# Kalamazoo County Consolidated Dispatch Authority

**DATE:** September 22, 2025

**TO:** Finance Committee Members and Board of Directors

**FROM:** Jeff Troyer
KCCDA Executive Director

**SUBJECT:** Fiscal Year 2025 Capital Projects Fund Budget Amendment – REVISION II

I hereby present to the Finance Committee and Board of Directors for consideration this budget amendment, Revision II, for the 2025 Capital Projects Fund Budget. The proposed amendment reflects the following key aspects.

**REVENUES**

- **Transfers In**
  An additional $175,000 is being transferred to the Capital Projects Fund from this year's General Fund revenues. This equates to a $1,325,000 allocation this year.

**EXPENDITURES**

- **Existing Capital Project #1 – MPSCS Template Update/Programming**
  This project has a current allocation of $60,000. This amount far exceeds the amount that will be expended this year on re-templating radios. Therefore, it is recommended to reduce the 2025 allocation to $7,500 and the remainder ($52,500) will carry forward to 2026 as a corresponding project. Furthermore, this project is being reclassified from 980.000 – Equipment/Software to 976.000 – Project Costs.

- **Existing Capital Project #2 – Back-up Center Improvements**
  The Back-up Center Improvement project for 2025 is currently approved for two separate allocations ($500,000 for Equipment/Software and $500,000 for Facility Capital) totaling $1,000,000. Due to a possible change in ownership of the intended facility, this project has not yet started but rather KCCDA has been negotiating terms for designated space with the facility's potential buyer. Draft terms of this new arrangement may begin as soon as December 1, 2025, in which KCCDA may make a one-time contribution to the potential buyer in the amount of $300,000 to assist in the purchase of the facility. In return for this contribution, KCCDA will receive a one-hundred-year lease for one dollar per year. Therefore, this project is being reduced to $310,000 in Facility – Capital for 2025 and the remainder will be requested in 2026 as a multi-year project.

- **Existing Capital Project #5 – 7040 Stadium Drive Facility Upgrades**
  This project has a current allocation of $75,000. A Request for Proposal (RFP) was conducted and the contract for Phase I was awarded to Schley Nelson Architects in the amount of $22,600. We anticipate Phase I to be completed this year but any additional architectural or renovation work will carry forward to 2026. Therefore, this project is reduced by $52,400.

**CAPITAL PROJECTS FUND SUMMARY**

The proposed budget amendment, Revision II, increases the amount of money being transferred into the fund by $175,000 and decreases overall expenditures by $794,900. This equates to a surplus net change in this amendment of $969,900. The amendment results in total expenditures from the fund equal to $726,057. With the general fund allocation to the this year of $1,325,000 and the proposed Resolution 2025-03 appropriation of unassigned general fund balance of $2,000,000, the projected capital projects fund will have a balance at year-end equal to $6,507,016.

The 2025 Capital Projects Fund Budget Amendment – REVISION II Net Changes is presented on page three. This shows the two previous years' final budget, the original adopted budget for 2025, the proposed and/or approved net changes from the amendment(s), and the new revised budget. Page four is a budget performance report showing year-to-date monies transferred into the fund, year-to-date expenditures, the itemized budget amount included in this amendment (REVISION II), and the amount remaining for each line-item.

I recommend adoption of the proposed fiscal year 2025 Capital Projects Fund Budget Amendment – REVISION II.

# Kalamazoo County Dispatch Authority
# 2025 Proposed Capital Project Fund Line-Item Budget

***Capital Projects Fund Balance:*** ***$3,908,073***

| | 2023 Revision II | 2024 Revision II | *2025 ORIGINAL Budget* | **REV - I** (Net Change) | ***REV - II*** (Net Change) | ***2025 REVISED Budget*** |
|---|---|---|---|---|---|---|
| **REVENUE** | | | | | | |
| 699.000 Transfers In | 2,500,000 | 1,750,000 | *900,000* | 250,000 | *175,000* | ***1,325,000*** |
| **TOTAL REVENUE** | 2,500,000 | 1,750,000 | *900,000* | 250,000 | *175,000* | ***1,325,000*** |
| **EXPENSES** | | | | | | |
| ***970 thru 989 Equipment & Capital Outlay*** | | | | | | |
| 976.000 Project Costs | 0 | 0 | *0* | | *7,500* | ***7,500*** |
| 980.000 Equipment/Software - Capital | 0 | 341,418 | *893,289* | 52,668 | *(560,000)* | ***385,957*** |
| 980.020 Facility - Capital | 0 | 266,500 | *575,000* | 0 | *(242,400)* | ***332,600*** |
| 980.030 Land - Capital | 0 | 0 | *0* | 0 | | ***0*** |
| **TOTAL EXPENDITURES** | ***0*** | ***607,918*** | *1,468,289* | 52,668 | *(794,900)* | ***726,057*** |
| | | | *Net Revisions:* | $197,332 | *$969,900* | |

***Capital Projects Fund - Ending Balance:*** *$3,339,784* *$4,507,016*

*Resolution #2025-03: Appropriation of Unassigned Fund Balance to Capital Projects Fund:* *2,000,000*

***$6,507,016***

Forecasted Future Capital Fund Allocations

| | |
|---|---|
| *2026* | *$2,250,000* |
| *2027* | *$2,250,000* |
| *2028* | *$2,000,000* |
| *2029* | *$2,000,000* |
| *2030* | *$1,750,000* |

# Kalamazoo County Dispatch Authority

## 2025 REV II Capital Projects Fund Budget Performance Report

January - December 2025

| | 2930 - CAPITAL PROJECTS FUND | | | | TOTAL | | | |
|---|---|---|---|---|---|---|---|---|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| Income | | | | | | | | |
| 699.000 Other Financing - Transfers In | 1,150,000.00 | 1,325,000.00 | -175,000.00 | 86.79 % | $1,150,000.00 | $1,325,000.00 | $ -175,000.00 | 86.79 % |
| **Total Income** | **$1,150,000.00** | **$1,325,000.00** | **$ -175,000.00** | **86.79 %** | **$1,150,000.00** | **$1,325,000.00** | **$ -175,000.00** | **86.79 %** |
| GROSS PROFIT | **$1,150,000.00** | **$1,325,000.00** | **$ -175,000.00** | **86.79 %** | **$1,150,000.00** | **$1,325,000.00** | **$ -175,000.00** | **86.79 %** |
| Expenses | | | | | | | | |
| 970 thru 989 Equipment & Capital Outlay | | | | | $0.00 | $0.00 | $0.00 | 0.00% |
| 976.000 Project Costs | | 7,500.00 | -7,500.00 | | $0.00 | $7,500.00 | $ -7,500.00 | 0.00% |
| 980.000 Equipment/Software - Capital | 131,928.19 | 385,957.00 | -254,028.81 | 34.18 % | $131,928.19 | $385,957.00 | $ -254,028.81 | 34.18 % |
| 980.020 Facility - Capital | | 332,600.00 | -332,600.00 | | $0.00 | $332,600.00 | $ -332,600.00 | 0.00% |
| **Total 970 thru 989 Equipment & Capital Outlay** | **131,928.19** | **726,057.00** | **-594,128.81** | **18.17 %** | **$131,928.19** | **$726,057.00** | **$ -594,128.81** | **18.17 %** |
| **Total Expenses** | **$131,928.19** | **$726,057.00** | **$ -594,128.81** | **18.17 %** | **$131,928.19** | **$726,057.00** | **$ -594,128.81** | **18.17 %** |
| NET OPERATING INCOME | **$1,018,071.81** | **$598,943.00** | **$419,128.81** | **169.98 %** | **$1,018,071.81** | **$598,943.00** | **$419,128.81** | **169.98 %** |
| NET INCOME | **$1,018,071.81** | **$598,943.00** | **$419,128.81** | **169.98 %** | **$1,018,071.81** | **$598,943.00** | **$419,128.81** | **169.98 %** |