense.

The above wording makes it difficult because the policy amount is constantly changing based on salary. Therefore, Tom Armintrout's recommendation is as follows:

*The expiring premium was \$1152.06 for a life benefit of \$224,000 for a 10-year term. The alternative life proposals are based upon a \$400,000 life benefit and the premiums range from \$518.30 to \$1159.20 for a 20-year term policy. Based upon this information instead of having to increase the life benefit each year since it's based upon your salary, it seems to be more cost effective to go with a 20-year term policy with a \$400,000 benefit which would cover your future salary increases.*

The annual cost proposals received by Acrisure are subject to the Executive Director completing the necessary screenings and underwriting.

### Proposed Motion:

Motion to approve securing a 20-year \$400,000 life insurance policy as recommended.

Agenda Request Approved:  Meeting Date:  Time:

Persons or items will not be placed on a meeting agenda without an agenda request form first being completed. The agenda request form must be accompanied by information that substantiates and justifies your request. Lack of this information may cause a delay in your request being acted upon by the Board of Directors. Agenda requests must be received by 9:00 a.m. on Monday of the week preceding the monthly meeting date. Completed forms should be delivered to an Officer of the Board of Directors or sent electronically to [admin@kccda911.org](mailto:admin@kccda911.org). If you have any questions regarding this form, please feel free to contact KCCDA's administrative office at (269) 488-8911.