



NOTICE and AGENDA for
Kalamazoo County Consolidated Dispatch Authority
Technical Advisory Committee
May 6, 2026

PLEASE TAKE NOTICE that a REGULAR Meeting of the Kalamazoo County Consolidated Dispatch Authority Technical Advisory Committee will be held on **Wednesday, May 6th** at 10:00 a.m. in the Chief Switalski Meeting Room at Kalamazoo County Consolidated Dispatch Authority, 7040 Stadium Drive, Kalamazoo Michigan for consideration of items, namely, on this Agenda.

ITEM 1 – CALL TO ORDER

ITEM 2 – ROLL CALL

Michigan State Police <i>Scott Ernstes, Chairperson</i> (Alt. Dale Hinz)	Western Michigan University Public Safety <i>Scott Merlo, Vice-Chair</i> (Alt. Ryan McGregor)
Kalamazoo Department of Public Safety <i>Matt Huber</i> (Alt. Chris Franks)	Kalamazoo County Sheriff’s Office <i>Richard Fuller</i> (Alt. Michelle Greenlee)
Township of Kalamazoo Police Department <i>Scott Jackson</i> (Alt. Darien Smith)	Portage Department of Public Safety <i>Matt Wolfe</i> (Alt. Bryan Mayhew)
Kalamazoo County Medical Control Authority <i>Michael Bentley</i> (Alt. William Fales)	Kalamazoo County Fire Chief’s Association <i>Gerry Luedecking</i> (Alt. Chip Everett)

ITEM 3 – APPROVAL OF MEETING MINUTES

- A. March 4th – Regular Meeting

ITEM 4 – CITIZENS’ TIME

The Committee welcomes members of the public to express their ideas or concerns about issues affecting Kalamazoo County Consolidated Dispatch Authority. Members of the public wishing to speak are requested to stand and state their full name and address for the record. Each member of the public is limited to four minutes or less.

ITEM 5 – FOR CONSIDERATION

- A. Administrative Monthly Report (will be distributed once compiled)
- B. Old Business
 - 1. Radio Readiness Program Update
- C. New Business
 - 1. Fort Custer Recreation Area Rangers Talkgroup Access
 - 2. VA Fire Department Talkgroup & VHF Frequencies Access
 - 3. U.S. Marshall’s Service – Add AES Encrypted Talkgroups to LOA dated 09.11.24
 - 4. Michigan State Police AES Encrypted Talkgroup Access

ITEM 6 – OTHER ITEMS

- D. Announcements and Member Comments
- E. Next Regular Meeting – July 1st, 2026

ITEM 7 – ADJOURNMENT

KCCDA meetings are open to all without regard to religion, race, color, national origin, sex, sexual orientation, gender identity or expression, height, weight, familial status, marital status, disability, or any other legally protected class. The KCCDA will provide special aid or assistance to attend a KCCDA meeting and will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting/hearing, to individuals with disabilities, upon four (4) business days’ notice to the KCCDA. Individuals with disabilities requiring auxiliary aids or services should contact KCCDA by emailing admin@kccda911.org or calling (269) 488-8911.



MEETING MINUTES

Kalamazoo County Consolidated Dispatch Authority TECHNICAL ADVISORY COMMITTEE March 4, 2026 – Special Meeting

ITEM 1 – CALL TO ORDER

The Special Meeting of the Technical Advisory Committee was called to order by Lt. Scott Ernstes at 10:00 a.m. on Wednesday, March 4, 2026, in the Chief Switalski Meeting Room at Kalamazoo County Consolidated Dispatch Authority, 7040 Stadium Drive, Kalamazoo, Michigan.

ITEM 2 –ROLL CALL

Members Present: Scott Ernstes (MSP), Scott Merlo (WMUPD), Chris Franks (KDPS), Scott Jackson (KTPD), Bryan Mayhew (PDPS), Mike Bentley (KCMCA), Gerry Luedeking (KCFCA)

Others Present: Matt Huber (arrived 10:23), Logan Bishop, Steve Stryd, Jeff Heppler, Jairus Baird, Scott Smith, Greg McComb, Mike Smith, Brandi Janes, Kacey Coffey, Thomas Proffitt, Jason Kruger, Fred White, Rick Hochstedler, Jeff Troyer (electronic), Torie Rose, Jon Moored, Marty Ftacek, Marie Gleesing, Nicole Face and Chris McComb

ITEM 3 – APPROVAL OF MEETING MINUTES

- A. January 7th – Regular Meeting
- B. February 2nd – Special Meeting

“Motion by Mr. Merlo, second by Mr. Jackson to approve the minutes for the January 7, 2026, Regular Meeting and the February 2, 2026, Special Meeting as presented.”

On a voice vote, **MOTION CARRIED.**

ITEM 4 - CITIZENS TIME

There was none.

ITEM 4 – FOR CONSIDERATION

- A. Administrative Monthly Report

Ms. Rose stated since the meeting was so early in the month, the report would be distributed at a later date.

- B. Old Business

- 1. Radio Readiness Program Guidelines

Ms. Rose stated the revised guidelines were included in the packet, with the only change being that Option 1 was removed. She stated the Committee needed to decide which option to move forward with. She noted that Option 2 was a tiered approach while Option 3 was a set amount.

Mr. Troyer clarified that as long as a device meets the program criteria, it would be reimbursable.

“Motion by Mr. Merlo, second by Mr. Jackson to approve and recommend Board approval of the guidelines and funding Option Two.”

Mr. Stryd noted that the Sheriff’s Office preferred Option Three. Mr. Franks stated KDPS would also prefer Option Three.

The Committee held discussion and determined Option Two would be the better option for the majority of agencies.

On a roll call vote, YES – 7, NO – 1 (KDPS). **MOTION CARRIED.**

Ms. Rose stated the recommendation will go to the Board at their next meeting.

Mr. Ernstes thanked Mr. Troyer for putting everything together for the Radio Readiness Program. He noted that this kind of program wasn’t happening anywhere else in the state.

C. New Business

1. MOU Template – Radio Readiness Program

Ms. Rose stated the template MOU for end-user agencies was included in the packet and will be required if an agency wants to participate in the Radio Readiness Program.

Mr. Troyer stated this is the template agreement with end-user agencies that they will follow the guidelines for the Radio Readiness Program. These are one-time program monies and Dispatch will not hold responsibility for any maintenance or future expenses related to the radios. Mr. Troyer advised there is no need for approval but he advised the Committee he would provide a sample.

2. AES Encryption Key and New AES Talkgroups

Mr. Troyer stated that as we move toward AES, decisions must be made. We have one of two choices with the actual encryption key itself, a custom key specific to Kalamazoo County or use the Statewide AES Law Enforcement Encryption Key. This allows for more interoperability and more key loading devices. He stated he was recommending going with the Statewide AES Encryption Key. The only downside to this is the only key loaders permitted with the Statewide Key are the KVL5000 model. While KCCDA has a KVL5000 key loader, KCSO’s and KDPS’s key loaders will become obsolete.

In addition to the encryption key, the memorandum also outlined the new AES encrypted talkgroups.

“Motion by Mr. Merlo, second by Mr. Franks to move forward with Statewide AES Encryption Key and talkgroups as presented.”

On a voice vote, **MOTION CARRIED.**

3. REVISED SOP 10.03 – Unified Communications Plan

Ms. Rose stated this SOP has been in place for a while and the revisions just incorporate the addition of the new AES zones.

“Motion by Mr. Merlo, second by Mr. Mayhew to approve the revised Unified Communications Plan as presented.”

On a voice vote, **MOTION CARRIED.**

4. Multi-Jurisdictional Team Access to CAD

Ms. Rose stated she received a request for the members of SWET to have mobile licenses and access to CAD. She noted that not all members are from Kalamazoo County.

Mr. Troyer stated this was brought forward because of the out-of-county members.

Mr. Ernstes questioned if the access was only when they were on SWET.

Ms. Rose stated that dispatch would have to rely on communication from SWET as to who their members were. She noted that she runs an audit on users every year, but dispatch had no other way to keep up with members.

Mr. Troyer stated there are licenses available and each member would need an individual license. He suggested language that stated SWET would need to put in a request with each new member and notify Dispatch if a member left.

Ms. Rose noted that this request did not include NCIS access.

The Committee discussed options and past decisions.

Motion by Mr. Ernstes, second by Mr. Bishop to approve access to KCCDA CAD for the Southwest Enforcement Team (SWET) members presented on March 4, 2026, with the understanding that SWET will notify Dispatch any time a member is no longer active and a new request will be presented to the Committee for any new members.”

On a voice vote, **MOTION CARRIED.**

ITEM 5 – **OTHER ITEMS**

D. Announcements and Member Comments

Mr. Merlo thanked Mr. Troyer for joining remotely during his time off.

E. Next Meeting

The next regular scheduled Technical Advisory Committee meeting will be Wednesday, May 6, 2026, at 10:00 am, and will be held in the Chief Switalski Meeting Room at KCCDA, 7040 Stadium Drive, Kalamazoo, MI 49009.

ITEM 6 - **ADJOURNMENT**

F. Adjournment

The meeting adjourned at 10:33 a.m.

Radio Readiness Program - Executed MOU Amounts

DATE	AGENCY	RESERVED AMOUNT	PROJECT TOTAL
3/27/2026	Augusta PD	\$25,500	\$25,500
4/16/2026	Oshtemo Twp FD	\$255,820	\$281,320
4/6/2026	Schoolcraft PD	\$47,925	\$329,245
4/27/2026	KCMCA	\$76,575	\$405,820
5/4/2026	TKPD	\$208,860	\$614,680
5/4/2026	TKFD	\$344,250	\$958,930
5/4/2026	Ross Augusta FD	\$170,250	\$1,129,180

Radio Readiness Program - Distributed Program Monies

DATE	AGENCY	DEVICES	AMOUNT	PROJECT TOTAL
4/16/2026	Oshtemo Twp FD	All devices - reimbursed and new	\$255,820	\$255,820



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF NATURAL RESOURCES
LANSING



M. SCOTT BOWEN
DIRECTOR

Dear KCCDA Committee Members,

The Parks and Recreation Division's mission is to acquire, protect and preserve the natural and cultural features of Michigan's unique resources, and to provide access to land- and water-based public recreation and educational opportunities. Thus, the division employs Parks and Recreation Officers to facilitate that mission. The Officers of Fort Custer Recreation Area (FCRA) are commissioned law officers under PA 451 of 1994 MCL 324.1606. As stated in said act, "commissioned park and recreation officers are vested with the powers, privileges, prerogatives, and immunities conferred upon peace officers under the laws of this state". Our jurisdiction, under section 2, is limited to property regulated under part 741 (State Parks and Recreation Areas) or 781 (Boat Access Sites) as stated in PA 451.

With that stated, the five Officer positions at FCRA are tasked with preserving and protecting state lands, park facilities, and members of the public, with approximately 520,000 people visiting the park each year. Having immediate access to local supporting agencies during the performance of our duties would provide substantial benefit to the efficiency and quality of response to incidents within the property.

Therefore, we are requesting a letter of authorization from the Kalamazoo County Consolidated Dispatch Authority (KCCDA), allowing State Park Officers stationed at Fort Custer Recreation Area access to the Kalamazoo County primary law enforcement dispatch and unified communications plan talkgroups for interoperability communications.

Thank you,

Dustin Cousins.
State Park Officer
Fort Custer Recreation Area
5163 Fort Custer Dr.
Augusta MI, 49012
couisnsd@michigan.gov
269-731-4200

From: [Carlsen, Trevor \(MSP\)](#)
To: [Jeff Troyer](#)
Subject: RE: Fort Custer Parks & Recreation Division - MI339985S
Date: Monday, March 23, 2026 10:34:35

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Jeff,

DNR State Parks and Recreation Officers do qualify, pursuant to Act 451, P.A. 1994 (MCL 324.1606 and MCL 324.83107), and can receive indirect LEIN access to Michigan Hot Files, SOS, CMIS, and Michigan CHR information (using purpose code E).

I hope this helps.

Trevor

From: Jeff Troyer <JTroyer@kccda911.org>
Sent: Monday, March 23, 2026 9:25 AM
To: Carlsen, Trevor (MSP) <CarlsenT@michigan.gov>
Cc: Victoria Rose <VRose@kccda911.org>
Subject: Fort Custer Parks & Recreation Division - MI339985S

CAUTION: This is an External email. Please report suspicious emails via the "Report to Abuse" button in Outlook

Good Morning and Happy Monday Trevor!

Last week, I received a phone call from Ranger Dustin Cousins with the Parks and Recreation Division assigned to Fort Custer. He advised that he's been tasked with requesting access to our Dispatch Center's primary dispatch talkgroups as many times when public safety resources are sent to Fort Custer, they have no clue what's going on. When I asked Mr. Cousins as to whether the Parks and Recreation Division was a criminal justice agency, he said they do not have direct LEIN/CJIS access, but they do have limited access through the State of Michigan DNR Dispatch. He was also able to provide me ORIMI339985S but this is DNR HQ's; nothing specific to the Rangers.

When an agency requests radio system access, it must go through our Technical Advisory Committee. That said, before presenting the request, I need to first determine whether the Rangers are a criminal justice agency or if this would be a request specific to unencrypted talkgroups. If you can provide your opinion as to whether this entity is subject to CJIS policy as a criminal justice agency, I'd appreciate it.

Thanks in advance.

Jeffery Troyer

Executive Director

Kalamazoo County Dispatch Authority

7040 Stadium Dr., Kalamazoo, MI 49009

Ofc: (269) 488-6616

Cell: (269) 718-2195

www.kccda911.org

From: [Roe, Bradley W](#)
To: [Jeff Troyer](#)
Cc: [Durden, Timothy A.](#)
Subject: Radio frequency and talkgroup use
Date: Monday, April 20, 2026 08:09:45

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Jeff

The Battle Creek VA Medical Center is requesting to extend VHF and MPSCS Talk group usage to also include VA Fire Dept.

Currently we have Authorization for Veterans Affairs Police and would like to officially extend it to include Veterans Affairs Fire.

We are in the midst of some radio frequency repairs here at the VA Medical Center and our National Frequency Manager is looking to have updated approvals before we can correct the issue.

Thank you for your help

Brad Roe

Electronics Technician/Biomed
Battle Creek VA Medical Center
Bradley.roe@va.gov
Work Cell
269.300.7234

From: [Lally, Brandon \(USMS\)](#)
To: [Jeff Troyer](#)
Cc: [Neve, Paul \(USMS\)](#)
Subject: Kalamazoo - AES Encrypted talkgroup
Date: Wednesday, April 8, 2026 17:53:04
Attachments: [LOA for USMS Western Dstrict to KCCDA Talkgroups - 09.11.24.pdf](#)
[Kalamazoo, MI New Encryption April 7 2026.pdf](#)

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Hi Director Troyer,

ET Paul Neve and I are the USMS POCs who are responsible for tactical communications for seven states, including Michigan. We run a full-time radio shop. I am emailing because the attached MPSCS memo indicates that Kalamazoo County is going to AES encrypted talk group channels. I am emailing to ask if you can prepare an updated MOU, with the new channels and authorization for encryption (MPSCS requires this caveat)?

Most Respectfully,

Brandon Lally
Senior Inspector
U.S. Marshals Service | Office of Strategic Technology
Email: brandon.lally@usdoj.gov
Mobile: (616)262-6053

Need tactical communications assistance for your operation? [Submit a USM-618](https://apps.high.powerapps.us/play/e/3c35de3c-35b3-42ee-93cc-266407f7ecf6/a/3a4a592d-2e10-47b4-b2ef-ea8e2f6ee791?tenantId=15ef12a1-af58-44c4-b029-712fc0605570)
<https://apps.high.powerapps.us/play/e/3c35de3c-35b3-42ee-93cc-266407f7ecf6/a/3a4a592d-2e10-47b4-b2ef-ea8e2f6ee791?tenantId=15ef12a1-af58-44c4-b029-712fc0605570>

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Kalamazoo County Consolidated Dispatch Authority



September 11, 2024

United States Marshal Service
Western District of Michigan
Attn: Mike Nyhof
Michael.nyhof@usdoj.gov

RE: Kalamazoo County Talk-group(s) Authorization

Kalamazoo County Consolidated Dispatch Authority (KCCDA), in conjunction with our Technical Advisory Committee (TAC), authorized the US Marshal Service Western District of Michigan to have the following talk groups programmed in their mobile and portable radios for interoperable communications:

499DISP	39P911	395P911	39SPEV1	39SPEV2
39TAC1	39TAC2	39TAC3	39TAC4	39TAC5
39TAC6	39TAC7	39TAC8		

The talk-groups above were approved at the KCCDA TAC meeting on Wednesday, September 4th.

If you have questions related to this authorization, please feel free to contact me at (269) 488-6616 or via email at jtroyer@kccda911.org.

Sincerely,

Jeffery Troyer, Executive Director
Kalamazoo County Consolidated Dispatch Authority

CC: Chief Scott Merlo, KCCDA TAC Chair
F/LT Scott Ernstes, KCCDA TAC Vice-Chair
KCCDA Deputy Director Torie Rose

From: [Proffitt, Thomas \(MSP\)](#)
To: [Jeff Troyer](#)
Cc: ernstess@michigan.gov; [Hinz, Dale \(MSP\)](#)
Subject: Kalamazoo County - Encrypted AES Talkgroups
Date: Wednesday, April 29, 2026 09:38:52

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Jeff,

I am the MSP Sgt for writing the radio template for the MSP Paw Paw Post. I understand there have been new AES encrypted talkgroups created for Kalamazoo. Is it possible to have an MOU allowing MSP to have them in our radios? The MOU has to say MSP and not a specific post that way it can get into our Aviation, Emergency Support, K9, etc.

Respectfully,
Tom Proffitt

Sgt Thomas Proffitt
Communications Unit (Radio Support)
Information Technology Division
Michigan State Police
MSP Annex
7050 Harris Drive
Lansing, MI 48913
Mobile: 734-395-3429

Physical address:
7050 Harris Dr.
Dimondale, MI 48821

“A PROUD tradition of SERVICE through EXCELLENCE, INTEGRITY, and COURTESY