MEETING MINUTES

Kalamazoo County Consolidated Dispatch Authority
TECHNICAL ADVISORY COMMITTEE
July 1, 2026 – Regular Meeting

ITEM 1 – **CALL TO ORDER**

The Regular Meeting of the Technical Advisory Committee was called to order by Lt. Scott Ernstes at 10:00 a.m. on Wednesday, July 1, 2026, in the Chief Switalski Meeting Room at Kalamazoo County Consolidated Dispatch Authority, 7040 Stadium Drive, Kalamazoo, Michigan.

ITEM 2 –**ROLL CALL**

<u>Members Present:</u> Scott Ernstes (MSP), Scott Merlo (WMUPD), Matt Huber (KDPS), Logan Bishop (KCSO), Darien Smith (KTPD), Bryan Mayhew (PDPS), Mike Bentley (KCMCA), Chip Everett (KCFCA)

<u>Others Present:</u> Ryan McGregor, Jeff Heppler, Jairus Baird, Scott Smith, Chris Franks, Scott Sanderson, Kacey Coffey, Jeff Troyer, Jon Moored, Marty Ftacek, Justin Johnson and Chris McComb

ITEM 3 – **APPROVAL OF MEETING MINUTES**

A. May 6– Regular Meeting

“Motion by Mr. Merlo, second by Mr. Huber to approve the minutes for the May 6, 2026, Regular Meeting as presented.”

On a voice vote, **MOTION CARRIED**.

ITEM 4 - **CITIZENS TIME**

There was none.

ITEM 5 – **FOR CONSIDERATION**

A. Administrative Monthly Report

Mr. Troyer stated the report would be completed and distributed soon, as today was the first of the month.

B. Old Business

Mr. Troyer stated that Item 5.B.2. was removed from the agenda.

1. Radio Readiness Program Updates

Mr. Troyer stated the program was going well. All agencies had been notified that the 2026 funding allocation limit had been reached through executed MOUs. The Finance Committee will consider whether they will proceed with an additional allocation in 2026. He stated the remaining potential allocation would use nowhere close to the $8 million cap for the two-year project. The additional allocation to take care of the remaining agencies would be $1.65 million.

C. New Business

1. Revised MPSCS Agreements – Member Subscriber and Integration Agreements

Mr. Troyer stated these agreements were the result of a two-year update of member subscriber agreement. All agencies have these agreements, though dispatch has part one and two integration agreements because of towers. Administration is recommending approval and Board recommendation.

> "Motion by Mr. Huber, second by Mr. Merlo to approve and recommend Board approval of the Revised MPSCS Agreements – Member Subscriber and Integration Agreements as presented."

On a voice vote, **MOTION CARRIED**.

2. Automated Emergency Alert Guidelines

Mr. Troyer stated the draft guidelines were presented for consideration. Administration has been contacted by schools, private organizations, and religious centers that are using third party alerts for emergencies, and they would like to send it directly to the center by text. Notifications need to come in as a priority call and text to 911 is limited. We have obtained a number that these calls can go to, and the number will remain confidential, but it needs to be limited to active assailants and threats. The number cannot be used for medicals or any other situation. Recommending approval so guidelines are in place prior to acceptance of outside agencies. The system must identify the exact location of the incident, so third parties will need to work on that. This is step 1 in the process.

> "Motion by Mr. Merlo, second by Mr. Everett to approve the Automated Emergency Alert Guidelines as presented with a special note about the importance of still calling 911."

On a voice vote, **MOTION CARRIED**.

3. Radio ID's and Alias Updates

Mr. Troyer stated staff was trying to clean up the alias database. If we do not have an alias associated to a radio, the radio consoles will just show the subscriber unit id. The alias helps KCCDA staff identify who the user is. He stated he sent out a request for agencies to update their users and reiterated that request.

4. Rave Alert System (contract expires end of 2026)

Mr. Troyer stated that Dispatch holds the Rave contract for the county and it expires at the end of 2026. He asked if there was any interest in evaluating other systems. He stated that since other agencies use the system, he wanted to make sure no one would like to explore options. There was agreement that everyone was satisfied with the service and supported the renewal of the contract with Rave.

ITEM 6 – **OTHER ITEMS**

A. Election of TAC Chair and/or Vice-Chair

Mr. Ernstes announced that he would be stepping back to Trooper and relocating to Wayland. Mr. Hinz will be taking over at Paw Paw and will arrange for the appointment of an alternate.

> "Motion by Mr. Merlo, second by Mr. Huber for Mr. Merlo to move up to Chair and Mr. Huber to serve as Vice Chair for the remainder of year."

On a voice vote, **MOTION CARRIED**.

B. Announcements and Member Comments

Mr. Troyer thanked Mr. Ernstes for his service and wished him good luck in Wayland.

C. Next Meeting

The next regular scheduled Technical Advisory Committee meeting will be Wednesday, September 2, 2026, at 10:00 am, and will be held in the Chief Switalski Meeting Room at KCCDA, 7040 Stadium Drive, Kalamazoo, MI 49009.

ITEM 7 - **ADJOURNMENT**

The meeting adjourned at 10:38 a.m.